How to Complete Progress Surveys in HuskySuccess

You will receive an email with a link directly to HuskySuccess alerting you to new progress surveys. A link to your outstanding progress surveys will be located near the top of your HuskySuccess home page once you log in.
You can also access your progress surveys by clicking on the “Students” drop-down arrow from the hamburger menu. Click on the “Progress Surveys” tab.
If you have more than one survey to complete, you will see a drop-down menu with a list of all of your available surveys.
Once you click a box, a plus-sign icon will appear at the end of a student’s row. Click this icon to open a comment box.
A comment may be optional…
Click the minus-sign icon to collapse the comment box.
All comments will be included in an email to the student.

The whole survey can be reset to the original settings here. You will be asked to confirm that you do want to reset the survey before the action is taken.
Or a comment may be required to enable the SUBMIT button.

Important note: Complete the survey for all students before clicking SUBMIT. Once a survey is submitted, you will not be able to re-access that survey again. However, you may raise flags for individual students at any time through HuskySuccess. Your progress on a survey is automatically saved so that you may return to it at another time before submitting it.
If you have more than one survey available, HuskySuccess will prompt you to begin the next survey.
You can then use the drop-down menu to select the next survey you would like to work on.

**Important note:** Even if you do not have any progress to report for the students in your course and have no boxes checked, please click the “SUBMIT” button anyway so we know you have reviewed the survey.
Thank you!


You have no more surveys to complete.

OKAY

You will be notified when all of your surveys are complete.
Thank you for your participation! We appreciate your dedication to student success at BU!