Request for Proposals (RFP) Statement of Compliance

Attention RFP Evaluation Committee Members: As a member of an RFP Evaluation Committee formed by Bloomsburg University for the procurement identified below, or as an advisor to the RFP Committee, you are required to sign this form indicating that you have read and understood the contents of this Statement of Compliance. Unauthorized sharing of information may have the result of giving an Offeror an unfair advantage over another Offeror and thereby render the process invalid. Any persons who divulge such information may be subject to disciplinary action.

No individual who has been employed by an Offeror within the preceding two years may participate in the evaluation of proposals.

Please complete this form, print, sign, and return it to Brandi Yagle, Room 38, Procurement Services Office, Waller Administration Building.

RFP #       RFP Name:

Department:________________________________________
Employee:___________________________  Title:_______________________________
Phone:______________________________  Email:_______________________________

Conflict of Interest Statement
To ensure a fair procurement process and to guard against protest by unsuccessful proposers, I have carefully evaluated my position with regard to possible conflict of interest. I certify that I am not aware of any issue which would reduce my ability to participate on the evaluation team in an unbiased and objective matter, or which would place me in a position of real or apparent conflict of interest between my responsibilities as a member of the evaluation team and other interests. In making this certification, I have considered all financial interests and employment arrangements (past, present, or under consideration.) Conflict of Interest includes any relationships or any biases that I or any member of my family may have with suppliers who may submit a proposal.

Confidentiality Statement
In anticipation of my participation in the evaluation process used to evaluate proposals, I certify that I will not disclose any information about the evaluation of this RFP during the proceedings of the evaluation process or at any subsequent time, to anyone who is not also authorized access to the information by law or regulation. This includes any information pertaining to any and all aspects of the RFP (which has not already been made available to the public or all interested offerors) including but not limited to: the contents of offerors' proposals, the scoring method, points allotted, evaluator scores, costs, or any other confidential information regarding the RFP process.

☐ Yes, I have a conflict of interest (if Yes, please explain further)

☐ No, I do not have a conflict of interest

I certify that I am an employee of the Pennsylvania State System of Higher Education.

Signature: _______________________________________________________

Date: ________________________________