

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
FEBRUARY 23, 2005

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys, at 10:30 a.m. Those in attendance:

Council of Trustees

Mr. A. William Kelly, Chair
Mr. Robert Gibble, Vice Chair
Mr. Steven Barth, Secretary
Dr. Joseph Mowad, Past Chair
Ms. Ramona Alley
Mr. Richard Beierschmitt
Mr. David Petrosky
Ms. Jennifer Shymansky

Excused: Ms. Marie Conley-Lammando, Dr. Robert Dampman, Mr. LaRoy Davis

University Personnel

Dr. Jessica Kozloff, President
Dr. James Matta, Interim Provost and Vice President of Academic Affairs
Dr. Preston Herring, Vice President for Student Life
Dr. Richard Rugen, Vice President for Administration and Finance
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Lisa Hemrick, Administrative Assistant, Presidents Office

Council of Trustees Advisors

Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME Local 2361
Ms. Cheryl John, Treasurer, AFSCME Local 1977
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF
Mr. David Stover, University Legal Counsel

Call to Order

Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees met earlier in Executive Session to discuss personnel matters.

Trustee Kelly then introduced special guests in attendance:

- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
- Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF
- Mr. David Stover, University Legal Counsel
- Mr. Chip Coffman, Mayor of Bloomsburg
- Members of the Town Council of Bloomsburg
- Dr. Robert D. Warren, Faculty Emeritus

Pledge of Allegiance

In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag.

Public Comments

Bill Siedel, representing SEDACOG, attended the meeting to represent the Town of Bloomsburg. The Town of Bloomsburg asked him to present public information to the Council of Trustees regarding the Bloomsburg Area Flood Control Project. He briefed the trustees on the project, brought them up to speed on the history of the project, where they currently are in the

process, and where they potentially are proceeding to over the course of the process. A copy of his presentation materials are appended to these minutes. The Town of Bloomsburg is currently evaluating this project and will decide on March 21st whether to move forward.

Gretchen Osterman, President of the local chapter of SCUPA, relayed to the Trustees that SCUPA has been engaged in negotiations with the PA State System of Higher Education over the past 400 days. She distributed a copy of the PASSHE Proposal dated March 30, 2004, which SCUPA feels has stalled the negotiations. Ms. Osterman wanted to make the trustees aware of this issue and asked for their support as they move forward. Trustee Kelly thanked Ms. Osterman for bringing this matter to their attention.

Michelle Mussleman and Traci Demuro, captains of the BU Rugby Team, extended an invitation to the members of the Council of Trustees to attend their Rugby Brunch scheduled for April 16th from 10:00 a.m.-2:00 p.m. in the Multi-Cultural Center of the Kehr Union.

Bloomsburg Mayor, Charles Coffman, was sent by Town Council to address the Council's concerns and to ask the trustees to address the second access road to the upper campus. Mayor Coffman stated that Town Council will be looking at several suggestions in the spring and will report back to the trustees with these suggestions. President Kozloff asked that this issue be discussed in further detail when the Master Plan Update is discussed later in the meeting.

Matt Zoppetti, a local developer, addressed the trustees with his concerns regarding the demand for off-campus student housing. Mr. Zoppetti has been involved in providing good, quality student housing to the town and students since 1989. He asked that the university keep the market in good balance and ask that the lines of communication be kept open when deciding in the future to build large, off-campus housing projects such as the Honeysuckle Apartments. He stated that he and some of the other local developers have seen a weakened demand in their properties now that Honeysuckle is accepting lease agreements. Trustee Kelly assured Mr. Zoppetti and the other local developers present, that it remains the highest priority for the Trustees, President, and Bloomsburg University to continue a positive relationship with the community, citizens and local government of Bloomsburg.

Jimmy Gilliland, a resident of Country Club Drive, also asked the trustees to consider the second access road to the upper campus to address the traffic flow problems to the upper campus.

Minutes of the Council of Trustees

A motion was made by Trustee Barth, seconded by Trustee Beierschmitt, and unanimously carried that the December 1, 2004 minutes be approved.

NEW BUSINESS

PRESIDENT

Presidents Report

President Kozloff reviewed her Presidents Report for February 2005 with the Trustees. A copy of the report will be appended to the minutes.

ACADEMIC AFFAIRS

Greater Susquehanna Keystone Innovation Zone

Trustee Beierschmitt, Chair of the Academic Affairs Committee, introduced Dr. James Matta, Interim Provost and Vice President for Academic Affairs, to lead discussion of the Academic Affairs Information Item.

Dr. Matta recognized Dr. Timothy Phillips, Director of The Institute for Interactive Technologies, who led a power point presentation regarding the Greater Susquehanna Keystone Innovation Zone. Bloomsburg University, with leadership from the Institute for Interactive Technologies, has teamed with the Columbia Alliance for Economic Growth, Geisinger Ventures, Bucknell University, and Susquehanna University to create the Greater Susquehanna Keystone Innovation Zone (GSKIZ). The purpose of the zone is to help commercialize intellectual property developed at the university and within the IIT. The zone provides companies a 50% tax break on state taxes, plus other incentives for any company that has been operating for less than eight years and moves into the zone.

