The following are general settings for your mobile device or home computer in order to utilize faculty/staff email. The following should include all the information you will need to fill in other than your own username and password.

**Mobile Devices (SmartPhones/Tablets) – Do NOT choose POP or IMAP**

**Microsoft Exchange / Exchange ActiveSync / Corporate Sync**

Server name: webmail.bloomu.edu  
Domain: buad

**Computers (Desktops/Laptops)**

**Outlook Anywhere (supported on Windows in Microsoft Outlook 2007 and later)**

Exchange Proxy Settings: webmail.bloomu.edu

**IMAP (supports all mail folders and keeps mail on server)**

**Incoming:**
Server name: webmail.bloomu.edu  
Secure connection: SSL  
Port 993

**Outgoing:**
Server name: webmail.bloomu.edu  
Secure connection: TLS  
Server requires authentication  
Port 587

**POP (supports only main Inbox folder and downloads mail to your computer)**

**Incoming:**
Server name: webmail.bloomu.edu  
Secure connection: SSL  
Port 995

**Outgoing:**
Server name: webmail.bloomu.edu  
Secure connection: TLS  
Server requires authentication  
Port 587