COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
September 3, 2008

The Bloomsburg University Council of Trustees met in the Multipurpose A conference room of the Kehr Union. Those in attendance:

**Council of Trustees**
Mr. Steven Barth, Chair
Dr. Robert Dampman, Vice Chair
Mrs. Ramona Alley
Mr. LaRoy Davis
Mr. Charles Housenick
Mr. A. William Kelly
Mr. David Klingerman
Dr. Joseph Mowad
Ms. Nicole Najpauer

**Excused**
Mr. Robert Gibble
Ms. Marie Conley Lammando

**University Personnel**
Dr. David Soltz, President
Dr. James Mackin, Provost and Vice President for Academic Affairs
Dr. Preston Herring, Vice President for University and Student Affairs
Dr. Richard Rugen, Vice President for Administration and Finance
Ms. Brenda Cromley, Executive Assistant to the President
Ms. Jennifer Kluck, Administrative Assistant, President’s Office

**Council of Trustees Advisors**
Ms. Veronica Breisch, President, Bloomsburg Chapter of AFSCME
Dr. Stephen Kokoska, President, Bloomsburg Chapter of APSCUF
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA – not present
Mr. David Stover, University Legal Counsel
Ms. Gia Adornetto, President, CGA
Pledge of Allegiance
In accord with House Resolution Number 32, Trustee Barth requested that everyone stand for the Pledge of Allegiance to the American flag.

Call to Order
Mr. Steven Barth, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported the Council of Trustees met earlier in Executive Session to discuss the presidential evaluation.

Introductions
Mr. Barth recognized special guests in the audience. He introduced Ms. Nicole Najpauer, new student trustee, Dr. Larry Fritz, new Assistant Vice President and Dean of Graduate Studies and Research, and Ms. Rosalee Rush, new Director of Communications.

He also introduced those in the audience who were either nominated or granted Emeritus status: Dr. Charles Hoppel, Dr. Janice Keil, Mr. Glenn Bieber, Ms. Ann Diseroad (not present), Mr. Jack Pollard and Mr. John Switay. Several individuals spoke on behalf of their respective departments to express reasons for nominating the individuals.

NEW BUSINESS

Minutes of the Council of Trustees
A motion was made by Trustee Kelly, seconded by Trustee Davis, and unanimously carried that the June 4, 2008 minutes be approved.

PRESIDENT

Contributions to Volunteer Fire Company
Trustee Alley made a motion to approve the Bloomsburg University contribution of $38,000 to the volunteer fire company of the Town of Bloomsburg for the 2008-2009 fiscal year. She also made a motion to approve a $25,000 contribution toward the purchase of a new ladder fire truck. This is the fifth of eight annual payments. Seconded by Trustee Klingerman. Unanimous approval.

Non-Instructional Emeritus
On a motion by Trustee Alley, seconded by Trustee Housenick, Non-Instructional Emeritus was unanimously approved for Glenn Bieber, Ann Diseroad, John Pollard and John Switay.
2009-2010 Budget Request
Trustee Barth called upon Dr. Richard Rugen, Vice President of Administration and Finance, to review the 2009-2010 budget request. This is the annual request to inform the State System of the needs of Bloomsburg University. After reviewing, Trustee Najpauer made a motion to approve the 2009-2010 budget request, seconded by Trustee Kelly. Unanimous approval.

President’s Report
President Soltz reviewed his President’s Report with the Trustees. A copy of the report will be appended to the minutes.

Middle States visit preparation
Dr. James Mackin, Provost and Vice President of Academic Affairs, introduced Dr. Richard Baker, Chair, Middle States Steering Committee, to review the self evaluation and recommendations as part of the Middle States reaccreditation process.

ACADEMIC AFFAIRS

Trustee Barth called upon Trustee Dampman to lead discussion on the Academic Affairs section of the agenda.

Continuation of the Husky Research Corporation (HRC) as an affiliated organization.
Trustee Dampman called upon Dr. Mackin to discuss the action item: continuation of the Husky Research Corporation (HRC) as an affiliated organization. Dr. Mackin requested a motion, as required by the Board of Governors, certifying compliance with policy 1985-04-A. Trustee Davis moved to approve the continuation of the Husky Research Corporation (HRC) as an affiliated organization, seconded by Trustee Alley. Unanimous approval.

