How to Withdraw From a Course Using MyHusky
(Once this process is complete you will see a “w” grade next to this course in your MyHusky account, the withdrawal will be complete)

- LOG INTO YOUR MyHusky ACCOUNT
  http://www.bloomu.edu/myhusky/student
- Click on Student Center
- Click on the drop down arrow on other academic...

- Go to Enrollment: Drop, then click on the symbol with the double arrows as shown below
- Select the course or courses you would like to withdraw from, and then click on drop selected classes.
- Confirm the course or courses you chose to withdrawal from. You can cancel your request or click on previous to go back if you chose the wrong course. If you are finished and the course(s) are correct click on finish dropping.
- Now you can view your results. You are looking for the GREEN CHECK MARK that the courses were successfully dropped and you see the message: You have been given a grade of W for this class. Then click on My Class Schedule.

![Image of a webpage showing Drop Classes with a table listing courses and messages, indicating that the courses were successfully dropped and showing a grade of W for each class.]
When you are looking at your Class Schedule you can see the W grade by the course(s) that you just withdrew from.
How to Withdraw From All of Your Courses Using MyHusky

- LOG INTO YOUR MyHusky ACCOUNT
  http://www.bloomu.edu/myhusky/student
- Click on Student Center
- Click on the drop down arrow on other academic...

- Click on Enrollment: Drop, then click on the symbol with the double arrows as shown below.
- Select all of the courses on your schedule, and then click on drop selected classes.
- Confirm the courses you chose to withdrawal from. You can cancel your request or click on previous to go back. If you are finished, click on finish dropping.
Now you can view your results. You are looking for the GREEN CHECK MARK that the courses were successfully dropped and you see the message: You have been given a grade of W for this class. Then click on My Class Schedule.
You can see there is a W grade for every class on My Class Schedule.
- If you try to withdraw from a course and you have a HOLD on your MyHusky account, you will see an **ERROR message**: You are unable to drop this class or any class at this time (while you have the hold on your account). There is a hold on your record. The hold must be removed before you can complete this transaction. In order to be withdrawn from the course you will need to send an email from your huskies email address to buregistrar@bloomu.edu with your name, student ID number and the course you wish to withdraw from or use the withdrawal process on MyHusky once your hold is removed.