COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES  
February 24, 2010

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys at 10:30 a.m. Those in attendance:

Present:
Mr. Steven Barth, Chair  
Dr. Robert Dampman, Vice Chair  
Mrs. Ramona Alley  
Mr. Terrell Garrett  
Mr. Charles Housenick  
Mr. David Klingerman  
Ms. Marie Conley Lammando  
Dr. Joseph Mowad  
Ms. Nancy Vasta  
Mr. Patrick Wilson

By Phone:  
Mr. LaRoy Davis, Ms. Marie Conley Lammando

University Personnel  
Dr. David Soltz, President  
Dr. Ira Blake, Interim Provost and Vice President for Academic Affairs  
Dr. Jeffrey Long, Interim Vice President for Student Affairs  
Dr. Richard Rugen, Vice President for Administration and Finance  
Mr. Erik Evans, Vice President for University Advancement  
Ms. Brenda Cromley, Executive Assistant to the President  
Ms. Jennifer Kluck, Administrative Assistant, President’s Office

Council of Trustees Advisors  
Dr. Stephen Kokoska, President, APSCUF  
Mr. Shawn Makar, President, AFSCME  
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA  
Ms. Gia Adornetto, President, CGA  
Mr. David Stover, Legal Counsel
**Pledge of Allegiance**
In accord with House Resolution Number 32, Trustee Dampman requested everyone stand for the Pledge of Allegiance to the American Flag.

**Call to Order**
Trustee Dampman, Vice Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance.

**Minutes of the Council of Trustees**
A motion was made by Trustee Housenick, seconded by Trustee Barth, and unanimously carried that the December 2, 2009 minutes be approved.

**NEW BUSINESS**

**Field Hockey Team Resolution**
Trustee Alley made a motion to approve the following resolution:

WHEREAS, the Bloomsburg University field hockey team and head coach Jan Hutchinson won the 2009 NCAA Division II field hockey championship and finished the year with a record of 22-1; And

WHEREAS, the team won the championship for the fourth straight year; seventh time in the last eight years and 11th in the last 14; And

WHEREAS, the NCAA title was the 16th field hockey championship in school history; And

WHEREAS, the Council of Trustees of Bloomsburg University of Pennsylvania advocates excellence in athletics as well as academics, and recognizes the important contributions of coaches, student-athletes, and the staff in the field of athletics to the total university environment.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania hereby congratulates the 2009 Bloomsburg University Field Hockey team and extends their appreciation for the recognition they have brought to Bloomsburg University of Pennsylvania.

BE IT FURTHER RESOLVED, that this resolution be made a part of the official minutes of the Council of Trustees of Bloomsburg University of Pennsylvania and that a copy be presented to the 2009 Bloomsburg University field hockey team.
Seconded by Trustee Mowad. Roll call vote. Unanimous approval.

**Trustee Resolution honoring Mr. Terrell Garrett**
A motion was made by Trustee Alley to approve the following resolution:

WHEREAS, Terrell J. Garrett served as a student member of the Bloomsburg University Council of Trustees for the 2009-2010 academic year, and

WHEREAS, he has served responsibly and with integrity on various committees representing Bloomsburg University, and

WHEREAS, more importantly, he has been a positive role model for all other students,

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University expresses its gratitude and appreciation for his dedicated service to Bloomsburg University.

Seconded by Trustee Housenick. Roll call vote. Unanimous approval.

**Introductions**
Trustee Dampman recognized faculty member, Ms. Nancy Weyent, a recent recipient of faculty Emeritus status. Mr. Wayne Mohr, Assistant Vice President of Technology and Library Services spoke on behalf of her department to express reasons for nominating Ms. Weyent. Ms. Weyent was unable to attend.

Trustee Dampman also recognized those individuals serving on the Advisory panel: Mr. Shawn Makar, Ms. Gretchen Osterman, Dr. Stephen Kokoska, Ms. Gia Adornetto, and Mr. David Stover.

