COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES  
December 2, 2009

The Bloomsburg University Council of Trustees met in the Assembly Room of Montys at 10:30 a.m. Those in attendance:

**Present:**  
Mrs. Ramona Alley  
Dr. Robert Dampman, Vice Chair  
Mr. LaRoy Davis  
Mr. Terrell Garrett  
Mr. Charles Housenick  
Mr. David Klingerman  
Ms. Marie Conley Lammando  
Dr. Joseph Mowad  
Ms. Nancy Vasta  
Mr. Patrick Wilson

**Absent:**  
Mr. Steven Barth, Chair

**University Personnel**  
Dr. David Soltz, President  
Dr. Ira Blake, Interim Provost and Vice President for Academic Affairs  
Dr. Jeffrey Long, Interim Vice President for Student Affairs  
Dr. Richard Rugen, Vice President for Administration and Finance  
Mr. Erik Evans, Vice President for University Advancement  
Ms. Brenda Cromley, Executive Assistant to the President  
Ms. Jennifer Kluck, Administrative Assistant, President’s Office

**Council of Trustees Advisors**  
Dr. Stephen Kokoska, President, APSCUF  
Mr. Shawn Makar, President, AFSCME (not present)  
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA  
Ms. Gia Adornetto, President, CGA

**Pledge of Allegiance**  
In accord with House Resolution Number 32, Trustee Dampman requested everyone stand for the Pledge of Allegiance to the American Flag.
Call to Order
Trustee Dampman, Vice Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance.

Minutes of the Council of Trustees
A motion was made by Trustee Davis, seconded by Trustee Conley Lammando, and unanimously carried that the September 2, 2009 minutes be approved.

NEW BUSINESS

Introductions
Trustee Dampman introduced faculty member, Dr. David Minderhout, a recent recipient of faculty Emeritus status: Dr. Tom Aleto, Chair of the Anthropology department spoke on behalf of his department to express reasons for nominating Dr. Minderhout.

Trustee Dampman also recognized those individuals serving on the Advisory panel: Mr. Shawn Maker (not present), Ms. Gretchen Osterman, Dr. Stephen Kokoska, Ms. Gia Adornetto, and Mr. David Stover.

PRESIDENT

President’s Report
President Soltz reviewed his President’s Report with the Trustees. A copy of the report will be appended to the minutes.

ACADEMIC AFFAIRS

Trustee Dampman called on Dr. Ira Blake, Interim Provost and Vice President of Academic Affairs, to lead discussion on the Academic Affairs section of the agenda.

ACT 101: Building Pathways for Success
Dr. Blake introduced three students (Kristin Austin, Robert Andrews, II, Sakinah Tillman) who presented on behalf of ACT 101 focusing on the success stories of the program.

2008-2009 Performance Funding
Dr. Blake delivered a summary of the 2008-2009 Performance Funding which was presented more formally during the Committee of the Whole meeting held prior to the quarterly meeting.

ISIS (Student Information Systems)
Wayne Mohr, Assistant Vice President of Technology and Library Services, presented an update to the trustees regarding the ISIS project.
**GENERAL ADMINISTRATION**

Trustee Dampman recognized Dr. Richard Rugen, Vice President of Administration and Finance, to lead discussion of the General Administration section of the agenda.

**Board of Governors Policy 1985-04-A**

On a motion by Trustee Davis, seconded by Trustee Alley, the following resolution was approved unanimously:

WHEREAS, the Bloomsburg University Foundation exists solely for the benefit of the university, requires an annual external audit of funds and publishes copies thereof, and annually makes significant contributions to the benefit of Bloomsburg University of Pennsylvania students and its academic programs; and

WHEREAS, a satisfactory written memorandum of understanding exists between The Bloomsburg University Foundation and Bloomsburg University of Pennsylvania; and

WHEREAS, appropriate fiduciary agreements have been enacted to allow the Bloomsburg University Foundation to retain university gifts and grants; and

WHEREAS, the Bloomsburg University Foundation does not and will not undertake programs or activities that are properly part of the university’s academic mission; and

NOW, THEREFORE, BE IT RESOLVED, that the Bloomsburg University of Pennsylvania Council of Trustees certifies that the Bloomsburg University Foundation is in compliance with the Board of Governors Policy 1985-04-A which speaks to university external financial support.

**Approval of Purchasing Activity**

Trustee Alley made a motion, seconded by Trustee Klingerman and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for July 28, 2009 to November 12, 2009.
UNIVERSITY ADVANCEMENT

Website Redesign
Trustee Dampman introduced Ms. Rosalee Rush, Director of the Office of Communications, to present information regarding Bloomsburg University’s website redesign project.

STUDENT AFFAIRS

Admissions Overview
Trustee Dampman recognized Mr. Chris Keller, Director of the Office of Admissions, to present recent admissions information to the trustees.

OTHER BUSINESS

2010-2011 Meeting Calendar
Trustee Dampman called to the attention of the trustees the 2010-2011 quarterly meeting calendar included in their packets.

Adjournment
With no other items to be presented to the Council, Trustee Dampman adjourned the meeting at 12:14 p.m. Motion was made by Trustee Davis, seconded by Trustee Housenick and unanimously approved.

