Kehr Union Scheduling Update

Kehr Union Guidelines and important information for Fall 2020

All occupants are required to wear a face covering.

All occupants are encouraged to sanitize/wash hands upon entering.

All occupants are required to abide by social distancing guidelines. Maintain at least 6’ social distancing in all KUB spaces including restrooms.

Travel in hallways and stairs will be to the right.

Elevators will be two-person capacity. Face away from each other.

We strongly recommend that all meeting/events be done virtually whenever possible.

Public furnishings in the facility will be set in specific locations for social distancing and safety. Furnishings are NOT permitted to be moved.

Standardized layouts with rectangular tables and chairs will be used in ALL rooms in the Kehr Union for the fall semester to minimize set-up changes needed each day in each room. Conference and meeting room furnishings will be set for permitted capacity and social distancing safety. Furnishings are NOT permitted to be moved or rearranged.

Vocal Performances of any kind are not permitted due to the higher probability of spread through projection of air droplets.

Groups are not permitted to bring food to an event, activity or meeting unless items are commercially acquired and individually pre-packaged.

Groups will not be permitted to host/serve any bake sales or food dish sales, etc. Only pre-packaged commercially produced food/drinks can be served (whether for sale as a fundraiser or in general as a take-away item).

Students and Student groups will temporarily NOT be able to reserve campus space for an activity, event or meeting. Only Advisers and professional staff will be permitted to request space on behalf of the student or student organization. Advisers and professional staff will be required to attend meetings and events to help students comply with new campus guidelines. They should also ensure that attendance is taken and recorded in the new HuskySync. (Card swipers will be available in the CLE Office, currently in lower Northumberland Hall room G12C, for sign-out.)

Non-BU (outside individuals or guests) will NOT be permitted to attend any events, activities and meetings in order to reduce the transmission possibilities. Non-BU guests (speakers/presenters etc.) must only do their immediate business and then will be required to leave. No loitering or lounging in the facility will be permitted by guests.
The Games Room will be open for billiards play only.

Kehr Union Building rooms with new maximum capacities

Ballroom 1 & 2 combined - 25 max (24 participants & 1 chair for presenter up front)

Multi B – 25 max (24 participants & 1 chair for presenter up front)

Multi A – 25 max (24 participants & 1 chair for presenter up front)

Multicultural Center - 23 max (22 participants & 1 chair for presenter up front)
Hideaway – 21 max (20 participants & 1 chair for presenter up front)

Conference room 226 – 4 max

Conference room 343 – 6 max

Conference room 409 – 6 max
Conference room 410 – 6 max

Conference room 411 – 4 max

Fireside Lounge tabling space 1 - 1 max (1 table with plexiglass and 1 chair)

Fireside Lounge tabling space 2 - 1 max (1 table with plexiglass and 1 chair)

Patio – North 1 (Montour Side) – 1 max (1 table with plexiglass and 1 chair)

Patio – North 2 (Montour Side) - 1 max (1 table with plexiglass and 1 chair)

Patio – South 1 (Scranton Commons Side) - 1 max (1 table with plexiglass divider and 1 chair)

Patio – South 2 (Scranton Commons Side) - 1 max (1 table with plexiglass and 1 chair)

*Ballroom 3 is NOT available to use Fall 2020 due to HVAC construction

Multi A & B cannot be combined and must be used as two separate rooms.

*Main Lobby will not be available – all tabling should be scheduled outdoors as weather

Cleaning

Student union will be thoroughly cleaned each night after closing.

High touch points and restrooms will be cleaned multiple times throughout the day by facilities staff.

Conference/meeting spaces will not be cleaned between use. Hand sanitizer will be stationed outside each area and disinfectant wipes will be available in each room. Occupants are encouraged to wipe down tables and chairs prior to use.