General Information

Minutes Of December 4, 2002

The Bloomsburg University Council of Trustees met in the Gathering Place of Andruss Library, December 4, 2002, at 10:05 a.m. Those in attendance:

Council of Trustees
   Mr. A. William Kelly, Chair
   Mr. Robert J. Gibble, Vice Chair
   Mr. Steven B. Barth, Secretary
   Dr. Joseph J. Mowad, Immediate Past Chair
   Ms. Kendra Branchick
   Ms. Ramona H. Alley
   Mr. Robert Buehner, Jr.
   Ms. Marie Conley Lammando

University Personnel
   Dr. Jessica S. Kozloff, President
   Dr. Pat Schloss, Provost and Vice President for Academic Affairs
   Dr. Preston Herring, Vice President for Student Life
   Ms. Margaret Manning, Assistant Vice President for Finance and Human Resources
   Mr. Eric Milner, Assistant Vice President for Administration
   Dr. Michael Vavrek, Vice President for University Relations and Executive Director of the Bloomsburg University Foundation
   Ms. Carol Chronister, Administrative Coordinator, President's Office

Council of Trustees Advisors
   Ms. Veronica Breisch, President of Bloomsburg Chapter, AFSCME
   Ms. Jacqueline Conforti Barnett, University Legal Counsel
   Mr. A. J. Madden, President, Community Government Association
   Ms. Kathy Mulka. Member of Bloomsburg Chapter, SCUPA
   Dr. Roy Pointer, President of Bloomsburg Chapter, APSCUF

Call to Order
   Mr. A. William Kelly, Chair of the Council of Trustees, called the meeting to order and welcomed all those in attendance. Trustee Kelly reported the Trustees met earlier in the day for a Committee of the Whole meeting and discussed the expansion of the Student Recreation Center. Chairman Kelly announced that Trustee Buehner was invited by the Bloomsburg University Commencement Committee to give the Winter Undergraduate Commencement address on December 14, 2002. Trustee Kelly also congratulated Trustee Conley Lammando for being appointed as a member of the Board of Governors.

Pledge of Allegiance
   In accord with House Resolution Number 32, Trustee Kelly requested that everyone stand for the Pledge of Allegiance to the American Flag. Trustee Kelly invited public comments; there were none.

Minutes of the Council of Trustees
   A motion was made by Trustee Conley Lammando, seconded by Trustee Gibble, and unanimously carried that the September 11, 2002 minutes be approved.

New Business

President
   Trustee Gibble recommended a motion, seconded by Trustee Barth, and unanimously approved to confer Non-Instructional Emeritus Status to Ms. Josephine Crossley (Andruss Library).

   President Kozloff reviewed her President's Report and noted that the doctorate in audiology curriculum at Bloomsburg University will be voted on this week by the Council of Trustees at Indiana University of Pennsylvania. If approved, the program will be an action item at the Board of Governors meeting in January. President Kozloff noted that Chancellor Hample and Dr. T. J. Bryan, Vice Chancellor for Academic and Student Affairs, has given us incredible support in our efforts to offer the first doctoral degree at Bloomsburg University.
Dr. Kozloff shared news of the Privatized Student Housing (PSH) project that will be built adjacent to the upper campus. An RFP has been sent out by the Foundation to determine interest by private developers.

Trustee Barth questioned if there is university commitment to the privatized student housing project and BU Foundation. Dr. Kozloff asked Mr. Milner to respond; and he made it clear that there was no obligation on part of the university - it is a Foundation project, under their auspices as an independent organization.

The Community Government Association voted to challenge the BU Foundation with a matching $10,000 scholarship grant honoring Governor Mark Schweiker. President Kozloff thanked CGA for its support and leadership.

Dr. Kozloff reported very positive news for the College of Business in its pursuit of AACSB Accreditation. A mock review was held and the College of Business is making very good progress.

President Kozloff informed the Trustees that Faculty Emeritus Status was conferred upon Ms. Jean Berry (Nursing), Ms. Virgie Bryan (Developmental Instruction), Dr. Frank Lindenfeld (Sociology, Social Work, and Criminal Justice), Dr. John Mulka (Administrative Faculty), and Dr. Joseph Youshock (Exceptionality Programs).

Academic Affairs

Trustee Kelly recognized Trustee Buehner, member of the Academic Affairs Committee, to lead the discussion of an informational item. Trustee Buehner introduced Dr. Pat Schloss, Provost and Vice President for Academic Affairs.

