

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

## 2018 Publication of the Police and Fire Statistics

### What is the Clery Act?

Signed into law in 1990, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law that requires post-secondary institutions that participate in Title IV programs to disclose certain timely and annual information about their campus' crime, security, and fire policies. The Clery Act was championed by Howard and Connie Clery after their daughter, Jeanne, was murdered at Lehigh University in 1986.

A copy of the Bloomsburg University Annual Security Report can be obtained at the University Police Department, the university office of Human Resources and Labor Relations and the university Admissions Office or by accessing the following web site: <http://bloomu.edu/documents/police/securityreport.pdf>. In 2016 Bloomsburg University became part of the PASSHE Center City Campus, located in the Mellon Independence Center at 701 Market Street, Concourse Level in Philadelphia Pa.

The Annual Security Report for that location is published by PASSHE and includes information for Bloomsburg University students, faculty and staff. A copy of the PASSHE Annual Security Report for the Philadelphia location can be obtained at:

<http://intranet.bloomu.edu/documents/police/CenterCity.pdf> Bloomsburg University is also a part of Dixon University Center, located at 2986 North Second St. Harrisburg, Pa 17110. The annual security report can be obtained at <http://intranet.bloomu.edu/documents/police/DixonCenter.pdf>

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Bloomsburg University or student organizations that are officially recognized by the institution; and on public property within, or immediately adjacent to and accessible, from the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters.

Fire statistics are provided for on-campus housing.

To keep the university community informed of personal safety issues on campus, each year Bloomsburg University's safety and security policy statements and statistics are published and widely distributed. This is in compliance with the federal Crime Awareness and Campus Security Act of 1990 and Pennsylvania Act 73 of 1988.

9/2018

To report a medical emergency, dial 911. To report a fire or police emergency, call University Police at 570-389-2211 or 570-389-4168. Deaf and hearing impaired persons can reach University Police through a telephone device for the deaf (TDD) at 570-389-4172.

### About the University Police

The University Police Department has 24 full-time and 12 part-time employee positions. Of the full-time employees 18 are armed, commissioned police officers. The officers provide "24/7" police coverage for the campus. University Police officers have full authority to enforce Commonwealth laws. The University Police Department also employs 12 security personnel who perform dispatch duties, ticketing, traffic control and security for special events.

**Emergency call boxes** in strategic locations throughout campus provide a direct link to University Police. Call boxes are red-white-blue in color and can also be identified by an overhead blue light. Use them in an emergency.

### Getting the word out includes:

- A siren, public address system and cell phone message systems can be used to alert the campus community that an emergency exists.
- News is conveyed by the University News Network (UNN) bulletin boards in residence halls and other strategic locations and the campus computer network, which includes the university web page [www.bloomu.edu/today](http://www.bloomu.edu/today).
- Be Safe Hotline 570-389-2723 is a recorded message that gives callers basic information about an incident and information to help safeguard themselves.

### Anxious about walking alone at night?

Call 570-389-5000 to get an escort on campus. Student escorts are available from 10 p.m. to 1 a.m. when classes are in session for the Fall and Spring semesters. Special phones for this service are located in campus buildings. University Police supervise the escort services.

**A university shuttle bus service** transports students, faculty and staff between lower and upper campus. Service is provided from Monday through Thursday, from 7:30 a.m. to midnight, Fridays from 7:30 a.m. to 10 p.m., Saturdays from noon to 5 p.m. and Sundays from noon to midnight. Shuttle service is available to designated student housing downtown. Schedules of departure and arrival times are available on the transportation webpage and at the Bloomsburg University Police Department.-

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# Definitions

**Aggravated assault** - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Arrest** - Persons processed by arrests, citation or summons.

**Arson** - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Burglary** - The unlawful entry of a structure to commit a felony or a theft.

**Category of Fire** - For HEA purposes, there are three categories of fire: Unintentional Fire: A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be. Intentional Fire: A fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire. Undetermined Fire: A fire in which the cause cannot be determined.

**Cause of Fire** - The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure or act of nature.

**Consent** - In relation to sexual activity, the Title IX office of Bloomsburg University defines consent as words or actions that demonstrate an affirmative, knowing and voluntary agreement to engage in a mutually agreed-upon sexual act. Consent must be informed and freely given. Consent is invalidated when it is forced, coerced, or when a person is physically and/or mentally incapable of giving consent. For example, a person who is substantially impaired by drugs or alcohol may not be able to consent. Some signs of substantial impairment may include, but are not limited to, loss of balance/inability to walk without stumbling, slurred speech, inability to focus their vision, vomiting, erratic or extreme behavior, knowledge of person's significant use of drugs or alcohol, or passing out. Consent is an active, on-going process. It can be withdrawn at any time, and consent for one sexual act does not imply consent for another subsequent sexual act. Consent, a lack of consent or a withdrawal of consent can be expressed by words or actions or both. For example, verbal silence or the absence of physical resistance does not automatically mean someone has consented to a sexual act; nor is physical resistance required for a person to verbally communicate a lack of consent or to withdraw

consent. In relation to this, there is no Pennsylvania state definition.

**Dating violence** - Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

(i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

(ii) For the purposes of this definition: (A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. (B) Dating violence does not include acts covered under the definition of domestic violence.

(iii) Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

There is no Pennsylvania state definition for dating violence.

**Destruction/Damage/Vandalism of Property** - To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Domestic violence** - (i) A felony or misdemeanor crime of violence committed: (A) By a current or former spouse or intimate partner of the victim; (B) By a person with whom the victim shares a child in common; (C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; (D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or (E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

(ii) Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

There is no Pennsylvania state definition for domestic violence.

**Drug abuse violations** - The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and

making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics - manufactured narcotics which can cause true addiction (Demerol, Methadone); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

**Fire** - Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire-related death** - Any instance in which a person: (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire.

**Fire-related injury** - Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters, or any other individuals.

**Hate Crime** - a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Although there are many possible categories of bias, under the Clery Act, only the following eight categories are reported:

i. Race. A preformed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African Americans, whites.

ii. Religion. A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.

iii. Sexual Orientation. A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual Orientation is the term for a person's physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual (straight) individuals.

iv. Gender. A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.

v. Gender Identity. A preformed negative opinion or

attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals. Gender non-conforming describes a person who does not conform to the gender-based expectations of society, e.g., a woman dressed in traditionally male clothing or a man wearing makeup. A gender non-conforming person may or may not be a lesbian, gay, bisexual, or transgender person but may be perceived as such.

vi. Ethnicity. A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term "race" in that "race" refers to a grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.

vii. National Origin. A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth. This bias may be against people that have a name or accent associated with a national origin group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.

viii. Disability. A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

For Clery Act purposes, Hate Crimes include any of the following offenses that are motivated by bias: Murder and Non-negligent Manslaughter, Sexual Assault, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Larceny-Theft, Simple Assault, Intimidation, Destruction/Damage/Vandalism of Property. In addition to those offenses, Larceny-Theft, Simple Assault, Intimidation, and Destruction/Damage/Vandalism of Property are included only if they are Hate Crimes.

**Intimidation** - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Larceny-Theft** - The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

**Liquor law violations** - The violation of state or local laws or ordinances prohibiting the

manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Include in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.

**Manslaughter by Negligence** - the killing of another person through gross negligence.

**Motor vehicle theft** - The theft or attempted theft of a motor vehicle.

**Murder and non-negligent manslaughter** - The willful (non-negligent) killing of one human being by another.

**Noncampus building or property** - (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**On-campus** - (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**On-Campus Student Housing Facility** - Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

**Property damage** - The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

**Public property** - All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

**Referred for disciplinary action** - The referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

**Robbery** - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Sexual Assault** - An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. A. Rape is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females. B. Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity. C. Incest is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. D. Statutory Rape is sexual intercourse with a person who is under the statutory age of consent. PENNSYLVANIA STATE DEFINITION OF SEXUAL ASSAULT FROM PA TITLE 18 (Crimes and Offenses), SECTION 3124.1: Except as provided in section 3121 (relating to rape) or 3123 (relating to involuntary deviate sexual intercourse), a person commits a felony of the second degree when that person engages in sexual intercourse or deviate sexual intercourse with a complainant without the complainant's consent.