Dr. Phillips also discussed the Bloomsburg Regional Technology Center, which occupies the former Bloomsburg Elks building. Renovations are nearly completed and there are already 3 companies interested in using this facility. Rents will range from \$200-\$1,100 per month. Ribbon cutting for this facility is tentatively scheduled for May 10th. Dr. Phillips invited the trustees to

tour the Technology Center.

Trustee Mowad stated that this project is an excellent example of the university's ability to contribute to the community, and create new jobs and opportunities.

President Kozloff thanked the IIT and all those involved for their collaborative efforts on this project.

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GENERAL ADMINISTRATION

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Approval of Purchasing Activity Under Act 188

Trustee Mowad recommended, seconded by Trustee Alley and unanimously carried, to approve purchasing activity under Act 188 in excess of \$10,000 for October 21, 2004 to January 21, 2005.

Approval of Delinquent Accounts

Trustee Mowad made a motion, seconded by Trustee Petrosky and unanimously carried, that the Delinquent Accounts/Write-Offs (Exhibit E of the agenda) be approved.

Approval of Fees for 2005-2006

Trustee Mowad called upon Dr. Preston Herring, Vice President of University and Student Affairs, to lead discussion of the Approval of Fees for 2005-2006.

Dr. Herring reviewed Exhibit F of the agenda and the revisions made following the February 7th trustee conference call: Room increase of 3.8%, Board increase of 2.8%, with a combined average of 3.4%.

Trustee Mowad made a motion, seconded by Trustee Beierschmitt and unanimously carried, that the Schedule of Fees for 2005-2006 as outlined in Exhibit F, pages 55-59 of the agenda, be approved.

Resolution for Approval of Commuter Student Parking Fee for 2005-2006

Trustee Mowad recognized Dr. Richard Rugen, Vice President for Administration, who led discussion of the commuter student parking fee for 2005-2006.

Trustee Mowad made a motion, seconded by Trustee Barth and unanimously carried, to approve the following resolution for approval of a commuter student parking fee for 2005-2006 as outlined in Exhibit I, page 65 of the agenda:

WHEREAS, Bloomsburg University intends to implement a plan for improvement of parking to include increased parking on the lower campus for commuter students; and

WHEREAS, Implementation of the plan will require a fee from commuter students of at least thirty-seven (\$37) per semester by Fiscal Year 2007-08; and

WHEREAS, the fees should be phased in over a three-year period; and

WHEREAS, Residential students already pay a parking fee and Commuter students should share in the cost of providing adequate parking on campus; and

WHEREAS, The University will convert current fee-based gated parking for general use by commuter students upon approval of the fee for Fiscal Year 2005-06;

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees hereby approve a parking fee for commuter students of fifteen dollars (\$15) per semester for Fiscal Year 2005-06.

Resolution for Amendment to the Campus Master Plan

Trustee Mowad again called upon Dr. Rugen to lead discussion of the Master Plan Update. Dr. Rugen introduced Mr. Eric Milner, Assistant Vice President of Administration, who shared a power point presentation with the trustees. A copy of this presentation is appended to the minutes.

Trustee Mowad moved for approval, seconded by Trustee Alley and unanimously carried, to approve the following resolution to update the Campus Master Plan as outlined in Exhibit G of the agenda:

WHEREAS, Bloomsburg University has experienced changes in conditions affecting campus development since approval of the original Master Plan of March 2000;

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees hereby approve the Amendment to the Master Plan as presented in the *Update to the Master Plan, February 2005.*

Administration and Finance Report

Trustee Mowad recognized Vice President Rugen who discussed the Administration and Finance Report, Addendum A.

Auditors Report

Vice President Rugen introduced Andrea Caladie, CPA, Parente Randolph, who presented the audit results to the Council of Trustees. A copy of this presentation is appended to the minutes.

UNIVERSITY & STUDENT AFFAIRS

Resolution to Approve Naming of the Student Services Center

Trustee Barth, Chair of the University Relations Committee, called upon Vice President Herring to lead discussion of the request to name the Student Services Center.

Dr. Herring informed the trustees that the BU Foundation has proposed that in recognition of a \$1 million gift to the University for scholarships, that the University name the Student Services Center in honor of Robert D. Warren, faculty emeritus. Supporting information can be found in Exhibit J, page 66 of the agenda.

Trustee Barth moved for approval, seconded by Trustee Gibble and unanimously carried, for approval of the following resolution to name the Student Services Center:

WHEREAS, Dr. Robert D. Warren served Bloomsburg University of Pennsylvania with distinction as a member of the History Department faculty for 20 years; and

WHEREAS, Dr. Warren exemplifies the highest ideals of the faculty at Bloomsburg University; and

WHEREAS, he has contributed both his time and treasure to this university during his retirement.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees approve naming of the Student Services Center the Robert D. Warren Student Services Center.

Trustee Kelly and President Kozloff presented a formal copy of this resolution to Dr. Robert D. Warren.

Gift Summary by Constituency

Trustee Barth recognized Mr. Jim Hollister, Assistant Vice President of University Relations who discussed the Gift Summary by Constituency Report. A copy of this report is appended to the minutes.

Adjournment

With no other business and upon motion by Trustee Kelly, the meeting was adjourned at 12:05 p.m.

