

Constitution of Bloomsburg University Interpreter Club

ARTICLE I: NAME

Bloomsburg University Interpreter Club

ARTICLE II: PURPOSE

The purpose of this group shall be to provide Bloomsburg University students as well as other majors, opportunities to become involved with the Deaf community while furthering their education through trips, workshops, special events and interacting. The club will seek to provide hands on real life interpreting workshops and training in a supervised environment.

The Interpreter Club will provide and allow for the formation of an ongoing network of professional interpreters and student interpreters, such that the exchange of knowledge and experiences can be more easily passed on.

The organization will also provide a support system for interpreting majors by providing an open forum for the exchange of ideas, concerns, thoughts and feelings.

This club shall also provide awareness among persons who are Deaf or Hard of Hearing as well as the general hearing public, not only of the need for and availability of interpreting services, but also information regarding interpreting and the Interpreter's Code of Ethics.

This organization will also maintain good academic and social standing with the University and community.

ARTICLE III: MEMBERSHIP

Section 1: This organization is open to all interested Bloomsburg University students

Section 2: General members (an active student who has paid dues) are required to attend 50% of the meetings held in one semester, participate in one fundraiser per semester and assist in one activity per semester.

Section 3: A member must submit an excuse prior to the meeting to one of the officers if they are unable to attend for any particular reason. The Executive Board will then determine the validity of the excuse and will determine if it is acceptable or not. After the member receives three strikes, the Executive Board evaluates the person's performance and motivation towards the Club. They will then consult the club in determining whether the member should be given a second chance or dismissed from the club.

Section 4: Officers can only have two unexcused absences or they are removed from office. They then have the option to remain as part of the Club, but they will no longer hold office.

ARTICLE IV: ADVISOR

- Section 1: There will be one or more professional interpreters as advisors, who may or may not be affiliated with the University, approved by the Interpreter Club.
- Section 2: Any vacancy will be filled by a recommendation based on a two-thirds vote of the Interpreter Club members.
- Section 3: The duties of the advisors are to provide direction for the Interpreter Club as well as guidance and support.
- Section 4: The advisor is non-voting.

ARTICLE V: OFFICERS

- Section 1: The organization will have the following officers:
1. President
 2. Vice President
 3. Secretary
 4. Treasurer
 5. Public Relations
 6. Fundraising Chairs (2)

ARTICLE VI: DUTIES OF OFFICERS

- Section 1: The President will preside at all meetings. He/she will present ideas to the club and meet with the Advisor when necessary. The president is responsible for organizing and contacting all workshop/ conference presenters and establishing a contract with the intended presenter.
- Section 2: The Vice President will preside over the Club during the President's absence and work with CGA. The Vice President will organize the Spaghetti Dinner in the fall, organizing transportation/lodging for the presenters, and organize lunch arrangements for the conference and provide the President with assistance when needed.
- Section 3: The Secretary will take the minutes at every meeting and email them out to the Club members. He/she will be responsible for checking the email account once a week and sending out reminders for meetings. The Secretary will also monitor attendance and maintain correspondence for the organization.
- Section 4: The Treasurer will keep the books. He/she will take charge of all dues and money obtained through fundraisers and events. He/she will be

responsible for depositing all money and maintaining an accurate book of the Club's monetary balances.

Section 5: The Public Relations person will help organize events both for and given by the Club. He/she will contact all media sources and inform the University and Deaf community about upcoming events, at least a month in advance. The public relations chair will check the email account weekly and the calendar for updates on events in the Deaf community and correspondence.

Section 6: The Fundraising Chairs will be responsible for organizing at least two fundraisers a semester, tracking members fundraising contributions and organize items to be sold at club events, major events and the bi-annual conference.

ARTICLE VII: ELECTIONS

Section 1: Nominations for officers will be made from the floor with verbal or written acceptance from the nominated officer.

Section 2: Voting will be held by secret ballot. Ballots will be counted by the advisor and non-office holding club member.

Section 3: Nominations and elections will take place during the Spring semester and will take action the following fall.

Section 4: Terms of office will be one school year, beginning August of the Fall semester through May of the Spring semester. Officers can be reelected to the same office for a second term.

ARTICLE VIII: EXECUTIVE BOARD DUTIES

Section 1: The Executive Board will manage the business of the organization.

Section 2: The board will arrange for elections.

ARTICLE VIII: DUES AND FEES

Section 1: Dues and fees are to be paid within two weeks after applying for membership.

Section 2: Each member may be requested to provide additional funds for the cost of trips, banquet halls, refreshments, entertainment, etc., upon attending Club events.

ARTICLE X: MEETINGS

Section 1: There will be a club meeting at least every other week. Frequency of meetings is subject to change as deemed necessary by the Executive Board. A day of the week to be determined each semester in accordance to the class schedules of the Executive Board and club members.

Section 2: During Executive Board meetings and regular Club meetings, decisions will be made by a simple majority of those present.

ARTICLE XI: QUORUM

Section 1: In order to conduct business at Executive Committee meetings, a quorum of three Executive Board members must be present.

Section 2: In order to conduct business at regular Club meetings, a minimum of five members must be present.

ARTICLE XII: AMENDMENTS

Section 1: Any member of Interpreter Club may submit a proposed constitutional amendment in a written and signed form, to the Executive Board.

Section 2: The Executive Board will place the amendment on the agenda of the next business meeting.

Section 3: Amendments will be presented and voted upon by a show of hands of members.

Section 4: A vote of 2/3 majority of the members present is required to amend this constitution.

Section 5: Amendments are subject to approval of the Committee of Student Organizations.

Revised: 03/14/11

Samantha Smith

President, Samantha Smith (10/11 Term)