The Bloomsburg University Council of Trustees met in the Assembly Room of Monty’s at 10:45 a.m. Those in attendance:

**Council of Trustees**
- Mr. Steven Barth, Vice Chair
- Ms. Ramona Alley
- Mr. LaRoy Davis
- Mr. Charles Housenick
- Mr. David Klingerman
- Ms. Marie Conley Lammando
- Dr. Joseph Mowad

Excused: Dr. Robert Dampman, Mr. Robert Gibble, Mr. A. William Kelly

**University Personnel**
- Dr. Jessica Kozloff, President
- Dr. Preston Herring, Vice President for University and Student Affairs
- Dr. Richard Rugen, Vice President for Administration and Finance
- Ms. Brenda Cromley, Executive Assistant to the President
- Ms. Jennifer Kluck, Administrative Assistant, President’s Office

Excused: Dr. James Mackin, Provost and Vice President for Academic Affairs

**Council of Trustees Advisors**
- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977
- Mr. Chris Bevan, President, CGA

Excused: Dr. Stephen Kokoska, President, Bloomsburg Chapter of APSCUF; Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA; Mr. David Stover, University Legal Counsel

**Call to Order**
- Mr. Steven Barth, Vice Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported the Council of Trustees met earlier in Executive Session to discuss contract negotiations.
Pledge of Allegiance
In accord with House Resolution Number 32, Trustee Barth requested that everyone stand for the Pledge of Allegiance to the American Flag.

Public Comments
None

NEW BUSINESS

Minutes of the Council of Trustees
A motion was made by Trustee Barth, seconded by Trustee Davis, and unanimously carried that the February 28, 2007 minutes be approved.

Trustee Barth called upon Trustee Alley to present the items relating to Non-Instructional Emeritus status.

Non-Instructional Emeritus
Trustee Alley made a motion to approve Non-Instructional Emeritus Status for Barbara Dietterick, Doyle Dietterick, Marie Fisher, and Linda Hunt. Seconded by Trustee Housenick. Unanimous Approval.

President’s Report
Trustee Barth called upon President Kozloff to discuss the President’s Report and other informational items.

President Kozloff presented her report on Campus Security and reviewed Bloomsburg University’s current practices and committee recommendations. A copy of the President’s report will be appended to the minutes.

ACADEMIC AFFAIRS

Trustee Barth called upon Trustee Mowad to lead discussion on the Academic Affairs section of the agenda.

Trustee Mowad called upon Dr. Jonathan Lincoln, Assistant Vice President for Academic Affairs and Dean of Undergraduate Education to discuss the information item: Reorganization of Graduate Studies and Corporate and Continuing Education.

Dr. Lincoln reviewed the current organizational structure of Dean of Graduate Studies and Research. He noted, with the announced retirement of Dr. James Matta in May 2008, a re-examination of job duties was necessary. Dr. Lincoln reviewed the proposed organizational structure. The department of Corporate and Continuing Education will now report to the Provost and Vice President for Academic Affairs. Ace/Dual Enrollment Programs, Summer School, Economic Development Reporting, Community College Program Development, Distance
Education, and Off-Campus Programs will all report to Corporate and Continuing Education Director, Tom Fletcher.

GENERAL ADMINISTRATION

Trustee Barth recognized Trustee Davis to lead discussion of the General Administration section of the agenda.

Trustee Davis recognized Vice President Richard Rugen to discuss the items under General Administration.

Approval of Purchasing Activity
Trustee Davis made a motion, seconded by Trustee Housenick and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for January 25, 2007 to May 8, 2007.

Resolution for Inspection of Facilities
Trustee Davis made a motion to approve the following resolution:

WHEREAS, members of the Council of Trustees of Bloomsburg University of Pennsylvania did conduct their annual inspection of facilities on Wednesday, June 6, 2007 and found maintenance procedures that ensure buildings and structures are being properly maintained and in good working order and found also that lawn, flower, shrubbery, tree and recreation areas were attractive and well maintained. Trustees conducted a tour of Old Science, Hartline East, and the McCormick addition.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania expressed its approval of both the general condition and the care of the facilities, and transmits their sentiments to the Board of Governors of the State System of Higher Education.