Vice President Schloss introduced Dr. Ann Lee, Dean of the College of Professional Studies, to discuss the critical aspects of the Professional Development Schools (PDS) and the importance of this initiative to teacher education students. Dr. Lee also focused on the collaborative relationships that faculty have developed with area teachers, the benefits to students in the area school districts, and the impact of teacher education. A copy of Dr. Lee's report will be appended to the minutes. Trustee Buehner stated that cooperating teachers receive a very small stipend for their time and efforts with BU student teachers. President Kozloff noted that at a recent Board of Governors meeting, a stipend increase was approved.

General Administration

Trustee Kelly recognized Trustee Mowad, Chair of the General Administration Committee, to lead discussion on the General Administration items. Trustee Mowad recommended the Approval of Purchasing Activity Under Act 188, seconded by Trustee Alley, this item was unanimously approved.

Trustee Buehner questioned the varied price per unit of computers purchased campus-wide listed in the Purchasing Activity Report. Ms. Manning will report back to the Trustees on this purchasing question.

A motion was made by Trustee Mowad to approve the Resolution Certifying Compliance with Board of Governors Policy 1985-04-A listed below. The Trustees discussed the requirement that the Bloomsburg University Foundation change its auditing firm no less than every three years as part of the agreement between the University and BU Foundation. Trustee Gibble stated that this requirement would deter qualified auditors from applying due to job length and thus fewer qualified auditors will bid. He noted that Bloomsburg University is more restrictive than the Securities and Exchange Commission.

WHEREAS, the Bloomsburg University Foundation exists solely for the benefit of the university, requires an annual external audit of funds and publishes copies thereof, and annually makes significant contributions to the benefit of Bloomsburg University of Pennsylvania students and its academic programs; and

WHEREAS, a satisfactory written memorandum of understanding exists

between The Bloomsburg University Foundation and Bloomsburg University of Pennsylvania; and

WHEREAS, appropriate fiduciary agreements have been enacted to allow the Bloomsburg University Foundation to retain university gifts and grants; and

WHEREAS, the Bloomsburg University Foundation does not and will not undertake programs or activities that are properly part of the university's academic mission; and

BE IT FURTHER RESOLVED, that the Bloomsburg University Council of Trustees requires that the Bloomsburg University Foundation, Inc. change its audit firm no less than every three years as part of the agreement between the University and Foundation.

NOW, THEREFORE, BE IT RESOLVED, that the Bloomsburg University of Pennsylvania Council of Trustees certify that the Bloomsburg University Foundation is in compliance with the Board of Governors Policy 1985-04-A which speaks to university external financial support.

Following discussion of the resolution and upon motion by Trustee Mowad, this item was seconded by Trustee Buehner, and
approved. Trustees Gibble and Conley Lammando voted no.

Trustee Mowad indicated that the remaining item was of an informational nature designated as Addendum A.

Student Life

Trustee Kelly recognized Trustee Conley Lammando, Chair of the Student Life Committee, to lead discussion on the Student Life item. Trustee Conley Lammando recognized Dr. Preston Herring, Vice President for Student Life, to present the action item.

Dr. Herring reviewed the financial options for the proposed expansion of the Student Recreation Center as discussed earlier in the Committee of the Whole meeting. Option three was preferred by the Trustees and agreed upon by the CGA President, as it allows Bloomsburg University to borrow the entire projected project cost at a low interest rate. Additional projected interest costs will be paid toward the yearly bond to offset any fee increase. The $79 student activity fee will remain the same for at least five years and the Student Recreation Center reserves will be used toward yearly bond payments to offset additional Student Recreation Center fees. The payment on the bond would be $225,000 annually for twenty years. Trustees preferred option one as the architectural plan for the Student Recreation Center.

The Trustees discussed the System Financed Capital Facilities Project and proposed to support a student referendum to determine support for the expansion of the Student Recreation Center. Following discussion of the action item and upon motion by Trustee Conley Lammando, this item was seconded by Trustee Gibble, and unanimously approved.

Trustee Conley Lammando read the below Resolution and moved for approval, seconded by Trustee Buehner and unanimously approved, the System Financed Capital Facilities Project (Student Recreation Center expansion).

WHEREAS, Bloomsburg University of Pennsylvania has demonstrated a need for expansion of a Student Recreation Center; and

WHEREAS, the university has provided a viable financial plan for funding this project; and

WHEREAS, the Council of Trustees will ensure that fees will be established at such rates as to finance the project adequately.

