COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
November 28, 2012

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys at 10:00 a.m. Those in attendance:

Present:
Dr. Robert Dampman, Chair
Mr. Charles Housenick, Vice Chair
Mrs. Ramona Alley
Mr. Marcus Fuller
Mr. David Klingerman
Dr. Joseph Mowad
Mr. Charles Schlegel
Mr. Kenneth Stolarick
Mr. Patrick Wilson, Secretary

Absent:
Mr. LaRoy Davis
Ms. Nancy Vasta

University Personnel
Dr. David Soltz, President
Dr. Ira Blake, Provost and Senior Vice President for Academic Affairs
Dr. Dione Somerville, Vice President for Student Affairs
Dr. Richard Rugen, Vice President for Administration and Finance
Mr. Erik Evans, Vice President for University Advancement
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Jennifer Williams, Administrative Assistant, President’s Office

Council of Trustees Advisors
Dr. Stephen Kokoska, President, APSCUF (not present)
Mr. Shawn Makar, President, AFSCME (not present)
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA (not present)
Ms. Ashley Wallace, President, CGA
Mr. David Stover, University Counsel (not present)

Pledge of Allegiance
In accord with House Resolution Number 32, Trustee Dampman requested everyone stand for the Pledge of Allegiance to the American Flag.
Call to Order
Trustee Dampman, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance.

Minutes of the Council of Trustees
A motion was made by Trustee Alley, seconded by Trustee Schlegel, and unanimously carried that the September 12, 2012 minutes be approved.

NEW BUSINESS

Introductions
Trustee Dampman introduced Dr. Wendy Miller, Mr. James Mullen, Dr. Bruce Rockwood, and Ms. Luci Ruckle who were nominated and granted Emeritus status by Dr. Soltz.

Trustee Dampman recognized those individuals serving on the Advisory panel: Mr. Shawn Maker (not present), Ms. Gretchen Osterman (not present), Dr. Stephen Kokoska (not present), Ms. Ashley Wallace, and Mr. David Stover (not present).

PRESIDENT

President’s Report
President Soltz reviewed his President’s Report with the Trustees. A copy of the report will be appended to the minutes.

Non Instructional Emeritus
On a motion by Trustee Alley, seconded by Trustee Mowad, Non Instructional emeritus was unanimously approved for Ms. Lucille Ruckle.

GENERAL ADMINISTRATION

Trustee Dampman recognized Dr. Richard Rugen, Vice President of Administration and Finance, to lead discussion of the General Administration section of the agenda.

Board of Governors Policy 1985-04-A
On a motion by Trustee Stolarick, seconded by Trustee Wilson, the following resolution was approved unanimously:

WHEREAS, the Bloomsburg University Foundation exists solely for the benefit of the university, requires an annual external audit of funds and publishes copies thereof, and annually makes significant contributions to the benefit of Bloomsburg University of Pennsylvania students and its academic programs; and
WHEREAS, a satisfactory written memorandum of understanding exists between The Bloomsburg University Foundation and Bloomsburg University of Pennsylvania; and

WHEREAS, appropriate fiduciary agreements have been enacted to allow the Bloomsburg University Foundation to retain university gifts and grants; and

WHEREAS, the Bloomsburg University Foundation does not and will not undertake programs or activities that are not properly part of the university’s academic mission; and

NOW, THEREFORE, BE IT RESOLVED, that the Bloomsburg University of Pennsylvania Council of Trustees certifies that the Bloomsburg University Foundation is in compliance with the Board of Governors Policy 1985-04-A which speaks to university external financial support.

Approval of Purchasing Activity
Trustee Stolarick made a motion, seconded by Trustee Schlegel and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for August 1, 2012 to October 31, 2012.

ACADEMIC AFFAIRS

Trustee Dampman called on Dr. Ira Blake, Provost and Senior Vice President of Academic Affairs, to lead discussion on the Academic Affairs section of the agenda.