**Simple Assault** - An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Stalking** - (i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (A) Fear for the person's safety or the safety of others; or (B) Suffer substantial emotional distress.

(ii) For the purposes of this definition: (A) Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. (B) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. (C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

(iii) Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.  
 PENNSYLVANIA STATE DEFINITION FROM PA TITLE 18 (Crimes and Offenses) SECTION 2709.1: A person commits the crime of stalking when the person either:

(1) engages in a course of conduct or repeatedly commits acts toward another person, including

following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or (2) engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

**Unfounded Crime** – A crime is considered unfounded for Clery Act purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless after a full investigation by sworn or commissioned law enforcement personnel.

**Violence Against Women Act** - On March 07, 2013 the Violence Against Women Act, (VAWA) was signed into law. This has prompted changes to the Clery Act. It has added Domestic Violence,

Dating Violence, and Stalking to the required crimes statistics to be counted in the Annual Security Report.

**Weapons: carrying, possessing, etc.** - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Include in this classification: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc, of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

## Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act

THERE WERE NO HATE CRIMES REPORTED IN 2015, 2016, OR 2017	ON CAMPUS			ON CAMPUS STUDENT HOUSING FACILITIES			NON CAMPUS			PUBLIC PROPERTY		
	2015 *	2016	2017	2015 *	2016	2017	2015 *	2016	2017	2015 *	2016	2017
<b>CRIMES</b>												
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	9	4	6	9	4	6	0	0	2	0	0	0
Fondling	3	1	3	2	0	3	0	0	1	0	0	1
Statutory Rape	0	0	0	0	0	0	1	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	1	0	0	0	0	0	1	0	0	0	0
Aggravated Assault	4	1	1	3	1	1	0	2	0	1	1	2
Burglary	2	2	5	2	2	5	6	5	2	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0	0	1	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS</b>												
Weapons Possessions	1	2	0	0	1	0	0	0	0	0	0	0
Drug Abuse Violations	53	40	30	38	17	12	1	0	1	5	4	8
Liquor Law Violations	133	134	100	96	89	72	5	3	11	15	32	24
<b>DISCIPLINARY REFERRALS</b>												
Weapons Possessions	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	7	1	8	5	1	6	0	0	0	0	0	0
Liquor Law Violations	16	31	31	13	29	31	0	0	0	0	0	0
<b>VIOLENCE AGAINST WOMEN ACT</b>												
Dating Violence	7	9	6	3	7	4	0	0	0	0	0	1
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	4	9	3	2	4	1	0	0	0	0	0	2

**UNFOUNDED CRIMES:** There were 0 in 2015, 0 in 2016, and 1 in 2017

An unfounded crime is a reported crime that upon investigation by law enforcement authorities is found to be false or baseless. Only sworn or commissioned law enforcement personnel may unfound a crime.

BUPD did not receive a response for statistics from all requested agencies

\* Statistics were compiled under guidelines of the 2011 Handbook for Campus Safety and Security Reporting

# Uniform Crime Report Statistics for Bloomsburg University Police

Pennsylvania Act 73 of 1988

OFFENSES	2015	Crime Rate	2016	Crime Rate	2017	Crime Rate
Homicide	0	0.00000	0	0.00000	0	0.00000
Rape	5	0.00050	4	0.00040	4	0.00041
Robbery	1	0.00010	1	0.00010	0	0.00000
Aggravated Assault	1	0.00010	1	0.00010	0	0.00000
Non Aggravated Assault	18	0.00182	15	0.00152	11	0.00115
Burglary	1	0.00010	2	0.00020	2	0.00020
Larceny	33	0.00334	33	0.00335	27	0.00283
Motor Vehicle Theft	0	0.00000	0	0.00000	1	0.00010
Arson	0	0.00000	0	0.00000	0	0.00000
Forgery	1	0.00010	0	0.00000	3	0.00031
Fraud	6	0.00060	8	0.00081	6	0.00062
Embezzlement	0	0.00000	0	0.00000	0	0.00000
Receiving Stolen Property	0	0.00000	1	0.00010	0	0.00000
Vandalism	14	0.00141	16	0.00162	21	0.00220
Weapons Possession	1	0.00010	1	0.00010	0	0.00000
Prostitution	0	0.00000	0	0.00000	0	0.00000
Sex Offenses	0	0.00000	1	0.00010	1	0.00010
Drug Abuse Violations	62	0.00627	41	0.00416	33	0.00346
Gambling	0	0.00000	0	0.00000	0	0.00000
Offenses Against Family	0	0.00000	0	0.00000	0	0.00000
D.U.I	2	0.00020	0	0.00000	4	0.00041
Liquor Laws	135	0.01367	140	0.01423	108	0.01133
Public Drunkenness	12	0.00121	17	0.00172	11	0.00115
Disorderly Conduct	34	0.00344	22	0.00223	19	0.00199
Vagrancy	0	0.00000	0	0.00000	0	0.00000
All Other Offenses (except traffic violations)	0	0.00000	1	0.00010	0	0.00000
<b>FTE Population</b>	<b>2015</b>		<b>2016</b>		<b>2017</b>	
Students	8839		8784		8439	
<i>undergraduates</i>	8445		8357		8003	
<i>graduates</i>	394		427		436	
Employees	1035		1052		1089	
Total (Students+Employees)	9874		9836		9528	

As required by Pa Act 73 crime rates are based on a total full-time equivalent population (FTE) of undergraduate and graduate students and employees. An example is if the FTE were 10,000 with two crimes in a category, the rate would be .0002 for that category. These statistics are based on a period of time from Jan. 1 to Dec. 31 of each year. The Cley Act definition of burglary is different than the crimes code of Pennsylvania.

# Bloomsburg University Fire Safety Statistics

## Fire Safety Systems in BU Residential Facilities 2017

Residential Facilities	Street Address	Fire Alarm Monitoring Done On Site (by BUPD)	Full Sprinkler System	Smoke Detection	Fire Extinguishers	Number of evacuation (fire) drills conducted
Columbia	400 East Second Street	X	X	X	X	4
Elwell	400 East Second Street	X	X	X	X	5
JKA Delaware	400 East Second Street	X	X	X	X	4
JKA Monroe	400 East Second Street	X	X	X	X	4
JKA Union	400 East Second Street	X	X	X	X	4
Kile Apts. 1	100 South Penn Street	X	X	X	X	4
Kile Apts. 2	386/388 Penn Street	X	X	X	X	4
Kile Apts. 3	392 Penn Argyle	X	X	X	X	4
Kile Apts. 4	394/396/398 Penn Street	X	X	X	X	4
Kile Apts. 5*	235 Catherine Street	X	X	X	X	4
Kile Apts. 6*	148 D. East Main Street	X	X	X	X	4
Kile Apts. 7	365 F East Main Street	X	X	X	X	4
Luzerne	400 East Second Street	X	X	X	X	4
Lycoming	400 East Second Street	X	X	X	X	4
MOA Berks	400 East Second Street	X	X	X	X	4
MOA Bucks	400 East Second Street	X	X	X	X	4
MOA Chester	400 East Second Street	X	X	X	X	4
MOA Cumberland	400 East Second Street	X	X	X	X	4
MOA Dauphin	400 East Second Street	X	X	X	X	4
MOA Lancaster	400 East Second Street	X	X	X	X	4
MOA Lackawanna	400 East Second Street	X	X	X	X	4
MOA Lehigh	400 East Second Street	X	X	X	X	4
MOA Northampton	400 East Second Street	X	X	X	X	4
MOA Philadelphia	400 East Second Street	X	X	X	X	4
Montour	400 East Second Street	X	X	X	X	4
MPA Albert	400 East Second Street	X	X	X	X	4
MPA Barton	400 East Second Street	X	X	X	X	4
MPA Diehl	400 East Second Street	X	X	X	X	4
MPA Englehart	400 East Second Street	X	X	X	X	4
MPA Marmon	400 East Second Street	X	X	X	X	4
MPA Marshall	400 East Second Street	X	X	X	X	4
Northumberland	400 East Second Street	X	X	X	X	5
Schuylkill	400 East Second Street	X	X	X	X	4
Soltz Hall	400 East Second Street	X	X	X	X	4
Trinity East Third Street*	115 East Third Street	X	X	X	X	2
Trinity Iron Street*	253 Iron Street	X	X	X	X	2

The current fire safety systems are code compliant and upgrades will be made as code requires and during building renovation work.

