

**2017-2018 Middle States Steering Work Group Members
2018-2019 Self-Study & Campus Visit**

Leadership Team

Lead Chair Co-Chair-Academic Affairs (AA) Co-Chair – Student Affairs (SA) Administrative Assistance	Sheila Dove Jones Mindi Miller James McCormack Debbie Mucci
--	--

Regular Reporting to: The Forum, BUCC, AALC, Student Affairs Leadership Team, Student Affairs Communication Team, PAC
 AA-Academic Affairs/SA-Student Affairs/AdF-Administration Finance/AdTL-Administration Technology and Library/OPA-Office of Planning and Assessment

MSCHE Steering Work Group Members

One Representative from Academic Affairs and Student Affairs; Co-Chairs of MSCHE Standards Sub-Working Groups

Roadmap Criteria Evidence

Members

Standard 1: Mission and Goals - Statements regarding institutional mission and goals Processes and procedures relevant to mission and goals	AA - Heather Feldhaus SA - Michael McFarland MSCHE Standard 1 Sub-Working Group Members <ul style="list-style-type: none"> • Victoria Geyfman (ZCOB) • Cherie Roberts (COE) • Megumi Omori (COLA) • Michael Shepard (COST) • Neil D'Amato (SA) • Sharon Fisher (UAdv) • Megan Wissert (Student)
Standard 2: Ethics and Integrity - Recruitment and marketing materials (printed and electronic) Public disclosure information required by the Commission and government entities (printed and electronic) Institutional by-laws, guidelines, and policies Handbooks (student, faculty, employee, etc.) Processes and procedures relevant to ethics and integrity	AA - Mark Bauman SA - Donald Young MSCHE Standard 2 Sub-Working Group Members <ul style="list-style-type: none"> • Laura Davis (ZCOB) • Robin Drogan (COE) • Faith Warner (COLA) • Joseph Hazzard (COST) • Suzanna Sherlinski (SA) • Chris Lapos (Admin) • Robert Wislock (SE) • Wanda Tarvin (Student)

<p>Standard 3: Design and Delivery of the Student Learning Experience -</p> <p>Student catalogs, handbooks, course catalogs, and other information regarding the student learning experience</p> <p>Program development and approval procedures</p> <p>Faculty review procedures</p> <p>Processes and procedures relevant to the design and delivery of the student learning experience</p>	<p>AA - Molly Marnella SA - Amy Cunningham</p> <p>MSCHE Standard 3 Sub-Working Group Members</p> <ul style="list-style-type: none"> • Ruhul Amin (ZCOB)* • Michael Martin (COLA)* • Kim Cardimona (COST)* • Daniel Roesch (COE)* • Angela Hess (COST) • John Riley (COST) • George Kinzel (SA) • Michael Coffta (Library) • Linda Hock (Registrar) • Joseph Kissell(Registrar) • Lynda Michaels (UAdv) • Darlene Perner (Interim COE Dean) • Sarah Johnson (Student) • Joanne Powser (Grad Student) <p>Curriculum Committees-Chairs*</p>
<p>Standard 4: Support of the Student Experience -</p> <p>Reports from student support offices</p> <p>Student handbooks</p> <p>Analysis of enrollment management plan (admission, retention, and completion)</p> <p>Processes and procedures relevant to support of the student experience</p>	<p>AA - Patricia Beyer AA – Mark Tapsak (SPARC) SA - Edwin Valovage</p> <p>MSCHE Standard 4 Sub-Working Group Members</p> <ul style="list-style-type: none"> • Timothy Knoster (COE) • Scott Richardson (Student Success) • Judith Kipe-Nolt (COST) • Jennifer Hunsinger (SA) • Madelyn Rodriguez (SA) • Charlotte Droll (Library) • Lynda Michaels (UAdv) • Aimee Wenta (OPA) • Robert Aronstam (COST Dean) • Hailey Spina (Student) • Amanda Strain (Grad Student)

<p>Standard 5: Educational Effectiveness Assessment -</p> <p>Documentation of an implemented, systematic, and sustained process to assess student learning at all levels and utilization of results</p> <p>Processes and procedures relevant to educational effectiveness assessment</p>	<p>AA - Mindi Miller SA - Janet Rarig</p> <p>MSCHE Standard 5 Sub-Working Group Members</p> <ul style="list-style-type: none"> • Margaret O'Connor (ZCOB) • Brooke Lylo (COE) • Angela Pang (COE) • Jason Genovese (COLA) • Angela La Valley (COLA) • Bill Calhoun (COST) • Marianna Wood (COST) • Linda Neyer (Library) • Sarah L. Anderson (Student)
<p>Standard 6: Planning, Resources, and Institutional Improvement -</p> <p>The institution's two most recent externally-audited financial statements, including management letters</p> <p>Financial projections for the next two years.</p> <p>Documentation of an implemented, systematic, and sustained institutional assessment process linking planning, assessment and resource allocation decisions</p> <p>Institutional strategic planning documents</p> <p>Processes and procures relevant to planning, resources and institutional improvement</p>	<p>AdF - Claudia Thrush AA - Darrin Kass SA - James McCormack</p> <p>MSCHE Standard 6 Sub-Working Group Members</p> <ul style="list-style-type: none"> • Todd Shawver (ZCOB) • Caryn Terwilliger (COE) • Carl Hansen (COST) • Eric Ness (FacilitManage) • Karen Slusser (IR) • Meaghan Fuhrman (OPA) • Jim Brown (COLA Dean) • Jacqueline Liss (Student)

<p>Standard 7: Governance, Leadership, and Administration -</p> <p>By-laws and other institutional documents identifying the group legally responsible for the institution and its role in governance</p> <p>Conflict of interest policies and other ethics policies of the Board</p> <p>A list of current governing board members (name, affiliation, and occupation; members who are remunerated by the institution through salaries, wages or fees; members who are creditors of the institution, guarantors of institutional debt, or active members of businesses of which the institution is a customer)</p> <p>Organizational chart for the institution (names and titles of the individuals in each position)</p> <p>Succession planning for board members and senior leadership</p> <p>Processes and procedures relevant to governance, leadership, and administration</p>	<p>AA - Mark Decker SA - Kathleen Heitzman</p> <p>MSCHE Standard 7 Sub-Working Group Members</p> <ul style="list-style-type: none"> • Carolyn Lamacchia (ZCOB) • Craig Young (COE) • George Agbango (COLA) • Pamela Smith (COST) • Joyce Bielen (AFSCME) • Gretchen Osterman (SCUPA) • Jerry Reed (HR) • John Thomas (Student)
<p>Verification of Compliance with Accreditation-Relevant Federal Regulations -</p> <p>The Middle States Commission on Higher Education, as a federally recognized accreditor, is obligated to ensure that the institution complies with accreditation-relevant federal regulations, as of 2016, including:</p> <ol style="list-style-type: none"> 1. Student identity verification in distance and correspondence education 2. Transfer of credit policies and articulation agreements 3. Title IV program responsibilities 4. Institutional records of student complaints 5. Required information for students and the public 6. Standing with state and other accrediting agencies 7. Contractual relationships 8. Assignment of credit hours 	<p>OPA - Jerrold Harris OPA - Jessica Heid AdTL - Wayne Mohr</p> <p>Sub-Working Group Members</p> <ul style="list-style-type: none"> • Amanda Kishbaugh (FinAid) • Joseph Kissell (Registrar) • James McCormack (SA) • Thomas Phillips (UP) • Brian Seely (DisEd, IT) • Karen Slusser (IR) • Donald Young (SA)