Summer College Enrollment Update
Trustee Dampman called upon Dr. James Mackin to lead discussion of Summer College enrollment update. Dr. Mackin made appropriate remarks.

GENERAL ADMINISTRATION

Trustee Barth recognized Trustee Davis to lead discussion of the General Administration section of the agenda.

Approval of Purchasing Activity
Trustee Davis made a motion, seconded by Trustee Alley and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for May 10, 2008 to August 19, 2008.
End of Year Finance Report
Trustee Davis introduced Dr. Rugen to discuss the end-of-year finance report. A hard copy of this report was distributed to the Trustees prior to the quarterly meeting.

OTHER BUSINESS
Fall Enrollment and Housing Update
Trustee Barth recognized Vice President Preston Herring to discuss the information item Fall Enrollment and Housing Update. Dr. Herring reviewed the Fall 2008 Enrollment Summary of both freshmen and transfer students as well as the Housing Summary and Honeysuckle Apartments Occupancy.

End-of-Year VSE Report & End-of Year BU Foundation Report
Trustee Barth introduced Mr. Jim Hollister, Assistant Vice President of University Relations and Ms. Maryann Lindberg, Executive Director of the BU Foundation to give their end-of-year reports.

Mr. Hollister reviewed the Voluntary Support of Education (VSE) report and key areas including: overall philanthropic income breakdown, Development philanthropic income breakdown, highlights of development efforts, and other notable non-VSE reported state and federal income.

Ms. Lindberg reviewed the end-of-the year BU Foundation report. She presented figures of total assets, endowment, total revenues, total gifts, gifts to endowment, gifts by type, donors of $1,000 or more and Foundation support to BU.

OTHER BUSINESS
System Accountability Plan
Trustee Barth announced he reviewed the System Accountability Plan with the trustees. They are pleased to see where the university has met or exceeded many of PASSHE’s performance measures.
Presidential Evaluation
Trustee Barth asked for a member of the Council to present the Resolution and make a motion regarding the presidential evaluation of Dr. David Soltz. Trustee Alley made the following motion:

WHEREAS, the Council of Trustees has conducted an informal review of President David L. Soltz; and

WHEREAS, the Council of Trustees have reviewed the System Accountability Plan and discussed Bloomsburg University’s performance in detail with President Soltz; and

WHEREAS, President Soltz is recognized as being a strong ambassador for Bloomsburg University, both locally and nationally; and

WHEREAS, the internal and external constituency leaders interviewed stated that President Soltz is doing an excellent job managing the many aspects of the university; and

THEREFORE, it is resolved that the Council of Trustees of Bloomsburg University of Pennsylvania (a) highly commends and heartily endorses the performance of the president, and (b) expresses their support and appreciation of the president and the staff of the Office of the President.

Seconded by Trustee Housenick. Unanimous approval.

2008-2009 Committee Appointments
Trustee Barth called to the attention of the Trustees the 2008-2009 committee appointments included in their packets.

Adjournment
With no other items to be presented to the Council, Trustee Barth adjourned the meeting at 12:20 p.m.

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Marie Conley Lammando   Jennifer D. Kluck
Secretary                 Administrative Assistant
At the beginning of the meeting, Chairperson Barth introduced some new employees. I also want to mention that Dr. Dennis Gehris will once again serve as interim Dean of the College of Business with the recent resignation of the former Dean, David Martin. Dr. Gehris is out of town today but I do want to thank him for stepping in to assume this critical role.

My first summer on the BU campus has passed quickly. I continued to have open office hours and met with faculty, staff or students who wanted to visit with me. I made several trips to see the progress at work sites including Redman Stadium, our new student housing on upper campus and Haas Auditorium. Everything is on track for both housing and Haas. When some of you attend Saturday’s football game you will see how great Redman Stadium looks.

U.S. News and World Report’s annual ranking of U.S. colleges and universities once again lists BU as number 81 in Best Universities - Master’s for the northern region. Best Universities - Master’s ranks institutions that offer a full range of undergraduate degrees and some master’s degree programs but few, if any, doctoral degrees.

Among the 14 Pennsylvania State System of Higher Education universities, only three were ranked higher than BU; Millersville, Shippensburg and West Chester. A total of 572 universities are included in Best Universities - Master’s.

