The Bloomsburg University Council of Trustees met in the Assembly Room of Monty’s at 10:00 a.m. Those in attendance:

**Council of Trustees**
- Mr. Steven Barth, Vice Chair
- Ms. Ramona Alley
- Dr. Robert Dampman
- Mr. Charles Housenick
- Mr. Steven Knepp
- Dr. Joseph Mowad
- Mr. David Petrosky

Excused: Mr. Robert Gibble, Mr. A. William Kelly, Ms. Marie Conley Lammando, Mr. LaRoy Davis

**University Personnel**
- Dr. Jessica Kozloff, President
- Dr. James Mackin, Provost and Vice President for Academic Affairs
- Dr. Preston Herring, Vice President for University and Student Affairs
- Dr. Richard Rugen, Vice President for Administration and Finance
- Ms. Brenda Cromley, Executive Assistant to the President
- Ms. Jennifer Kluck, Administrative Assistant, President’s Office

**Council of Trustees Advisors**
- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
- Dr. Stephen Kokoska, President, Bloomsburg Chapter of APSCUF
- Mr. Josh O’Brien, President, CGA
- Mr. David Stover, University Legal Counsel

**Call to Order**
Mr. Steven Barth, Vice Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported the Council of Trustees met earlier in Executive Session to discuss some personnel and legal issues.
Trustee Barth then introduced special guests in attendance:

- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA – not present
- Dr. Stephen Kokoska, President, Bloomsburg Chapter of APSCUF
- Mr. Josh O’Brien, President, Community Government Association – not present

Trustee Knepp introduced Chris Bevan as President Elect of CGA.

**Pledge of Allegiance**

In accord with House Resolution Number 32, Trustee Barth requested that everyone stand for the Pledge of Allegiance to the American Flag.

**Public Comments**

None

**NEW BUSINESS**

**Minutes of the Council of Trustees**

A motion was made by Trustee Petrosky, seconded by Trustee Dampman, and unanimously carried that the November 28, 2006 minutes be approved.

Trustee Barth called upon Trustee Alley to present the items relating to Manager and Non-Instructional Emeritus.

**Manager Emeritus**

Trustee Alley made a motion to approve Manager Emeritus Status for James F. Michael. Seconded by Trustee Mowad. Unanimous Approval.

**Non-Instructional Emeritus**

Trustee Alley made a motion to approve Non-Instructional Emeritus Status for Terry Lemon. Seconded by Trustee Housenick. Unanimous Approval.

**Resolution for Steven Knepp**

Trustee Alley also made a motion to approve the following resolution:

WHEREAS, Steven J. Knepp served as a student member of the Bloomsburg University Council of Trustees for the 2006-2007 academic year, and

WHEREAS, he has served responsibly and with integrity on various committees representing Bloomsburg University, and
WHEREAS, more importantly, he has been a positive role model for all other students,

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University expresses its gratitude and appreciation for his dedicated service to Bloomsburg University.

Motion seconded by Trustee Housenick. Unanimous approval.

Dr. Kozloff personally thanked Steve for his service.

President's Report
Trustee Barth called upon President Kozloff to discuss the President’s Report and other informational items.

President Kozloff introduced the new Dean of the College of Professional Studies, Dr. Dianne Mark and reviewed her President’s Report with the Trustees. A copy of the report will be appended to the minutes.

ACADEMIC AFFAIRS

Trustee Barth called upon Trustee Dampman to lead discussion on the Academic Affairs section of the agenda.

Trustee Dampman called upon Dr. James Mackin, Provost and Vice President for Academic Affairs, who introduced Dr. David Martin, Dean of the College of Business to discuss the information item: Notebook (Laptop) Initiative.

