The Bloomsburg University Council of Trustees met in the Assembly Room of Montys, at 10:30 a.m. Those in attendance:

**Council of Trustees**
- Mr. A. William Kelly, Chair
- Mr. Steven Barth, Secretary
- Dr. Joseph Mowad, Past Chair
- Ms. Ramona Alley
- Mr. Robert Dampman
- Mr. LaRoy Davis
- Ms. Marie Conley-Lammando
- Mr. David Petrosky
- Ms. Jennifer Shymansky

Excused: Mr. Richard Beierschmitt, Mr. Robert Gibble

**University Personnel**
- Dr. Jessica Kozloff, President
- Dr. James Malta, Interim Provost and Vice President of Academic Affairs
- Dr. Preston Herring, Vice President for Student Life
- Dr. Richard Rugen, Vice President for Administration and Finance
- Ms. Brenda Cromley, Executive Assistant to the President
- Ms. Jennifer Kluck, Administrative Assistant, Presidents Office

**Council of Trustees Advisors**
- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
- Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF
- Mr. David Stover, University Legal Counsel

**Call to Order**
Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees met earlier to conduct the annual inspection of the facilities.

Trustee Kelly then introduced special guests in attendance:
- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361
- Ms. Cheryl John, Treasurer, AFSCME Local 1977
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA
- Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF

**Pledge of Allegiance**
In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag.

**Minutes of the Council of Trustees**
A motion was made by Trustee Petrosky, seconded by Trustee Alley, and unanimously carried that the February 23, 2005 minutes be approved.

**NEW BUSINESS**
President Kozloff reviewed her Presidents Report for May 2005 with the Trustees. A copy of the report will be appended to the minutes.

Trustee Kelly thanked Dr. Kozloff for her appearance on WVIA television’s program on Great Teachers Who Make a Difference.

ACADEMIC AFFAIRS

ESL Certification Program
Trustee Alley, Chair of the Academic Affairs Committee, introduced Dr. James Matta, Interim Provost and Vice President for Academic Affairs, to lead discussion of the Academic Affairs Information Item.

Dr. Matta introduced Dean Ann Lee who recognized Dr. Pamela Smith, a faculty member in Audiology and Speech Pathology, who led a power point presentation regarding the ESL Certification Program. This is a request for a new certificate program that will enable pre-service students enrolled in teacher preparation programs and practicing professionals to become eligible for the Program Specialist ESL Certificate through the Pennsylvania Department of Education. The planned program will consist of four 3-credit courses offered through the Department of Early Childhood and Elementary Education, and Audiology and Speech Pathology. Faculty from both departments developed the courses based on the Pennsylvania Department of Education ESL program specialist guidelines.

A motion was made by Trustee Alley and seconded by Trustee Petrosky, to approve the ESL Certification Program. Unanimous decision.

Name Change from Department of Business Education and Office Information Systems to Department of Business Education and Business Information Systems
Trustee Alley called upon Dr. Matta to read the informational item of the name change from Department of Business Education and Office Information Systems to Department of Business Education and Business Information Systems.

Dr. Matta called on Dean David Long to lead the discussion. The department would like to change the name of the department to more accurately fit the program.

GENERAL ADMINISTRATION

Resolution for Inspection of Facilities
Trustee Kelly called on Trustee Mowad to lead the discussion. Eric Milner, Assistant Vice President of Administration, summarized the tour of the facilities. Parking projects viewed included a visit to the site of the new parking lot on upper campus. Viewed construction site between Northumberland Hall and Luzerne Hall and talked about the improvements in that area. They also walked through the nearly completed addition of Hartline Science Center as well as the Robert D. Warren Student Services Center.

Trustee Mowad made a motion, seconded by Trustee Alley and unanimously carried, to approve the resolution as written.

WHEREAS, members of the Council of Trustees at Bloomsburg University of Pennsylvania did conduct their annual inspection of facilities on Wednesday, May 4, 2005 and found maintenance procedures that ensure buildings and structures are being properly maintained and in good working order, and found also that lawn, flower, shrubbery, tree and recreation areas were attractive and well-maintained. Trustees conducted a tour of the Hartline Science Center and the Robert D. Warren Student Services Center.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania expressed its approval of both the general condition and the care of the facilities, and transmits their sentiments to the Board of Governors of the Pennsylvania State System of Higher Education.

Approval of Purchasing Activity
Trustee Mowad recommended, seconded by Trustee Barth and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for January 21, 2005 to April 15, 2005.

Capital Project Prioritization
Trustee Mowad called on Vice President Rugen to review Exhibit G on page 80.

Trustee Mowad made a motion, seconded by Trustee Lammando and unanimously carried, that the Capital Project Prioritization
be approved.

**Administration and Finance Report**
Trustee Mowad recognized Vice President Rugen who discussed the Administration and Finance Report, Addendum A.

**UNIVERSITY & STUDENT AFFAIRS**

**The Model UN Program**
Trustee Kelly recognized Trustee Conley-Lammando to discuss the University and Student Affairs section of the agenda. Trustee Conley-Lammando called upon Vice President Herring to lead discussion of the University and Student Affairs informational item. Dr. Herring introduced Jean Downing, SOLVE Coordinator and Dr. Diana Zoelle, Assoc. Professor, Political Science Department who gave a summary of the university's Model United Nations program.

**2005-2006 COT Meeting Calendar**
Trustee Kelly asked the trustees to review Exhibit H of the agenda, the 2005-2006 meeting calendar.

**Adjournment**
With no other business and upon motion by Trustee Davis, second by Trustee Dampman, the meeting was adjourned at 12:05 p.m.

Steve Barth
Jennifer D. Kluck
Secretary
Administrative Assistant

Attachments