Future improvements to the fire safety systems are not necessary at this time.

\*Re zoned to "On Campus" in 2017

### All fires should be reported to Bloomsburg University Police Department at 570-389-2211 or 570-389-4168.

At Bloomsburg University of Pennsylvania, all residential on campus housing are completely covered by an integrated automatic sprinkler system and programmable fire alarm system, which is monitored on a 24 hour basis. These systems include pull stations and pillow shakers (devices that alert hearing impaired persons of a fire emergency while they are sleeping). The buildings are also equipped with emergency generators that are designed to power emergency lighting in case of a power outage. The fire alarm systems are equipped with back up battery power. All of the fire systems are inspected and maintained in accordance with the National Fire Protection Association (NFPA).

All on campus residents and Community Assistants receive fire safety training at the beginning of their first semester. Fire/evacuation drills are conducted at least twice, in housing buildings, during the fall and spring semester.

It is the policy of Bloomsburg University of Pennsylvania that candles, incense, hot plates, coffee makers, or appliances with a heat source, any open flame devices, fireworks and smoking are PROHIBITED in the residence halls. Cooking appliances can only be used in designated areas in each hall. Cooking of any kind is prohibited in residence hall rooms. Occupants of upper campus apartments including Kile are PROHIBITED from smoking, possessing candles, incense and open flame devices in the apartment.

**2017 Statistics and Related Information Regarding Fires in Residential Facilities**

Residential Facilities	Street Address	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
Columbia	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Elwell	400 East Second Street	0	0	N/A	N/A	N/A	N/A
JKA Delaware	400 East Second Street	0	0	N/A	N/A	N/A	N/A
JKA Monroe	400 East Second Street	0	0	N/A	N/A	N/A	N/A
JKA Union	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 1	100 South Penn Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 2	386/388 Penn Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 3	392 Penn Argyle	0	0	N/A	N/A	N/A	N/A
Kile Apts. 4	394/396/398 Penn	0	0	N/A	N/A	N/A	N/A
Kile Apts. 5 *	235 Catherine Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 6 *	148 D. East Main Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 7	365 F East Main Street	0	0	N/A	N/A	N/A	N/A
Luzerne	400 East Second Street	2	1	Motor Fire	0	0	\$50.00
			2	Motor Fire	0	0	\$358.00
Lycoming	400 East Second Street	1	1	HVAC Motor Fire	0	0	\$250.00
MOA Berks	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Bucks	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Chester	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Cumberland	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Dauphin	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Lancaster	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Lackawanna	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Lehigh	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Northampton	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Philadelphia	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Montour	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Albert	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Barton	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Diehl	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Englehart	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Marmon	400 East Second Street	1	1	Unintentional/Paper Towel Fire	0	0	\$0.00
MPA Marshall	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Northumberland	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Schuylkill	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Soltz	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Trinity East Third Street *	115 East Third Street	0	0	N/A	N/A	N/A	N/A
Trinity Iron Street *	253 Iron Street	0	0	N/A	N/A	N/A	N/A

\* Re zoned to "On Campus" in 2017

**2016 Statistics and Related Information Regarding Fires in Residential Facilities**

Residential Facilities	Street Address	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
Columbia	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Elwell	400 East Second Street	0	0	N/A	N/A	N/A	N/A
JKA Delaware	400 East Second Street	2	1	Unintentional/Stove Fire	0	0	0
			2	Unintentional/Oven Fire	0	0	\$250.00
JKA Monroe	400 East Second Street	1	1	Unintentional/Stove Fire	0	0	\$100.00
JKA Union	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 1	100 South Penn Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 2	386/388 Penn Street	0	0	N/A	N/A	N/A	N/A
Kile Apts. 3	392 Penn Argyle	0	0	N/A	N/A	N/A	N/A
Kile Apts. 4	394/396/398 Penn	0	0	N/A	N/A	N/A	N/A
Kile Apts. 7	365 F East Main Street	0	0	N/A	N/A	N/A	N/A
Luzerne	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Lycoming	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Berks	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Bucks	400 East Second Street	1	1	Unintentional/Oven Fire	0	0	\$250.00
MOA Chester	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Cumberland	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Dauphin	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Lancaster	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Lackawanna	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Lehigh	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Northampton	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MOA Philadelphia	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Montour	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Albert	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Barton	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Diehl	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Englehart	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Marmon	400 East Second Street	0	0	N/A	N/A	N/A	N/A
MPA Marshall	400 East Second Street	1	1	Unintentional/Oven Fire	0	0	0
Northumberland	400 East Second Street	0	0	N/A	N/A	N/A	N/A
Schuylkill	400 East Second Street	0	0	N/A	N/A	N/A	N/A



**2015 Statistics and Related Information Regarding Fires in Residential Facilities**

Residential Facilities	Street Address	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths
Columbia	400 East Second Street	0	0	N/A	N/A	N/A
Elwell	400 East Second Street	0	0	N/A	N/A	N/A
JKA Delaware	400 East Second Street	0	0	N/A	N/A	N/A
JKA Monroe	400 East Second Street	0	0	N/A	N/A	N/A
JKA Union	400 East Second Street	0	0	N/A	N/A	N/A
Kile Apts. 1	100 South Penn Street	0	0	N/A	N/A	N/A
Kile Apts. 2	386/388 Penn Street	0	0	N/A	N/A	N/A
Kile Apts. 3	392 Penn Argyle	0	0	N/A	N/A	N/A
Kile Apts. 4	394/396/398 Penn	0	0	N/A	N/A	N/A
Kile Apts. 7	365 F East Main Street	0	0	N/A	N/A	N/A
Luzerne	400 East Second Street	0	0	N/A	N/A	N/A
Lycoming	400 East Second Street	0	0	N/A	N/A	N/A
MOA Berks	400 East Second Street	0	0	N/A	N/A	N/A
MOA Bucks	400 East Second Street	0	0	N/A	N/A	N/A
MOA Chester	400 East Second Street	0	0	N/A	N/A	N/A
MOA Cumberland	400 East Second Street	0	0	N/A	N/A	N/A
MOA Dauphin	400 East Second Street	0	0	N/A	N/A	N/A
MOA Lancaster	400 East Second Street	0	0	N/A	N/A	N/A
MOA Lackawanna*	400 East Second Street	0	0	N/A	N/A	N/A
MOA Lehigh	400 East Second Street	0	0	N/A	N/A	N/A
MOA Northampton	400 East Second Street	0	0	N/A	N/A	N/A
MOA Philadelphia	400 East Second Street	1	1	Unintentional/Cooking, Grease Fire	0	0
Montour	400 East Second Street	0	0	N/A	N/A	N/A
MPA Albert	400 East Second Street	0	0	N/A	N/A	N/A
MPA Barton	400 East Second Street	0	0	N/A	N/A	N/A
MPA Diehl	400 East Second Street	0	0	N/A	N/A	N/A
MPA Englehart	400 East Second Street	0	0	N/A	N/A	N/A
MPA Marmon	400 East Second Street	0	0	N/A	N/A	N/A
MPA Marshall	400 East Second Street	0	0	N/A	N/A	N/A
Northumberland	400 East Second Street	0	0	N/A	N/A	N/A
Schuylkill	400 East Second Street	0	0	N/A	N/A	N/A

\*-Incident took place in MOA Lackawanna was originally reported as a fire. It was later determined by the Clergy Compliance Officer that the incident did not meet the definition of a Clergy fire and thus is not included in the stats.