The Notebook University Pilot Project Steering Committee developed a plan to implement a pilot notebook university project. A voluntary program will begin in the fall semester of 2007. It will utilize freshmen from accounting majors in the College of Business. Classes will be held in buildings where wireless connection is available. In the event that students experience an equipment problem during class, 2-4 laptops will be available. Laptops will also be made available for faculty members for use, if desired. The Pilot will be evaluated to determine whether movement to a mandatory laptop college is advisable.

UNIVERSITY & STUDENT AFFAIRS

Trustee Barth recognized Trustee Alley to discuss the University and Student Affairs section of the agenda.
**Room and Board Fees**
Trustee Alley introduced Vice President Herring to lead discussion on Room and Board Fees.

Dr. Herring reviewed background information with the Trustees including future priorities for campus housing and long-range philosophy to enhance facilities.

Three options were presented to the Trustees for their consideration:
Option 1: Fixed/operational costs + Life cycle/Interior renovations *(5.9% increase)*
Option 2: Fixed/operational costs + Life cycle/Interior and Exterior renovations *(6.9% increase)*
Option 3: Fixed/operational costs + Life cycle/Interior and Exterior renovations + Occupancy reduction *(7.6% increase)*

Trustee Alley made a motion to accept Option 2 with a 6.9% increase for room and board fees. Dr. Mowad seconded the motion. Discussion ensued. Majority accepted; Trustee Housenick opposed. Motion carried.

**BU Foundation and Development Update**
Maryann Lindberg, Executive Director of the BU Foundation presented updated information to the trustees on behalf of the BU Foundation and the Development office.

**GENERAL ADMINISTRATION**

Trustee Barth recognized Trustee Housenick to lead discussion of the General Administration section of the agenda.

Trustee Housenick recognized Vice President Richard Rugen to discuss the items under General Administration.

**Approval of Purchasing Activity**
Trustee Housenick made a motion, seconded by Trustee Petrosky and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for October 26, 2006 to January 24, 2007.

**Delinquent Student Accounts**
Trustee Housenick made a motion to write off delinquent student accounts as presented by Vice President Richard Rugen, seconded by Trustee Petrosky. Unanimous approval.

**Proposed Fee Schedule 2007-2008**
Vice President Rugen reviewed the information presented to the Trustees. Trustee Housenick made a motion to accept the fee schedule for 2007-2008, seconded by Trustee Dampman. Unanimous approval.
Capital Project Request
Eric Milner, Assistant Vice President for Administration, reviewed the capital project requests and recommended prioritization for funding/authorization for 2007-2008 to 2011-2012.

Trustee Housenick made a motion to approve the capital project requests, seconded by Trustee Dampman. Unanimous approval.

OTHER BUSINESS

Presidential Search
Trustee Barth asked Dr. Mowad to make comments regarding the Presidential Search.

The committee has engaged John Thornburgh of Witt/Kieffer as our consultant. The first meeting was held to organize the committee in accordance with the Board of Governors regulations.

An open forum will be conducted on March 20 where the consultant will meet with constituents. Dr. Mowad encouraged everyone to attend.

Every applicant will be screened by the committee and be narrowed down to 12-15 applicants. In late summer or early September, the committee will meet at a major airport (Philadelphia) to interview those candidates over a weekend. The committee will then narrow down the candidate pool to 5 or 6. Those candidates will be brought onto campus for further interviews.

The committee will submit the names of 3 unranked candidates to the Chancellor. The Chancellor will bring her recommendation to the Board of Governors, preferably by their November meeting. The final decision will be made by the Chancellor’s office and the Board of Governors.

Adjournment
With no other items to be presented to the Council, Trustee Barth adjourned the meeting at 11:15 a.m.
Since the Council of Trustees last met, we had a successful graduate and undergraduate commencement in December. Today I want to highlight a number of academic, financial and student/faculty-related items, achievements and recognitions for Bloomsburg University.

**Academic Related:**

- I want to welcome Dr. Dianne Mark, our new Dean of the College of Professional Studies. Dr. Mark officially starts next Monday, March 5th however she is here settling in to her house and office. Previously Dr. Mark served as Associate Dean at Central Michigan University in Mt. Pleasant, Michigan.