**PRESIDENT**

**President’s Report**
President Soltz reviewed his President’s Report with the Trustees. A copy of the report will be appended to the minutes.

**STUDENT AFFAIRS**

Trustee Dampman called on Dr. Jeff Long, Interim Vice President of Student Affairs, to lead discussion on the Student Affairs section of the agenda.

**Room and Board Fees**
Trustee Alley made a motion to approve a room fee increase of 9% and board fee increase of 2% for the 2010-2011 academic year. Seconded by Trustee Housenick. Roll call vote. Unanimous approval
Elwell Resolution
Trustee Alley made a motion to approve the following resolution:

WHEREAS, Bloomsburg University of Pennsylvania has demonstrated a need for the renovation of Elwell Hall, a 700 bed residence hall, and
WHEREAS, the University has provided a viable financial plan for funding this project, and

WHEREAS, the Council of Trustees will ensure that fees will be established at such rates as to finance the project adequately.

NOW, THEREFORE BE IT RESOLVED, that we, the Council of Trustees, approve the undertaking of a System financed capital facility project for the renovation of Elwell Hall and authorize permission to develop designs for the facility, and further do hereby authorize the President of Bloomsburg University of Pennsylvania to sign the standard Loan Covenant Agreement for financing the project.

Seconded by Trustee Klingerman. Roll call vote. Unanimous approval.

ACADEMIC AFFAIRS
“A Historical Perspective of Bloomsburg University Chemistry and Biochemistry Students” – presentation

Trustee Dampman introduced Dr. Ira Blake, Interim Provost and Vice President of Academic Affairs to present the information item.

Dr. Blake introduced Dr. Robert Marande, Dean of the College of Science and Technology who introduced Dr. Michael Pugh, Chair of the department of Chemistry and Biochemistry.

Dr. Pugh gave a brief history of the department of Chemistry and Biochemistry and statistical information regarding number of chemistry majors from Bloomsburg University, total graduates, and PASSHE graduates and graduates with ACS certifications. He introduced Mr. Ken Myers, a junior Biochemistry major/ACS Track who made a presentation on his experience with the Summer Chemistry Research program.

GENERAL ADMINISTRATION

Trustee Dampman recognized Dr. Richard Rugen, Vice President of Administration and Finance, to lead discussion of the General Administration section of the agenda.
Report on Audit 2008-2009
On a motion by Trustee Housenick, seconded by Trustee Mowad, and roll call voted, the audit report prepared by ParenteBeard for the 2008-2009 year was unanimously approved.

Approval of Purchasing Activity
Trustee Housenick made a motion, seconded by Trustee Mowad, roll call voted, and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for November 13, 2009 to January 27, 2010.

Delinquent Student Accounts
Trustee Housenick made a motion to write-off delinquent student accounts as presented by Dr. Richard Rugen, seconded by Trustee Mowad. Roll call vote. Unanimous approval.

Proposed Fee Schedule 2010-2011
Dr. Richard Rugen reviewed the information presented to the Trustees. Trustee Housenick made a motion to accept the fee schedule for 2010-2011, seconded by Trustee Vasta. Roll call vote. Unanimous approval.

Pedestrian Bridge Project
Trustee Housenick made a motion to approve the following resolution:

WHEREAS, Bloomsburg University of Pennsylvania has demonstrated a need for the construction of a pedestrian bridge from the Honeysuckle Apartment complex to the campus, and
WHEREAS, the University has provided a viable financial plan for funding this project, and
WHEREAS, the Council of Trustees will ensure funds will be available to finance the project adequately.

NOW, THEREFORE BE IT RESOLVED, that we, the Council of Trustees, approve the undertaking of a facility project for a pedestrian bridge and authorize permission to pursue approval of the necessary real estate actions and for construction of the bridge.

Seconded by Trustee Mowad. Roll call vote. Unanimous approval.
Capital Project Request
Mr. Eric Milner, Assistant Vice President for Administration, reviewed the capital project requests and recommended prioritization for funding/authorization for 2010-2011 to 2014-2015.