Steve Barth
Lisa K. Hemrick
Secretary
Administrative Assistant

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
MAY 4, 2005

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys, at 10:30 a.m. Those in attendance:

Council of Trustees

Mr. A. William Kelly, Chair
Mr. Steven Barth, Secretary
Dr. Joseph Mowad, Past Chair
Ms. Ramona Alley
Mr. Robert Dampman
Mr. LaRoy Davis
Ms. Marie Conley-Lammando
Mr. David Petrosky
Ms. Jennifer Shymansky

Excused: Mr. Richard Beierschmitt, Mr. Robert Gibble

University Personnel

Dr. Jessica Kozloff, President
Dr. James Matta, Interim Provost and Vice President of Academic Affairs
Dr. Preston Herring, Vice President for Student Life
Dr. Richard Rugen, Vice President for Administration and Finance
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Jennifer Kluck, Administrative Assistant, Presidents Office

Council of Trustees Advisors

Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME Local 2361
Ms. Cheryl John, Treasurer, AFSCME Local 1977
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF
Mr. David Stover, University Legal Counsel

Call to Order

Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees met earlier to conduct the annual inspection of the facilities.

Trustee Kelly then introduced special guests in attendance:

- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
- Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF

Pledge of Allegiance

In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag.

Minutes of the Council of Trustees

A motion was made by Trustee Petrosky, seconded by Trustee Alley, and unanimously carried that the February 23, 2005 minutes be approved.

NEW BUSINESS

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PRESIDENT**Presidents Report**

President Kozloff reviewed her Presidents Report for May 2005 with the Trustees. A copy of the report will be appended to the minutes.

Trustee Kelly thanked Dr. Kozloff for her appearance on WVIA television's program on Great Teachers Who Make a Difference.

ACADEMIC AFFAIRS**ESL Certification Program**

Trustee Alley, Chair of the Academic Affairs Committee, introduced Dr. James Matta, Interim Provost and Vice President for Academic Affairs, to lead discussion of the Academic Affairs Information Item.

Dr. Matta introduced Dean Ann Lee who recognized Dr. Pamela Smith, a faculty member in Audiology and Speech Pathology, who led a power point presentation regarding the ESL Certification Program. This is a request for a new certificate program that will enable pre-service students enrolled in teacher preparation programs and practicing professionals to become eligible for the Program Specialist ESL Certificate through the Pennsylvania Department of Education. The planned program will consist of four 3-credit courses offered through the Department of Early Childhood and Elementary Education, and Audiology and Speech Pathology. Faculty from both departments developed the courses based on the Pennsylvania Department of Education ESL program specialist guidelines.

A motion was made by Trustee Alley and seconded by Trustee Petrosky, to approve the ESL Certification Program. Unanimous decision.

Name Change from Department of Business Education and Office Information Systems to Department of Business Education and Business Information Systems

Trustee Alley called upon Dr. Matta to read the informational item of the name change from Department of Business Education and Office Information Systems to Department of Business Education and Business Information Systems.

Dr. Matta called on Dean David Long to lead the discussion. The department would like to change the name of the department to more accurately fit the program.

GENERAL ADMINISTRATION**Resolution for Inspection of Facilities**

Trustee Kelly called on Trustee Mowad to lead the discussion. Eric Milner, Assistant Vice President of Administration, summarized the tour of the facilities. Parking projects viewed included a visit to the site of the new parking lot on upper campus. Viewed construction site between Northumberland Hall and Luzerne Hall and talked about the improvements in that area. They also walked through the nearly completed addition of Hartline Science Center as well as the Robert D. Warren Student Services Center.

Trustee Mowad made a motion, seconded by Trustee Alley and unanimously carried, to approve the resolution as written.

WHEREAS, members of the Council of Trustees at Bloomsburg University of Pennsylvania did conduct their annual inspection of facilities on Wednesday, May 4, 2005 and found maintenance procedures that ensure buildings and structures are being properly maintained and in good working order, and found also that lawn, flower, shrubbery, tree and recreation areas were attractive and well-maintained. Trustees conducted a tour of the Hartline Science Center and the Robert D. Warren Student Services Center.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania expressed its approval of both the general condition and the care of the facilities, and transmits their sentiments to the Board of Governors of the Pennsylvania State System of Higher Education.

Approval of Purchasing Activity

Trustee Mowad recommended, seconded by Trustee Barth and unanimously carried, to approve purchasing activity under Act 188 in excess of \$10,000 for January 21, 2005 to April 15, 2005.

Capital Project Prioritization

Trustee Mowad called on Vice President Rugen to review Exhibit G on page 80.

Trustee Mowad made a motion, seconded by Trustee Lammando and unanimously carried, that the Capital Project Prioritization

be approved.

Administration and Finance Report

Trustee Mowad recognized Vice President Rugen who discussed the Administration and Finance Report, Addendum A.

UNIVERSITY & STUDENT AFFAIRS

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The Model UN Program

Trustee Kelly recognized Trustee Conley-Lammando to discuss the University and Student Affairs section of the agenda. Trustee Conley-Lammando called upon Vice President Herring to lead discussion of the University and Student Affairs informational item. Dr. Herring introduced Jean Downing, SOLVE Coordinator and Dr. Diana Zoelle, Assoc. Professor, Political Science Department who gave a summary of the universitys Model United Nations program.

