The following are mandated requirements effective April 20, 2020, until further notice. These requirements are based on the Order issued by the Pennsylvania Secretary of Health on Wednesday, April 15, 2020.

1. All employees working on campus, including working outdoors, are required to wear masks while at work. Masks will be provided by University supervisors. Individually homemade or purchased masks that comply with CDC guidelines and cover the nose and mouth, will be permitted.
2. First Responders will adhere to guidelines specific to that group.
3. Any visitors or vendors coming to campus are required to provide and wear masks while on campus.
4. Masks shall be washed or replaced if they become soiled.
5. Employees should work individually and not in teams, maintaining at least 6 feet of social distancing at all times.
6. Employees should not eat lunch or take breaks together/in the same area if 6 feet of social distancing cannot be maintained at all times.
7. Employees are encouraged to wash hands often for at least 20 seconds and should avoid touching their face.
8. If employees are sick, they should not report to work and follow standard procedures.
9. Employees are requested to self-monitor their health conditions prior to coming to campus, to include the following:
   a. No contact with anyone who is confirmed or suspected of being infected with COVID-19
   b. No cough, difficulty breathing, or other symptoms of COVID-19
   c. No fever per the Pennsylvania Secretary of Health’s order (temperature above 100.4 degrees Fahrenheit)
10. Employees are encouraged to use available cleaners to disinfect work areas often.
11. Employees should not share tools and other work instruments. If absolutely necessary, these items should be cleaned before being shared.

Remember “My mask protects You, Your mask protects Me”. Wash your hands often, Stay Home if sick and Stay Safe.