<table>
<thead>
<tr>
<th>Priority</th>
<th>Anticipated funding</th>
</tr>
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<tbody>
<tr>
<td>1. Waller Renovation/Addition</td>
<td>FY 2012-13</td>
</tr>
<tr>
<td>2. McCormick Renovation</td>
<td>not in 5 year program</td>
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Trustee Housenick made a motion to approve the capital project requests as presented, Seconded by Trustee Mowad. Roll call vote. Unanimous approval.

OTHER BUSINESS
Presidential Evaluation
Trustee Dampman reported the trustees met earlier in the morning in Executive Session to review the President’s evaluation. He reviewed the process with the audience and thanked everyone for their participation. Trustee Dampman made a motion to approve the following resolution:

WHEREAS, the Council of Trustees has conducted an informal review of President David L. Soltz; and

WHEREAS, the Council of Trustees have reviewed the System Accountability Plan and discussed Bloomsburg University’s performance in detail with President Soltz; and

WHEREAS, President Soltz is recognized as being a strong ambassador for Bloomsburg University, both locally and nationally; and

WHEREAS, the internal and external constituency leaders interviewed stated that President Soltz is doing an excellent job managing the many aspects of the university; and

THEREFORE, it is resolved that the Council of Trustees of Bloomsburg University of Pennsylvania (a) highly commends and heartily endorses the performance of the president, and (b) expresses their support and appreciation of the president and the staff of the Office of the President.

Seconded by Trustee Alley. Roll call vote. Unanimous approval.
**Nominating Committee**
Trustee Dampman reported a nominating committee must be appointed who, at the June meeting, will present a slate of officers for the Council of Trustees for the 2010-2012 fiscal years. The following trustees have agreed to serve on the committee:

- Trustee Alley
- Trustee Davis
- Trustee Mowad

**Adjournment**
With no other items to be presented to the Council, Trustee Dampman adjourned the meeting at 12:03 p.m. Motion was made by Trustee Housenick, seconded by Trustee Alley. Roll call vote. Unanimously approved.

________________________  __________________________
Marie Conley Lammando     Jennifer D. Kluck
Secretary                  Administrative Assistant
Since the Council of Trustees last met, we had a successful graduate and undergraduate commencement in December in which 409 students received Bachelor Degrees and 82 students received Masters Degrees.

Here are some additional highlights since the Trustees last met.

- Bloomsburg University of Pennsylvania is ranked 82nd on Kiplinger’s Personal Finance’s 100 Best Values in Public Colleges, 2009-10.

  The ranking is based on both academics and affordability, starting with data from more than 500 public four-year colleges and universities. Criteria include SAT/ACT scores, student/faculty ratio and admission, retention and graduation rates. Also considered are in-state and out-of-state costs and financial aid.

  In addition to BU, PASSHE universities on the list are: West Chester University, 76; Millersville University, 98; and Shippensburg University, 100.

  The ranking is included in the February issue of Kiplinger’s Personal Finance.

- Bloomsburg University recently signed a Program to Program articulation in Early Childhood Education with Lehigh Carbon Community College. Similar agreements will be signed with Luzerne County Community College and with Northampton Community College later this week.

  Students who earn an Associate Degree in Early Childhood Education and Elementary Education at the community college will be able to seamlessly transfer into Bloomsburg's Bachelor Degree program. The agreements are the first of their kind in Pennsylvania, and provide for a block transfer of Early Childhood Education credits that are based on outcomes and competencies. This agreement will serve as a model for our 13 sister PASSHE universities.
• A $90,000 workforce leadership grant from the Pennsylvania Department of Community and Economic Development is enabling Bloomsburg University of Pennsylvania to expand its computer forensics 2+2+2 program to a fourth institution.