2005-2006 COT Meeting Calendar

Trustee Kelly asked the trustees to review Exhibit H of the agenda, the 2005-2006 meeting calendar.

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Adjournment

With no other business and upon motion by Trustee Davis, second by Trustee Dampman, the meeting was adjourned at 12:05 p.m.

Steve Barth
Jennifer D. Kluck
Secretary
Administrative Assistant

Attachments

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
August 31, 2005

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys, at 10:30 a.m. Those in attendance:

Council of Trustees

Mr. A. William Kelly, Chair
Mr. Steven Barth, Secretary
Dr. Joseph Mowad, Past Chair
Mr. Robert Gibble
Ms. Ramona Alley
Mr. Robert Dampman
Mr. LaRoy Davis
Ms. Marie Conley-Lammando
Mr. David Petrosky
Ms. Jennifer Shymansky

University Personnel

Dr. Jessica Kozloff, President
Dr. James Mackin, Provost
Dr. Preston Herring, Vice President for Student Life
Dr. Richard Rugen, Vice President for Administration and Finance
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Jennifer Kluck, Administrative Assistant, Presidents Office

Council of Trustees Advisors

Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME Local 2361
Ms. Cheryl John, Treasurer, AFSCME Local 1977
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF
Mr. David Stover, University Legal Counsel

Call to Order

Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees met earlier to discuss the Presidential Evaluation process.

Trustee Kelly then introduced special guests in attendance:

- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977 (not present)
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
- Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF
- Nathan Conroy, Community Government Association (not present)
- Mr. Robert Rupp, Deputy Chief Bloomsburg Fire Department (not present)
- Mayor Chip Coffman, Town of Bloomsburg

Pledge of Allegiance

In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag.

Public Comments

Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361 requested the Trustees join together to establish a relief fund for the victims of Hurricane Katrina. She informed the Trustees of a \$500 donation from the Bloomsburg Chapter AFSCME, Local 2361. President Kozloff thanked Ms. Breisch for her efforts.

Bloomsburg Mayor Charles Coffman updated the Trustees on a meeting held the day before with the town supervisors and Bloomsburg University officials regarding an access road to upper campus. He stated the meeting went really well and the committee will have a recommendation in approximately six months. The Mayor also stated he had a chance to speak with Congressman Kanjorski and he will see what he can do to help us financially get the road finished.

Minutes of the Council of Trustees

A motion was made by Trustee Mowad, seconded by Trustee Davis, and unanimously carried that the May 4, 2005 minutes be approved.

NEW BUSINESS

PRESIDENT

Trustee Kelly introduced Trustee Alley to discuss new business.

Contributions to Local Fire Department

Trustee Alley made a motion to approve an annual \$38,000 contribution from Bloomsburg University to the Bloomsburg Fire Department for the 2005-2006 year, seconded by Trustee Petrosky. Unanimous approval.

Trustee Alley also made a motion to approve the second payment of eight payments of \$25,000 toward the purchase of a new ladder fire truck, seconded by Trustee Davis. Unanimous approval.

Non Instructional Emeritus Status

Trustee Alley made a motion to approve Non-Instructional Emeritus Status for Janice Boop, Darla Hendrickson, Clara Hosler, Louann Laidacker, George Pupchock, Bonita Rhone, Michael Robatin, Kenneth Schnure and Jere Vietz, seconded by Trustee Conley-Lammando. Unanimous approval.

2006-2007 Budget Request

President Kozloff briefly pointed out to the Trustees that this is our annual request to tell the State System the needs of Bloomsburg University. Dr. Rugen reviewed the budget request. A motion was made by Trustee Davis to approve the 2006-2007 budget request, seconded by Trustee Alley. Unanimous approval.

Presidents Report

President Kozloff reviewed her Presidents Report for summer 2005 with the Trustees. A copy of the report will be appended to the minutes.

Faculty Emeritus Status

President Kozloff informed the Trustees that Faculty Emeritus status was conferred upon:

Dr. Robert Campbell

Sharon Kribbs

Dr. Rosemary Radziewich

ACADEMIC AFFAIRS

Graduate Certificate Program in Management Decision Making

Trustee Gibble, Chair of the Academic Affairs Committee, introduced Dr. James Mackin, Provost to lead discussion of the Academic Affairs Information Item.

Dr. Mackin introduced interim Dean of the School of Business Dennis Gehris who recognized Dr. John Grandzol, a faculty member in Management, who led a power point presentation regarding the Graduate Certificate Program in Management Decision Making. This is a request for a new certificate program that will enhance baseline knowledge in management theory and statistical analysis; ensure understanding of the data-to-information transformation using business research methodologies and quantitative models; develop expertise in developing data-driven responses to organizational challenges through exposure to quality management principles and decision modeling; and confirm achievement of these objectives by means of a structured interactive internship.

A motion was made by Trustee Gibble and seconded by Trustee Alley, to approve the Graduate Certificate Program in Management Decision Making. Unanimous approval.

Continuation of the Husky Research Corporation (HRC) as an affiliated organization

Trustee Gibble called upon Dr. Mackin to lead discussion of the Academic Affairs action item: Continuation of the Husky Research Corporation (HRC) as an affiliated organization. Dr. Mackin requested a resolution, as required by the Board of Governors, certifying compliance with policy 1985-04-A. Trustee Gibble moved to approve the continuation of the Husky Research Corporation (HRC) as an affiliated organization, seconded by Trustee Conley-Lammando. Unanimous approval.