Second by Trustee Conley Lammando. Unanimous approval.

The Trustees thanked Mr. Eric Milner for the informational tour and complemented Dr. Rugen and Mr. Milner on the work done to improve the campus and their ability to handle the number of projects under construction.

Update on Upper Campus Housing Project
Mr. Eric Milner, Assistant Vice President of Administration, updated the Trustees on the progress of the new student apartment complex on the upper campus of Bloomsburg University. Several renderings were viewed of the facility including a typical apartment building, an overview of the site, parking availability, and the community building. The process for the approval of land development is in progress as well as the Labor and Industry approval.
Update on Redman Stadium Project
At the request of Trustee Davis, Mr. Milner also gave a brief update on the Redman Stadium Phase 1 project. A design firm has been selected. The project is on schedule for bids to be received by November 2007 with the project beginning in March of 2008.

UNIVERSITY & STUDENT AFFAIRS
Trustee Barth recognized Trustee Conley Lammando to discuss the University and Student Affairs section of the agenda.

Disciplinary Policies
Trustee Conley Lammando recognized Vice President Preston Herring to discuss the information item Student Disciplinary Policies.

Dr. Herring reviewed the process of adjudicating off-campus misconduct and when issues arise, how Bloomsburg University is working with the Town of Bloomsburg. He also reviewed the Block Party in 2007 including preparations, response, and future plans. Dr. Herring noted that out of 153 violations, only 36 were BU students.

OTHER BUSINESS

Resolution honoring Trustee David Petrosky
Trustee Mowad made a motion to approve the following resolution:

WHEREAS, Mr. David Petrosky has served responsibly and with integrity as a member of the Bloomsburg University Council of Trustees since 1995 serving on various committees; and

WHEREAS, his experience, expertise, insight and sound judgment have proven invaluable to the deliberations and policy-making of the Council; and

WHEREAS, the faculty, staff, and administration are grateful for his advocacy on behalf of Bloomsburg University as he has forged resolutions on complex campus issues; and

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University conveys its profound gratitude and esteem to our colleague and friend for his dedicated service to the Council of Trustees and Bloomsburg University.
BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of the Council of Trustees of Bloomsburg University and that a copy be presented to Mr. David Petrosky.

Second by Trustee Alley. Unanimous approval.

Presidental Search
Trustee Barth asked Dr. Mowad to make comments regarding the Presidential Search.

The Presidential Search committee will meet with consultant, John Thornburg of Witt/Kieffer on July 18 to discuss all the resumes submitted. They will review every candidate and select 10-12 to interview.

The committee will travel to Philadelphia on August 2-5 to conduct 1 ½ hr – 2 hr. interviews with the selected candidates. The committee will then narrow down the candidate pool to 5 or 6. Those candidates will be brought onto campus for further interviews during the last week in August and first two weeks in September.

The committee will submit the names of 3 unranked candidates to the Chancellor. The Chancellor will bring her recommendation to the Board of Governors, preferably by their November meeting. The final decision will be made by the Chancellor’s office and the Board of Governors.

Trustee Mowad noted we are on a tight schedule, but the search is going well.

Adjournment
With no other items to be presented to the Council, Trustee Barth adjourned the meeting at 12:11 p.m.

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Marie Conley Lammando   Jennifer D. Kluck
Secretary     Administrative Assistant
Here is a summary of what our divisions have accomplished since we met in February.

**Academic Related:**

- Approximately 1,125 students took part in undergraduate commencement ceremonies at Redman Stadium on Saturday, May 12. Bloomsburg’s graduate commencement was held the night before in the Hass Center for the Arts. More than 200 master’s and doctoral candidates participated in the ceremony.

- Dr. James W. Ermatinger has accepted our offer to become the next Dean of the College of Liberal Arts. Dr. Ermatinger will officially join us on July 16, 2007. He comes to us from Southeast Missouri State University, where he has been Chair of the Department of History for the past six years.

