

# PRODUCING WHAT-IF DEGREE AUDIT REPORTS THROUGH THE ADVISOR CENTER

Use the What If Report to view a student's academic requirements in a different major or catalog year

1. Log onto MuHusky and access your Faculty Center
2. Click on your Advisor Center
3. Click on MY Advisees
4. Click on View Student Details

The screenshot shows the MyHusky website interface. At the top, there is a navigation bar with the following items: Favorites, Main Menu, Self Service, Advisor Center, and My Advisees. Below this is the MyHusky logo and the text "Bloomsburg University of Pennsylvania".

Step 2: A red arrow points to the "Advisor Center" tab in the navigation bar.

Step 3: A red arrow points to the "My Advisees" link in the sub-navigation bar.

Step 4: A red arrow points to the "View Student Details" link in the table below.

Below the navigation bar, there is a "View data for other students" button and a "Select display option" section with two radio buttons: "Link to Photos" (selected) and "Include photos in list".

	Notify	Photo	Name	ID	View Student Details	Approve Graduation
1	<input type="checkbox"/>				View Student Details	Approve Graduation
2	<input type="checkbox"/>				View Student Details	Approve Graduation
3	<input type="checkbox"/>				View Student Details	Approve Graduation

This navigation will take you to your advisees Student Center

1. On the drop down under the Academics bar choose What-If Report
2. Click the blue arrow to generate the What If Report Selection

The screenshot shows the MyHusky website interface. At the top, a dark red navigation bar contains the following links: Favorites, Main Menu, Self Service, Advisor Center, My Advisees, and Advisee Student Center. Below this is the MyHusky logo for Bloomsburg University of Pennsylvania and a search bar with a dropdown menu set to 'All'. A secondary navigation bar includes Faculty Center, Advisor Center, and Search. Below that, a horizontal menu lists My Advisees, Student Center, General Info, Transfer Credit, Academics, and Test Scores. The main heading is 'Advisee Student Center'. A form for '\*Change Advisee' includes a dropdown menu and a 'Change' button. A light blue 'Academics' bar is expanded to show links for My Class Schedule, Shopping Cart, and My Planner. A message box states 'You are not enrolled in classes.' A dropdown menu is open under the Academics bar, listing options: Course History, Degree Audit, Exam Schedule, Grades, Transcript: View Unofficial, Transfer Credit: Report, What-if Report, and other academic... A red arrow points to the 'What-if Report' option. Below the dropdown is a 'Contact Information' section with fields for Home Address, Town Address (not dorm), and Campus.

## What-If Report

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### What-if Report Selection

Advisors may use the "what-if" scenario to produce degree audit reports based upon requirements for alternate programs of study or to select "what-if" courses in a student's current program of study.

For students admitted to the University prior to Fall 2009 the "what-if" scenario must be used to produce an audit. This will produce an audit in the students current plan based upon Requirements for the Fall 2009 term by retaining the populated program and plan data and submitting the request. Additionally this component may be used to produce an audit in an alternate program of study by modifying the current data.

Please refer to your ISIS logon page: <http://www.bloomu.edu/isis/logon> for complete instructions on the "what-if" degree audit report.

Create New Report

**View a Saved What-if Report**

Requested on

02/06/2018



**Click on CREATE NEW REPORT**

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## What-If Report

### Create What-if Scenario

(Advisor) You may be working with someone who is considering a particular program of study or major. Using this page, you can set up a what-if scenario based on different academic programs. You may also select what-if courses.

Select the Submit Request button to request a degree progress report for the individual based on what-if information you provided.

[Return to Report Selection](#)

#### Career Scenario

Select a career for which you want the change to take place.

1	2	3
Institution	Career	Catalog Year
Bloomsburg University of PA	Undergraduate	2014 Fall

#### Program Scenario

The information that appears on the page by default is your current academic information. You can use the fields below to set up a what-if scenario based on one or more programs of study. You can define up to three scenarios.