Summer Freshman Program

Trustee Gibble called on Dr. Mackin to lead discussion on the Summer Freshman Program.

GENERAL ADMINISTRATION

Trustee Kelly recognized Trustee Mowad chair of the General Administration.

Approval of Purchasing Activity

Trustee Mowad made a motion, seconded by Trustee Gibble and unanimously carried, to approve purchasing activity under Act 188 in excess of \$10,000 for April 16, 2005 to July 31, 2005.

End of Year Finance Report

Trustee Mowad introduced Vice President Rugen to discuss the End of Year Finance Report. Dr. Rugen introduced Claudia Thrush as the new Director of Finance. He then discussed the End of Year Finance Report.

Update on Construction Projects

Trustee Mowad introduced Dr. Rugen who introduced Eric Milner to make the presentation. Specific projects discussed were the Hartline Science Center West Wing and the Navy Hall renovation. Other projects in process are the Ben Franklin renovation, McCormick addition, nine infrastructure projects, and four auxiliary funded projects. There are twenty projects in process with a total construction value of \$38,150,000.

UNIVERSITY & STUDENT AFFAIRS

Fall Enrollment and Housing Update

Trustee Kelly recognized Trustee Conley-Lammando to discuss the University and Student Affairs section of the agenda.

Trustee Conley-Lammando called upon Vice President Herring to lead discussion of the University and Student Affairs informational item. Dr. Herring presented details on new Fall freshmen, new transfer students, and minority enrollment statistics. We are seeing an increase in applications, offers, and enrollments in all three areas.

Dr. Herring also presented the housing update regarding the new Honeysuckle Apartments. All 407 apartments are occupied with a waiting list of six students. Both nine and twelve month leases are offered to students.

Fundraising Update

Dr. Herring introduced Maryann Lindberg, Executive Director of the Bloomsburg University Foundation. Ms. Lindberg reviewed the sources of donations from 2004-2005, program contributions, unrestricted and annual giving.

OTHER BUSINESS

Presidential Evaluation 2004-2005

Trustee Kelly explained the Presidential Evaluation process for the State System. High praise was given to Dr. Jessica Kozloff for her efforts by Trustee Davis, Gibble, Alley and Kelly.

Trustee Mowad made a motion to accept the formal review of President Kozloff and recommends extending her contract by one year to June 30, 2008. Seconded by Trustee Conley-Lammando. Unanimous approval.

Committee Assignments

Trustee Kelly called to the attention of the Trustees the 2005-2006 Committee listing included in their packets.

2005-2006 Meeting Calendar

Trustee Kelly also called to the attention of the Trustees the revised meeting calendar.

Adjournment

With no other business and upon motion by Trustee Kelly, second by Trustee Davis, the meeting was adjourned at 12:25 p.m.

Steve Barth
Jennifer D. Kluck
Secretary Administrative Assistant

Attachments

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

PRESIDENT'S REPORT TO THE BLOOMSBURG UNIVERSITY COUNCIL OF TRUSTEES

August 31, 2005

Summer on our campus is a slightly quieter time; however we still are busy with a number of activities.

- Our summer school was very successful this year. We implemented a new summer freshmen program with a shorter schedule and with students taking fewer courses. Student satisfaction with the program was good and we enrolled 117 more students than in 2004, including 43 more summer-spring students. (a total of 250 students last summer, 367 this summer).

This summer a total of 3,313 individuals participated in either camps or conferences on the Bloomsburg University campus.

- A seminar on balance and vestibular diseases, sponsored by BU's doctorate of audiology program and the Husky Research Corporation, attracted more than 60 audiologists, physicians, physical therapists and students to campus in July. The week-long intensive course featured Dr. Neil Shepard, a professor from in the University of Nebraska's College of Special Education and Communication Disorders.

- Fifty students from 10 area high schools participated in the Upward Bound program in July. Upward Bound was established by the U.S. Department of Education to provide young people with opportunities and assistance to explore their potential for academic, social, and personal growth. It provides equal access to post secondary education for high school students by giving them adequate preparation. School districts affiliated with the program are Berwick, Bloomsburg, Mahanoy Area, Milton, Minersville, Mount Carmel, North Schuylkill, Pottsville, Shamokin, and Shikellamy.

- Our dining service provider, ARAMARK, held 3 conferences on campus. Aramark is one of six new organizations that discovered the outstanding facilities available to them at Bloomsburg University. Their corporate Vice President has been so pleased with housing accommodations, Montys, the meeting facilities and quality of meals that she has designated BU as a training site for Aramarks northern region schools.

I would like to recognize a few student achievements since our last Trustee meeting.

- Ninety school-athletes from BU were recently honored by the Pennsylvania State Athletic Conference for the 2004-05 year, including 35 men and 55 women. To be named a scholar-athlete, students must attain a 3.25 cumulative grade point average while competing in an intercollegiate varsity sport. In addition, senior field hockey captain Sharla Parltan received distinction by being named a scholar-athlete while also being named PSAC Athlete of the Year in her respective sport.

