The Bloomsburg University Council of Trustees met in the Assembly Room of Montys at 11:00 a.m. Those in attendance:

**Present:**
Dr. Robert Dampman, Chair  
Mr. Charles Housenick, Vice Chair  
Ms. Marie Conley Lammando, Secretary  
Ms. Raylene Brill  
Mr. LaRoy Davis  
Dr. Joseph Mowad  
Ms. Nancy Vasta  
Mr. Patrick Wilson

**Absent:**
Mr. Klingerman, Mrs. Alley

**University Personnel**
Dr. David Soltz, President  
Dr. Ira Blake, Interim Provost and Vice President for Academic Affairs  
Dr. Jeffrey Long, Interim Vice President for Student Affairs  
Dr. Richard Rugen, Vice President for Administration and Finance  
Mr. Erik Evans, Vice President for University Advancement  
Ms. Brenda Cromley, Executive Assistant to the President  
Ms. Jennifer Kluck, Administrative Assistant, President’s Office

**Council of Trustees Advisors**
Dr. Stephen Kokoska, President, APSCUF  
Mr. Shawn Makar, President, AFSCME  
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA  
Ms. Anikka Brill, President, CGA  
Mr. David Stover, Legal Counsel

**Pledge of Allegiance**
In accord with House Resolution Number 32, Trustee Dampman requested everyone stand for the Pledge of Allegiance to the American Flag.
Call to Order
Trustee Dampman, Vice Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance.

Minutes of the Council of Trustees
A motion was made by Trustee Conley Lammando, seconded by Trustee Davis, and unanimously carried that the December 1, 2010 minutes be approved.

NEW BUSINESS

Trustee Conley Lammando resignation
With deep regret, the Council of Trustees accepted the resignation of Trustee Conley Lammando pending receipt of an official resignation letter.

On a motion by Trustee Dampman, seconded by Trustee Davis the following resolution was unanimously approved:

WHEREAS, Ms. Marie Conley Lammando has served with distinction as a member of the Bloomsburg University Council of Trustees since 2001; and

WHEREAS, her education, experience, insight and sound judgment have proven invaluable to the deliberations and policy-making of the Council; and

WHEREAS, she is a deeply committed alumna of Bloomsburg University, having earned a bachelor’s degree in speech communications and political science in 1994; and

WHEREAS, the faculty, staff, and administration are grateful for her advocacy on behalf of Bloomsburg University and the vital role she has played through her service on many committees, as she has forged resolutions on complex campus issues and in her leadership roles within the Council of Trustees and the PASSHE Board of Governors; and

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University regretfully accepts her resignation as a Trustee and conveys its profound gratitude and esteem to our colleague and friend for her dedicated service on the Council of Trustees of Bloomsburg University.

BE IT FURTHER RESOLVED, that this Resolution is made a part of the official minutes of the Council of Trustees of Bloomsburg University and that a copy is presented to Ms. Marie Conley Lammando.
Trustee Resolution honoring Ms. Raylene Brill
A motion was made by Trustee Wilson to approve the following resolution:

WHEREAS, Raylene M. Brill served as a student member of the Bloomsburg University Council of Trustees for the 2010-2011 academic year, and

WHEREAS, she has served responsibly and with integrity on various committees representing Bloomsburg University, and

WHEREAS, more importantly, she has been a positive role model for all other students,

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University expresses its gratitude and appreciation for her dedicated service to Bloomsburg University.

Seconded by Trustee Mowad. Unanimous approval.

Manager Emeritus
On a motion by Trustee Wilson, seconded by Trustee Davis, Manager Emeritus status was unanimously approved for: Ms. Carol Barnett

Non Instructional Emeritus
On a motion by Trustee Wilson, seconded by Trustee Housenick, Non Instructional Emeritus status was unanimously approved for Mr. Roger Hartman.

Introductions
Trustee Dampman recognized faculty members, Dr. Margaret Till and Dr. Gilbert Darbouze who are recent recipients of faculty Emeritus status. Dr. George Chamuris, Chair of the Department of Biological and Allied Health Sciences spoke on behalf of the department to express reasons for nominating Dr. Till. Dr. Luke Springman, Chair of the Department of Languages and Cultures spoke on behalf of the department to express reasons for nominating Dr. Darbouze. Dr. Darbouze was unable to attend.

Trustee Dampman also recognized those individuals serving on the Advisory panel: Mr. Shawn Makar, Ms. Gretchen Osterman, Dr. Stephen Kokoska, Ms. Anikka Brill, and Mr. David Stover.

PRESIDENT

President’s Report
President Soltz reviewed his President’s Report with the Trustees. A copy of the report will be appended to the minutes.
STUDENT AFFAIRS

Trustee Dampman called on Dr. Jeff Long, Interim Vice President of Student Affairs, to lead discussion on the Student Affairs section of the agenda.

Room and Board Fees
Trustee Wilson made a motion to approve a room fee increase of 5.5% and board fee increase of 3.5% for the 2011-2012 academic year. Seconded by Trustee Conley Lammando. Unanimous approval.

Trustee Wilson made a motion to approve the Kehr Union Operating Fee increase from 1.55% to 3% for the 2011-2012 academic year. Seconded by Trustee Davis. Unanimous approval.

ACADEMIC AFFAIRS

“BU Toy Library: Playing to Learn and Learning to Play” – presentation
Trustee Dampman introduced Dr. Ira Blake, Interim Provost and Vice President of Academic Affairs to present the information item.

Dr. Blake introduced Dr. Julie Kontos, Interim Dean of Liberal Arts who introduced Dr. Mary Katherine Duncan, Assistant Professor in the department of Psychology to make the presentation.