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Marie Conley Lammando       Jennifer D. Kluck
Secretary                   Administrative Assistant
Here are a few highlights of academic, student-related and athletic achievements since we met in September.

- The University set an enrollment record this fall with the largest number of students in the school’s history. A total of 9,512 students – 8,605 undergraduates and 907 graduate students – were tallied in the university’s official enrollment report on the 15th day of classes.

  This year’s total is an increase of 657 students over fall 2008, when 8,855 students were enrolled. By comparison, 712 students were enrolled at Bloomsburg in 1926, the earliest record available; 2,592 in 1964, the first year master’s-level classes were offered; and 6,316 in 1983, the year the institution became a university.

- I am pleased to announce that Dr. Ira Blake has accepted, and Chancellor Cavanaugh has approved, my request to extend her service as a PASSHE executive on loan until summer 2011. Dr. Blake will continue to serve as Interim Provost at Bloomsburg University until a Provost takes office in summer 2011. Dr. Blake has the right combination of intellect, respect, communication skills, analytical skills, and knowledge of PASSHE system policies, procedures and processes to serve us well in this difficult time for higher education. During her two-year term as Interim Provost she will, among many responsibilities, provide continuity and skill in leadership of the restructuring of general education, further development and implementation of learning outcomes assessment, completion of the MSCHE Monitoring Report (due April 1, 2011) and completion of the NCATE accreditation institutional and program reports (due March 15, 2011).

A national search for Provost and Vice President of Academic Affairs will begin in September 2010 with an anticipated appointment date of July 1, 2011. The search committee will be convened in spring semester 2010 to discuss search criteria and the position description. It is anticipated that a higher education executive search firm will be contracted to assist in the search and screen process.
• Our art and art history department was recently accredited by the National Association of Schools of Art and Design. This accreditation shows that the department meets national standards in the programs we offer, with regard to the content and quality of the programs, the experience of the faculty and safety in the art studio classrooms.

The accreditation process began four years ago and included a self-study and an evaluation by NASAD representatives. Approximately 290 art and art design programs, ranging from liberal arts programs like BU’s to large, career-focused institutions, are accredited by NASAD through a peer review process.

• In my June report, I notified the trustees that we had received BOG approval for a Master of Education in school-based speech language pathology. We have now received approval from the PA Department of Education for program modifications to that program. This is as a result of the recent revisions enacted by PDE. The program currently has 26 students enrolled at four sites.

• We signed an agreement with Central Columbia School District that guarantees their senior students admission to BU when they achieve certain criteria of high achievement including; achieving a minimum of 500 verbal and 500 math scores on the SAT, with a combined score of at least 1100 on the verbal and math portions; earn a minimum of 90 percent cumulative grade point average; apply to BU by December 15 of their senior year for admission the following fall, with an early application deadline of November 15th for certain health-care related majors. This first agreement of its kind for BU was developed in collaboration with Central Columbia School District.

The guaranteed admission agreement, now also signed with Bloomsburg and Danville School Districts, assures students that working hard in high school will guarantee admission to Bloomsburg University, further solidifying the excellent working relationship we have with our local school districts.

• Dr. Shaheen Awan, Professor of Speech Pathology, was recently named a Fellow by the American Speech-Language-Hearing Association, one of the highest honors bestowed by this association. This award recognizes professional or scientific achievement and is given to a member who has shown outstanding contributions to the profession.
• Brian Johnson, our director of the Frederick Douglass Institute, recently was awarded the 2009 Phill C. Chinn Book Award for the National Association for Multicultural Education. Brian received the award for his recently co-authored text on diversity, *Reel Diversity: A Teacher’s Sourcebook*.

• The Bloomsburg University’s Department of Nursing recently held an open house in the student learning laboratory and a special dinner to celebrate the 35 years of undergraduate and 25 years of graduate nursing education. Our nursing programs have historically been one of the most highly sought after programs offered.

• *Spectrum Magazine* was honored, along with the Northeast Pennsylvania Homeless Alliance and AGAPE, for its work with the homeless by the Columbia County Board of Commissioners.

• Kevin Ball, assistant professor in psychology, was awarded a $50,000 grant from the National Institutes of Health to study the neural mechanisms in rats.

• We have several new student scholarships to report.

  BU’s Community Government Association (CGA) recently established a $250,000 endowed fund to provide scholarships for two students, starting in 2010-11. Awarded on the basis of financial need and good academic and social standing, the scholarships will be renewable as long as students meet the criteria. The scholarships will be funded through proceeds from the rental of CGA-owned Honeysuckle Apartments. Recipients of the new CGA Scholarship will be selected by the CGA president, CGA comptroller and admissions director.

  The family of the late H. Preston Herring, BU’s long-time Vice President for Student Affairs, has established the H. Preston Herring Student Affairs Scholarship for a student in the counseling/student affairs graduate program. To be eligible, a student must have a grade point average of 3.2 or higher and undergraduate leadership experience in student affairs.

