The Bloomsburg University Council of Trustees met in the Schweiker Room of the Andrus Library on June 9, 2004 at 10:00 a.m.

Trustees in attendance:

Mr. A. William Kelly, Mr. Robert Gibble, Dr. Joseph Mowad, Dr. Robert Dampman, Ms. Ramona Alley, Mr. David Petrosky, Mr. Richard Beierschmitt, Ms. Marie Conley-Lammando and Ms. Jennifer Shymansky.

Excused:

Mr. Steven Barth and Mr. LaRoy Davis

University personnel in attendance:

Dr. Jessica Kozloff, Dr. James Matta, Dr. Preston Herring, Dr. Richard Rugen, Dr. Michael Vavrek and Ms. Lisa Hemrick.

Mr. A. William Kelly, Chair of the Council of Trustees, called the Committee of the Whole session to order, greeting those in attendance and asking that anyone wishing to speak to any of the issues that are raised, to wait for the public comment time at the beginning of the Quarterly Meeting which would immediately follow.

Mr. Kelly then recognized Mr. Kevin Abbott, Vice President of Development of the National Development Company of Pennsylvania, for a presentation regarding the design plan for the Honeysuckle Student Apartments project.

Mr. Abbott is located in the corporate office of the NDC in Pittsburgh and is currently overseeing university apartment housing projects at Lock Haven, Clarion and California University, in addition to CGA’s Honeysuckle project here at Bloomsburg.

Mr. Abbott distributed copies of the design plan which detailed the site plan, typical apartment building, commons building and clubhouse. Copies of these handouts are attached.

Mr. Abbott stated that the Honeysuckle Student Apartments project calls for four, four-story apartment buildings which will house 408 students in three-bedroom and four-bedroom apartments. This project will be placed on the former Sesame Street property now owned by the Community Government Association. Each apartment will be furnished and will include a common living area, full kitchen and laundry facilities. Twenty-five percent of the apartments will be handicapped accessible or adaptable. The site will also include a community building with lounges, computer center and fitness center, and will be professionally managed by Allen and O'Hara with their management office on-site. There will also be a resident advisor/assistant in each of the four apartment buildings to assist with student needs. According to Mr. Abbott, if all approvals are received on schedule, construction should begin later this summer with the apartments ready to house students in August 2005. Builders are currently being lined up and expect a 12-month construction for this project.

Mr. Abbott noted that they go before the Town of Bloomsburg Zoning Hearing Board tomorrow evening to obtain a variance to the 50% town parking requirement. He also noted they will meet to seek preliminary land development approval later this month with final land development approval being obtained sometime later in July.

Mr. Abbott continued by stating that CGA continues to negotiate a variable letter of credit and an anticipated closing might be scheduled as early as mid-July.

Trustee Mowad questioned the status of the Sterner property.

Mr. Abbott mentioned that at one point they were looking at the purchase of the Sterner property to expand the Honeysuckle project as it would take away the need for the parking variance. However, they were not able to close this transaction and the Sterner property is no longer an alternative.

Trustee Conley-Lammando asked what the average rent would be per student. Mr. Abbott answered by stating that the average rent per student is expected to be $410 per month in the 4-bedroom units. These are all-inclusive rents (utilities, internet access, washer/dryers).

Trustee Alley asked what the expected occupancy rate is for this project. First year occupancy is projected at 82% and thereafter around 94%. Mr. Abbott stated that they believe these units will be in very high demand and extremely popular with students as they have been at other universities.

Dr. Kozloff commented that in order to build this kind of safe, quality housing and meet the community’s standards, you have to go to this type of public-private partnership, or through the university. The number one priority remains to make sure as many of our students as possible are living in these kinds of conditions and this type of facility is vital to attracting and retaining students.