- Track standout, Amber Hackenberg, capped off a brilliant freshman season by being selected to the NCAA Division II Track and Field Coaches Association All Academic team. Ms. Hackenberg has a 4.0 GPA as a business education major. She qualified for the 5,000 meters at the NCAA national championships this spring and earned MVP honors in both track and cross country this season.

- The Bloomsburg University Players and the Bloomsburg Theater Ensemble collaborated in the production of The Jungle Book this summer. The show, which attracts many area children, involved 14 BU students and recent graduates in on- and off-stage capacities.

The weather may still be summer-like but we are now in day three of our fall semester. Bloomsburg University received a record number of applications for spots in the Class of 2009.

Let me give you a snapshot of our first-year students.

- 80 percent participated in student government, athletics, or honors programs while in high school
- These freshmen have an average SAT score of 1054
- The students average high school class standing was in the top 31 percent
- Eight were valedictorians and three were salutatorians
- Thirteen percent of BU freshman class comes from outside the commonwealth with states represented as far away as North Dakota and Michigan.
- International students arrived from India, Japan, Liberia, and Russia.
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On behalf of the university community, I want to thank the Trustees for your leadership and look forward to the start of another academic year.

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
November 9, 2005

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Council of Trustees

Mr. A. William Kelly, Chair
Mr. Steven Barth, Secretary
Dr. Joseph Mowad, Past Chair
Mr. Robert Gibble
Ms. Ramona Alley
Mr. LaRoy Davis
Mr. David Petrosky
Mr. Charles Housenick
Ms. Jennifer Shymansky

Excused: Dr. Robert Dampman, Marie Conley-Lammando

University Personnel

Dr. Jessica Kozloff, President
Dr. James Mackin, Provost
Dr. Preston Herring, Vice President for Student Life
Dr. Richard Rugen, Vice President for Administration and Finance
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Ms. Cheryl John, Treasurer, AFSCME Local 1977
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
Dr. Stephen Kokoska, President, Bloomsburg Chapter of APSCUF
Mr. David Stover, University Legal Counsel

Call to Order

Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees met earlier to discuss the Master Plan Update on Parking.

Trustee Kelly then introduced special guests in attendance:

- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977 (not present)
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
- Dr. Stephen Kokoska, President, Bloomsburg Chapter of APSCUF
- Nathan Conroy, President, Community Government Association (not present)

Pledge of Allegiance

In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag.

Public Comments

None

Minutes of the Council of Trustees

A motion was made by Trustee Davis, seconded by Trustee Mowad, and unanimously carried that the August 31, 2005 minutes be approved.

Introduction of New Trustee

Mr. Kelly introduced Mr. Charles “Nick” Housenick as the newest trustee. Nick will fill the unexpired term of Mr. Richard Beierschmitt who resigned in May 2005.

Congratulations to Trustee Mowad and Gible on their re-appointments to the Council of Trustees. Nate Conroy was also recognized as a student member of the Board of Governors to the State System of Higher Education. This is a first for Bloomsburg University.

OTHER BUSINESS

Trustee Kelly introduced Trustee Alley to discuss other business.

Trustee Alley made a motion to approve the following resolution:

WHEREAS, Coach Jan Hutchinson recently won her 1,500th game as head coach of both field hockey and softball; and

WHEREAS, Coach Jan Hutchinson became the first female coach and fourth overall to achieve 1,500 victories; and

WHEREAS, Coach Jan Hutchinson continues to serve as a role model for student-athletes and leads her team with outstanding sportsmanship; and

WHEREAS, the Council of Trustees of Bloomsburg University of Pennsylvania advocates excellence in athletics as well as academics, and recognizes the important contributions of coaches, student-athletes, and the staff in the field of athletics to the total university environment.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania hereby congratulates Jan Hutchinson and extends their appreciation for the recognition she has brought to Bloomsburg University of Pennsylvania.

BE IT FURTHER RESOLVED, that this resolution be made a part of the official minutes of the Council of Trustees of Bloomsburg University of Pennsylvania and that a copy be presented to Ms. Jan Hutchinson.

Motion seconded by Trustee Petrosky. Unanimous approval.

Trustee Alley made a motion to approve the following resolution:

WHEREAS, head coach Danny Hale of the Bloomsburg University football team recently won his 100th game as head coach of the Huskies; and

WHEREAS, Coach Danny Hale has the most wins of any football coach in Bloomsburg history and has one of the highest winning percentages among active coaches in NCAA Division II football; and

WHEREAS, Coach Danny Hale continues to serve as a role model for student-athletes and leads his team with outstanding sportsmanship; and

WHEREAS, the Council of Trustees of Bloomsburg University of Pennsylvania advocates excellence in athletics as well as academics, and recognizes the important contributions of coaches, student-athletes, and the staff in the field of athletics to the total university environment.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania hereby congratulates coach Danny Hale and extends their appreciation for the recognition he has brought to Bloomsburg University of Pennsylvania.

BE IT FURTHER RESOLVED, that this resolution be made a part of the official minutes of the Council of Trustees of Bloomsburg University of Pennsylvania and that a copy be presented to Mr. Danny Hale.

Motion seconded by Trustee Mowad. Unanimous approval.

Non-Instructional Emeritus Status

Trustee Alley made a motion to grant Non-Instructional Emeritus Status to the following people:

Judy Franklin, Corporal, BU Police Department
Linda Haines, Admissions

Motion was seconded by Trustee Barth. Unanimous approval.

