

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
February 29, 2012

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys at 10:30 a.m. Those in attendance:

Present:

Mr. Charles Housenick, Vice Chair
Mr. Patrick Wilson, Secretary
Mrs. Ramona Alley
Mr. LaRoy Davis
Mr. Marcus Fuller
Dr. Joseph Mowad
Mr. Charles Schegel
Mr. Ken Stolarick

Absent:

Dr. Robert Dampman, Mr. David Klingerman, Ms. Nancy Vasta

University Personnel

Dr. David Soltz, President
Dr. Ira Blake, Provost and Senior Vice President for Academic Affairs
Dr. Dione Somerville, Vice President for Student Affairs
Dr. Richard Rugen, Vice President for Administration and Finance
Mr. Erik Evans, Vice President for University Advancement
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Jennifer Williams, Administrative Assistant, President's Office

Council of Trustees Advisors

Dr. Stephen Kokoska, President, APSCUF
Mr. Shawn Makar, President, AFSCME
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
Mr. David Abrams, President, CGA
Mr. David Stover, Legal Counsel

Pledge of Allegiance

In accord with House Resolution Number 32, Trustee Housenick requested everyone stand for the Pledge of Allegiance to the American Flag.

Call to Order

Trustee Housenick, Vice Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance.

Minutes of the Council of Trustees

A motion was made by Trustee Mowad, seconded by Trustee Alley, and unanimously carried that the November 30, 2011 minutes be approved.

NEW BUSINESS

Introductions

Trustee Housenick introduced those in the audience who were either nominated or granted Emeritus status: Dr. Mainuddin Afza, Mr. Robert Hakim, and Ms. Linda Hill. Individuals spoke on behalf of their respective departments to express reasons for nominating the individuals.

Trustee Housenick also recognized those individuals serving on the Advisory panel: Mr. Shawn Makar, Ms. Gretchen Osterman, Dr. Stephen Kokoska, Mr. David Abrams, and Mr. David Stover.

President's Report

President Soltz reviewed his President's Report with the Trustees. A copy of the report will be appended to the minutes.

Manager Emeritus

On a motion by Trustee Alley, seconded by Trustee Mowad, Manager Emeritus was unanimous approved for: Mr. Robert Hakim.

Non Instructional Emeritus

On a motion by Trustee Alley, seconded by Trustee Davis, Non Instructional Emeritus was unanimously approved for Ms. Linda Hill.

STUDENT AFFAIRS

Trustee Housenick called on Dr. Dione Somerville, Vice President of Student Affairs, to lead discussion on the Student Affairs section of the agenda.

Room and Board Fees

Trustee Davis made a motion to approve a room fee increase of 3% and board fee increase of 1.75%, and \$50 additional FLEX in meal plans for the 2012-2013 academic year. Seconded by Wilson. Unanimous approval.

GENERAL ADMINISTRATION

Trustee Housenick recognized Dr. Richard Rugen, Vice President of Administration and Finance, to lead discussion of the General Administration section of the agenda.

Report on Audit 2010-2011

On a motion by Trustee Davis, seconded by Trustee Wilson, the audit report prepared by ParenteBeard for the 2010-2011 year was unanimously approved.

Approval of Purchasing Activity

Trustee Davis made a motion, seconded by Trustee Mowad, and unanimously carried, to approve purchasing activity under Act 188 in excess of \$10,000 for October 22, 2011 to January 13, 2012.

Delinquent Student Accounts

Trustee Davis made a motion to write-off delinquent student accounts as presented by Dr. Richard Rugen, seconded by Trustee Wilson. Unanimous approval.

Proposed Fee Schedule 2012-2013

Dr. Richard Rugen reviewed the information presented to the Trustees. Trustee Davis made a motion to accept the fee schedule for 2012-2013, seconded by Trustee Alley. Unanimous approval.

Capital Project Request

Dr. Richard Rugen, Vice President for Administration and Finance, reviewed the capital project requests and recommended prioritization for funding/authorization for 2012-2013 to 2017-2018.

<u>Priority</u>	<u>Anticipated funding</u>
1. Waller Renovation/Addition	FY 2013-14
2. McCormick Renovation	Not in 5-year program
3. Facilities Maintenance Building Relocation	Not in 5-year program

Trustee Davis made a motion to approve the capital project requests as presented, Seconded by Trustee Wilson. Unanimous approval.

OTHER BUSINESS

Presidential Evaluation

Trustee Housenick reported: "The trustees reviewed the evaluation for President David Soltz this morning. Everything is being conducted as it should be. We applaud the job President Soltz is doing and will recommend to the Chancellor his contract be extended."