NOW, THEREFORE BE IT RESOLVED, that we, the Council of Trustees, approve the undertaking of a System financed capital facility project for expansion of a student recreation facility and authorize permission to develop architectural designs for the facility, and further do hereby authorize the President of Bloomsburg University of Pennsylvania to sign the standard Loan Covenant Agreement for financing the project.

University Relations

Trustee Kelly recognized Trustee Barth, Chair of the University Relations Committee, to lead the discussion of the University Relations item. Trustee Barth recognized Dr. Michael Vavrek, Vice President for University Relations and Executive Director of the Bloomsburg University Foundation.

Dr. Vavrek highlighted the Gift Summary by Constituency report and introduced Mr. John Abell, Director of Continuing Education, and Mr. Roy Smith, Director of QUEST/Corporate Institute.

Mr. Abell and Mr. Smith informed the Trustees how public higher education helps develop Pennsylvania's workforce through undergraduate and graduate degree programs through noncredit programs. A copy of this report is appended to the minutes.

Trustee Alley expressed thanks on behalf of the Council of Trustees to Mr. Smith for his presentation at the recent PACT Conference.

Other Business

There being no other business and upon motion by Trustee Kelly, seconded by Trustee Davis, the meeting was adjourned at 11:30 a.m.

Steven Barth, Secretary

Carol L. Chronister, Administrative Coordinator

Ill. Minutes Of December 4, 2002

Council Of Trustees Committee Of The Whole Session

The Bloomsburg University Council of Trustees met in The Gathering Place of Andruss Library on December 4, 2002, at 9:15 a.m. Those in attendance: Mr. A. William Kelly; Mrs. Ramona Alley; Ms. Kendra Branchick; Mr. Robert Buehner, Jr.; Mr. Steven
Mr. A. William Kelly, Chair of the Council of Trustees, called the Committee of the Whole meeting to order by introducing Dr. Preston Herring, Vice President for Student Life.

Vice President Herring led the discussion of the Student Recreation Center expansion options at Bloomsburg University. Dr. Herring stated that a feasibility study was conducted in spring 2002 determining a need for an expansion of the 58,000 square foot building. The proposed expansion (an additional 6,000 square feet) for the south side of the building would include larger fitness rooms, a fifth basketball court, new entry-way, juice bar, and a climbing wall.

<table>
<thead>
<tr>
<th>Option 1</th>
<th>Option 2</th>
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<tbody>
<tr>
<td>Using SRC Reserves</td>
<td>No SRC Reserves</td>
</tr>
<tr>
<td>Projected Project Cost</td>
<td>$2,793,750</td>
</tr>
<tr>
<td>Student Recreation Center Reserves</td>
<td>$1,432,750</td>
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<tr>
<td>Amount to Bond</td>
<td>$1,361,000</td>
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<tr>
<td>Projected Interest Costs*</td>
<td>$816,694</td>
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<tr>
<td>Total Bond and Interest</td>
<td>$2,177,851</td>
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<td>Fee Increase Needed/Semester</td>
<td>$8</td>
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<tr>
<td>Total New Fee Through 2008/Semester</td>
<td>$87</td>
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*Interest Projected at 6%/20 Year Bond

Trustee Gibble discussed a third finance option - a modification of Options 1 and 2. Option 3 - Borrow the entire projected project cost ($2,793,750) at a low interest rate. Additional projected interest costs ($1,767,250) will be paid toward the yearly bond to offset any fee increase. The $79 student activity fee instituted in fall 2000 will remain the same for at least five years. Student recreation center reserves ($1,432,750) will be used toward yearly bond payments to offset a possible $14/semester recreation center fee. The payment on the bond would be $225,000 annually for twenty years. Completion date for the student recreation center is projected for December 2005. At this time, students utilizing the new facility would be responsible for any fee increases.

Mr. A. J. Madden, President of the Community Government Association, indicated that on November 25, 2002, the CGA Senate approved a resolution for the expansion project and authorized a student referendum. Students will vote on the expansion of this facility during the February 2003 student government elections. This expansion project will need approval of the Council of Trustees at the December quarterly meeting and the Board of Governors at its April meeting.

The Bloomsburg University Council of Trustees Committee of the Whole meeting adjourned at 10 a.m.

Steven Barth, Secretary

Carol Chronister, Administrative Coordinator