NEW BUSINESS

PRESIDENT

Trustee Kelly introduced President Kozloff to present her President's report and other informational items.

Faculty Emeritus Status

President Kozloff informed the Trustees that Faculty Emeritus Status was conferred upon:

Dr. Richard Larcom	Psychology
Ronald Puhl	Exercise Science and Athletics
Pricilla Dunn	Student Support Services
Dr. Michael Blue	Accounting
Mary Alice Wheeler	Educational Studies and Secondary Education
Ruth Ann Bond	Administrative Faculty
Dr. James Parsons	Biological and Allied Health Sciences
Dr. James Huber	Sociology, Social Work and Criminal Justice

Five-Year Strategic Plan

Dr. Kozloff referred to the five-year strategic plan objectives as an informational item included in the packets.

President's Report

President Kozloff reviewed her President's Report with the Trustees. A copy of the report will be appended to the minutes.

May Commencement 2006

Dr. Kozloff introduced Dr. Jonathan Lincoln to discuss a change in venue for the May 2006 commencement. May commencement is currently held at the Bloomsburg Fairgrounds.

Dr. Lincoln reviewed his committee's ideas with the Trustees to move commencement to the BU campus. He reviewed three main ideas: split ceremonies and move indoors to Haas Auditorium; single or split ceremonies at Redman Stadium; single or split ceremonies on the Academic Quad on campus.

The Trustees came to a consensus to move the May commencement to a campus location. Dr. Lincoln will continue to work with his committee and keep the Trustees informed.

ACADEMIC AFFAIRS

Bachelor of Science program in Computer Forensics

Trustee Gibble, Chair of the Academic Affairs Committee, introduced Dr. James Mackin, Provost to lead discussion of the Academic Affairs Information Item.

Dr. Mackin introduced Dr. James Pomfret to lead discussion on the Bachelor of Science program in Computer Forensics. The B.S. in Computer Forensics strengthens the Commonwealth by providing a program that will address an emerging specialty within the information science area. The program addresses an escalating need and provides as alternative career path option for students with a technological orientation. The proposed program builds on Bloomsburg University's strength in Mathematics and Computer Science.

A motion was made by Trustee Mowad and seconded by Trustee Alley, to approve the new BS program in Computer Forensics. Unanimous approval.

Title change to MS Degree - Exercise Science

Dr. Mackin reviewed the reasons for the name change, specifically to keep the name consistent with our Bachelor of Science Degree and the name of the Department.

GENERAL ADMINISTRATION

Trustee Kelly recognized Trustee Mowad chair of the General Administration.

Resolution Certifying Compliance with Board of Governors Policy 1985-04-A

Trustee Mowad recognized Dr. Richard Rugen to lead discussion.

A motion was made by Trustee Mowad to approve the resolution certifying compliance with Board of Governors Policy 1985-04-A; seconded by Trustee Davis. Unanimous approval.

WHEREAS, the Bloomsburg University Foundation exists solely for the benefit of the University, requires an annual external audit of funds and publishes copies thereof, and annually makes significant contributions to the benefit of Bloomsburg University of Pennsylvania students and its academic programs; and

WHEREAS, a satisfactory written memorandum of understanding exists between The Bloomsburg University Foundation and Bloomsburg University of Pennsylvania; and

WHEREAS, appropriate fiduciary agreements have been enacted to allow the Bloomsburg University Foundation to retain University gifts and grants; and

WHEREAS, the Bloomsburg University Foundation does not and will not undertake programs or activities that are properly part of the University's academic mission; and

NOW, THEREFORE, BE IT RESOLVED, that the Bloomsburg University of Pennsylvania Council of Trustees certify that the Bloomsburg University Foundation is in compliance with the Board of Governors Policy 1985-04-A which speaks to University external support.

Resolution on Bond Financing for Student Parking Projects

Dr. Rugen lead discussion regarding student parking.

Trustee Mowad moved to approve the Bond Financing resolution; Seconded by Trustee Alley. Unanimous approval.

WHEREAS, Bloomsburg University of Pennsylvania has demonstrated a need for construction of new student parking lots; and

WHEREAS, the University has provided a viable financial plan for funding the project; and

WHEREAS, the Council will ensure that fees will be established as such rates as to finance the project adequately.

NOW, THEREFORE, BE IT RESOLVED, that we, the Council of Trustees, approve the undertaking of System-financed capital facilities projects for construction of new student parking lots and authorize permission to construct the facilities; and further do hereby authorize the President of Bloomsburg University of Pennsylvania to sign the standard Loan Covenant Agreement for financing the project.

Resolution on Commuter Student Parking Fee

Trustee Mowad moved to approve a resolution on commuter Student Parking Fees effective Fall semester 2006. Second by Trustee Barth. Unanimous approval.

WHEREAS, Bloomsburg intends to complete the plan for improvement of parking to include increased parking on the lower campus for commuter students by Fall 2006; and

WHEREAS, Implementation of the plan will require a fee from commuter students of at least thirty-seven dollars (\$37) per semester; and

WHEREAS, The Council of Trustees approved an initial parking fee for commuter students of fifteen dollars (\$15) per semester for 2005-06 with the understanding that the fee would be increased to at least thirty-seven dollars (\$37) to cover the cost of the implementation of the parking plan.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees hereby approve a parking fee for commuter students of thirty-seven dollars (\$37) per semester for Fiscal Year 2006-07.