SUN Area Technical Institute in New Berlin is the computer forensics program’s newest partner. The program allows transfer of credits from secondary schools to Luzerne County Community College’s two-year cyber security management program and to BU for the final two years required for a bachelor’s degree.

Secondary students in the program may earn 15 credits that will transfer to the college level. Other secondary school partners in computer forensics 2+2+2 are Columbia-Montour Area Vocational Technical School, Northumberland County Career and Technical Center and the North Schuylkill School District.

• I’m pleased to announce that our deaf education program has recently received its 10-year reaccreditation. The certificate of approval from the Council of Education of the Deaf presented the document to two of our professors attending the national conference.

• As a result of a recent federal pledge, Bloomsburg University will be a part of a new venture to establish a high-performance, fiber optic system linking rural communities with education, health care and economic development entities across the state.

This is great news for our university, as a member of PASSHE and the Keystone Initiative for Network-Based Education and Research (KINBER) coalition, to be involved in an effort that’s providing access to a state-of-the-art broadband system at an affordable cost.

Once in place, the broadband network will enhance BU’s capabilities to conduct more extensive research and offer real-time, high-performance computing, video conferencing and collaboration with international students and faculty. Just as important, it will ensure our community neighbors have access to the same high-speed technology.

• Earlier this year, Bloomsburg University signed a Memorandum of Understanding (MOU) with The Pennsylvania State University to become affiliated with the Nanofabrication Manufacturing Technology Partnership (NMT). With this MOU in place, the BU Department of Chemistry & Biochemistry has developed a nanotechnology option within the BS Chemistry degree program.

After completing a minimum of five semesters at BU, students in this program will spend one semester, or summer, at the Penn State Center
for Nanotechnology Education and Utilization facility. During this semester they will take six nanofabrication manufacturing technology courses (18 credits). Students will pay BU tuition rates and PSU will subsidize room and board by 50%.

Completion of this program will allow BU chemistry students to be more competitive in gaining entrance to both industry and graduate schools where nanotechnology has become a rapidly growing discipline.

- Bloomsburg University is assisting school district superintendents and assistant superintendents obtain continuing education credits, as part of a Bloomsburg Superintendent’s Academy, which was recently established through the efforts of Dr. Thomas Starmack. The PDE-approved Academy will allow school administrators to focus on current research, issues and trends in areas such as school law, finance, technology, demographics and student achievement.

- Bloomsburg was recently awarded a Customized Job Training grant from the Pennsylvania Department of Community and Economic Development, on behalf of Kellogg Corporation, Muncy, in the amount of $234,000. The grant will be used for curriculum development opportunities that will be identified and developed by Bloomsburg’s Institute for Interactive Technologies (IIT) in various manufacturing areas of the facility. IIT has been awarded a total of $1.24 M from DCED since 2005-06.

- We are in the final stages for our College of Business Dean search. Six strong candidates are visiting campus for in-person interviews with me, the search committee and members of the College of Business faculty and staff.

- We have two recent additions to the Department of University Safety and Police.

In October, Thomas Phillips joined as the Assistant Director of Safety and Police. He has 22 years of police experience, most recently as sergeant with the Allentown Police Department doing community policing and crime prevention and with Cedar Crest College as a campus police officer. In December, he was named the BU Interim Director of University Safety and Police as the former Safety and Police Director, Robert Klinger, assumed new duties as Director of the Kehr Union Building.

An officer with 27 years experience, with the Town of Bloomsburg Police Department as lieutenant and Columbia County Drug Task Force supervisor, became the Interim Assistant Director of Bloomsburg University Safety and Police. Joseph Wondoloski assumed his duties on
February 1. He will be in charge of the day-to-day operations of the BU Safety and Police.

- We officially unveiled Phase 1 of our new Web site a few weeks ago. Planned and redesigned over the past year with extensive input from the BU community, the new site is clean and modern, presenting information in fresh, consistent and easily accessible ways.

