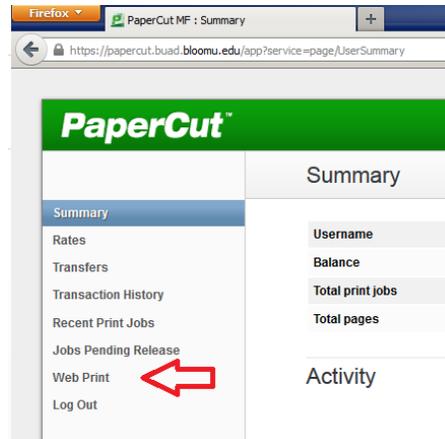
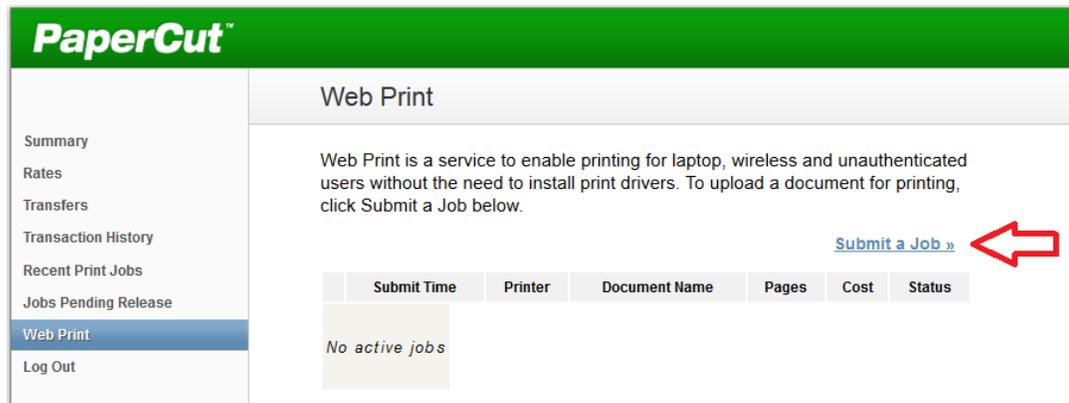


How to Print from your laptop.

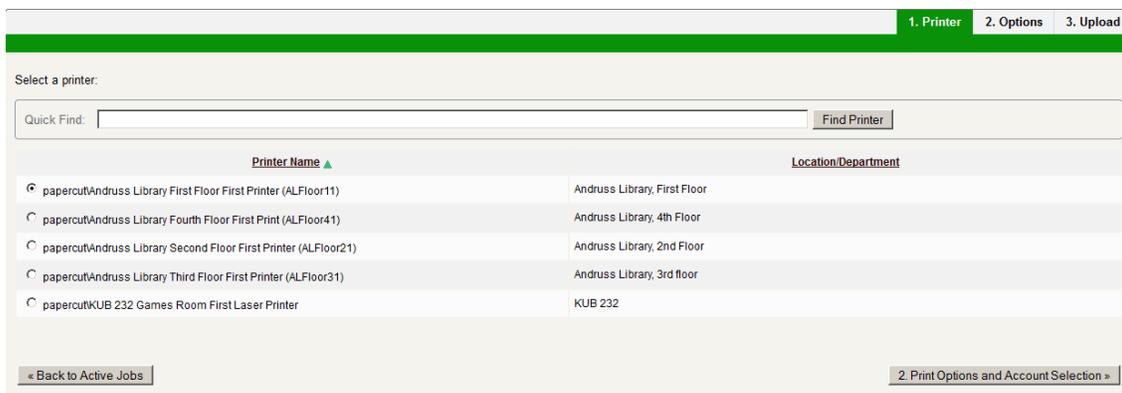
1. Launch your favorite internet browser.
2. Go to this website: <https://webprint.buad.bloomu.edu/>
3. Enter your HuskyID username and password and click “Log In.” (example: abc12345@huskies.bloomu.edu)
4. Click on “WebPrint”



5. Click on “Submit a Job >>”



6. Pick a printer. We have a few available on campus, includes printers in the library and the Kehr Union Games Room.



7. Set your Options: (typically Copies:1)



8. Browse for the document you want to print and click “Upload & Complete.”



9. The Webprint service will now submit your job to the printer. You can go collect it when it says: “Finished: Queued for printing”.

Your document was successfully submitted. See the table below to track its status.

Web Print

Web Print is a service to enable printing for laptop, wireless and unauthenticated users without the need to install print drivers. To upload a document for printing, click Submit a Job below.

[Submit a Job »](#)

	Submit Time	Printer	Document Name	Pages	Cost	Status
	Jan 14, 2014 4:33:06 PM	papercut/Andruss Library First Floor First Printer (ALFloor11)	This is a test of webprint.docx			Submitting

10. When done, click “Log Out” on the menu.