Approval of Purchasing Activity

Trustee Mowad made a motion, seconded by Trustee Petrosky and unanimously carried, to approve purchasing activity under Act 188 in excess of \$10,000 for August 1, 2005 to October 13, 2005.

Administration and Finance Report

Trustee Mowad introduced Vice President Rugen to discuss the Administration and Finance Report. Dr. Rugen referred to the documents included in the packet.

Auditor's Report

Dr. Rugen introduced Claudia Thrush, Director of Financial Services. Claudia welcomed and introduced the auditor from Parente Randolph who reviewed the financial statements for the year ended June 30, 2005.

UNIVERSITY & STUDENT AFFAIRS

Community Service and Volunteer Activities

Trustee Kelly introduced Dr. Herring to lead discussion regarding Community Service and Volunteer Activities.

Dr. Herring introduced Jean Downing, Director of the SOLVE office. Jean Downing introduced students who presented several activities in which the University community participates: Empty bowls program, Giving Tree, Service Learning, Orientation, SHARE program, Scholars in Service to Pennsylvania, and the Good Neighbor Campaign.

OTHER BUSINESS

Dr. Kozloff recognized Dr. Hsien-Tung Liu, Dean of the College of Liberal Arts, as his last Trustee meeting before his retirement. Dr. Kozloff expressed her deep appreciation and respect for all that he's done.

Trustee Kelly pointed out to the Trustees that the regular May meeting is moved to June 7, 2006.

Adjournment

With no other business and upon motion by Trustee Kelly, second by Trustee Davis, the meeting was adjourned at 12:10 p.m.

Steven Barth
Secretary

Jennifer D. Kluck
Administrative Assistant

Attachments

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
Bloomsburg, PA 17815

**PRESIDENT'S REPORT TO THE
BLOOMSBURG UNIVERSITY COUNCIL OF TRUSTEES**

August 31, 2005

Summer on our campus is a slightly quieter time; however we still are busy with a number of activities.

- Our summer school was very successful this year. We implemented a new summer freshmen program with a shorter schedule and with students taking fewer courses. Student satisfaction with the program was good and we enrolled 117 more students than in 2004, including 43 more summer-spring students. (a total of 250 students last summer, 367 this summer).

This summer a total of 3,313 individuals participated in either camps or conferences on the Bloomsburg University campus.

- A seminar on balance and vestibular diseases, sponsored by BU's doctorate of audiology program and the Husky Research Corporation, attracted more than 60 audiologists, physicians, physical therapists and students to campus in July. The week-long intensive course featured Dr. Neil Shepard, a professor from in the University of Nebraska's College of Special Education and Communication Disorders.
- Fifty students from 10 area high schools participated in the Upward Bound program in July. Upward Bound was established by the U.S. Department of Education to provide young people with opportunities and assistance to explore their potential for academic, social, and personal growth. It provides equal access to post secondary education for high school students by giving them adequate preparation. School districts affiliated with the program are Berwick, Bloomsburg, Mahanoy Area, Milton, Minersville, Mount Carmel, North Schuylkill, Pottsville, Shamokin, and Shikellamy.
- Our dining service provider, ARAMARK, held 3 conferences on campus. Aramark is one of six new organizations that discovered the outstanding facilities available to them at Bloomsburg University. Their corporate Vice President has been so pleased with housing accommodations, Monty's, the meeting facilities and quality of meals that she has designated BU as a training site for Aramark's northern region schools.

I would like to recognize a few student achievements since our last Trustee meeting.

- Ninety school-athletes from BU were recently honored by the Pennsylvania State Athletic Conference for the 2004-05 year, including 35 men and 55 women. To be named a scholar-athlete, students must attain a 3.25 cumulative grade point average while competing in an intercollegiate varsity sport. In addition, senior field hockey captain Sharla Parlton received distinction by being named a scholar-athlete while also being named PSAC Athlete of the Year in her respective sport.
- Track standout, Amber Hackenberg, capped off a brilliant freshman season by being selected to the NCAA Division II Track and Field Coaches Association All Academic team. Ms. Hackenberg has a 4.0 GPA as a business education major. She qualified for the 5,000 meters at the NCAA national championships this spring and earned MVP honors in both track and cross country this season.
- The Bloomsburg University Players and the Bloomsburg Theater Ensemble collaborated in the production of “The Jungle Book” this summer. The show, which attracts many area children, involved 14 BU students and recent graduates in on- and off-stage capacities.

The weather may still be summer-like but we are now in day three of our fall semester. Bloomsburg University received a record number of applications for spots in the Class of 2009.

Let me give you a snapshot of our first-year students.

- 80 percent participated in student government, athletics, or honors programs while in high school
- These freshmen have an average SAT score of 1054
- The students’ average high school class standing was in the top 31 percent
- Eight were valedictorians and three were salutatorians
- Thirteen percent of BU’s freshman class comes from outside the commonwealth with states represented as far away as North Dakota and Michigan. International students arrived from India, Japan, Liberia, and Russia.

On behalf of the university community, I want to thank the Trustees for your leadership and look forward to the start of another academic year.