The Bloomsburg University Council of Trustees met in the Assembly Room of Montys, at 10:30 a.m. Those in attendance:

**Council of Trustees**
Mr. A. William Kelly, Chair  
Mr. Robert Gibble, Vice Chair  
Mr. Steven Barth, Secretary  
Dr. Joseph Mowad, Past Chair  
Ms. Ramona Alley  
Mr. Richard Beierschmitt  
Mr. David Petrosky  
Ms. Jennifer Shymansky  

Excused: Ms. Marie Conley-Lammando, Dr. Robert Dampman, Mr. LaRoy Davis

**University Personnel**
Dr. Jessica Kozloff, President  
Dr. James Matta, Interim Provost and Vice President of Academic Affairs  
Dr. Preston Herring, Vice President for Student Life  
Dr. Richard Rugen, Vice President for Administration and Finance  
Ms. Brenda Cromley, Executive Assistant to the President  
Ms. Lisa Hemrick, Administrative Assistant, President’s Office

**Council of Trustees Advisors**
Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME Local 2361  
Ms. Cheryl John, Treasurer, AFSCME Local 1977  
Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA  
Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF  
Mr. David Stover, University Legal Counsel

**Call to Order**
Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees met earlier in Executive Session to discuss personnel matters.

Trustee Kelly then introduced special guests in attendance:
- Ms. Veronica Breisch, President, Bloomsburg Chapter AFSCME, Local 2361  
- Ms. Cheryl John, Treasurer, AFSCME Local 1977  
- Ms. Gretchen Osterman, Bloomsburg Chapter of SCUPA  
- Dr. Stephen Kokoska, Bloomsburg Chapter of APSCUF  
- Mr. David Stover, University Legal Counsel  
- Mr. Chip Coffman, Mayor of Bloomsburg  
- Members of the Town Council of Bloomsburg  
- Dr. Robert D. Warren, Faculty Emeritus

**Pledge of Allegiance**
In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag.

**Public Comments**
Bill Siedel, representing SEDACOG, attended the meeting to represent the Town of Bloomsburg. The Town of Bloomsburg asked him to present public information to the Council of Trustees regarding the Bloomsburg Area Flood Control Project. He briefed the trustees on the project, brought them up to speed on the history of the project, where they currently are in the
process, and where they potentially are proceeding to over the course of the process. A copy of his presentation materials are appended to these minutes. The Town of Bloomsburg is currently evaluating this project and will decide on March 21st whether to move forward.

Gretchen Osterman, President of the local chapter of SCUPA, relayed to the Trustees that SCUPA has been engaged in negotiations with the PA State System of Higher Education over the past 400 days. She distributed a copy of the PASSHE Proposal dated March 30, 2004, which SCUPA feels has stalled the negotiations. Ms. Osterman wanted to make the trustees aware of this issue and asked for their support as they move forward. Trustee Kelly thanked Ms. Osterman for bringing this matter to their attention.

Michelle Mussleman and Traci Demuro, captains of the BU Rugby Team, extended an invitation to the members of the Council of Trustees to attend their Rugby Brunch scheduled for April 16th from 10:00 a.m.-2:00 p.m. in the Multi-Cultural Center of the Kehr Union.

Bloomsburg Mayor, Charles Coffman, was sent by Town Council to address the Councils concerns and to ask the trustees to address the second access road to the upper campus. Mayor Coffman stated that Town Council will be looking at several suggestions in the spring and will report back to the trustees with these suggestions. President Kozloff asked that this issue be discussed in further detail when the Master Plan Update is discussed later in the meeting.

Matt Zoppetti, a local developer, addressed the trustees with his concerns regarding the demand for off-campus student housing. Mr. Zoppetti has been involved in providing good, quality student housing to the town and students since 1989. He asked that the university keep the market in good balance and ask that the lines of communication be kept open when deciding in the future to build large, off-campus housing projects such as the Honeysuckle Apartments. He stated that he and some of the other local developers have seen a weakened demand in their properties now that Honeysuckle is accepting lease agreements. Trustee Kelly assured Mr. Zoppetti and the other local developers present, that it remains the highest priority for the Trustees, President, and Bloomsburg University to continue a positive relationship with the community, citizens and local government of Bloomsburg.

Jimmy Gilliland, a resident of Country Club Drive, also asked the trustees to consider the second access road to the upper campus to address the traffic flow problems to the upper campus.

**Minutes of the Council of Trustees**

A motion was made by Trustee Barth, seconded by Trustee Beierschmitt, and unanimously carried that the December 1, 2004 minutes be approved.

**NEW BUSINESS**

**PRESIDENT**

**Presidents Report**

President Kozloff reviewed her Presidents Report for February 2005 with the Trustees. A copy of the report will be appended to the minutes.

**ACADEMIC AFFAIRS**

**Greater Susquehanna Keystone Innovation Zone**

Trustee Beierschmitt, Chair of the Academic Affairs Committee, introduced Dr. James Matta, Interim Provost and Vice President for Academic Affairs, to lead discussion of the Academic Affairs Information Item.

Dr. Matta recognized Dr. Timothy Phillips, Director of The Institute for Interactive Technologies, who led a power point presentation regarding the Greater Susquehanna Keystone Innovation Zone. Bloomsburg University, with leadership from the Institute for Interactive Technologies, has teamed with the Columbia Alliance for Economic Growth, Geisinger Ventures, Bucknell University, and Susquehanna University to create the Greater Susquehanna Keystone Innovation Zone (GSKIZ). The purpose of the zone is to help commercialize intellectual property developed at the university and within the IIT. The zone provides companies a 50% tax break on state taxes, plus other incentives for any company that has been operating for less than eight years and moves into the zone.

