How to Enroll in or ADD Courses via MyHusky
1. Log into MyHusky
2. Open your Student Center
3. Select “ENROLL” under Academics –OR- from the drop down choose ENROLLMENT:ADD
Choose the term in which you would like to enroll in a course
If you know the 4 digit course number you may enter it here and then click “Enter”

If you do not know the 4 digit course number choose Class Search and click “Search”

**METHOD 1:**
Add a Course using **COURSE SEARCH**
1. Populate a minimum of 2 of the search criteria.
2. Click “Search” to view results

You may also expand “additional search criteria” to refine your course search.
Click “Select” to add a course.

- The Green Circle designates a course is open, and if you meet the enrollment requirements, you may enroll in the course.

- The Yellow Triangle designates a course is waitlisted. If you choose to be waitlisted in a course, you will be enrolled only if a seat becomes available, and you meet all enrollment requirements of the course.

- The Blue Square designates a course is closed. There are no available seats in this course, and there is no waitlist.
To enroll in a waitlisted course, you must first CHECK THE BOX next to WAIT LIST IF CLASS IS FULL.
Once you have chosen your course click “Next”
After the final click on “Next” for adding a course this screen will display showing your currently scheduled courses along with the course(s) you are about to add.

You can search for and add additional courses by repeating the previous steps OR if you are finished:
Click “Proceed to Step 2 of 3”
If you are satisfied with the course(s) you are about to add, click “Finish Enrolling”
If you have met all requisites for the course, you will get the SUCCESS message with the status of the Green Checkmark. This designates you are now enrolled in the course.
If you have met all requisites for the course, and have opted to be waitlisted, you will get the SUCCESS message with the status of the Green Checkmark with the message that the course is full and you have been placed on the waitlist. You will also be given your position on the waitlist.
If you have NOT met all requisites for the course, you will get the ERROR message with the status of the Red X. This designates you have not been enrolled in the course.
**METHOD 2:**
Add a Course using

**MY REQUIREMENTS (Degree Audit):**

If you would like to add a course using My Requirements (Degree Audit), follow these steps:

Choose My Requirements and click “Search”.

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![MyHusky screenshot](image)
This will produce your degree audit.

The degree audit contains your academic requirements for the major program(s) you are currently enrolled in and My Core general education, Goals 1-10.

You may choose the course you wish to add by expanding any of the lines in your requirements.

By expanding the lines, you will be able to view any courses you still need to take to fulfill your requirements.

Select the course you wish to add by clicking on the course description. This will then display all sections offered in the term you chose to add the course.
1. Once you choose the course from My Requirements, the next screen will display the course detail from the Academic Catalog and sections offered in the term of the addition.

2. To choose the desired section click “Select” in the section information bar.

3. Remember to pay attention to the status of the course:
   - Green Circle designates the course is open, and you may enroll.
   - Yellow Triangle designates the course is waitlisted, you cannot enroll, but you can be put on a waitlist and will be enrolled, only if a seat opens.
   - Red X designates the course is closed, and you cannot enroll.
If the course is waitlisted and you wish to be put on the waitlist, remember you MUST check the Wait List box.

After selecting the course to add click NEXT.

When choosing a lecture that is attached to a lab, you must choose which section of the lab you wish to enroll in, when enrolling via the lab section, you will be automatically enrolled in both the lecture and chosen lab.
After the final click on “Next” for adding a course this screen will display showing your currently scheduled courses along with the course(s) you are about to add.

You can search for and add additional courses by repeating the previous steps OR if you are finished:
Click “Proceed to Step 2 of 3”
If you are satisfied with the course(s) you are about to add, click “Finish Enrolling”
If you have met all requisites for the course, you will get the SUCCESS message with the status of the Green Checkmark. This designates you are now enrolled in the course.
If you have met all requisites for the course, and have opted to be waitlisted, you will get the SUCCESS message with the status of the Green Checkmark with the message that the course is full and you have been placed on the waitlist. You will also be given your position on the waitlist.
If you have NOT met all requisites for the course, you will get the ERROR message with the status of the Red X. This designates you have not been enrolled in the course.

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHINESE 102</td>
<td>Error: Unable to add class - requisites have not been met. Chinese 1 - CHINESE 101</td>
<td>x</td>
</tr>
</tbody>
</table>
Choose My Planner and click “Search”

Method 3:
To Add a Course using MY PLANNER follow these steps:
To Add a Course using **MY PLANNER:**

You MUST have courses available in your planner to use this option.

If you would like to add a course using My Planner follow these steps:

1. The next screen will display courses in your planner.

2. Click select on the course you would like to add.
   - Only courses within your planner that are being offered during the term of the addition will be available for selection.
1. Once you choose the course from your planner, the next screen will display the course detail from the Academic Catalog and sections offered in the chosen term.

2. To choose the desired section click “Select” in the section information bar.

3. Remember to pay attention to the status of the course:
   - Green Circle designates the course is open and you may enroll.
   - Yellow Triangle designates the course is waitlisted, you cannot enroll, but you can be put on a waitlist and will be enrolled, only if a seat opens.
   - Red X designates the course is closed, and you cannot enroll.
If the course you wish to add is waitlisted, and you wish to be put on the waitlist, remember you MUST check the Wait List box.

Then click “Next”
After the final click on “Next” for adding a course this screen will display showing your currently scheduled courses along with the course(s) you are about to add.

You can search for and add additional courses by repeating the previous steps OR if you are finished: Click “Proceed to Step 2 of 3”
If you are satisfied with the course(s) you are about to add, click “Finish Enrolling”
If you have met all requisites for the course, you will get the SUCCESS message with the status of the Green Checkmark. This designates you are now enrolled in the course.
If you have met all requisites for the course, and have opted to be waitlisted, you will get the SUCCESS message with the status of the Green Checkmark with the message that the course is full and you have been placed on the waitlist. You will also be given your position on the waitlist.
If you have NOT met all requisites for the course, you will get the ERROR message with the status of the Red X. This designates you have not been enrolled in the course.

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