Dr. Blake introduced Dr. Jonathan Lincoln, Vice Provost and Dean of Undergraduate Education. Dr. Lincoln introduced Dr. Ted Roggenbuck, Assistant Professor in the English Department and the Director of the Bloomsburg University Writing Center. Dr. Roggenbuck along with two students, Jordan Flaherty (a senior English/Professional Writing major) and Olivia Rios, a senior English/Secondary Education major) presented on “Writing Across the Disciplines.”

The Bloomsburg University Writing Center has been in existence since 2009, and consists of a three-tiered training program as well as additional outreach available to students. The center is on pace for a record semester of helping 1,230 students with their writing through a number of face to face sessions. There are undergraduate research and internships available to students. Students Jordan and Olivia presented on their experiences with the English 101
GENERAL ADMINISTRATION

Capital Planning Update
Dr. Richard Rugen introduced Mr. Eric Ness who presented the capital planning update. Plans for Elwell Hall, Sutliff, Honeysuckle Housing pedestrian bridge, Lightstreet Intersection Upgrade, Steam Plant Boilers Upgrade, Waller addition/renovation, McCormick Renovation, Proposed new student union, Old Science demo-housing option, and an overview of the Campus Master Plan were all reviewed with the trustees.

The Draft Capital Project request was also reviewed with the trustees for FY2013-14 to FY 2017-18

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<thead>
<tr>
<th>Priority</th>
<th>Project Title</th>
<th>Anticipated Funding</th>
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<tbody>
<tr>
<td>1</td>
<td>Waller renovation/addition</td>
<td>FY2013-2014</td>
</tr>
<tr>
<td>2</td>
<td>McCormick Renovation</td>
<td>FY2017-2018</td>
</tr>
<tr>
<td>3</td>
<td>Facilities Maintenance Building Relocation</td>
<td>not in 5 year program</td>
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OTHER BUSINESS

2013-2014 Council of Trustees Meeting calendar
Trustee Dampman called to the attention of the trustees the 2013-2014 Council of Trustees meeting calendar included in their packets.

Dr. Soltz recognized Dr. Richard Rugen on his retirement from Bloomsburg University as the Vice President of Administration and Finance over the past 10 years.

Adjournment
With no other items to be presented to the Council, Trustee Dampman adjourned the meeting at 11:25 a.m.

__________________________  _______________________
Patrick Wilson               Jennifer D. Williams
Secretary                    Administrative Assistant
Here are a few University highlights since we met in September.

- Bloomsburg University was again listed as one of the best universities in the country according to U.S. News and World Report’s annual ranking of U.S. colleges and universities. BU is listed at number 104 for the northern region, and ranks fifth among PASSHE institutions.

Bloomsburg University’s 81 percent retention rate (percentage of freshmen who return to school) is higher than the retention rate at several colleges that earned higher overall ratings, including Shippensburg University, St. Bonaventure University, King’s College and Wilkes University, and matches several universities that earned higher overall ratings, such as Millersville, Slippery Rock, Rutgers and La Salle. Bloomsburg’s graduation rate of 63 percent is higher than Rutgers, ranked number 20 in the listing; Millersville, 86; Slippery Rock, 91; and Shippensburg, 100.

Best Regional Universities ranks institutions that offer a full range of undergraduate degrees and some master’s degree programs but few, if any, doctoral degrees. Six hundred twenty five (625) universities are included in the rankings.

- The College of Education completed its on-site full NCATE review earlier this month. The exit interview with the Chair of the NCATE Board of Examiners was very positive. We expect the full report before the end of the spring semester.

- The McDowell Institute for Teacher Excellence in Positive Behavior Support welcomed its new director, Dr. Kathryn Nichols last month. Previously, she was employed as a Behavioral Specialist at Starkville School District in Mississippi, facilitating Positive Behavioral Interventions and Supports (PBIS) implementation and providing interventions for students exhibiting chronic behavioral issues. Prior to moving to Mississippi, she was the Project Coordinator for the RISE Project at The University of Memphis, providing technical assistance to school districts implementing inclusive practices and/or positive behavior supports. Dr.
Nichols earned her Master’s and Educational Specialist degrees in School Psychology and a Ph.D. in Educational Psychology and Research at The University of Memphis, and she is a board certified behavior analyst.

