

Anchor Program  
Bloomsburg University  
**Crew Leader Description**  
Summer Experience 2019

Mission statement of Anchor Program

The *mission* of the Anchor Program is to provide regional youth ages 15-18 who are involved with the foster care system the opportunity to explore their interests and talents through an annual, week-long summer residential college life experience coupled with year-round mentoring. The program builds confidence, knowledge, and skills that enable and empower participants to make positive life choices, including successfully pursuing a Bloomsburg University degree.

The roles of Anchor Crew Leaders are many including serving as a facilitator and Community Assistant in the residence halls.

Supervisor: Lead Crew Leader

Position duties

Understand the mission, goals, and structure of the Bloomsburg University Anchor Program and the characteristics and needs/interests of participants (both as youth involved in the foster care system and as individuals).

Escort participants to and from all activities. *Anchor participants may not travel alone at any time.*

Participate in all Anchor activities with participants.

Attend workshops with participants. Engage with students as they work on projects and assist in activities as requested by workshop instructor.

Organize and facilitate evening activities throughout the week with special emphasis on engaging participants in icebreakers/team building activities the first two days of the program (Saturday evening and Sunday morning).

Serve as a Community Assistant in the residence hall throughout the week. Community Assistant tasks may include but are not limited to ensuring that quiet hours are followed and that participants are safe in the residence halls.

Understand policies and procedures related to residence halls and the Anchor Program.

Function as a resource person for program staff and volunteers by being aware of university and community resources relevant to participants' needs and the procedure for accessing resources for this program.

Attend Anchor Program trainings and meetings.

Consult with the Lead Crew Leader or Program Coordinator (if Lead Crew Leader is not available) concerning questions or concerns about program/participants.

Arrive on time to assigned work hours. Contact the Lead Crew Leader as soon as possible if unable to work assigned hours.

Dress appropriately for summer program.

Carry cell phone while working for the Anchor Program and have Anchor emergency and contact information entered into cell phone.

Fulfill other duties related to the Bloomsburg University Anchor Program as assigned by the Lead Crew Leader or Program Coordinator.