The meeting adjourned at 10:50 a.m.
The Bloomsburg University Council of Trustees met in the Schweiker Room of the Andruess Library, at 11:00 a.m. Those in attendance:

**Council of Trustees**
- Mr. A. William Kelly, Chair
- Mr. Robert J. Gibble, Vice Chair
- Dr. Joseph J. Mowad, Past Chair
- Ms. Ramona Alley
- Mr. Richard Beierschmitt
- Dr. Robert Dampman
- Mr. David Petrosky
- Ms. Marie Conley-Lammando
- Ms. Jennifer Shymansky

Excused: Mr. Steven Barth and Mr. LaRoy Davis

**University Personnel**
- Dr. Jessica Kozloff, President
- Dr. James Matta, Interim Provost and Vice President of Academic Affairs
- Dr. Preston Herring, Vice President for Student Life
- Dr. Richard Rugen, Vice President for Administration and Finance
- Dr. Michael Vavrek, Vice President for University Relations and Executive Director of the Bloomsburg University Foundation
- Ms. Lisa Hemrick, Administrative Assistant, President's Office

**Council of Trustees Advisors**
- Ms. Veronica Breisch, President, Bloomsburg Chapter of AFSCME
- Ms. Gretchen Osterman, President, Bloomsburg Chapter of SCUPA
- Mr. David Stover, University Legal Counsel

**Call to Order**
Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees met earlier in the day for their annual review of facilities, touring Buckalew, Monty's, and the steam plant, and to review the design plan for the Honeysuckle Student Apartments project. He also welcomed Ms. Jennifer Shymansky, who has been confirmed by the Governor's Office as our new student trustee. Ms. Shymansky is a Secondary Education/Communications major, as well as a member of the Community Government Association, Student Recreation Center Governing Board and Library Advisory Committee. She is a past recipient of the Outstanding Freshman Award and the Student Leadership Scholarship Award.

Trustee Kelly then introduced special guests in attendance: Ms. Veronica Breisch, President, Bloomsburg Chapter of AFSCME; Ms. Gretchen Osterman, President, Bloomsburg Chapter of SCUPA; and Mr. David Stover, University Legal Counsel.
Pledge of Allegiance
In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag.

Minutes of the Council of Trustees
A motion was made by Trustee Petrosky, seconded by Trustee Conley-Lammando, and unanimously carried that the March 3, 2004 minutes be approved.

Resolution honoring Dr. Patrick J. Schloss
Trustee Kelly presented the following resolution and motion, seconded by Trustee Alley, and unanimously carried.

WHEREAS, Dr. Patrick J. Schloss displayed outstanding leadership during the past 10 years as Bloomsburg University’s Dean of Graduate Studies and Research and Provost and Vice President of Academic Affairs; and

WHEREAS, Dr. Schloss was instrumental in strengthening our graduate program and establishing a separate graduate commencement ceremony; and

WHEREAS, Dr. Schloss has enriched the lives of numerous students by providing leadership to many academic departments, resulting in new standards for the graduate school, beginning the road toward accreditation of the College of Business, the establishment of the College of Science and Technology, and the authorization for the university’s first doctoral program, the Doctorate in Audiology.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania hereby commends Dr. Patrick J. Schloss on his personal and professional achievements and wishes him the very best in his new position as President of Northern State University.

BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of the Council of Trustees of Bloomsburg University and that a copy be presented to Dr. Patrick Schloss.

Resolution Honoring Ms. Alla Georgievna Gryaznova
Trustee Kelly called upon Trustee Gibble to present the following resolution and motion, seconded by Trustee Alley, and unanimously approved.

WHEREAS, Bloomsburg University and The Finance Academy of Russia have formed a dual degree cooperative agreement; and

WHEREAS, the first joint degrees were awarded to 16 students from The Finance Academy of Russia on May 8, 2004; and

WHEREAS, Ms. Alla Georgievna Gryaznova has been Rector of The Finance Academy of Russia since 1985; and

WHEREAS, Ms. Gryaznova’s leadership has enabled The Finance Academy of Russia to become one of the prominent educational, research and economic centers in the world, coordinating research activities in the fields of economics, finance and banking; and

WHEREAS, The Finance Academy of Russia has implemented a number of international programs and bilateral connections with universities and partner institutions in numerous countries, promoting the form of international scientific and practical conferences; joint research; organization of seminars and courses; and faculty exchange.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University of Pennsylvania hereby extends their recognition of Ms. Gryaznova for her outstanding leadership and promotion of cooperative international educational programs.

BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of the Council of Trustees of Bloomsburg University and that a copy be presented to Ms. Alla Georgievna Gryaznova.

NEW BUSINESS

Manager Emeritus Status
Trustee Gibble made a motion, seconded by Trustee Conley-Lammando, and unanimously approved to confer Manager Emeritus status upon Mr. Robert Abbott for over 25 years of service in Technology Support Services.
Non-Instructional Emeritus Status
Trustee Gibble made a motion, seconded by Trustee Beierschmitt, and unanimously approved to confer Non-Instructional Emeritus status upon the following non-instructional employees:

- Ms. Shirley Cerra, Facilities Management Custodial Department
- Ms. Linda Long, University Relations/Alumni Affairs
- Ms. Nancy Vought, President's Office

PRESIDENT

President's Report
President Kozloff reviewed her President's Report for June 2004 with the Trustees. A copy of the report will be appended to the minutes.

Faculty Emeritus Status
President Kozloff informed the Trustees that Faculty Emeritus status was conferred upon:

- Dr. John Baird, Department of Psychology
- Dr. Henry Dobson, Educational Studies and Secondary Education
- Dr. Gene Gordon, Department of Computer & Information Systems
- Dr. Mary Harris, Educational Studies and Secondary Education
- Dr. Donald Pratt, Educational Studies and Secondary Education
- Dr. Constance Schick, Department of Psychology
- Dr. David Washburn, Educational Studies and Secondary Education

Dr. Kozloff also expressed her appreciation to the Council of Trustees for their support during her recent sabbatical.

ACADEMIC AFFAIRS

Career Concentration in Fraud Examination
Trustee Kelly recognized Trustee Beierschmitt, Chair of the Academic Affairs Committee, who called upon Dr. James Matta, Interim Provost and Vice President of Academic Affairs, to discuss this Academic Affairs informational item. Dr. Matta introduced Dr. David Long, Dean of the College of Business, who presented the Career Concentration in Fraud Examination. The concentration, developed by the Department of Accounting, includes a minimum of 21 credits of courses for non-accounting majors and 24 credits of courses for accounting majors which includes courses from three departments: Accounting, Criminal Justice, and Office Information Systems. This program will provide students with an option to enter the fraud examination and consulting arenas and will be open to all interested students beginning with the Fall 2004 semester.

Trustee Conley-Lammando stated that the Pennsylvania CPA Association and the Office of the Attorney General would be very interested in learning about this program and might be able to provide excellent internship opportunities. Trustee Conley-Lammando is willing to assist in this area.

Trustee Gibble commended Dean Long and those involved in the development of this career concentration for taking such a leadership role in this area.

GENERAL ADMINISTRATION

Resolution pertaining to the Inspection of Facilities
Trustee Kelly recognized Trustee Mowad, Chair of the General Administration Committee, to lead discussion on the General Administration items. Trustee Mowad recommended approval of the following resolution for Inspection of Facilities, seconded by Trustee Conley-Lammando, and unanimously approved.

WHEREAS, members of the Council of Trustees at Bloomsburg University of Pennsylvania did conduct their annual inspection of facilities on Wednesday, June 9, 2004 and found maintenance procedures that

BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
http://www.bloomu.edu/admin/trustees/cot_0604.html
ensure buildings and structures are being properly maintained and in good working order and found also that lawn, flower, shrubbery, tree and recreation areas were attractive and well maintained. Trustees conducted a tour of Buckalew, Monty’s and the steam plant.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Bloomsburg University expressed its approval of both the general condition and the care of the facilities, and transmits their sentiments to the Board of Governors of the State System of Higher Education.

Approval of Purchasing Activity Under Act 188
Trustee Mowad recommended, seconded by Trustee Gibble, and unanimously approved, to approve purchasing activity under Act 188 in excess of $10,000 for February 11, 2004 to May 10, 2004.

Capital Project Prioritization
Trustee Mowad introduced Dr. Richard Rugen, Vice President for Administration and Finance, for the purpose of discussing Capital Projects Prioritization. Dr. Rugen made reference to Exhibit F which recommended prioritization for funding/authorization for FY 2004-05 through 2009-10. Projects on the list, in order of priority, include: Classroom Addition, Haas Addition/Renovation, Nelson Fieldhouse Renovation, Waller Renovation, and Sutliff Hall Addition.