**Fire Safety Systems in Foundation Properties 2017**

Residential Facilities	Street Address	Fire Alarm Monitoring System	Full Sprinkler System	Smoke Detection	Fire Extinguishers	Number of evacuation (fire) drills conducted
College Place Apartments	3 Country Club Road	No	Yes	24	6	0
Uni-Mart Apartments	415 Lightstreet Road	Yes	Yes	54	10	0
University Place Apartments	801 Lightstreet Road	No	Yes	37	10	0

**2017 Statistics and Related Information Regarding Fires in Foundation Properties**

Residential Facilities	Street Address	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
College Place Apartments	3 Country Club Road	0	0	n/a	n/a	n/a	n/a
Uni-Mart Apartments	415 Lightstreet Road	0	0	n/a	n/a	n/a	n/a
University Place Apartments	801 Lightstreet Road	0	0	n/a	n/a	n/a	n/a

**2016 Statistics and Related Information Regarding Fires in Foundation Properties**

Residential Facilities	Street Address	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
College Place Apartments	3 Country Club Road	0	0	n/a	n/a	n/a	n/a
Uni-Mart Apartments	415 Lightstreet Road	0	0	n/a	n/a	n/a	n/a
University Place Apartments	801 Lightstreet Road	0	0	n/a	n/a	n/a	n/a

### Fire Safety Systems in Community Government Association Properties 2017

Residential Facilities	Street Address	Fire Alarm Monitoring System	Full Sprinkler System	Smoke Detection	Fire Extinguishers	Number of evacuation (fire) drills conducted
Honeysuckle Student Apartments	Club House 111 Honeysuckle Court	X	X	X	X	1
Honeysuckle Student Apartments	200 Building 111 Honeysuckle Court	X	X	X	X	1
Honeysuckle Student Apartments	300 Building 111 Honeysuckle Court	X	X	X	X	1
Honeysuckle Student Apartments	400 Building 111 Honeysuckle Court	X	X	X	X	1

The current fire safety systems are code compliant and upgrades will be made as code requires and during building renovation work.  
Future improvements to the fire safety systems are not necessary at this time.

### 2017 Statistics and Related Information Regarding Fires in Community Government Association Properties

Residential Facilities	Street Address	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
Honeysuckle Student Apartments	Club House 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A
Honeysuckle Student Apartments	200 Building 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A
Honeysuckle Student Apartments	300 Building 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A
Honeysuckle Student Apartments	400 Building 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A

### 2016 Statistics and Related Information Regarding Fires in Community Government Association Properties

Residential Facilities	Street Address	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
Honeysuckle Student Apartments	Club House 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A
Honeysuckle Student Apartments	200 Building 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A
Honeysuckle Student Apartments	300 Building 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A
Honeysuckle Student Apartments	400 Building 111 Honeysuckle Court	0	0	N/A	N/A	N/A	N/A

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

## Emergency Notifications, Response and Evacuation Procedures

In the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, Bloomsburg University will upon confirmation, issue Emergency Notifications to the campus community.

Emergency Notifications are provided when a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees or others is or is about to occur on the Bloomsburg University campus. Emergency Notifications will contain information pertaining to the threat or emergency such as location, timing and safety, and evacuation procedures. Safety and evacuation procedures examples include sheltering in place, avoid an area, and vacate building(s) or campus. Notifications may include available information as to safer locations and shelters. Updates will be provided as necessary.

Bloomsburg University's process for communicating emergency information to the campus community includes, but is not limited to, The BU Alert System, a siren/outside public address, the Safety website, and social media. There is also a clearly identifiable link to notifications on the University Police website. As determined by the Emergency Notification Committee, Emergency Notifications may be issued using some or all of the above communications systems.

**Bloomsburg University is not responsible for charges applied by cell phone providers.**

Students are automatically enrolled in this service and will be sent messages based on the information provided in their student account.

Participation in this service is voluntary for BU employees. Employees are not required to sign up for any type of notifications, but those who do may choose to be notified by voice, text and/or e-mail. While participation is voluntary, employees are strongly encouraged to sign up for these notifications.

To sign up, log into the BU Alert system by navigating to <http://rave.bloomu.edu> and logging in with your HuskyID (full BU Email address {username@bloomu.edu}) and your login password.

The issuing of Emergency Notifications must be decided on a case-by-case basis in light of all the known facts, including confirmation and circumstances surrounding the situation. The following administrators, their designees or alternates will be members of the Emergency Notification Committee and will be responsible for determining the appropriateness of issuing Emergency Notifications:

Director of Bloomsburg University Police  
Assistant Director of Police, Alternate 1  
Sergeant/Officer in Charge, Alternate 2  
Director of Media Relations and Content Strategis  
Dir. Sports Info. Athletic Marketing and Promotions/Asst. Dir. Marketing and Communications, Alternate 1  
Assoc. V.P. Marketing and Communications, Alternate 2

Bloomsburg University's Emergency Notification Committee will without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgement of the Emergency Notification Committee, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Upon confirmation by a university official, through firsthand knowledge of police personnel on scene, news outlets, weather websites, public health sources and/or law enforcement data and intelligence Emergency Notification information is shared with the Emergency Notifications Committee usually by the Director of Police who would normally receive it from the Sergeant or Officer In Charge of the shift. A determination is then made by the committee, who would usually communicate via phone, as to if an Emergency Notification will be issued and the information it will contain. The notification is written by the representative from Marketing and Communications and if time permits, reviewed by the police representative. Marketing and Communications is responsible for disseminating the notification.

In extreme instances when it would not be practical to use the Emergency Notification Committee or communication could not be

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

established the police shift sergeant or officer in charge will make the determination as to the issuance and content of the notification. The notification would then be sent by police dispatch personnel.

Depending on the nature of the emergency students and employees may be directed to a safe location, told to shelter in place, evacuate the campus and/or be provided with other pertinent safety information. Additionally, campus buildings may be secured and utilities adjusted accordingly.

If there is a need to disseminate such emergency information to individuals and/or organizations outside of the campus community, it will be handled by the office of Marketing and Communications.

Every year a regularly scheduled test designed for evaluation of emergency response plans is conducted that includes drills, exercises and follow-through activities.

Additionally, at a minimum, unannounced evacuation drills are conducted each spring and fall semester for all occupied campus buildings. Students learn the locations of emergency exits in buildings and are provided guidance about direction they should travel and gather when exiting each building for short term evacuations.

Long term evacuation locations are not publicized as they are subject to a number of factors including; time of day, location of building being evacuated, nature of the emergency and availability of designated evacuation areas.

Records of tests and drills include a description of the test, the date and times it started and ended and if it was announced or unannounced. All test records will be kept for seven years.

Evacuation and shelter in place information is provided to students and employees each year via email.

In circumstances that the Emergency Notification Committee determines the incident at hand does not meet Emergency Notifications standards, they may decide to issue a Safety Alert.

Bloomsburg University has elected to provide this service as a commitment to keep the campus community informed and safe. Safety Alerts may result in the entire campus or a portion of the campus receiving the information using one or more of the notification systems.

Report emergencies to Bloomsburg University Police at (570) 389-2211 or Columbia County 911.

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## Timely Warnings for Criminal Activity

As per the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, referred to as the Clery Act, Bloomsburg University will issue Timely Warnings for certain crimes on a case by case basis. Timely Warnings are issued for crimes that occurred on campus, specifically; murder, non-negligent manslaughter, rape, fondling, statutory rape, incest, robbery, aggravated assault, burglary, motor vehicle theft and arson. The decision to issue a warning takes into account all of the known facts including; nature of the crime, continuing danger to the campus community and possible risk of compromising law enforcement efforts.

Information to be included in Timely Warnings are date and time of the crime, nature of the crime, a general location, and information that promotes safety. The race of a suspect will not be given out if that is the only other descriptor beyond the suspect's sex, nor will the victim's identity be released.

The intent of the warning is to enable people to protect themselves, thus the warning will be issued as soon as possible even if all the facts are not yet known.

Timely Warnings may be issued by some or all of the following notification systems: public address system, mass text messaging, university emails, and social media, safety website and paper postings at common entrances to academic, administrative and multi-unit residential buildings that Bloomsburg University owns or controls. Postings will not be done on individual dorm rooms or apartments.

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

The Police webpage also has a clearly identifiable link to warnings.

