Documentation of Cognitive Disability

To provide reasonable and appropriate accommodations, this office requires both current and comprehensive documentation of the student’s disability or disabilities from a diagnosing psychologist, neurologist or neuropsychologist.

The report should:

- Describe the diagnosed disability or disabilities and any functional limitation, resulting from the disability or disabilities, according to the Americans With Disabilities Act (ADA)*.

- Provide a thorough educational, developmental, and medical history relevant to the disability for which accommodations and services are being requested with the evaluator’s name, title, testing date(s), license number, student’s age and grade level.

- Describe the battery of assessment instruments that were used to address the areas of aptitude, academic achievement and information processing. Include a list of the assessments used and the corresponding test scores. (e.g., WAIS-III, WJ-III, WIAT-II, or Nelson-Denny Reading Test, etc.)

- Summarize the assessment. Recommend specific accommodations, if warranted, and provide a rationale for each recommendation that is relevant to a higher education setting.

- Be submitted with the official signature of the professional and be typed on the professional’s/office letterhead.