President Kozloff noted that the State System of Higher Education has a policy that if you build something new, you must be prepared to fund of it yourself at the university. Those involved in the prioritization this year sat down and considered what we could afford to do and would best meet our needs and positively impact the most students.

Trustee Mowad moved to approve the Capital Projects Prioritization, seconded by Trustee Dampman, and unanimously approved.

Administration and Finance Report
Trustee Mowad recognized Vice President Rugen who discussed the Administration and Finance Report, Addendum A. Vice President Rugen discussed the year-end activities currently taking place in the Business Office. At the September quarterly meeting, he will provide a financial status report to the trustees.

Trustee Kelly remarked that the facilities tour conducted prior to the quarterly meeting was very successful and he commended the maintenance departments on their outstanding commitment to maintaining the campus complex.

STUDENT LIFE

Student Recreation Center Expansion Project
Trustee Kelly recognized Trustee Conley Lammando, Chair of the Student Life Committee, who introduced Dr. Preston Herring, Vice President for Student Life, to discuss this Student Life informational item.

Dr. Herring reported that the cost of the proposed Student Recreation Center Expansion project rose from $2.8 to $3.4 million. Original plans called for an addition to be constructed on the Recreation Center’s south side, but the location is not suitable for building a foundation. Dr. Herring also cited increased cost of building materials as a reason for the increased cost. Dr. Herring introduced Eric Milner, Assistant Vice President of Administration, who presented the current Recreation Center expansion design and explained how the current design may result in an increase in construction cost.

Funding options will be sent to the trustees at a later date and discussed at a future meeting.

UNIVERSITY RELATIONS

Gift Summary by Constituency
Trustee Kelly recognized Trustee Petrosky, member of the University Relations Committee, to lead the discussion of the University Relations items. Trustee Petrosky introduced Dr. Michael Vavrek, Vice President for University Relations and Executive Director of the BU Foundation, who discussed the Gift Summary by Constituency, Exhibit G of the agenda.

Dr. Vavrek highlighted the 2003-2004 fiscal year in University Relations/BU Foundation. He reported that a pledge reminder program was implemented which reduced the number of pledge write-offs. A change was also implemented in the structure of the Husky Club Golf Tournament that tripled the income of that tournament. Dr. Vavrek was also happy to report that they exceeded their goal in the Faculty and Staff campaign.
Dr. Vavrek reminded the group that this was his last meeting as Executive Director of the BU Foundation and thanked the trustees for their continued support. Dr. Vavrek also discussed the recent reorganization of Student Life and University Relations into the combined area of University and Student Affairs under the leadership of Dr. Preston Herring. Jim Hollister will continue as Director of Development and Assistant Vice President of University Relations. The BU Foundation has hired its first, full-time Director, Ms. Maryann Lindberg. She will assume this charge on August 8th and will work closely with Jim Hollister to continue University Advancement.

President Kozloff stated that Dr. Vavrek will remain at the university until his retirement date of October 1st and will be honored with a resolution at our September quarterly meeting.

OTHER BUSINESS

Approval of Officers for 2004-2006
Trustee Kelly called upon Trustee Conley-Lammando, chair of the Nominating Committee, who made a motion to approve/reappoint the 2003-2004 slate of officers for the 2004-2006 term:

- Mr. A. William Kelly, Chairperson
- Mr. Robert Gibble, Vice Chairperson
- Mr. Steven Barth, Secretary

The motion was seconded by Trustee Beierschmitt and unanimously approved. Trustee Kelly thanked the trustees for their confidence and the privilege of serving as chairperson of the Council of Trustees.

2004-2005 Meeting Calendar
Trustee Kelly asked the trustees to review Exhibit H of the agenda, the 2004-2005 meeting calendar. He noted that the next quarterly meeting will take place on Wednesday, September 8th.

Adjournment
There being no other business and upon motion by Trustee Kelly, seconded by Trustee Alley, the meeting was adjourned at 12:10 p.m.

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Steve Barth
_________________________
Lisa K. Hemrick
Secretary

Attachment