The Director of Bloomsburg University Police and the Director of Media Relations and Content Strategist make up the Timely Warning Committee. In a situation where one or both will not be available, they may assign designees. For redundancy, there are also pre-designated alternates.

In instances when communication cannot be established with the Timely Warning Committee or alternates, the police shift sergeant or officer in charge will make the determination as to the issuance and content of the warning. The warning would then be sent by police dispatch personnel.

In circumstances that the Timely Warning Committee determines the incident at hand does not meet Timely Warning standards, they may decide to issue a "Safety Alert."

The Clery Act does not require a safety alert, however, Bloomsburg University has elected to provide this service as a commitment to keep the campus community informed and safe.

Safety alerts may result in the entire campus or a portion of the campus receiving the information using one or more of the notification systems.

To report crimes occurring on campus call Bloomsburg University Police at (570) 389-2211.

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## Preparation of Disclosure of Crime Statistics

The Bloomsburg University Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [bloomu.edu/documents/police/securityreport.pdf](http://bloomu.edu/documents/police/securityreport.pdf). This report is prepared in cooperation with the local law enforcement agencies surrounding our campus and alternate sites, Residence Life, and Dean of Students Office. Each department provides information on their educational efforts and programs to comply with the Act.

Campus crime, arrests and referral statistics include those reported to the Bloomsburg University Police Department and designated campus officials, (including but not limited to directors, deans, department heads, designated Student Life staff and student employees, advisors to students/student organizations, athletic coaches, and anyone fulfilling the role as a campus security authority), and local law enforcement agencies.

Each year an email notification is made to all enrolled students that provide the web site to access this report. Faculty and staff receive similar notification. Copies of the report may also be obtained at the University Police Department, located at the Andruss Library Annex. Prospective employees may obtain a copy at the Human Resources Department located in the Waller Administration Building. Copies are also available at the Admissions Office or by calling 570-389-4316.

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## How to Report Criminal Offenses

### **To report a crime:**

Crimes, emergencies, and non-emergencies can be reported to the Bloomsburg University Police at 570-389-2211 or 570-389-4168, or by using one of the emergency call boxes, or via Husky Safe which is our safety app. The emergency call boxes are identified by a blue light located above the call box; and they are located throughout the campus in parking lots and next to buildings. Any suspicious activity or persons seen loitering in the parking lots, around vehicles, inside buildings or around Residence Halls, should be reported to the University Police Department.

The Bloomsburg University Police Department works closely with the Town of Bloomsburg Police Department and exchange crime statistics and information concerning Bloomsburg University students living off-campus. Crimes can also be reported to the

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

Bloomsburg Town Police at 570-784-4155. For emergencies you can also call 911.

In addition, crimes can be reported to any designated campus security authority. The university has identified these groups and individuals to include the following:

- The Bloomsburg University Police Department at 570-389-2211 or 570-389-4168.
- The Director of Residence Life at 570-389-4089.
- The Director of Athletics and team coaches at 570-389-4050
- The Director of Financial Aid at 570-389-4279
- The Director of the Rec. Center at 570-389-4190
- The Director of Kehr Union at 570-389-4036
- The Director of Human Resources at 570-389-4040
- The Director of Student Activities at 570-389-4036
- The Title IX Coordinator at 570-389-4529
- The Director of the Counseling Center at 570-389-4255
- The Director of the Health Center at 570-389-4451
- The Dean of Students at 570-389-4734
- The Dean of the College of Sciences at 570-389-5333
- The Dean of the College of Business at 570-389-4745
- The Dean of the College of Liberal Arts at 570-389-4410
- The Dean of the College of Graduate Studies at 570-389-4015
- Residence Life On-Call Representative at 570-336-8550

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## Limited Voluntary Confidential Reporting

The Bloomsburg University Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the Bloomsburg University Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to the university's designated campus security authorities.

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## Security and Access

During business hours, the university (excluding residence halls, certain labs, and other secure areas) will be open to students, parents, employees, contractors and visitors. During non-business hours, access to all university facilities is by key or card access, if issued, or by admittance via the University Police or Residence Life Staff. During non-business or extended closings, those without keys or card access will only be admitted with prior written approval.

Residence halls are secured 24 hours a day by card access. The card access entry points are monitored by security cameras. Card access remains in effect during extended breaks, but student cards are programmed to prohibit entry during that time. Some facilities, labs, and specified rooms have individual hours, which may vary at different times of the year. Examples are Nelson Field House, Haas Auditorium, Kehr Union, Gross Auditorium, the Library, IIT, and various labs. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules. The Bloomsburg University Police Department and the BU Card Center have 24/7 co-control and accessibility of all online doors on campus.

Bloomsburg University Police routinely conducts building checks during non-business hours and during extended breaks. Door discrepancy reports are completed and forwarded to the appropriate building managers, for review and corrective measures. Bloomsburg University Police routinely conduct foot patrols of the residence halls and public areas on campus.

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

## Maintenance of Campus Facilities

Bloomsburg University facilities and grounds are maintained in a manner that minimizes hazardous conditions. The Bloomsburg University Police Department regularly patrols the campus and reports malfunctioning lights and other unsafe physical conditions to Facilities Management for correction. Other members of the college community are encouraged to report maintenance concerns.

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## Campus Law Enforcement Authority

In Pennsylvania the State System of Higher Education, Act 188 of 1982 as amended by Act 48 of 2003, establishes and defines the powers and duties of Campus Police Officers. This act granted campus police officers the authority to exercise the same powers that are granted to municipal police officers under the Statewide Municipal Police Jurisdiction Act, (Title 42, 8953). All crimes, including major offenses; such as rape, murder, aggravated assault, robbery and auto theft that are reported to have occurred within the geographic confines of the University Campus are investigated by the Bloomsburg University Police Department.

Officers are empowered to issue traffic citations and non-traffic citations for various violations of Pennsylvania Law. Violations of University policy and code of conduct are reported to the Dean of Students for adjudication.

The Bloomsburg University Police Department works closely with the Town of Bloomsburg Police Department and the Pennsylvania State Police on mutual investigations and interests. Information is exchanged concerning university students that engage in criminal activity off campus. This information is provided to Dean of Students Office for possible violations of the student code of conduct.

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## Mutual Interests

The Bloomsburg University Police Department maintains a close working relationship with the Town of Bloomsburg Police Department, surrounding law enforcement agencies, the Pennsylvania State Police, and the FBI. Bloomsburg University Police Officers and the Town of Bloomsburg Officers often interact and provide assistance to each other when requested. University Officers are assigned to the Columbia County Drug Task Force and work with other law enforcement agencies to target drug violators on campus and in the surrounding area. There presently is no written memorandum of understanding between the university and the Town of Bloomsburg for police services.

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## Accurate and Prompt Crime Reporting

We encourage all members of the Bloomsburg University Community, students, faculty, staff and guests to report all crimes and public safety related incidents to the Bloomsburg University Police Department, (BUPD) in a timely manner. All reports that the university receives or becomes aware of are investigated. Violations of the law are referred to the appropriate law enforcement agency for investigation. When relevant, information will be referred to the Dean of Students Office for appropriate action.

To report a crime or emergency that occurs on the Bloomsburg University campus, call BUPD at 570-389-2211 or 570-389-4168, or press the red button on any of the campus emergency call boxes. Crimes can also be reported to the Bloomsburg Town Police at 570-784-4155.

Dispatchers are available 24 hours a day for walk-in reporting and to dispatch officers to calls. When appropriate, BUPD officers investigate reported crimes and incidents and forward information to the Dean of Students Office.

If a sexual assault or rape should occur, staff on scene and BUPD will offer the victim a variety of services. Bloomsburg University has trained University Resource Advocates for Sexual Misconduct available 24 hours a day to assist the victim. They can be reached via text or call 24/7 at 570-336-4994. BUPD will provide the victim with pamphlets that contain phone numbers and resources offered not only by the university but also by the Women's Center and Columbia County.