Living and Learning Communities presentation
Dr. Blake introduced Dr. Jonathan Lincoln, Assistant Vice President and Dean of Undergraduate Education who presented on behalf of the Living and Learning Communities.

GENERAL ADMINISTRATION

Trustee Dampman recognized Dr. Richard Rugen, Vice President of Administration and Finance, to lead discussion of the General Administration section of the agenda.

Report on Audit 2009-2010
On a motion by Trustee Davis, seconded by Trustee Mowad, the audit report prepared by ParenteBeard for the 2009-2010 year was unanimously approved.

Approval of Purchasing Activity
Trustee Davis made a motion, seconded by Trustee Mowad, and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for November 2, 2010 to January 31, 2011.
Delinquent Student Accounts
Trustee Housenick made a motion to write-off delinquent student accounts as presented by Dr. Richard Rugen, seconded by Trustee Mowad. Unanimous approval.

Proposed Fee Schedule 2011-2012
Dr. Richard Rugen reviewed the information presented to the Trustees. Trustee Davis made a motion to accept the fee schedule for 2011-2012, seconded by Trustee Housenick. Unanimous approval.

Capital Project Request
Dr. Richard Rugen, Vice President for Administration and Finance, reviewed the capital project requests and recommended prioritization for funding/authorization for 2011-2011 to 2015-2016.

<table>
<thead>
<tr>
<th>Priority</th>
<th>Anticipated funding</th>
</tr>
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<tbody>
<tr>
<td>1. Waller Renovation/Addition</td>
<td>FY 2012-13</td>
</tr>
<tr>
<td>3. Facilities Maintenance Building</td>
<td>Not in 5-year program</td>
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</tbody>
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Trustee Davis made a motion to approve the capital project requests as presented, Seconded by Trustee Housenick. Unanimous approval.

OTHER BUSINESS

Presidential Evaluation
Trustee Dampman made a motion to approve the formal evaluation of Dr. David Soltz. Seconded by Trustee Davis. Unanimous approval.

Adjournment
With no other items to be presented to the Council, Trustee Dampman adjourned the meeting at 12:30 p.m.

________________________  _______________ ____________
Marie Conley Lammando     Jennifer D. Williams
Secretary                 Administrative Assistant
Since the Council of Trustees last met, we had a successful graduate and undergraduate commencement in December in which 500 students received Bachelor Degrees and 165 students received Masters Degrees.

Here are some additional highlights since the December Trustee meeting.

- The Board of Governors approved the addition of two new graduate programs to begin in the fall; Master of Accountancy and Master of Arts in Public Policy and International Affairs.

  The Master of Accountancy curriculum is designed to satisfy the American Institute of Certified Public Accountants 150 credit hour education requirement and prepare students to take the certified public accountant (CPA) exam.

  Master of Arts in Public Policy and International Affairs curriculum will prepare students to pursue doctoral degrees or careers in global and domestic policy. Possible careers include public policy analysts or expert consultants and professionals working in local, state and federal government, as well as inter-governmental and non-governmental organizations.

- The University Curriculum Committee approved a new framework for General Education at its final meeting of the fall semester. A set of goals stated as student learning outcomes has been established. Upon graduating from Bloomsburg University, a student will be able to communicate effectively; evaluate and ethically use information; apply critical analysis, quantitative reasoning and problem solving skills; demonstrate and apply knowledge from a breadth of disciplines; evaluate the consequences of health decisions; evaluate the implications of diversity; and exhibit responsible citizenship. Courses can be proposed for this new program that address up to 3 different outcomes; some general education outcomes may be achieved outside the classroom through co-curricular experiences. All general education courses and experiences will include assessment of student learning outcomes.
Bloomsburg University is ranked 88th on Kiplinger's Personal Finance's 100 Best Values in Public Colleges for 201-02011. The ranking is based on academics and affordability, starting with data from more than 500 public four-year colleges and universities. Criteria include SAT/ACT scores, student/faculty ratio and admission, retention and graduation rates. Also considered are in-state and out-of-state costs and financial aid.

Other PASSHE schools listed were West Chester University at number 71 and Millersville University at 99.

Bloomsburg University is the recipient of a $100,000 grant provided by the PA Department of Community and Economic Development (DCED), to deliver a customized job training grant project for Springs Window Fashions in Montgomery, PA. The funding will be used for curriculum development and administrative costs to create computer-based training modules that will be utilized by 240 customer service associates. Springs Window Fashions manufactures residential and commercial-grade window coverings. The customized curriculum will be developed by the Institute for Interactive Technologies (IIT) at Bloomsburg.

In addition to Springs Window Fashions, the Institute for Interactive Technology is working with other business and governmental agencies to design online training modules for their employees. Our training assists those organizations in keeping costs down because employees do not need to travel to off-site locations for their specific training. Additionally, some employees who were to deliver the instruction didn't have the necessary skills to conduct the training in the most effective manner possible. Our IIT conducted online training teaching the employees the applicable skills to deliver effective online instruction.

Businesses trained included Kellogg’s, the PA Coalition Against Domestic Violence and the PA Department of Public Welfare.

Last time we met I mentioned that our former student Trustee, Terrell Garret, was featured on the AASCU's website for the “First Generation Voices Project”. Now, a second Bloomsburg University student is being featured on this major national organization for public masters comprehensive universities.

Marcus Shales is a graduate student in our marketing curriculum. He graduated last May with a bachelor's degree in business administration.

We acknowledged two retired faculty members this morning and since the president officially grants faculty emeriti status, I want to mention in this report the two professors who have been awarded that distinction by me.
Congratulations to Dr. Margaret Till and Dr. Gilbert Darbouze.

Congratulations also go to two other individuals recognized this morning; Carol Barnett awarded Manager Emerita and Roger Hartman awarded Non-Instructional Emeritus.