Trustee Alley made a motion to approve the "informal" evaluation of Dr. David Soltz. Seconded by Trustee Davis. Unanimous approval.

ACADEMIC AFFAIRS

“A Taste of the Arts” – presentation

Trustee Housenick introduced Dr. Ira Blake, Provost and Senior Vice President of Academic Affairs to present the information item.

Dr. Blake introduced Dr. James Brown, Dean of Liberal Arts to make the presentation. Ms. Janine Liesner, a Mass Communications major, telecommunications track and theatre arts minor was a featured singer during the presentation.

Dr. Brown then introduced Mr. Randall Presswood, Director of the Performing Arts Facilities and Programs, who spoke in regard to the Celebrity Artist Series and Scholarship Opportunities.

Nominating Committee

Trustee Housenick reported a nominating committee must be appointed who, at the June meeting, will present a slate of officers for the Council of Trustees for the 2012-2014 fiscal years. The following trustees have agreed to serve on the committee:

- Mrs. Ramona Alley, Chair
- Mr. Lee Davis
- Dr. Joseph Mowad

Adjournment

With no other items to be presented to the Council, Trustee Housenick adjourned the meeting at 11:40 a.m.

Patrick Wilson
Secretary

Jennifer D. Williams
Administrative Assistant

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

**PRESIDENT'S REPORT TO THE
BLOOMSBURG UNIVERSITY COUNCIL OF TRUSTEES**

February 29, 2012

I want to also welcome our two new trustees, Charlie Schlegel and Ken Stolarick. Trustee Housenick gave a brief background on both gentleman and I will provide some more detail.

Charlie Schlegel taught social studies for 35 years in the Shikellamy School District where he served as Student Council adviser, athletic director and football and basketball coach. He has served on a number of commissions, boards and authorities, including the Sunbury City Council, Sunbury Revitalization Incorporated and the Sunbury Municipal Authority. Charlie's three children are also BU graduates.

Ken Stolarick is vice president of commercial banking for M&T Bank in Pottsville. He serves as board vice president of Schuylkill Community Action and board treasurer of Schuylkill YMCA and Northeast Pennsylvania Manufacturers and Employers Association. He also is a board member of the Schuylkill Economic Development Corp. and Pine Grove Area Education Foundation.

With their appointments we are now at our full complement of trustees.

Since the Council of Trustees last met, we had a successful graduate and undergraduate commencement in December in which 395 students received Bachelor Degrees and 95 students received Masters Degrees.

Here are some additional highlights since the December Trustee meeting.

- Several of the trustees were able to join us a few weeks ago as we announced the \$2 million commitment to the Bloomsburg University Foundation by Susan McDowell. This is the largest gift in the history of the Foundation and is given in support of the College of Education to establish the McDowell Institute for Teacher Excellence in Positive Behavior Support.

The McDowell Institute is designed to equip educators with strategies, practices and experiences to effectively support the academic, social and emotional growth of all students. Instruction in the methods of positive

behavior support will be incorporated into the curriculum, beginning with freshman-year introductory courses and carrying through to student teaching.

- Last fall, the BU Council of Trustees approved the Bachelor of Applied Science in Technical Leadership. During their January meeting, the PASSHE Board of governors approved this new major, the first of its kind in the 14 PASSHE institutions and only the second in the Commonwealth.

The program addresses the growing demand for technical skills combined with professional skills. Bloomsburg University will be partnering with Lehigh Carbon Community College and the Lehigh Career and Technical Institute.

- Bloomsburg University, in cooperation with Bloomsburg Hospital, will offer a cardiac rehabilitation exercise program. The program is designed for adults age 18 and older with known stable heart disease and risk factors for heart disease. The sessions are designed to help individuals reduce their risk for heart disease by increasing their level of regular exercise and physical activity. In addition, participants will receive individualized instruction on cardiovascular risk reduction.
- The College of Business faculty are beginning to move from their temporary location into their permanent offices in Sutliff Hall. All faculty will be moved and classes held in the renovated Sutliff Hall after the spring break. Sutliff Hall will be officially dedicated on Friday, April 27th at 3:00 p.m.
- The Leadership and Executive Education Program, or LEEP, is a new initiative of the College of Business and launched during the fall semester. LEEP offers training to businesses in order to target and strengthen specific management skills with a focus on results-oriented implementation. This fee-based program is held at the participating company's workplace. General Dynamics, ING and Geisinger have participated in the program.
- The Campus Child Center has moved into their new location in Montour Hall. They were relocated due to the renovation of Elwell Hall.