When you visit the site, you’ll notice that the navigation has improved enormously. Admissions information, academic initiatives, scholarship and research, student life and other important areas are now tagged by constituent, topic, interest and functionality, making it easier to find the information you need. You’ll also notice new features, including virtual tours and a media gateway.

- Earlier this morning we recognized our field hockey national championship team. They were also recognized in the halls of both the PA Senate and House of Representatives on February 8. The visit was sponsored by Senator John Gordner and Representative David Millard. While I was there with the team, I also met with Senators Mike Brubaker, Lisa Baker, David Argall and Stewart Greenleaf and shared information with them about Bloomsburg University and the significant impact in their districts made by BU students and alumni.

- Yesterday I attended a luncheon where 93 student-athletes were named as Scholar-Athletes at the University. Student-athletes who attain a grade point average of 3.25 or higher during the past two semesters, or have a minimum cumulative grade point average of 3.25, qualify for this recognition. Each scholar athlete recognized a faculty member who made a positive impact on their education.

- We have hired the services of Brailsford and Dunlavey to study housing needs for our students both on campus and in the community. B & D has been here for a few meetings with students and local landlords and go on a tour of both on and off-campus housing. We expect their final report sometime this summer.

- Over the holiday break, we had an issue of water/sprinkler pipes leaking and affecting two of the Kozloff Apartment buildings. Our custodians and residence life staff worked diligently to move furniture and students’ personal belongings to dry areas within the apartment buildings. Each student, whose apartments were damaged, whether minor or severe, was personally called to let them know what to expect when they returned from break. The apartments were repaired and students were able to return to their apartments on schedule for spring semester.
• Our community government association held elections for the next slate of officers. I don’t believe any of the soon-to-be officers are here today but I want to recognize them.

President - Anikka Brill
Vice President - Joan Bradbury
Secretary - Courtney Zaragoza
Treasurer - Ashley Caliguire

These four young women take office beginning in April.

• I am always pleased to report on how our students, faculty and staff contribute and volunteer to the local community. The semi-annual Trash to Treasure event to benefit the Columbia County United Way was held in Kehr Union in January. Sales of the donated items from the University and our campus community totaled just over $7,800.

In early December, a clothing and food drive was co-sponsored by the campus magazine Spectrum and the Northeast PA Homeless Alliance. More than 700 individuals received clothing from drives held last semester and the previous semester.

Additionally, our campus community donated more than 500 canned goods to the Orangeville food bank. Next month, on March 28, the 8th annual Empty Bowls Banquet will be held in Kehr Union Ballroom. This event began as part of our SOLVE Office’s America Corps VISTA program and has become the biggest single-day fundraiser for the Bloomsburg Food Cupboard.

Also scheduled next month is what our CGA president calls “The Big Event”. Approximately 600 students volunteer for the day to help at town residences performing a number of activities such as yard work, painting, small fix-up projects.

• We acknowledged a retired faculty member this morning and since the president officially grants faculty emeritus status, I want to mention in this report the professor who has been awarded that distinction by me. Congratulations to Ms. Nancy Weyant, Associate Professor, Andruss Library.

• Finally, I informed the Trustees at December’s meeting that I convened a core committee to begin work on the next Bloomsburg University strategic plan. This committee has representation from faculty, students, each of our four divisions; academics, university advancement, administration & finance, student affairs; our BU Alumni Board, our BU Foundation and
Bloomsburg Mayor Dan Knorr representing the community perspective. It is co-chaired by Dr. Larry Fritz, Assistant Vice President and Dean of Graduate Studies and Dr. Barbara Wilson, Assistant Professor of Exceptionality Programs. And, the committee has a ‘name’ – SPARC (Strategic Planning and Resource Council)

I am pleased to say that SPARC has made good progress during the last two months. They have presented me with proposed new Mission, Value and Vision Statements which they vetted at many on-campus and community forums. They are currently in the process of working on key strategic issues that face Bloomsburg University in the next 3-5 years.

I will be updating the Trustees at our June meeting on the progress made during the next two months with SPARC.