

Millersville University  
SEIZE THE OPPORTUNITY



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## *Regional Procurement Fair and Workshops*

*The Regional Procurement Fair* is an opportunity to meet with the procurement staff at West Chester, Millersville, Bloomsburg, Shippensburg, Kutztown and East Stroudsburg Universities and the PA State System of Higher Education to learn about how to do business with PASSHE and the Universities. This is an excellent opportunity to develop contacts and create relationships. This is a **free** event hosted by West Chester University.

### **The workshops will include the following:**

- How to do business with the Commonwealth of Pennsylvania.
- How to do business with PASSHE

**Place:** West Chester University's Graduate Business Center

**Date:** October 29, 2013

### **Time:**

|                          |  |
|--------------------------|--|
| 8:30 a.m. to 9:00 a.m.   | Registration/continental breakfast                       |
| 9:00 a.m. to 9:15a.m.    | Welcome  |
| 9:15 a.m. to 10:15 a.m.  | <b><u>Doing Business with PASSHE</u></b>                 |
| 10:15 a.m. to 11:45 p.m. | <b><u>Doing Business with the Commonwealth (DGS)</u></b> |
| 9:15 a.m. to 11:45 a.m.  | Regional Procurement Fair                                |
| 11:45 a.m. to 1:00 p.m.  | Lunch on your own (Procurement Fair closed)              |
| 1:00 p.m. to 3:00 p.m.   | Continuation of Regional Procurement Fair                |

Registration is limited and **pre-registration is required**. For more information please contact LaWanda Brooks at 610-436-3514 or via e-mail at [lbrooks@wcupa.edu](mailto:lbrooks@wcupa.edu).

To register go to:

[http://www.wcupa.edu/\\_INFORMATION/AFA/FBS/PROC/PO/EventRegis.asp](http://www.wcupa.edu/_INFORMATION/AFA/FBS/PROC/PO/EventRegis.asp)

West Chester University of PA  
Business Services