Dr. Phillips also discussed the Bloomsburg Regional Technology Center, which occupies the former Bloomsburg Elks building. Renovations are nearly completed and there are already 3 companies interested in using this facility. Rents will range from $200-$1,100 per month. Ribbon cutting for this facility is tentatively scheduled for May 10th. Dr. Phillips invited the trustees to
tour the Technology Center.

Trustee Mowad stated that this project is an excellent example of the university’s ability to contribute to the community, and create new jobs and opportunities.

President Kozloff thanked the IIT and all those involved for their collaborative efforts on this project.

GENERAL ADMINISTRATION

Approval of Purchasing Activity Under Act 188
Trustee Mowad recommended, seconded by Trustee Alley and unanimously carried, to approve purchasing activity under Act 188 in excess of $10,000 for October 21, 2004 to January 21, 2005.

Approval of Delinquent Accounts
Trustee Mowad made a motion, seconded by Trustee Petrosky and unanimously carried, that the Delinquent Accounts/Write-Offs (Exhibit E of the agenda) be approved.

Approval of Fees for 2005-2006
Trustee Mowad called upon Dr. Preston Herring, Vice President of University and Student Affairs, to lead discussion of the Approval of Fees for 2005-2006.

Dr. Herring reviewed Exhibit F of the agenda and the revisions made following the February 7th trustee conference call: Room increase of 3.8%, Board increase of 2.8%, with a combined average of 3.4%.

Trustee Mowad made a motion, seconded by Trustee Beierschmitt and unanimously carried, that the Schedule of Fees for 2005-2006 as outlined in Exhibit F, pages 55-59 of the agenda, be approved.

Resolution for Approval of Commuter Student Parking Fee for 2005-2006
Trustee Mowad recognized Dr. Richard Rugen, Vice President for Administration, who led discussion of the commuter student parking fee for 2005-2006.

Trustee Mowad made a motion, seconded by Trustee Barth and unanimously carried, to approve the following resolution for approval of a commuter student parking fee for 2005-2006 as outlined in Exhibit I, page 65 of the agenda:

WHEREAS, Bloomsburg University intends to implement a plan for improvement of parking to include increased parking on the lower campus for commuter students; and

WHEREAS, Implementation of the plan will require a fee from commuter students of at least thirty-seven ($37) per semester by Fiscal Year 2007-08; and

WHEREAS, the fees should be phased in over a three-year period; and

WHEREAS, Residential students already pay a parking fee and Commuter students should share in the cost of providing adequate parking on campus; and

WHEREAS, The University will convert current fee-based gated parking for general use by commuter students upon approval of the fee for Fiscal Year 2005-06;

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees hereby approve a parking fee for commuter students of fifteen dollars ($15) per semester for Fiscal Year 2005-06.

Resolution for Amendment to the Campus Master Plan
Trustee Mowad again called upon Dr. Rugen to lead discussion of the Master Plan Update. Dr. Rugen introduced Mr. Eric Milner, Assistant Vice President of Administration, who shared a power point presentation with the trustees. A copy of this presentation is appended to the minutes.

Trustee Mowad moved for approval, seconded by Trustee Alley and unanimously carried, to approve the following resolution to update the Campus Master Plan as outlined in Exhibit G of the agenda:
WHEREAS, Bloomsburg University has experienced changes in conditions affecting campus development since approval of the original Master Plan of March 2000;

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees hereby approve the Amendment to the Master Plan as presented in the Update to the Master Plan, February 2005.

Administration and Finance Report
Trustee Mowad recognized Vice President Rugen who discussed the Administration and Finance Report, Addendum A.

Auditors Report
Vice President Rugen introduced Andrea Caladie, CPA, Parente Randolph, who presented the audit results to the Council of Trustees. A copy of this presentation is appended to the minutes.

UNIVERSITY & STUDENT AFFAIRS

Resolution to Approve Naming of the Student Services Center
Trustee Barth, Chair of the University Relations Committee, called upon Vice President Herring to lead discussion of the request to name the Student Services Center.

Dr. Herring informed the trustees that the BU Foundation has proposed that in recognition of a $1 million gift to the University for scholarships, that the University name the Student Services Center in honor of Robert D. Warren, faculty emeritus. Supporting information can be found in Exhibit J, page 66 of the agenda.

Trustee Barth moved for approval, seconded by Trustee Gibble and unanimously carried, for approval of the following resolution to name the Student Services Center:

WHEREAS, Dr. Robert D. Warren served Bloomsburg University of Pennsylvania with distinction as a member of the History Department faculty for 20 years; and

WHEREAS, Dr. Warren exemplifies the highest ideals of the faculty at Bloomsburg University; and

WHEREAS, he has contributed both his time and treasure to this university during his retirement.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees approve naming of the Student Services Center the Robert D. Warren Student Services Center.

Trustee Kelly and President Kozloff presented a formal copy of this resolution to Dr. Robert D. Warren.

Gift Summary by Constituency
Trustee Barth recognized Mr. Jim Hollister, Assistant Vice President of University Relations who discussed the Gift Summary by Constituency Report. A copy of this report is appended to the minutes.

Adjournment
With no other business and upon motion by Trustee Kelly, the meeting was adjourned at 12:05 p.m.

Steve Barth
Lisa K. Hemrick
Secretary
Administrative Assistant