  Additionally, a second scholarship, the H. Preston Herring Athletic Scholarship, will be for a student athlete involved in any intercollegiate varsity sport. Applicants must have at least 30 credits and demonstrate integrity, strong academic commitment and leadership qualities.
We have received a $500,000 Energy Harvest grant from the state Department of Environmental Protection (DEP). Currently five coal stokers burn 7,000 tons of coal per year to heat 1.5 million square feet of residence halls and academic buildings.

The $2 million project allows the university to replace one of its 1951 vintage coal stoker boilers with a new, large capacity wood-chip biomass boiler. BU’s annual coal consumption is expected to decrease 67 percent with the installation of the biomass boiler, which will take on the majority of the heating plant’s workload. As a result, two-thirds of the university’s coal-based carbon emissions will be replaced with the clean combustion of carbon neutral biomass. Dr. Nathaniel “Ned” Greene, professor of physics and engineering technology, in collaboration with Eric Milner, wrote and applied for the DEP grant. Burning wood chips also provides an economic advantage. Not only is wood a renewable resource but it is less expensive than coal and natural gas and can be purchased from local suppliers.

Bloomsburg University played host to trustees from our sister universities and their guests plus the Chancellor and many of his staff in October at the Pennsylvania Association of Councils of Trustees (PACT) semi-annual meeting. We were pleased that many of those more than 100 visitors to BU commented on how beautiful our campus is and the excellent service they received from our staff.

The office of communications and I have begun a new monthly 30-minute program airing on BUTV. This program’s goal is to communicate with students, faculty and staff, informing them of news, events, organizations and other campus activities. Three episodes have aired to date; the first introduced the four Vice President’s and what their divisions are responsible for; the second was an interview with Chancellor Cavanaugh and me; the third program highlighted healthy living and featured faculty and staff from the health-related departments on campus including the Rec Center.

Let me update you on the H1N1 flu as it relates to Bloomsburg University. We had the largest number of flu cases in October. Since the beginning of November, cases have been decreasing however; national health care experts indicate that another wave of this flu will probably occur from January through March.

Our health center distributed 1551 doses of the H1N1 vaccine to students by November 20th. To date, the Student Health Center has documented 212 cases of flu-like illnesses, presumed to be H1N1. All cases have recovered/are recovering.
• All components of BU’s emergency notification system – e-mail, voice mail, text messages and campus sirens - were tested on November 20th. 

All BU students and registered faculty and staff received a test e-mail message on that date. Test voice mail and text messages were also sent to those who opted to receive notification in these formats. The sirens, installed on Elwell Hall, McCormick Center for Human Services and on the upper campus, are designed to alert the campus community when vital emergency information is available via e-mail, voice mail and text message. BU tests the emergency notification system once each semester.

• Our Supervisory Roundtable sold bag lunches to raise funds for the students who lost belongings in the recent downtown fire. Through the support of our campus community, a donation of $1,500 was made to the Student Catastrophic Fund.

I also wanted to report that the 28 displaced students from that fire were able to be housed either on or off campus until they secured housing of their own choosing. The campus and the local Bloomsburg community were extremely generous in helping these individuals.

• Earlier in the meeting we recognized our field hockey team and their coach, Jan Hutchinson. Jan was named the 2009 South Region Coach of the Year by the National Field Hockey Coaches Association. Additionally, she was named the PSAC Eastern Division Coach of the Year.

Anthony Smith, a linebacker on our football team, has been named the 2009 PSAC Eastern Division Defense Player of the Year. In addition, 11 other Huskies received All-Conference honors.

BU football quarterback, Dan Latorre, has been named to the ESPN The Magazine Academic All-District II football first team. Dan, who is in his first semester as a graduate student, graduated in August with a 3.69 grade-point-average while triple majoring in Finance, Business Management and French.

• We have two new members associated with the Advancement Division. Jerome Dvorak started, in late summer, as Managing Director of the BU Foundation. He has 20 + years in banking and financial-related industries. Jerome’s higher education experience encompasses several capacities including as a volunteer board member, Trustee and Interim Alumni Director at Juniata College, his alma mater.

Mr. Tom Ruhl will join us next week as Director of Development. Tom’s higher education development experience includes management at all
levels within University Advancement. During his ten year career at Lycoming College, he held the positions of Vice President for College Advancement, Development Officer, Director of Major Gifts and Director of Gift Planning. Additionally, Tom, a 1978 BU graduate, has served on our Alumni Board for several years.

- We acknowledged a retired faculty member this morning and since the president officially grants faculty emeriti status, I want to mention in this report the professor who has been awarded that distinction by me. Congratulations to Dr. David Minderhout.

- Finally, I have convened a core committee to begin work on the next Bloomsburg University strategic plan. This committee has representation from faculty, students, each of our four divisions; academics, university advancement, administration & finance, student affairs; our BU Alumni Board, our BU Foundation. I have also asked Bloomsburg Mayor Dan Knorr to join the group and represent the community perspective.

As part of the planning process, we will be reviewing the university’s strengths, weaknesses and opportunities and developing current mission and vision statements. We will fully engage the entire campus and greater Bloomsburg communities in the planning process during Spring Semester 2010. My goal is to have a plan ready for adoption at the June 2010 Council of Trustees meeting.