- I am pleased to report that the BAS Technical Leadership program has received approval at the state level and has been added to the PA Statewide Eligible Training Programs/Providers List. In addition to Workforce Investment Act funding commonly accessed through CareerLink, this approval should also apply to programs included in the Trade Act, such as Trade Adjustment Allowances (TRA’s) provided within the Trade Adjustment Assistance (TAA) program. Lehigh Valley CareerLink counselors are aware of our program’s eligibility for funding and will be communicating this to their clients.

The entire BAS-TL project has been an outstanding example of collaboration and focus on this new direction for BU in serving students of the Commonwealth.

- Bloomsburg University hosted a PASSHE Entrepreneurial Forum on October 16 that was led by Chancellor John Cavanaugh. The Forum was conducted to highlight the recent passing of the Higher Education Modernization Act (HEMA). This new legislation allows PASSHE faculty, students and staff more freedom to develop and market new products and services. Under Act 132, new avenues have been created for the commercialization of products and inventions. Universities are now permitted to enter into license agreements for the production, distribution and sale of faculty-invented intellectual property with a company owned by the faculty/inventor or staff/inventor, or a company that employs the faculty or staff inventor.

- The College of Business had a very successful 2-day conference in early October associated with the Zeigler Institute for Professional Development. This was our second ZIPD conference. Thirty-nine (39) alumni returned to campus to give presentations to our business students. These alumni shared their stories of success in the business world and provided students with key information on how to leverage their Bloomsburg University degree to achieve their own success.

- Bloomsburg University’s nursing program received a grant totaling more than $638,000 to educate nurse practitioners who can provide primary care and preventive services within a 10-county rural region of Pennsylvania. The funding, a federal grant through the Health Resources and Services Administration, within the Health & Human Services Department, will provide tuition support to 40 nurses who wish to pursue an advanced degree as a primary care nurse practitioner during the 2012-
2013 and 2013-2014 academic years.

- Our residence life staff has been able to move into Elwell Hall and the main lobby was opened to Elwell residents last week.

  The new food venues in Scranton Commons, Subway and Starbucks, have begun construction and are expected to open during the spring semester.

- Bloomsburg University’s Admissions Viewbook was honored in the Association of Marketing and Communications Professionals MARCOM Awards competition. The Viewbook was judged to be among the top 36 percent of 6,000 entries from around the world.

- The University Store has begun its partnership with Campus Book Rentals and this fall semester saw 2,400 books rented to students. Plans are underway to increase the rentable titles for spring semester and also offer more payment options for those textbooks.

- Components of BU’s emergency notification system – e-mail, voice mail, text messages and campus sirens - were tested on September 17th and worked effectively.

  All students and registered faculty and staff, who opted to receive notification in these formats, received a test e-mail message and text messages. The sirens, installed on Elwell Hall, McCormick Center for Human Services and on the upper campus, are designed to alert the campus community when vital emergency information is available via e-mail, voice mail and text message. BU tests the emergency notification system once each semester.

- In addition to the bi-annual test of the emergency notification system, last month, on a Sunday, we held two emergency training exercises on campus. It involved our BU police, local and state police, emergency medical responders and members of our internal emergency operations group. This was a very beneficial drill for our campus and allowed us to see where we excelled and where we need to focus our efforts.

- With the help of more than 650 volunteers and participants, BU’s 10th annual Breast Cancer 5K Walk/Run set a record for contributions. More than $13,000 was raised for the PA Breast Cancer Coalition.

- We acknowledged three retired faculty members this morning and since the president officially grants faculty emeriti status, I want to mention in this report the individuals who have been awarded that distinction by me. Congratulations to Dr. Wendy Miller, Department of Music, Mr. James
Mullen, Developmental Instruction and Dr. Bruce Rockwood, Department of Business Education and Information and Technology Management.

- Although we already recognized our newest non-instructional emerita, I want this report to reflect my congratulations to Luci Ruckle.