We are welcoming 35 new full-time faculty to the campus this semester. Additionally we have 5 new coaches; Head Women’s Basketball, Assistant Women’s Basketball, Head Men’s and Women’s Track/Field, Head Men’s and Women’s Swimming and Assistant Wrestling.

We had a very successful convocation in late August. The processional into the Student Recreation Center by 33 faculty, many administrators, our student trustee and CGA president, was the official welcoming to approximately 1800 new students to the fall semester. During this program, we told them about the history and traditions of Bloomsburg University, outlined several of our key expectations and passed along some words of wisdom as to how to make the most of their university
experience, especially during this first critical year. Following the convocation each College held a casual lunch for students within that College.

- A few meetings back you heard about our plans to revamp the Bloomsburg University website. This semester we will be identifying a search committee to interview candidates for the web/portal manager position. Additionally, we are very close to signing an agreement with a company for the website feasibility study. We will keep you updated on this important initiative.

- Our Electronics Engineering Technology recently received full accreditation from ABET. Exercise Science received accreditation from the Commission on Accreditation of Allied Health Educations Programs; full accreditation for Undergraduate (Applied Exercise Physiology) and Graduate (Exercise Science) Programs. Our Theatre program received a 5-year provisional accreditation from the National Association of Schools of Theatre.

  The accreditation process is a rigorous one and full accreditation on the first application is unusual. We are very pleased that two of these three programs received full accreditation. The provisional accreditation for Theatre was due to facilities issues that should be addressed by the renovation of Haas Auditorium.

- Bloomsburg University was awarded a $95,000 expansion grant from Department of Community and Economic Development for continuation of the Workforce Leadership 2+2+2 grant program in computer forensics. Bloomsburg has partnered with secondary schools Columbia Montour Vo-Tech, Northumberland County Area Vo-Tech, North Schuylkill School District, and postsecondary partner Luzerne County Community College, to develop a seamless articulation of credits from the secondary, to the two-year postsecondary, to Bloomsburg University, in the computer forensics curriculum.

- We recently received a $770,000 grant, for a four-year period, from the U.S. Department of Education for the Audiology Department. This was a result of Dr. Thomas Zalewski’s efforts in proposing the initiative. This project will increase the quantity and quality of Doctorate of Audiology professionals to identify and serve the audiological and educational needs of children with hearing loss, their parents, and teachers by training 14 Doctors of Audiology over a four-year period.

- I am changing the name and makeup of what we now call the President’s Cabinet. This body is a group of senior level managers and administrators that meet 2-3 times during a semester and serve in an advisory capacity
to the president. I have asked five new members to join the group; the president of APSCUF, the president of AFSCME, the president of SCUPA, the president of CGA and the secretary of the Forum. This group’s new name will be the President’s Advisory Council.

- The BU Police Department co-hosted, with Penn State University, a 40-hour police officer supervisor in-service training program. Twenty eight officers from around the state attended. The program covered the role of front line supervisor, leadership, conflict resolution, and performance troubleshooting. We are currently talking with Penn State personnel about hosting a leadership program on campus annually.

- Bloomsburg University is continuing its efforts to be responsible stewards of the environment. You may remember that several months ago we debuted our bio-diesel bus that uses cooking oil for fuel. We have two more campus initiatives at work this semester.

- Campus dining services is participating in “Trayless Tuesday’s” at the Scranton Commons. Trayless Tuesday is a national program to reduce food and energy waste on college campuses across the nation. By participating in Trayless Tuesday the university will save approximately 1,350 gallons of water by not having any trays to wash that day.

- The Town of Bloomsburg Recycling Center and two other charities will benefit from “Using Less, Caring More,” a new initiative to reduce use and waste at the University Book Store. Each customer who declines a plastic shopping bag will receive a custom-designed wooden nickel to place in one of three glass jars representing organizations that promote recycling or green-earth causes. At the end of the fall semester, the University Store will make a donation equal to the total dollar amount of wooden nickels in each charity’s jar. BU already has a relationship with the local recycling center and the other two charities will be selected by students.

- As you saw this morning, we have started a new practice of acknowledging emeriti recipients in person in addition to their written confirmations. I’m pleased that most of them were available to attend the Trustee meeting today.

The beginning of a new academic year on a university campus is always full of excitement and anticipation. I have something in common with our new students this semester as I am extremely excited to experience my first fall semester as Bloomsburg University’s president.