- Our admissions department reports that application processing is ahead of last year at this time. At last count we were around the 10,000 mark for applications.
- Dr. Nathaniel “Ned” Green, Physics and Engineering and Dr. Jeff Brunskill, Geography and Geosciences, received a \$39,000 grant to develop a solar energy kiosk. The kiosk will accompany the solar array that was installed in December on the south side of Ben Franklin. The solar array will be used to support educational initiatives regarding renewable energy and energy use on campus.
- The ***First and Goal*** scholarship campaign is approaching the \$2 million goal. The campaign celebration and dedication of the football field in honor of Coach Danny Hale will take place on Saturday, April 28. The day's festivities will start at noon with the Huskies spring football game followed by the campaign celebration, field dedication ceremony and tailgate luncheon at Robert B. Redman Stadium.
- Springfest 2012 will again be held this year on the Bloomsburg University upper campus. Springfest is a series of recreational, high energy outdoor activities for students to participate in as an alternative to Block Party. Last year's inaugural event hosted more than 300 students.
- The Trash to Treasure event was held on campus on one of the few snowy days we have had this winter. This annual event raised just over \$8,000 for the local United Way.
- We acknowledged one retired faculty member this morning and since the president officially grants faculty emeriti status, I want to officially congratulate Dr. Mainuddin Afza from the Department of Management.

Congratulations also go to two other individuals recognized this morning; Robert Hakim who was awarded Manager Emeritus and Linda Hill who was awarded Non-Instructional Emerita.

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
June 6, 2012

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys at 11:00 a.m. Those in attendance:

In person:

Dr. Robert Dampman, Chair
Mr. LaRoy Davis
Mrs. Ramona Alley
Mr. Charles Housenick, Vice Chair
Mr. David Klingerman
Dr. Joseph Mowad
Mr. Charles Schlegel
Mr. Ken Stolarick
Ms. Nancy Vasta
Mr. Patrick Wilson
Mr. Marcus Fuller

University Personnel

Dr. David Soltz, President
Dr. Jonathan Lincoln, Vice Provost and Dean of Undergraduate Education
Dr. Dione Somerville, Vice President for Student Affairs
Dr. Richard Rugen, Vice President for Administration and Finance
Mr. Erik Evans, Vice President for University Advancement
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Jennifer Williams, Administrative Assistant, President's Office

Council of Trustees Advisors

Dr. Stephen Kokoska, President, APSCUF (not present)
Mr. Shawn Makar, President, AFSCME (not present)
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
Ms. Ashley Wallace, President, CGA
Mr. David Stover, University Counsel (not present)

Pledge of Allegiance

In accord with House Resolution Number 32, Trustee Dampman requested everyone stand for the Pledge of Allegiance to the American Flag.

Call to Order

Trustee Dampman, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported the Council of Trustees met earlier in the morning for an Executive Session to discuss real estate issues as well as conducted the annual inspection of the facilities which included Sutliff Hall, Elwell Residence Hall, Danny Hale football field at Redman Stadium, the 26 acre BU Foundation property, and the 64 acre proposed land purchase and attended the Committee of the Whole meeting.

Minutes of the Council of Trustees

A motion was made by Trustee Mowad, seconded by Trustee Davis, and unanimously carried that the February 29, 2012 minutes be approved.

NEW BUSINESS

Introductions

Trustee Dampman introduced those in the audience who were either nominated or granted Emeritus status: Ms. Mary Gardner, Dr. Brenda Keiser (not present), Ms. Cindy Harris, and Mr. Tom Patacconi. Several individuals spoke on behalf of their respective departments to express reasons for nominating the individuals.

Trustee Dampman also recognized those individuals serving on our Advisory panel: Mr. Shawn Maker (not present), Ms. Gretchen Osterman, Dr. Stephen Kokoska (not present), Ms. Ashley Wallace, and Mr. David Stover (not present).

PRESIDENT

Non Instructional Emeritus

On a motion by Trustee Alley, seconded by Trustee Mowad, Non Instructional Emeritus status was unanimously approved for Cindy Harris and Tom Patacconi.

President's Report

President Soltz reviewed his President's Report with the Trustees. A copy of the report will be appended to the minutes.

GENERAL ADMINISTRATION

Action items:

Dr. Dampman introduced Dr. Richard Rugen, Vice President of Administration and Finance, to lead discussion of the General Administration section of the agenda.