Academic Program	4	Area of Study	5	Concentration	6
UGRD Science and Technology		Biology BS		None	
UGRD Liberal Arts		Anthropology BA		n/a	
None		None		None	

#### Course Scenario

Select the "browse course catalog" button and then select courses for inclusion in your course what-if scenario.

#### Browse Course Catalog

**What-If Course List** Personalize | View All | [\[2\]](#) First 1 of 1 Last

Course
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[Submit Request](#)

## The Create What-If Scenario page will display.

**NOTE:** The fields will populate with the students current:

1. Institution
2. Career
3. Catalog Year (REQUIREMENT TERM)
4. Academic Program
5. Area of Student (MAJOR)
6. Concentration (TRACK if applicable)

- A. Use the drop down under Catalog Year to change a students requirement term and view the Academic Requirements in an updated version of the curriculum for the current major.
- B. Use the drop down under Program Scenario to change the Academic Program – Area of Study- Concentration for the student to view a students status under a different major.

- Click SUBMIT REQUEST to produce the What If Report with the chosen data.
- The Degree Audit with the updated information will display.

Bloomsburg University of PA | Undergraduate

This report last generated on 02/27/2019 8:50AM

[Collapse All](#)
[Expand All](#)
[View Report as PDF](#)

✔ Taken
◆ In Progress
★ Planned

- ▶ **University Requirements UCOST (RG 1094)**
- ▶ **Major Requirements - Biology - BS (RG 1115)**
- ▶ **General Education Student Learning Outcomes - GOAL 1 (RG 1308)**
- ▶ **General Education Student Learning Outcomes - GOAL 2 (RG 1309)**
- ▶ **General Education Student Learning Outcomes - GOAL 3 (RG 1310)**
- ▶ **General Education Student Learning Outcomes - GOAL 4 (RG 1311)**
- ▶ **General Education Student Learning Outcomes - GOAL 5 (RG 1312)**
- ▶ **General Education Student Learning Outcomes - GOAL 6 (RG 1313)**
- ▶ **General Education Student Learning Outcomes - GOAL 7 (RG 1314)**
- ▶ **General Education Student Learning Outcomes - GOAL 8 (RG 1315)**
- ▶ **General Education Student Learning Outcomes - GOAL 9 (RG 1234)**
- ▶ **General Education Student Learning Outcomes - GOAL 10 (RG 1317)**
- ▶ **Goals 1-10 Foundation Courses - Required Coursework (RG 1421)**
- ▶ **Courses Not Used Throughout Degree Audit - College of Science and Tech (RG1011)**
- ▶ **University Requirements UCOLA (RG-1042)**
- ▶ **Major Requirements - Anthropology BS (RG-1028)**
- ▶ **General Education Student Learning Outcomes - FOUNDATION COURSES (RG 1243)**
- ▶ **Courses Not Used Throughout Degree Audit - College of Liberal Arts (RG-1012)**

## Components of the Degree Audit

### University Requirements

- Apply to every undergraduate student.
- Minimum GPA of 2.0.
- Students in the College of Education require a minimum GPA of 3.0.
- Residency Rule; 30 of the last 60 units must be earned at BU.
- Minimum Units; AT LEAST 120 units must be earned for the Undergraduate Degree. Some majors require more than 120, this will be shown on the report based upon the major of the student.

### Major Requirements:

- Major required courses; a set group of courses that must be taken.
- Major elective courses; a set group of approved courses the student may choose from to complete a set number of credits.
- Major GPA: is calculated using all courses that may be used to complete the major
- Major Residency: at least 50 % of the total credits required by the major must be take at Bloomsburg University

### General Education Requirements:

- MyCore consists of the ten Goals for Student Learning Outcomes.
- Goals 1-10 Foundation-Required courses consists of Foundation courses and any courses required in General Education by specific majors.

### Courses Not Used:

- Courses not used and courses not eligible contain courses the student attempted but either withdrew from or failed, developmental courses under the 100 level that do not count toward graduation.
- Click on collapse all for a cleaner view of the interactive report. You may then expand the sections one at a time.