If an emergency or crime occurs off-campus in the Town of Bloomsburg, students or any victim should report the event to the Town

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

of Bloomsburg Police Department at 570-784-4155, or by dialing 911, (emergency) or 570-784-6300, (non-emergency) to reach the Columbia County 911 Center. University Police requests information from Town of Bloomsburg Police including harassment/sexual assaults.

Victims can report on-campus incidents to either the Bloomsburg University Police or the Bloomsburg Town Police. Victims can also decline reporting criminal incidents to law enforcement when reporting their incident to other university departments.

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## Crimes Reported to Professional Counselors and Pastoral Counselors

The Clergy Act does not require a university's professional and pastoral counselors to be considered campus security authorities. They are not required to report crimes, however are encouraged to report information for inclusion in the disclosure of crime statistics for the Annual Security Report and web-based report to the Department of Education. Pastoral Counselors have been defined as an employee of the institution who is associated with a religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional counselors are employees of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

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## Security Awareness for Students and Employees

During orientation for the spring, summer and fall sessions; students at Bloomsburg University are informed of services offered by the Bloomsburg University Police Department, Residence Life and the Dean of Students. Videos and slide presentations outline ways to maintain personal safety and residence hall security. Crime prevention programs and Sexual Assault Awareness and Prevention Programs are offered throughout the year by the University's Women's Resource Center. Periodically during the academic year the University Police Department in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault, theft, and vandalism, as well as educational sessions on personal safety and residence hall security. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

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## Crime Prevention Programs for Students and Employees

Crime Prevention Programs on personal safety and theft prevention are sponsored by various university organizations throughout the year. University Police personnel conduct presentations in seminar classes and participate with Residence Life and other departments in various presentations to students, parents, faculty, student organizations, and community organizations. The university's Human Resource Department provides new employees with information and a video addressing personal safety.

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## Criminal Activity off Campus

When a Bloomsburg University student is involved in an off-campus offense, Bloomsburg University Police, (BUPD) may assist with the investigation in cooperation with local, state, and federal law enforcement agencies. The Town of Bloomsburg Police often work and communicate with BUPD officers on serious incidents involving Bloomsburg University students, living off-campus in the town. The Town of Bloomsburg Police have jurisdiction in these areas, while offenses and investigations occurring on the campus of Bloomsburg University are primarily handled by BUPD. The Bloomsburg University Police Department has the ability to communicate via radio with the Town of Bloomsburg Police Department.

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## Disclosure to Alleged Victims of Crimes of Violence or Non-Forcible Sex Offense

Bloomsburg University, will upon request, disclose to the alleged victim of a crime of violence, or non-forcible sex offense, the results of any disciplinary hearings conducted by the university against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Bloomsburg University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

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## Alcoholic Beverages

The possession, sale or the furnishing of alcohol on the university campus is governed by Bloomsburg University Policy 4810 and Pennsylvania state law. Laws regarding the possession, sale, transportation, consumption or furnishing of alcohol is controlled by the Pennsylvania Liquor Control Enforcement. However, the enforcement of alcohol laws on-campus is the primary responsibility of the Bloomsburg University Police Department. The campus has been designated alcohol free and only under certain circumstances is the consumption of alcohol permitted, such as in the private residences of those university officials and employees required to live on university property, and in the instance of university sponsored events for which the special permission is received within the guideline of policy 4810. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age is illegal. Violators are subject to university disciplinary action, criminal prosecution, fine and imprisonment. It is also a violation of the Bloomsburg University Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior university approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the university.

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## Illegal Drugs

The Bloomsburg University campus has been designated "Drug free". The unlawful possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Bloomsburg University Police Department. Violators are subject to university disciplinary action, criminal prosecution, fine and imprisonment.

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## Alcohol and Substance Abuse Education Prevention Programs

The university has developed programs and services to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The programs and services include dissemination of informational material, educational programs, counseling services and referrals. Students violating the university's drug and alcohol policy are referred to the Dean of Students for judicial review. Employees violating the policy are held accountable in accordance with university employee disciplinary procedures. Students, employees and visitors are also subject to prosecution, in accordance with the Pennsylvania Crime Codes.

The following services are available for drug and alcohol issues:

1. Bloomsburg University distributes information to students concerning the Drug Free Schools Act through the Drug, Alcohol Wellness Network, (DAWN) Office at the following link <http://bloomu.edu/dawn-drug-free>. Various other services relating to drug and alcohol abuse are offered through the DAWN Office. The State Employee Assistance Program, (SEAP) offers programs and services to employees of the university.
2. Counseling: Bloomsburg University Counseling Center, SEAP
3. Referral Services: Bloomsburg University Counseling Center, Health Center, DAWN
4. College Disciplinary Actions: Judicial Review Board, Dean of Students.

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## Local, State and Federal Legal Sanctions

The Commonwealth of Pennsylvania sets 21 as the minimum age to purchase or possess any alcoholic beverage. General information regarding violations of alcohol laws, including driving while intoxicated, are available from the Bloomsburg University Police.

Persons under age 21 found possessing alcohol can be fined a maximum of \$500.00 for the first offense and a maximum fine of \$1000.00 for the second and each subsequent violation. Along with the aforementioned fine, the violator's driver's license will be suspended for a period of 90 days for the first offense, one year for the second offense and for the third offense and any offense thereafter, for a period of two years from the date of suspension. Any multiple sentences imposed shall be served consecutively.

Anyone convicted of fraudulently using a driver's license to buy or attempting to buy alcohol is guilty of a summary offense for the first violation and a misdemeanor of the third degree for any subsequent violation.

The Commonwealth of Pennsylvania prohibits the manufacture, sale or delivery, holding, offering for sale or possession of any controlled substance. Penalties are in accordance with the Controlled Substance, Drug, Device and Cosmetic Act and can range from a misdemeanor for the possession of drug paraphernalia to a felony charge for manufacturing. Fines for offenses may vary. In general, summary offenses have a fine up to \$300.00 unless a higher fine has been pre-established by law. A third degree misdemeanor can have a fine not to exceed \$2,500.00. A second degree misdemeanor can have a fine not to exceed \$5,000.00. A first degree misdemeanor can have a fine not to exceed \$10,000.00. A third degree felony can have a fine not to exceed \$15,000.00. A first and second degree felony can have a fine not to exceed \$25,000.00. A murder or attempted murder conviction can have a fine not to exceed \$50,000.00.

A violation of any law regarding alcohol is also a violation of the university's Code of Conduct and will be treated as a separate disciplinary matter by the university.

Bloomsburg University is in Columbia County, which has a youthful offenders alcohol program for persons charged with a violation of section 6308 of the Pennsylvania Crimes Code relating to the purchase, consumption, possession or transportation of liquor or malt or brewed beverages by persons less than 21 years of age.

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## Preventing And Responding to Incidents of Domestic Violence, Dating Violence, Sexual Assault Or Stalking

Bloomsburg University is committed to creating and maintaining a campus environment where safety, health, and well-being are priorities for all. The university will not tolerate any form of sexual misconduct, which includes but is not limited to rape, sexual assault, domestic violence, dating violence, and stalking. Definitions of sexual misconduct and additional relevant definitions such as consent can be found in university policies, "The Student Sexual Misconduct Policy" (PRP 4790) and "The Sexual Harassment and Discrimination Policy" (PRP 4789). All policies and procedures relating to sexual misconduct can be found on the Bloomsburg University website.

### Confidentiality

Bloomsburg will, to the extent possible, do our best to protect a victim's privacy while meeting the university's legal obligations. Because the safety of our students, faculty and staff is of our utmost concern, we are not always able to grant complete confidentiality in a sexual misconduct case. Victims have the right to not report a crime/incident of sexual misconduct to authorities and can instead utilize confidential resources, which can be found online and/or in relevant university policies as listed above. When reports are submitted, the university shall take the necessary measures to ensure that the information shared is kept private by limiting the information to those individuals required to know pursuant to law, regulation or university policy. The university will post publically available records including Clery Act reporting and disclosures, without the inclusion of personally identifying information.