64 Acre Land Purchase from the Bloomsburg University Foundation

On a motion by Trustee LaRoy Davis, seconded by Trustee Ramona Alley, the following resolution was unanimously approved:

WHEREAS: The Bloomsburg University Foundation, Inc. (“Foundation”) purchased 64 acres of land from Catawissa Lumber and Specialty Co., Inc. on June 29, 2005 (the “property”); and

WHEREAS: The Foundation is willing to sell the property to the University; and

WHEREAS: The University desires to purchase the property to satisfy current and future University needs; and

BE IT RESOLVED: That the Council of Trustees hereby recommends that the Board of Governors of the State System of Higher Education approve the acquisition of the property by the University; and

BE IT FURTHER RESOLVED: That the Council of Trustees authorizes the University to carry out the purchase of the property, upon the approval of the Board of Governors, consistent with all applicable policies and procedures.

Resolution for the Inspection of Facilities

Trustee Davis made a motion to approve the following resolution:

WHEREAS, members of the Council of Trustees at Bloomsburg University of Pennsylvania did conduct their annual inspection of facilities on Wednesday, June 6, 2012 and found maintenance procedures that ensure buildings and structures are being properly maintained and in good working order and found also that lawn, flower, shrubbery, tree and recreation areas were attractive and well maintained. Trustees conducted a tour of Sutliff Hall, and viewed Elwell Residence Hall, Danny Hale Field, the 26 acre BU Foundation property and the 64 acre proposed land purchase.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania expressed its approval of both the general condition and the care of the facilities, and transmits their sentiments to the Board of Governors of the State System of Higher Education.

Second by Trustee Joseph Mowad. Unanimous approval.

Approval of Purchasing Activity

Trustee Davis made a motion, seconded by Trustee Charles Housenick and unanimously carried, to approve purchasing activity under Act 188 in excess of \$10,000 for January 16, 2012 to April 30, 2012.

OTHER BUSINESS

Nominating Committee

Trustee Dampman called upon Trustee Alley to present the committee's recommendation for a slate of officers for the 2012-2014 fiscal years. Trustee Alley made a motion to accept the following:

Dr. Robert Dampman - Chair
Mr. Charles Housenick – Vice Chair
Mr. Patrick Wilson – Secretary

Second by Trustee Davis.

Abstaining: Trustees Dampman, Housenick, and Wilson

Motion approved.

GENERAL ADMINISTRATION

Information item: Construction Update

Dr. Richard Rugen introduced Mr. Eric Ness, Assistant Vice President of Facilities Management to present and update on construction projects on campus. Those included: the new figurehead on the campus quad foundation, Elwell Hall renovation, Sutliff Hall renovation, Lightstreet Road Intersection update, Honeysuckle Housing Pedestrian Bridge, Waller Addition/Renovation, and the Campus Master Plan update and committee members.

STUDENT AFFAIRS

Information item: Career Development presentation

Dr. Dione Somerville introduced Ms. Jeanne Fitzgerald, interim director of Career Development. Her presentation included information on: Who they serve, what services they provide our students and alumni, campus partnerships, and results of post graduate activities.

Adjournment

With no other items to be presented to the Council, and on a motion made by Trustee David Klingerman, second by Trustee Mowad, and unanimously approved, Trustee Dampman adjourned the meeting at 12:10 p.m.

Patrick Wilson
Secretary

Jennifer D. Williams
Administrative Assistant

**PRESIDENT'S REPORT TO THE
BLOOMSBURG UNIVERSITY COUNCIL OF TRUSTEES**

June 6, 2012

Here is a summary of what our divisions have accomplished since we met in late February.

- On Friday evening, May 11th, 238 students received degrees during our graduate commencement in Haas Center for the Arts, Mitrani Hall.

Our two undergraduate commencement ceremonies were held on the Academic Quad on Saturday, May 12. A total of 1,297 seniors took part in the ceremonies. The weather was ideal and the campus looked beautiful.

David Williams, president and CEO of the Make-A-Wish Foundation of America was our speaker at both undergraduate ceremonies. Mr. Williams is a 1981 alumnus with a Bachelor of Science degree in business administration from BU and an MBA from the University of Houston. He previously served 10 years at Habitat for Humanity International where he rose to executive vice president and chief operating officer.

- As the Trustees know, Dr. Michael Tidwell, Dean of the College of Business, is leaving us to become Dean of the College of Business at Eastern Michigan University. We wish him well in this next phase of his career.
- We have permanently filled two key university positions.
 - Dr. Elizabeth Mauch has accepted the position of dean of the College of Education. She has been serving as interim dean since 2009.