- The College of Business has initiated the use of “Careerbeam,” a state-of-the-art online tool that provides career assessments, resume and cover letter development tools, job search strategies, and employment research databases. It will be used in selected classes and will be available to all students and alumni.

- The Education of the Deaf/HH Program in collaboration with the Institute for Interactive Technologies offered its first online courses in the Fall and Spring semesters 2006-2007 as part of a $45,000 grant from the Pennsylvania Department of Education.

- 73 student-athletes were named as Scholar-Athletes at the University at a recent luncheon held on campus. Student-athletes who attain a grade point average of 3.25 or higher during the past two semesters, or have a minimum cumulative grade point average of 3.25, qualify for this recognition. In addition, 21 freshmen or transfer student-athletes have posted a 3.25 grade average or higher in their first semester at BU and thus show promise to become future scholar-athletes.
Financial Related:

We have received a number of grants since the New Year began.

- The university received approval for two Customized Job Training (CJT) grants. The first grant is on behalf of Press-Enterprise, Inc. The grant will be used to train 124 retention employees in specific equipment upgrade training. A $75,000 Customized Job Training (CJT) grant was awarded to the University on behalf of Wise Foods, Inc., Berwick. The grant will be used to train 10 entry-level and 126 upgrade employees, consisting of operator and maintenance skills training for automatic case packer machines.

- The university received approval for a $400,000 Industry Partnership Worker Training Grant from Pennsylvania Department of Labor and Industry, in partnership with Central Pennsylvania Workforce Development Corporation. The grant will be utilized to provide online and classroom workforce training in the areas of database management, information technology project management, and Web 2.0. The curriculum is being developed by BU's Institute for Interactive Technologies (IIT). The grant expects to serve over 100 participants in the training project.

Faculty - Staff Recognition:

- Recently our alumni office totaled the number of volunteer hours contributed by 135 alumni and friends of Bloomsburg University over the past seven months. That figure amount to more than 500 hours spent by those groups to promote Bloomsburg University. These figures do not include the hours volunteers give while serving on many advisory boards at BU. Each year, alumni and BU friends volunteer for homecoming, the Bloomsburg Fair kiosk, student recruitment and high school college nights, alumni and athletic events, university department sponsored programs, and speaking engagements on campus.

- Bloomsburg University SPECTRUM magazine, produced in the Mass Communications Department under the guidance of Dr. Walter Brasch, is listed among the nation’s top 20 College Magazines from the Association for Education in Journalism and Mass Communications/Magazine Division.
Other:

- Dr. Herring has been working with a number of administrators, staff and student governing bodies in reviewing and revamping our security measures for campus events. A campus committee made up of students, faculty advisors and Student Life staff have recently proposed a number of security enhancements for Kehr Union activities including the purchase and use of metal detectors, enhanced security presence, registration of off campus guests, and requirements for pre-event meetings with staff. These new policies closely mirror the security arrangements for concerts outside of Kehr Union. The new regulations will be implemented immediately.

- Construction of the addition to the Warren Student Services Center began a few weeks ago. The two-story addition will include an expanded Roongo’s on the first floor. The ground floor will house a Credit Union, a commuter lounge and a coffee bar.

- Construction has also just started on our academic quad resulting in some changes to our parking lots around the Waller and Centennial buildings.

- The Women’s Center of Columbia/Montour and the Nursing Wellness Center of Bloomsburg University announced the staffing of a satellite office on BU’s campus for the spring semester. Free confidential counseling and support services through the Women’s Center are available to all students, staff, faculty and community members.

- Finally, I’m pleased to inform the Trustees of the most recent group of Faculty Emerti; Professor Chuck Laudermilch, Professor Gary Clark, Dr. Mary Badami, Dr. Alex Poplawsky and Ms. Maureen Mulligan.