

## Application for the Appointment of a Graduate Assistant

The completed application should be submitted as early as possible **to the department** for which you are applying.

1. Name \_\_\_\_\_ 6 digit Student ID# \_\_\_\_\_

2. Email \_\_\_\_\_

3. Permanent Address \_\_\_\_\_

\_\_\_\_\_ Telephone \_\_\_\_\_

3. Local Address \_\_\_\_\_

\_\_\_\_\_ Telephone \_\_\_\_\_

4. Department you are applying to for an assistantship \_\_\_\_\_  
(application should be sent **directly to that department**)

5. Term you are applying for an assistantship \_\_\_\_\_

6. Graduate field of specialization \_\_\_\_\_ # of credits completed towards master's degree \_\_\_\_\_

7. Undergraduate field of specialization \_\_\_\_\_

8. Colleges and universities attended:

Institution Name	Dates Attended	Degree Awarded	Date Conferred

9. Special honors or awards received \_\_\_\_\_

10. Pertinent experience (positions and dates) \_\_\_\_\_

\_\_\_\_\_

**If I am appointed as a quarter-time(10 hr/week) graduate assistant, I will enroll for a minimum of nine semester hours of graduate work, or if I am appointed as a half-time (20 hr/wk) graduate assistant, I will enroll for minimum of six semester hours of graduate work. Furthermore, I understand that prior to being considered for an assistantship I will make my graduate coordinator aware that I am employed outside the university and will report any change in status during my appointment.**

Signature \_\_\_\_\_ Date \_\_\_\_\_