### Policies

University faculty and staff should refer to "The Sexual Harassment and Discrimination Policy" (PRP 4789) which outlines: the

# THE ANNUAL SECURITY AND FIRE SAFETY REPORT

statement of non-discrimination, definitions, harassment/discrimination complaint procedures, role of advisors, resolution options, filing complaints, university investigations, disciplinary processes, confidentiality and records, interim suspension from employment, failure to participate in the investigation, final determinations, right of appeal, education, training, and resources, Title IX obligations, complaints with external agencies, posting of the policy, and resources for both on and off campus.

Students should refer to “The Student Sexual Misconduct Policy” (PRP 4790) and “The Student Code of Conduct and Judicial Process” (PRP 4802) which outlines: definitions, medical care and preservation of evidence, reporting and filing complaints, confidentiality and reporting, federal reporting obligations, interim accommodations for victims (academic situations, living situations, transportation situations, working situations, and protective measures), university disciplinary procedure, advisor options/right, and resources.

## Education

On-going prevention and awareness efforts are imperative. Bloomsburg University takes extensive efforts to educate the campus community regarding sexual misconduct. All incoming freshmen are required to attend various informative seminars where topics including but not limited to sexual assault, rape, dating violence, domestic violence, and stalking are covered. The Bloomsburg University Police Department, (BUPD) offers sexual assault education and information programs to university employees and students upon request. The Woman’s Resource Center at Bloomsburg University offers educational opportunities through various speakers and literature on sexual assault awareness, prevention/risk reduction, and bystander intervention. Specifically, bystander intervention workshops are offered multiple times throughout the semester and any bystander can seek assistance from a university official at any time. In addition, the Office of Social Equity also provides various trainings and awareness campaigns for the campus community throughout each academic year.

## Reporting

If you are a victim of sexual misconduct at this institution, your first priority should be to get to a safe location. You should then obtain necessary medical treatment. BUPD strongly advocates that the victim report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to BUPD at 570-389-2211 or 570-389-4168 or by calling the Residence Life on-call representative at 570-336-8550, and the Title IX Office at 570-389-4529. Filing a police report with BUPD does not obligate the victim to prosecute, should the assailant be identified. Filing a police report will ensure that the victim receives the necessary medical treatment and tests at no expense to them. Victims will be provided with an opportunity to meet with a University Resource Advocate for Sexual Misconduct. It will also allow BUPD to collect evidence that may not be available later.

After receiving a report of sexual assault or domestic violence, BUPD notifies the Dean of Students Office. Victims may pursue an investigation through the criminal justice system and the Dean of Students Office or only the latter when an incident of sexual assault occurs.

## Investigations

The university will pursue an independent investigation of violations of the university’s “Sexual Harassment and Discrimination Policy” (PRP 4789), “The Student Sexual Misconduct Policy” (PRP 4790) and “The Student Code of Conduct and Judicial Process” (PRP 4802). These investigations are conducted independent of any other police investigations stemming from a sexual assault allegation. These investigations are conducted by Bloomsburg University’s Title IX Coordinator or designee, who can be reached at 570-389-4529. BUPD makes notification to the Title IX Coordinator when a sexual assault is reported to the University Police Department.

## Disciplinary Action

Individuals involved in cases of sexual misconduct have the right to a prompt, fair, and impartial process. All parties involved in university processes have the same rights, which are outlined in the related policies (PRPs 4789, 4790, 4802). Bloomsburg University will simultaneously notify, in writing, both the accuser and the accused of: the result of any disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking; procedures for the accused and the victim to appeal the result of the institutional disciplinary proceeding; any change to the result; and when the result becomes final.

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Hearings processes are conducted by an official who received training on the issues related to dating violence, domestic violence, sexual assault, and stalking. All procedures take great effort to protect the safety of the victim and promote accountability. No contact letters can be issued to students in situations where specific behavioral expectations need to be addressed or outlined. No contact letters are used as a last resort and can be in lieu of disciplinary action. No contact letters can be requested by students and are typically issued by the Office of Residence Life or the Office of the Dean of Students.

Victims have the right to seek judicial action both through the legal process as well as administratively through university proceedings. Students should refer to “The Student Sexual Misconduct Policy” (PRP 4790) and “The Student Code of Conduct and Judicial Process” (PRP 4802). University faculty and staff should refer to “The Sexual Harassment and Discrimination Policy” (PRP 4789). Both policies outline filing complaints/reporting, proceedings, steps, timelines, decision-making process (student hearings utilize the preponderance of evidence standard), possible sanctions/action. Upon request, the results of any disciplinary proceedings will be given to the victim (and the accused) initially or their next of kin in the event the student is unable to receive the results.

## Resources

A BUPD officer or the sexual assault advocate will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available through the University Counseling Center, 570-389-4255, the Woman’s Resource Center at 570-389-5283, and the Student Health Center at 570-389-4451.

If you are an employee of the university, counseling options are available through the State Employee Assistance Program, (SEAP). Counseling and support services outside the university can be obtained through the Woman’s Center at 570-784-6631, Beyond Violence at 570-759-0298, or the Columbia County Victim/Witness Advocate Office at 570-389-5658.

Numerous resources are offered and available for victims. Any victim seeking assistance through BUPD, the Office of Social Equity, and/or The Dean of Students Office will receive in writing the resources available both on and off campus in addition to their rights. The victim has the right to choose to decline or utilize the available resources/rights throughout any stage in their process. The university will assist the victim seeking accommodative or protective measures regardless of whether or not the victim chooses to report the crime to campus police or local law enforcement.

## Sanctions

Violations of the university Student Sexual Misconduct Policy, PRP 4790 could result in the following sanctions to a student:

**Not a Violation** - No violation of policy occurred.

**Educational Sanctions**- Educational sanctions typically include one or more of the following: program, workshop, personal development workshops, community service, behavioral contract, administrative referral, and other related educational assignments. These sanctions are designed to promote self-awareness of behavior, awareness of appropriate/inappropriate behavior, awareness of institutional expectations, and to educate the student in the specific area of their violation.

**Disciplinary Probation** - An imposed probationary status rendering a student not in good disciplinary standing with Bloomsburg University. Further violations could result in progressive sanctioning. Additional stipulations may be imposed that are consistent with the nature of the offense.

**Suspension in Abeyance** - The highest probationary status rendering a student not in good disciplinary standing with Bloomsburg University. Further violations will most likely result in suspension or expulsion. Additional stipulations may be imposed that are consistent with the nature of the offense. This is a student’s last opportunity to make serious changes in behaviors in order to remain a student at Bloomsburg University.

**Suspension** - The termination of a student’s right to register or attend classes for a period, after which the student may return following a re-enrollment process. Suspended students may not be present on university property, or at university sponsored events during the time of suspension. Additional stipulations may be imposed that are consistent with the nature of the offense in order for a student to be eligible for re-enrollment.

**Interim Suspension** - If it is determined that a student’s continued presence constitutes an immediate threat of harm to themselves, other students, university personnel, or to university property the Assistant Vice President/Dean of Students and/or Vice President for Student Affairs or other designee may issue an interim suspension of a student from the university. The interim suspension may include temporary suspension of a student’s privilege to enter any university property or facility. The

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interim suspension is pending the results of a hearing process. In the event a student is suspended under such conditions, a hearing shall be convened within ten business days, unless extenuating circumstances warrant an extension, in which case a hearing would be provided at the earliest possible date.

**Expulsion** - The permanent termination of a student's enrollment. The student may not be present on university property or attend a university sponsored event.

**Loss of on Campus Housing Privileges** - The student no longer has the privilege of residing in or entering an on campus housing facility. This can be specific to certain housing areas, options, or buildings.

**Removal from Class** - The student is barred from attending a particular class or may be reassigned to a different section of the same class. Details will be coordinated between the Vice President/Dean of Students or designee and appropriate academic dean and faculty member.

**Loss of Privileges** - Loss of privileges entails denial of specified privileges for a designated period of time.

**Counseling Referral** - The student is referred to counseling. As student will be required to sign a waiver to permit a counselor to verify attendance.

