

REQUIRED CLEARANCES FOR ANY FIELD EXPERIENCE

PDE Website: <https://www.education.pa.gov/Educators/Clearances/Pages/default.aspx>

The College of Education requires the following clearances must be acquired and kept up-to-date. There are fees associated with some of the clearances. Clearances are required to go into any field experience. Students must provide copies of these to Stephanie Bissinger, MCHS 3105, or by email to sbissinger@bloomu.edu. **It is important that you keep copies for your records as clearances cannot be emailed, faxed or mailed to you.** When sending your clearances, please make sure they are in pdf format and are named with the respective clearance (ie ACT (number)).

Act 34 of 1985 (Criminal Record) – Valid for one year

This report may be obtained at: <https://epatch.state.pa.us>. DO NOT choose “volunteer” you need to make sure you are choosing Employment. If the clearance comes through with Volunteer it can not be accepted.

Act 151 of 1985 (Child Abuse) – Valid for one year

This form may be obtained at <https://www.compass.state.pa.us/CWIS/Public/Home>. On the home page, there is a box at the top (see below). Click on “Create Individual Account” and then apply for your clearance. Please choose school (see below description) Don’t forget to print your results!

School Employee Governed by Public School Code: Applying as a school employee who is required to obtain background checks pursuant to Section 111 of the Public School Code.

Act 114 of 2006 (FBI Federal Criminal History Record) – Valid for one year

For this clearance see all information at <https://uenroll.identogo.com/>. Under the Service Code entry box, enter “1KG6RT”. You will then be directed to the page where you can schedule/manage an appointment and locate fingerprinting locations, and you will see “1KG6RT - Pennsylvania PDE-Colleges/Universities Teacher Education Program” at the top of this page. Select “Schedule or Manage Appointment” then complete the registration. Note that the applicant for this clearance, which requires fingerprinting, must register prior to going to the fingerprint site. Registration is completed online and an appointment must be made at a PA fingerprinting site. You will receive a receipt with a UEID number on it. Keep this as this is the only way to access your fingerprints.

Act 126 – (Mandated Reporter Training) - Good for 5 years

School entities and independent contractors of school entities shall provide their employees who have direct contact with children with mandatory training on child abuse recognition and reporting. To complete this training, go to <https://www.reportabusepa.pitt.edu>

Act 24 - Arrest and Convictions – Valid for 1 year

<https://www.education.pa.gov/Educators/Clearances/Laws/Pages/Act24.aspx>

TUBERCULOSIS TEST

Submit the results from a current tuberculosis screening administered within the last two (2) years, unless otherwise required by individual districts.

LIABILITY INSURANCE – you are able to choose coverage periods

Possess professional liability insurance. The policy shall be a minimum of \$1,000,000.00 per claim and \$3,000,000.00 aggregate. Three available sources for university students include, but are not limited to: 1) PSEA <https://www.psea.org/apps/students.aspx>, b) Council for Exceptional Children (CEC) <https://cec.sped.org/Membership/New-Membership-Options/Your-Membership/University-College-Classroom-Package?fbclid=IwAR0Fr0eya3FYmtsgsUSkKfhNfgtdhTUTNY7lKEuvuJnDr3d--viHYRdWE6k> or c) alternative personal

REMINDER: Make sure you keep copies of your clearances as you may be required to supply them to any district/school you are working with during your education career.

Updated January 26, 2021 – Deans Office