Dr. Mauch earned her Bachelor of Science degree in mathematics from Moravian College and both her Masters and PhD from Lehigh University. She began her tenure at Bloomsburg University in 1999 as assistant professor of mathematics. In 2004, Dr. Mauch was promoted to associate professor of mathematics and in 2009 became a full professor. You may recall that Dean Mauch played a pivotal role in working with the Advancement Division in securing

the funding for the McDowell Institute for Teacher Excellence in Positive Behavior Support.

- Dr. Sheila Dove Jones has been named director of Planning and Assessment, a position she held as interim director since 2009.

Dr. Jones is an alum, earning both her Bachelor of Science and Masters in Special Education from Bloomsburg State College. In 1987, she received her doctoral degree from the University of Missouri-Columbia in Special Education Curriculum Development and Educational Administration. Additionally, in 2006, Dr. Jones earned a Master of Science in Instructional Technology from BU. She began her career with Bloomsburg University in 1990 and has served primarily in the Department of Exceptionality Programs. Dr. Jones has served in many capacities including director of our TALE Center, Assistant Dean and Director of Field Placement for the (then) College of Professional Studies, Special Education Graduate Advisor and Special Education Program Coordinator.

- Dr. Robert Gates will serve as interim associate vice president and dean of Graduate Studies and Research. This vacancy is the result of Dr. Larry Fritz accepting a position as dean of Graduate Studies and Research at the California State University – LA.

Dr. Gates completed his Bachelor of Science in English at the University of Maine – Farmington. He completed his Master's in Secondary Education and doctorate in Educational Administration at the University of Louisville. He began his tenure at BU in 1993, in 1997 was promoted to associate professor and in 2001 promoted to full professor. He served as Chair of the Educational Studies & Secondary Educational Department, the Graduate Coordinator for the same department and for three years served as Assistant Dean for the (then) College of Professional Studies.

- Many of the Trustees were able to join us at two major events held in April.

The first was the dedication of our new Sutliff Hall on April 27. I was pleased at the number of contributors to the Sutliff campaign who attended along with faculty, staff and students who participated in the dedication.

The next day, Saturday, we celebrated the success of exceeding the \$2M goal of the scholarship campaign for Bloomsburg University football. The football field is now officially named in honor of long-time football coach, Danny Hale.

My congratulations to Erik Evans and his Advancement Division on their fundraising efforts for both the Sutliff Hall campaign and the *First and Goal* campaign.

- Dr. Cynthia Venn, associate professor of geography and geosciences, and Dr. Christopher Hallen, professor of chemistry, were awarded a \$20,000 grant from the Susquehanna River Heartland Coalition for Environmental Studies to support summer research on the waters of the Susquehanna River watershed. The grant supports the projects of four summer interns who will be in the field sampling and in the lab analyzing samples.
- I want to recognize Dr. Scott Inch, professor of mathematics, computer science and statistics, who was recently named the TechQuest Pennsylvania's 2012 Technology Educator of the Year. Winners were recognized in 11 categories. More than 100 statewide organizations and individuals submitted over 200 nominations for this year's awards. Dr. Inch teaches the courses in BU's bachelor's degree in computer forensics.
- Our second annual Springfest, held on the upper campus during a Saturday in April, saw 531 students enjoy a variety of events. Activities included the Quest climbing wall and high adventure challenges, intramural athletic events, Zumba fitness, lawn games, flip-flop decorating, music and food. I am pleased that Springfest is becoming a popular alternative to other types of end-of-spring semester parties.
- The university book store is partnering with Campus Book Rentals to increase availability of rental books. It is expected that the new partnership model will average more than 50% of textbooks available for rent at the University Store. In addition, the pricing of the rentals will be considerably lower on titles where used books are available for rent, thereby easing the costs for students.
- Bloomsburg Athletics was awarded the 2011-12 PSAC Dixon Trophy, for the third time in the award's history. The F. Eugene Dixon Trophy is awarded by PSAC to the member institution whose athletic program earns the best overall finish in conference championships and/or regular-season play. During the course of the academic year, points are awarded based on an institution's finish in the 23 conference sports. Only a school's best 12 finishes, six men's and six women's, are used in the final calculation of the Dixon Trophy standings.
- Our men's track and field program produced its first national champion when BU sophomore, Justin Shirk, recorded a first-place finish in the javelin for NCAA Division II. Coach Bernie Empie said Justin's throw was his personal best and a BU record. Now Justin also has a chance to compete in the Olympic Trials if he chooses. In addition to his track

national championship, Justin is also an outstanding football player and was a starter on the Huskies last season at linebacker.

