

**DUAL ADMISSION AGREEMENT
BETWEEN
LEHIGH CARBON COMMUNITY COLLEGE
AND
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA**

Preface

1. Lehigh Carbon Community College (“Lehigh Carbon”) and Bloomsburg University of Pennsylvania (“BU”) enter into this Dual Admission Agreement to facilitate the transfer of Lehigh Carbon students to BU.
2. This agreement does not pertain to the following BU majors: Medical Imaging, American Sign Language and Engineering 3+2.
3. Under the Dual Admissions Agreement, Lehigh Carbon students will be guaranteed admissions into a Bachelor’s Degree program with third year (junior) status at BU on the conditions that the major is not at capacity and they meet the following criteria:
 - Complete a “Dual Admissions Intent” form by the beginning of their third semester at Lehigh Carbon (or preferably before completing 30 credits);
 - Graduate from Lehigh Carbon with an Associate Degree and meet (for their major of interest at BU) either 1) the Statewide Program to Program Articulation Agreement standards as specified in TAOC OR 2) the specific Lehigh Carbon and BU Program to Program Articulation Agreement standards with a minimum grade point average (GPA) of 2.0. If applying to an Education major at Bloomsburg, Lehigh Carbon graduates will be required to hold a minimum grade point average (GPA) of 3.0.
 - Satisfy all other BU transfer requirements to the major including preferred GPA requirements.
 - Enroll at BU within one year of Lehigh Carbon graduation.
 - Do not attend another institution between the times the student graduates from Lehigh Carbon and commencement of enrollment at BU.

A full-time student admitted with third year (junior) status to BU should be able to complete a Bachelor’s Degree at BU within four regular semesters provided that the student completes the appropriate Associate Degree program requirements at Lehigh Carbon and completes and appropriately sequences his or her remaining required course work at BU. Exceptions to this are programs with extended internships and clinical experiences and majors for which critical sequential requirements are not offered at Lehigh Carbon. Lehigh Carbon students interested in seeking admission to BU are strongly encouraged to speak with BU’s admission representative and/or the major academic department to ensure that they are aware of any course-specific academic expectations for their major of interest.

4. BU agrees to do the following:
 - Waive the admissions application fee.
 - Accept Lehigh Carbon courses for transfer as specified by BU’s general transfer policy. A Web link to this policy and general BU transfer information can be found at <http://www.pacollegetransfer.com/BloomsburgUniversityofPennsylvania/TransferProfile/tabid/261/Default.aspx>. Some BU majors require a higher level of academic success in specific classes than specified in the general policy above.
 - Send a conditional letter of acceptance to all Lehigh Carbon students who are eligible for admission to BU under this agreement.
 - Ensure that when Lehigh Carbon dual admission students matriculate at BU they will have the same rights and privileges of other BU students.

5. At least 30 of the last 45 semester hours credited toward a bachelor degree must be earned at BU. At least 50% of the credits in the major discipline (excluding cognate courses) must be earned at BU.
6. Lehigh Carbon graduates entering BU under the terms of this agreement enter through BU's transfer process and therefore must meet all applicable BU requirements and deadlines pertaining to application for admission (including admission into specific majors), orientation, registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof, which apply to all BU students.

To facilitate the transfer of Lehigh Carbon graduates to BU in accordance with this Dual Admissions Agreement, the parties accept the Preface as set forth as part hereof and agree to the following:

Obligations of Bloomsburg University of Pennsylvania

1. To attend regularly scheduled recruitment programs at Lehigh Carbon. BU will provide Lehigh Carbon with "Dual Admission Intent" forms and fact sheets to distribute upon request.
2. To invite Lehigh Carbon students who have completed a "Dual Admissions Intent" form to information/ advising meetings with BU faculty and/or staff on a regular basis in order to facilitate smooth curricular and co-curricular integration to BU.
3. To send a BU letter of admission to all Lehigh Carbon students who complete a "Dual Admissions Intent" form and meet the conditions set forth in the Preface. Students must confirm their intention to matriculate at BU by June 1st for the fall semester, and by November 1st for the spring semester, and satisfy all other regular BU admission requirements. Students should be aware that high-demand BU majors may be at capacity early in this cycle and therefore Lehigh Carbon students intending to matriculate in these high-demand majors should contact the BU admission office early in their final semester at Lehigh Carbon. Lehigh Carbon students who complete a "Dual Admissions Intent" form will be governed by the BU requirements in effect at the time of signing the "Dual Admissions Intent" form.
4. To provide Lehigh Carbon with copies of all promotional literature published about the dual admission agreement.

Obligations of Lehigh Carbon Community College

1. To publicize this agreement to prospective and current Lehigh Carbon students in its promotional literature, and to make special arrangements for BU recruiters and advisors to visit Lehigh Carbon to meet with prospective and current Dual Admissions students.
2. To provide BU with copies of the signed Intent to Enroll forms.
3. To provide BU with copies of all promotional literature published about the dual admission agreement.

Joint Obligations

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this agreement and to keep each other informed of any other changes of policy or curricula that affect those students. Both BU and Lehigh Carbon will review this agreement annually and make any changes upon mutual

agreement as needed. Such changes will become effective when both Lehigh Carbon and BU sign the revised document.

2. To collaborate in providing students with academic advising and information about this agreement, BU academic requirements, and the process of transferring to BU.
3. To develop and implement advertising and promotional efforts to communicate the benefits of dual admission.
4. To exchange data and documents annually that will contribute to the maintenance and improvement of this arrangement in order to enhance the transfer process and promote effective cooperation between the two institutions. These will consist of data about individual transfer students, including admissions information and grades, retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institutions will exchange data after obtaining appropriate permission from the students as indicated on the Dual Admissions Form.
5. To facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.
6. The Institution of Record will be Lehigh Carbon for the student who has not yet attained the associate degree and BU for the student who has completed the associate degree.
7. To provide direct links between BU and Lehigh Carbon web sites.
8. To designate a representative or representatives from each institution who will coordinate the Dual Admission Agreement between the two institutions.

Revisions, Renewal and Termination of this Agreement

BU and Lehigh Carbon are responsible for identifying and communicating to each other changes in the policies or requirements of their respective institutions that affect this agreement.

This Dual Admission agreement will be in effect as of the date of its signing. Until the agreement is formally terminated, it will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically for a maximum total term of five years.. Either institution may terminate this agreement at any time by written notice at least one year in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students who have filed a Dual Admission Intent form and is in the process of meeting the conditions set forth in the Preface or are already accepted to BU under the terms of this agreement.


This agreement constitutes the entire agreement between BU and Lehigh Carbon regarding the subject matter herein and supersedes any prior written agreement, oral understanding or any other representation or statement between the parties regarding this subject matter. No modifications, alterations, changes, or waiver to this agreement shall be valid unless accomplished by a written amendment signed by both parties.

The willingness of both institutions to enter this agreement in order to facilitate the transfer of students from Lehigh Carbon into BU, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Lehigh Carbon Community College and Bloomsburg University of Pennsylvania have executed this agreement on the dates indicated:

For Lehigh Carbon Community College:


For Bloomsburg University of Pennsylvania:



Ann D. Bieber Date
President


David Soltz Date
President

Approved only as to Form and Legality:

Approved only as to Form and Legality:


General Counsel Date
Lehigh Carbon Community College


University Legal Counsel Date
Pennsylvania State System of Higher Education

EFFECTIVE DATE
AUG 13 2014
OF CONTRACT