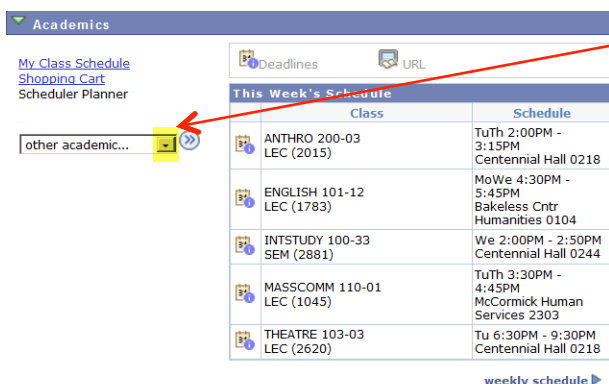


## How Faculty May View a Student's Foreign Language Placement Test Scores in ISIS

- STEP 1: Login to **ISIS**
- STEP 2: Click on the **“Advisor Center”** tab
- STEP 3: There is a **drop-down menu to the left** of the student's schedule block. **Click on the arrow.**



- STEP 4: Select the **“Transcript – View Unofficial”** option and then click on the arrow
- STEP 5: Select **“Report Type – Unofficial Transcript-Advise”**
- STEP 6: Click **“View Report”** button .... and then *this report* appears if the student has taken a Foreign Language Placement Test.

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### Unofficial Undergraduate Academic Record

Name: [REDACTED]  
 Student ID: [REDACTED]  
 Birthdate: [REDACTED]

Test ID	Test Component	Test Date	Test Score	Letter Score
ACCU	Accuplacer Algebra	2013-03-09	118.00	
ACCU	Accuplacer College Level Math	2013-03-09	80.00	
ACCU	Accuplacer Read Comprehension	2013-03-09	107.00	
ACCU	Accuplacer Sentence Skills	2013-03-09	107.00	
ACCU	Accuplacer Writing Placement	2013-03-09	7.00	
BU_FRENCH	BU French Placement	2013-08-25	24.00	F102

Cumulative Statistics		Attempted	Earned	For GPA	Points
Inst GPA	0.000	Inst Total	30.00	0.00	0.00
Trans GPA		Trans Total	3.00	3.00	0.00
Comb GPA	0.000	Comb Total	33.00	3.00	0.00

Undergraduate Career Totals					
		Attempted	Earned	For GPA	Points
Cum GPA	0.00	Cum Total	30.00	0.00	0.00
Trans GPA		Transfer Total	3.00	3.00	0.00
Comb GPA	0.00	Comb Total	33.00	3.00	0.00

End of Unofficial Undergraduate Academic Record

Beginning of Undergraduate Record

2013 Fall

Program: UGRD Business  
 Plan: BSBA Business Administration\*Management Major

Regular Academic Session				
Course	Description	Attempted	Earned	Grade
BUSED 101	INTRO TO BUSINESS	3.00	0.00	
HONORS 130	HONORS SOCIAL SCI	3.00	0.00	

KEY:	(1) Test ID	(2) Test Component (Name of Test)	(3) Test Score	(4) Letter Score = Course Recommendation
	BU_Spanish	Spanish Language Placement Test (S)	0-9 10-25	Take 101 Take 102
	BU_French	French Language Placement Test (F)	26-32 33-38	Take 203 Take 204
	BU_German	German Language Placement Test (G)	39 & 40	Consult Dr. Luo
(4) If the <b>“Letter Score”</b> section is blank, this means the student has met the General Education Second Language Requirement.				