- One of our yearly community partnerships, Empty Bowls, had record attendance of 525 at the April event, raising \$7,000 for the Bloomsburg Food Cupboard. BU student volunteers numbered 135.
- Bloomsburg University was, for the fourth time, named to the President's Higher Education Community Service Honor Roll. This designation recognizes our commitment to bettering the community through community service and service learning. The Empty Bowls event I just mentioned was cited as one of the key projects noted in our award.

The SOLVE volunteer office coordinates BU students as they contribute to community service. During 2011, our students tallied a total of 81,020 hours of community service including service learning.

- Bloomsburg University held its semi-annual "Trash to Treasure" event in early May to support the Columbia County United Way. I'm proud to report that donations totaled \$8,300. The January event raised \$8,093.
- It is my pleasure to report that 15 faculty earned promotions effective the fall semester of 2012; 13 from Assistant Professor to Associate Professor and 2 from Associate Professor to full Professor. Additionally, 24 faculty received tenure.
- We recognized retired staff and faculty this morning and since the president officially grants faculty emeriti status, I want to mention in this report those who have been awarded that distinction by me. Congratulations to Mary Gardner and Dr. Brenda Keiser. My congratulations also go to those who were granted non-instructional emeriti status; Cindy Harris and Tom Pattaconi.

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
November 28, 2012

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys at 10:00 a.m. Those in attendance:

Present:

Dr. Robert Dampman, Chair
Mr. Charles Housenick, Vice Chair
Mrs. Ramona Alley
Mr. Marcus Fuller
Mr. David Klingerman
Dr. Joseph Mowad
Mr. Charles Schlegel
Mr. Kenneth Stolarick
Mr. Patrick Wilson, Secretary

Absent:

Mr. LaRoy Davis
Ms. Nancy Vasta

University Personnel

Dr. David Soltz, President
Dr. Ira Blake, Provost and Senior Vice President for Academic Affairs
Dr. Dione Somerville, Vice President for Student Affairs
Dr. Richard Rugen, Vice President for Administration and Finance
Mr. Erik Evans, Vice President for University Advancement
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Jennifer Williams, Administrative Assistant, President's Office

Council of Trustees Advisors

Dr. Stephen Kokoska, President, APSCUF (not present)
Mr. Shawn Makar, President, AFSCME (not present)
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA (not present)
Ms. Ashley Wallace, President, CGA
Mr. David Stover, University Counsel (not present)

Pledge of Allegiance

In accord with House Resolution Number 32, Trustee Dampman requested everyone stand for the Pledge of Allegiance to the American Flag.

Call to Order

Trustee Dampman, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance.

Minutes of the Council of Trustees

A motion was made by Trustee Alley, seconded by Trustee Schlegel, and unanimously carried that the September 12, 2012 minutes be approved.

NEW BUSINESS

Introductions

Trustee Dampman introduced Dr. Wendy Miller, Mr. James Mullen, Dr. Bruce Rockwood, and Ms. Luci Ruckle who were nominated and granted Emeritus status by Dr. Soltz.

Trustee Dampman recognized those individuals serving on the Advisory panel: Mr. Shawn Maker (not present), Ms. Gretchen Osterman (not present), Dr. Stephen Kokoska (not present), Ms. Ashley Wallace, and Mr. David Stover (not present).

PRESIDENT

President's Report

President Soltz reviewed his President's Report with the Trustees. A copy of the report will be appended to the minutes.

Non Instructional Emeritus

On a motion by Trustee Alley, seconded by Trustee Mowad, Non Instructional emeritus was unanimous approved for Ms. Lucille Ruckle.

GENERAL ADMINISTRATION

Trustee Dampman recognized Dr. Richard Rugen, Vice President of Administration and Finance, to lead discussion of the General Administration section of the agenda.

Board of Governors Policy 1985-04-A

On a motion by Trustee Stolarick, seconded by Trustee Wilson, the following resolution was approved unanimously:

WHEREAS, the Bloomsburg University Foundation exists solely for the benefit of the university, requires an annual external audit of funds and publishes copies thereof, and annually makes significant contributions to the benefit of Bloomsburg University of Pennsylvania students and its academic programs; and

WHEREAS, a satisfactory written memorandum of understanding exists between The Bloomsburg University Foundation and Bloomsburg University of Pennsylvania; and

WHEREAS, appropriate fiduciary agreements have been enacted to allow the Bloomsburg University Foundation to retain university gifts and grants; and

WHEREAS, the Bloomsburg University Foundation does not and will not undertake programs or activities that are not properly part of the university's academic mission; and

NOW, THEREFORE, BE IT RESOLVED, that the Bloomsburg University of Pennsylvania Council of Trustees certifies that the Bloomsburg University Foundation is in compliance with the Board of Governors Policy 1985-04-A which speaks to university external financial support.