- Bloomsburg University, through a group of faculty and students, has been actively involved in Columbia County needs assessment, including research and final report preparation. The Columbia County Needs Assessment is a three-year examination commissioned by the Columbia County Human Service Coalition. The conclusions are based on interviews with community leaders and services providers, as well as a survey completed by 1,094 county residents. The assessment covers the strengths and weaknesses of Columbia County in a variety of areas.

- Geisinger Medical Center approved our proposal for a collaborative CRNA program. The new nurse anesthetists’ graduate program will be jointly delivered with Geisinger Medical Center. Geisinger requested RFP’s from a number of highly selective programs. We should all be very proud that our program proposal rose to the top, and BU was selected to deliver this highly competitive program, which will begin this fall. The initial plans are to accept ten applicants accepted the first year of the 2 ½ year program and each year thereafter.
We have received word on a number of new or renewing grants.

- The Department of Nursing recently received a $66,620 Pennsylvania Clinical Education Grant as part of a statewide investment to help increase the number of nurses across the state. The grant, received in conjunction with the Central Pennsylvania Workforce Investment Board, will be used to support a Simulated Learning Lab supervisor position in BU’s nursing department.

- We were awarded a $160,000 expansion grant from the PA Dept. of Community and Economic Development to extend the Workforce Leadership 2+2+2 grant in computer forensics for FY 07-08. BU will continue to expand relations with secondary partner Columbia Montour Area Vocational-Technical School (CMVT) and two-year postsecondary partner Luzerne County Community College (LCCC). We will welcome new secondary partner, Northumberland County Area Vocational-Technical School (NCAVTS) in Shamokin to the grant. BU’s share of the grant funding will be utilized for ongoing curriculum development and equipment needs.

- We received notice of the refunding of the Upward Bound grant (four years of funding at $400,000 per year).

- Eric Rawson, assistant professor of exercise science and athletics, is an expert on creatine, a dietary supplement that athletes use to increase muscle strength and boost their performance. Rawson is researching how creatine might help ordinary older Americans. He’s been awarded a $208,577 grant from the National Institutes of Health (NIH) National Center for Complementary and Alternative Medicine.

And, in other areas:

- In response to the tragedy at Virginia Tech University, I asked Dr. Rugen to form an ad hoc committee to identify the security measures we currently have in place and to make recommendations regarding further measures to be developed in the event of a similar occurrence at Bloomsburg University. The committee consisted of representatives from student life, residence life, administration, information technology, human resources, facilities, and CGA.

**Current practices related to campus security:**

1. Police have undergone extensive training in responding to emergency situations on campus.
2. The University has several avenues for communicating to faculty, students and staff in the event of an emergency:
Email
- The university web site
- The “Be Safe” hotline
- Telephoning building managers and back up contacts in each building
- Students to place notices on doors of buildings

3. Asst. VP heads up a student response team to respond to notification from faculty, staff or students of a student in crisis.

The committee recommended that these additional procedures be explored to enhance campus security and communication notification:

1. Options for a messaging system including phone, text and computer, to send out notices to students and employees in the event of an emergency. PASSHE is also exploring a text messaging system to be used system-wide.
2. Options for a siren on campus to alert the entire campus of an emergency.
3. Develop training programs for faculty, staff and students regarding how to respond in different emergencies.
4. Upgrade and expand the campus wide video surveillance system.
5. Conversion of locks in classroom buildings to enable locking from inside the classroom or lab.

- Jan Hutchinson, Head Women's Field Hockey coach and Danny Hale, Head Football coach, were recently named conference coaches of the year in their respective sports by the Pennsylvania State Athletic Conference.

- BU's annual Trash to Treasure sale brought in $7,850 for the Columbia County United Way.

- We have now installed special shower valves in all of BU's residence halls which will greatly reduce water usage. The shower valves mix air with the water so that it appears and feels like the same amount of water is being used. BU is the first institution in the United States to install the water-saving devices. Costing less than $18 each, the valves pay for themselves through water and sewage savings in just several months. We've saved 600,000 to 700,000 gallons of water a month already, and that's before all of the campus halls had the valves installed. We estimate that the shower head valves reduce water usage in the residence halls by 25 percent – an annual savings of 8 million gallons of water.

It has indeed been a very good year, thanks to the efforts of many faculty and staff.