Violations of the university Harassment and Discrimination Policy, PRP 4789 could result in the following sanctions against an employee. In all instances, the President or supervising Vice-President retains the sole power and discretion to take formal disciplinary action against an employee. Individuals who are found to have violated this policy will be subject to disciplinary actions as set forth by the applicable Collective Bargaining Agreement, Board of Governor policy, or university policy. Such action against employees are: remedial training, coaching, verbal reprimand, written reprimand, and, suspension or termination of employment

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## Sex Offender Registration

In accordance to the "Campus Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Education Rights and Privacy Act, of 1974, (FERPA) Bloomsburg University's Police Department will monitor a list of sexually violent predators that is provided by the Pennsylvania State Police. The Act also requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the PA State Police concerning registered sex offenders may be obtained. It also requires sex offenders already registered in a state to provide notice of each institution of higher education in that state at which the person is employed, carries a vocation or is a student.

Pennsylvania's Megan's law, (42 Pa.C.S. 9799.1) requires the Pennsylvania State Police to create and maintain a registry of persons who have either been convicted of, or entered a plea of guilty to or adjudicated delinquent of certain sex offenses listed in 42 Pa. C.S.9795.1 and 9795.2. Additionally the Pennsylvania State Police are required to make certain information on registered sex offenders available to the public through their Pennsylvania Megan's Law web site, (<http://www.pameganslaw.state.pa.us>). For more information about Megan's Law in general, you can go to [www.psp.state.pa.us](http://www.psp.state.pa.us) and click on the link for the sexually violent predator list.

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## Missing Persons

If a member of the Bloomsburg University community has reason to believe that a student who resides in on-campus housing is missing, he or she is required to immediately report this to the Bloomsburg University Police Department, (BUPD) at 570-389-2211 or 570-389-4168. BUPD will complete a missing person report and begin an investigation. The BUPD will notify local law enforcement within 24 hours of being reported missing.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by BUPD in the event the student is determined to be missing for more than 24 hours. If a student has identified such contact, BUPD will notify that individual no later than 24 hours after the student is determined to be missing. Students who are under 18 and not emancipated will have their parents and their contact notified within 24 hours of being determined missing. Missing person contact information may be accessed only by authorized campus officials. Those officials may disclose the contact information only to law enforcement and only for the purpose of a missing student investigation.

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## Policy on Portable Electrical Appliances, Smoking and Open Flames in a Student Housing Facility

Residence Life staff performs residence hall health and safety inspections twice a year; once each during the fall and spring semesters. These inspections will be announced. The Office of Workplace Safety conducts health and safety inspections twice a year. These inspections are not announced, and a random number of units are selected for the inspections.

In addition, each room will be examined for the presence of prohibited items (e.g., sources of open flames such as candles, non-surge protected extension cords, halogen lamps, portable cooking appliances in non-kitchen areas, etc.) or prohibited activity (e.g., smoking in the room, tampering with life safety equipment, possession of pets, etc.). This inspection will also include a general assessment of food and waste storage and cleanliness of the room. Prohibited items will be immediately disabled, confiscated and donated/discarded if found, without reimbursement.

The policies regarding portable electrical appliances, smoking and open flames in a student housing facility can be found in the Guide to Campus Living at [reslife.bloomu.edu/assets/docs/guide-to-campus-living.pdf](http://reslife.bloomu.edu/assets/docs/guide-to-campus-living.pdf).

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## Procedure for Student Housing Evacuation during a Fire

When there is a fire emergency in the building, exit the building immediately and if you pass a pull station on your way out, activate the pull station by pulling down on the handle. The university expects all campus community members to evacuate the building during a fire emergency. Once safely outside call 911 or University Police Department at 570-389-2211, to report the fire and check in with the Residence Life staff, so they can document that you have evacuated safely. Residence Life staff will provide you with additional instructions as the situation warrants.

All residents are required to participate in fire/evacuation drills. Evacuation of the building by all residents is required immediately after the fire alarm is activated. Failure to evacuate will result in fines and disciplinary action as per Housing/Food Service Agreement Terms and Conditions of Occupancy at [http://reslife.bloomu.edu/assets/docs/host/agreements/housing-dining-agreement%20\(2018-2019\).pdf](http://reslife.bloomu.edu/assets/docs/host/agreements/housing-dining-agreement%20(2018-2019).pdf)

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## List of the Titles of Each Person or Organization to Whom Students and Employees Should Report that a Fire Occurred

Bloomsburg University is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing facilities. These are fires for which you are unsure whether they have been reported to the University Police Department. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following:

University Police Dispatcher	570-389-2211
Safety Manager	570-389-4792

When calling, please provide as much information as possible about the location, date, time, and cause of the fire.

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## Fire Safety Education and Training Programs Provided to Students and Employees

Fire safety education programs for new incoming students living in on-campus housing are held at the beginning of each semester. These programs are designed to familiarize students with the fire safety systems in their residence, instruct what to do if the fire alarm is activated and where to go once outside the building, and provide fire prevention tips. Students are also informed that participation in fire/evacuation drills is mandatory. New employees receive fire safety training during employee orientation. Individuals with disabilities are asked to contact the Office of Workplace Safety at 570 389-4792 to make a Personal Emergency Evacuation Plan.

Fire safety education and training programs are administered by the Office of Workplace Safety, which is well experienced in fire safety matters.

If a fire occurs, you are instructed to leave the hazardous areas immediately. Follow the posted evacuation routes and report to the predetermined evacuation location before calling 911 for help. You are to remain at that location until Residence Life or an administrative official has documented that you have safely evacuated the building. Do not re-enter the building until you have been instructed by University Police that it is safe to do so.

# Tips to avoid crime

- Do not prop open outside building doors. They are locked for your protection.
- Always lock your car doors, even when driving. Have your keys in hand as you approach your car and look inside the car before you open the door.
- Don't walk alone at night unless absolutely necessary. Escort service is available, call 570-389-5000. If you must walk alone, walk with confidence and observe your surroundings. If you believe someone is following you cross the street, get to a populated area or emergency phone and call University Police.
- Walk where there is plenty of light and traffic.
- Do not leave your keys and or university ID in your coat when you are not wearing it.
- Keep books, clothing and personal belongings in a secure place or keep it in sight. Don't leave clothing unattended in a washer or dryer.
- Do not give your BU ID to anyone, as it allows them access to your residence hall room or apartment, FLEX, and Husky Gold.
- Keep room doors locked at all times, even when going away for a short period of time.
- Mark all belongings, including books, for tracking purposes. Engrave your driver's license number on items of value. Engravers can be borrowed from the University Police Department.
- Keep record of all credit and debit card numbers.
- When a fire alarm is activated in a building, evacuate immediately. Take your car keys and university ID, coat, purse/wallet with you. When exiting the room close the door behind you. You may not get back in your building immediately.
- Report all crimes and criminal activities to the University Police at 570-389-2211 or 570-389-4168.
- Do not allow anyone to "tailgate" after you when entering your residence hall. The card access system is for your protection as well as all residents of every dorm. Tailgating circumvents a vital tool for students' safety.
- Learn the locations of all emergency call boxes on campus.

## Key rules to keep in mind

- No alcoholic beverages are permitted, except in the private residences of non-student staff required to live on university property, and designated functions.
- No student or employee may transfer, use or possess firearms, explosives, fireworks, dangerous chemicals, or any lethal weapon on university property. University Police register and store all hunting equipment.



A member of the Pennsylvania State System of Higher Education

*Bloomsburg University does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, age, national origin, ancestry, disability, or veteran status in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and University policies.*

*For information regarding civil rights or grievance procedures and for inquiries concerning the application of Title IX and its implementing regulation, contact: Title IX Coordinator, Bloomsburg University of Pennsylvania, Warren Student Services Center, 400 East Second Street, Bloomsburg, PA 17815; Phone: 570-389-4529; Email: [titleixcoord@bloomu.edu](mailto:titleixcoord@bloomu.edu).*

*Additionally, inquiries concerning Title IX and its implementing regulation can be made to the U.S. Department of Education, Office of Civil Rights, Region III, The Wanamaker Building, 100 Penn Square East - Suite 505, Philadelphia, PA 19107; Phone: 215-656-6010; Fax: 215-656-6020.*

Prepared by Marketing and Communications  
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