Approval of Purchasing Activity

Trustee Stolarick made a motion, seconded by Trustee Schlegel and unanimously carried, to approve purchasing activity under Act 188 in excess of \$10,000 for August 1, 2012 to October 31, 2012.

ACADEMIC AFFAIRS

Trustee Dampman called on Dr. Ira Blake, Provost and Senior Vice President of Academic Affairs, to lead discussion on the Academic Affairs section of the agenda.

Dr. Blake introduced Dr. Jonathan Lincoln, Vice Provost and Dean of Undergraduate Education. Dr. Lincoln introduced Dr. Ted Roggenbuck, Assistant Professor in the English Department and the Director of the Bloomsburg University Writing Center. Dr. Roggenbuck along with two students, Jordan Flaherty (a senior English/Professional Writing major) and Olivia Rios, a senior English/Secondary Education major) presented on "Writing Across the Disciplines."

The Bloomsburg University Writing Center has been in existence since 2009, and consists of a three-tiered training program as well as additional outreach available to students. The center is on pace for a record semester of helping 1,230 students with their writing through a number of face to face sessions. There are undergraduate research and internships available to students. Students Jordan and Olivia presented on their experiences with the English 101

ePortfolio requirement as well as the Berwick High School Writing Advisory Committee. (see attached for presentation)

GENERAL ADMINISTRATION

Capital Planning Update

Dr. Richard Rugen introduced Mr. Eric Ness who presented the capital planning update. Plans for Elwell Hall, Sutliff, Honeysuckle Housing pedestrian bridge, Lightstreet Intersection Upgrade, Steam Plant Boilers Upgrade, Waller addition/renovation, McCormick Renovation, Proposed new student union, Old Science demo-housing option, and an overview of the Campus Master Plan were all reviewed with the trustees.

The Draft Capital Project request was also reviewed with the trustees for FY2013-14 to FY 2017-18

<u>Priority</u>	<u>Project Title</u>	<u>Anticipated Funding</u>
1	Waller renovation/addition	FY2013-2014
2	McCormick Renovation	FY2017-2018
3	Facilities Maintenance Building Relocation	not in 5 year program

OTHER BUSINESS

2013-2014 Council of Trustees Meeting calendar

Trustee Dampman called to the attention of the trustees the 2013-2014 Council of Trustees meeting calendar included in their packets.

Dr. Soltz recognized Dr. Richard Rugen on his retirement from Bloomsburg University as the Vice President of Administration and Finance over the past 10 years.

Adjournment

With no other items to be presented to the Council, Trustee Dampman adjourned the meeting at 11:25 a.m.

Patrick Wilson
Secretary

Jennifer D. Williams
Administrative Assistant

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

**PRESIDENT'S REPORT TO THE
BLOOMSBURG UNIVERSITY COUNCIL OF TRUSTEES**

November 28, 2012

Here are a few University highlights since we met in September.

- Bloomsburg University was again listed as one of the best universities in the country according to U.S. News and World Report's annual ranking of U.S. colleges and universities. BU is listed at number 104 for the northern region, and ranks fifth among PASSHE institutions.

Bloomsburg University's 81 percent retention rate (percentage of freshmen who return to school) is higher than the retention rate at several colleges that earned higher overall ratings, including Shippensburg University, St. Bonaventure University, King's College and Wilkes University, and matches several universities that earned higher overall ratings, such as Millersville, Slippery Rock, Rutgers and La Salle. Bloomsburg's graduation rate of 63 percent is higher than Rutgers, ranked number 20 in the listing; Millersville, 86; Slippery Rock, 91; and Shippensburg, 100.

Best Regional Universities ranks institutions that offer a full range of undergraduate degrees and some master's degree programs but few, if any, doctoral degrees. Six hundred twenty five (625) universities are included in the rankings.

