To provide reasonable and appropriate accommodations, the Department of Equity and Accommodations of Bloomsburg University requires both current and comprehensive documentation of the student’s disability or disabilities from the diagnosing physician or licensed medical professional.

The report must:

- Describe the diagnosis, student’s current symptoms, related symptoms and functional limitations that cause significant impairment in a major life activity. *A statement needs to be included that this is a disability according to the guidelines of the Americans with Disabilities Act (ADA)*.

- Include complete educational, developmental, and medical history relevant to the disability for which accommodations and services are being requested with the evaluator’s name, title, testing date(s), license number, student’s age and grade level.

- Recommend specific accommodations, if warranted, and provide a rationale for each recommendation that is relevant to a higher education setting.

- Be submitted with the official signature of the professional and be typed on the professional’s/office letterhead.

  - Letters should be addressed to:
    Dr. Robert Wislock, Director, Dept. of Equity and Accommodations

  - Submission of documents may be made by:
    Fax to 570-389-5053; hand-carried to the office; or mailed to Department of Equity and Accommodations, 043 Student Services Center, 400 East Second St., Bloomsburg, PA 17815

*A Guide to Disability Rights Laws, July 2009, U.S. Department of Justice*