- The College of Education completed its on-site full NCATE review earlier this month. The exit interview with the Chair of the NCATE Board of Examiners was very positive. We expect the full report before the end of the spring semester.
- The McDowell Institute for Teacher Excellence in Positive Behavior Support welcomed its new director, Dr. Kathryn Nichols last month. Previously, she was employed as a Behavioral Specialist at Starkville School District in Mississippi, facilitating Positive Behavioral Interventions and Supports (PBIS) implementation and providing interventions for students exhibiting chronic behavioral issues. Prior to moving to Mississippi, she was the Project Coordinator for the RISE Project at The University of Memphis, providing technical assistance to school districts implementing inclusive practices and/or positive behavior supports. Dr.

Nichols earned her Master's and Educational Specialist degrees in School Psychology and a Ph.D. in Educational Psychology and Research at The University of Memphis, and she is a board certified behavior analyst.

- I am pleased to report that the BAS Technical Leadership program has received approval at the state level and has been added to the PA Statewide Eligible Training Programs/Providers List. In addition to Workforce Investment Act funding commonly accessed through CareerLink, this approval should also apply to programs included in the Trade Act, such as Trade Adjustment Allowances (TRA's) provided within the Trade Adjustment Assistance (TAA) program. Lehigh Valley CareerLink counselors are aware of our program's eligibility for funding and will be communicating this to their clients.

The entire BAS-TL project has been an outstanding example of collaboration and focus on this new direction for BU in serving students of the Commonwealth.

- Bloomsburg University hosted a PASSHE Entrepreneurial Forum on October 16 that was led by Chancellor John Cavanaugh. The Forum was conducted to highlight the recent passing of the Higher Education Modernization Act (HEMA). This new legislation allows PASSHE faculty, students and staff more freedom to develop and market new products and services. Under Act 132, new avenues have been created for the commercialization of products and inventions. Universities are now permitted to enter into license agreements for the production, distribution and sale of faculty-invented intellectual property with a company owned by the faculty/inventor or staff/inventor, or a company that employs the faculty or staff inventor.
- The College of Business had a very successful 2-day conference in early October associated with the Zeigler Institute for Professional Development. This was our second ZIPD conference. Thirty-nine (39) alumni returned to campus to give presentations to our business students. These alumni shared their stories of success in the business world and provided students with key information on how to leverage their Bloomsburg University degree to achieve their own success.
- Bloomsburg University's nursing program received a grant totaling more than \$638,000 to educate nurse practitioners who can provide primary care and preventive services within a 10-county rural region of Pennsylvania. The funding, a federal grant through the Health Resources and Services Administration, within the Health & Human Services Department, will provide tuition support to 40 nurses who wish to pursue an advanced degree as a primary care nurse practitioner during the 2012-

2013 and 2013-2014 academic years.

- Our residence life staff has been able to move into Elwell Hall and the main lobby was opened to Elwell residents last week.

The new food venues in Scranton Commons, Subway and Starbucks, have begun construction and are expected to open during the spring semester.

- Bloomsburg University's Admissions Viewbook was honored in the Association of Marketing and Communications Professionals MARCOM Awards competition. The Viewbook was judged to be among the top 36 percent of 6,000 entries from around the world.
- The University Store has begun its partnership with Campus Book Rentals and this fall semester saw 2,400 books rented to students. Plans are underway to increase the rentable titles for spring semester and also offer more payment options for those textbooks.
- Components of BU's emergency notification system – e-mail, voice mail, text messages and campus sirens - were tested on September 17th and worked effectively.

All students and registered faculty and staff, who opted to receive notification in these formats, received a test e-mail message and text messages. The sirens, installed on Elwell Hall, McCormick Center for Human Services and on the upper campus, are designed to alert the campus community when vital emergency information is available via e-mail, voice mail and text message. BU tests the emergency notification system once each semester.

- In addition to the bi-annual test of the emergency notification system, last month, on a Sunday, we held two emergency training exercises on campus. It involved our BU police, local and state police, emergency medical responders and members of our internal emergency operations group. This was a very beneficial drill for our campus and allowed us to see where we excelled and where we need to focus our efforts.
- With the help of more than 650 volunteers and participants, BU's 10th annual Breast Cancer 5K Walk/Run set a record for contributions. More than \$13,000 was raised for the PA Breast Cancer Coalition.
- We acknowledged three retired faculty members this morning and since the president officially grants faculty emeriti status, I want to mention in this report the individuals who have been awarded that distinction by me. Congratulations to Dr. Wendy Miller, Department of Music, Mr. James

Mullen, Developmental Instruction and Dr. Bruce Rockwood, Department of Business Education and Information and Technology Management.

- Although we already recognized our newest non-instructional emerita, I want this report to reflect my congratulations to Luci Ruckle.