

<b>2018 – 2019 Middle States Steering Work Group Members 2018-2019 Self-Study &amp; Campus Visit</b>	
<b>Leadership Team</b>	
<b>Lead Chair</b> <b>Co-Chair-Academic Affairs (AA)</b> <b>Co-Chair – Student Affairs (SA)</b> <b>Administrative Assistance</b>	Sheila Dove Jones Mindi Miller Tom Kresch Debbie Mucci
<i>AA-Academic Affairs/SA-Student Affairs/AdF-Administration Finance/AdTL-Administration Technology and Library/OPA-Office of Planning and Assessment</i>	
<b>MSCHE Steering Work Group Members</b>	
<b>One Representative from Academic Affairs and Student Affairs; Co-Chairs of MSCHE Standards Sub-Working Groups</b>	
<b>Roadmap Criteria Evidence</b>	<b>Members</b>
<b>Standard 1: Mission and Goals -</b> Statements regarding institutional mission and goals Processes and procedures relevant to mission and goals	<b>AA - Heather Feldhaus</b> <b>SA - Michael McFarland</b>  MSCHE Standard 1 Sub-Working Group Members <ul style="list-style-type: none"> <li>• Victoria Geyfman (COB)</li> <li>• Cherie Roberts (COE)</li> <li>• Megumi Omori (COLA)</li> <li>• Michael Shepard (COST)</li> <li>• Neil D’Amato (SA)</li> <li>• Sharon Fisher (UAdv)</li> <li>• SPARC Chair/Co-Chair (TBA)</li> </ul>
<b>Standard 2: Ethics and Integrity -</b> Recruitment and marketing materials (printed and electronic) Public disclosure information required by the Commission and government entities (printed and electronic) Institutional by-laws, guidelines, and policies Handbooks (student, faculty, employee, etc.) Processes and procedures relevant to ethics and integrity	<b>AA - Mark Bauman</b> <b>AA - Noreen Chikotas</b> <b>SA - Donald Young</b>  MSCHE Standard 2 Sub-Working Group Members <ul style="list-style-type: none"> <li>• Laura Davis (COB)</li> <li>• Robin Drogan (COE)</li> <li>• Faith Warner (COLA)</li> <li>• Joseph Hazzard (COST)</li> <li>• Suzanna Sherlinski (SA)</li> <li>• Chris Lapos (Admin)</li> <li>• Robert Wislock (SE)</li> </ul>

<p><b>Standard 3: Design and Delivery of the Student Learning Experience -</b></p> <p>Student catalogs, handbooks, course catalogs, and other information regarding the student learning experience</p> <p>Program development and approval procedures</p> <p>Faculty review procedures</p> <p>Processes and procedures relevant to the design and delivery of the student learning experience</p>	<p><b>AA - Molly Marnella</b>  <b>SA - Amy Cunningham</b></p> <p>MSCHE Standard 3  Sub-Working Group Members</p> <ul style="list-style-type: none"> <li>• Ruhul Amin (COB)**</li> <li>• Timothy Oleksiak (COLA)**</li> <li>• Kim Cardimona (COST)**</li> <li>• Angela Hess (COST)</li> <li>• John Riley (COST)</li> <li>• George Kinzel (SA)</li> <li>• Michael Coffta (Library)</li> <li>• Linda Hock (Registrar)</li> <li>• Joseph Kissell(Registrar)</li> <li>• Lynda Michaels (UAdv)</li> <li>• Julie Wolfe (Inst.Media)</li> <li>• Beth Mauch (COE Dean)</li> </ul> <p>Curriculum Committees-Chairs**</p>
<p><b>Standard 4: Support of the Student Experience -</b></p> <p>Reports from student support offices</p> <p>Student handbooks</p> <p>Analysis of enrollment management plan (admission, retention, and completion)</p> <p>Processes and procedures relevant to support of the student experience</p>	<p><b>AA- Patricia Beyer</b>  <b>SA - Edwin Valovage</b></p> <p>MSCHE Standard 4  Sub-Working Group Members</p> <ul style="list-style-type: none"> <li>• John Okpara (COB)</li> <li>• Timothy Knoster (COE)</li> <li>• Ekema Agbaw (COLA)</li> <li>• Judith Kipe-Nolt (COST)</li> <li>• Jennifer Hunsinger (SA)</li> <li>• Madelyn Rodriguez (SA)</li> <li>• Charlotte Droll (Library)</li> <li>• Lynda Michaels (UAdv)</li> <li>• Nicholas Stepanik (OPA)</li> <li>• Robert Aronstam (COST Dean)</li> </ul>

<p><b>Standard 5: Educational Effectiveness Assessment -</b></p> <p>Documentation of an implemented, systematic, and sustained process to assess student learning at all levels and utilization of results</p> <p>Processes and procedures relevant to educational effectiveness assessment</p>	<p><b>AA - Mindi Miller</b>  <b>SA - Janet Rarig</b></p> <p>MSCHE Standard 5  Sub-Working Group Members</p> <ul style="list-style-type: none"> <li>• Steve Markell (COB)</li> <li>• Margaret O'Connor (COB)</li> <li>• Brooke Lylo (COE)</li> <li>• Angela Pang (COE)</li> <li>• Jason Genovese (COLA)</li> <li>• Angela La Valley (COLA)</li> <li>• Bill Calhoun (COST)</li> <li>• Marianna Wood (COST)</li> <li>• Ethan Walgran (SA)</li> <li>• Linda Neyer (Library)</li> </ul>
<p><b>Standard 6: Planning, Resources, and Institutional Improvement -</b></p> <p>The institution's two most recent externally-audited financial statements, including management letters</p> <p>Financial projections for the next two years.</p> <p>Documentation of an implemented, systematic, and sustained institutional assessment process linking planning, assessment and resource allocation decisions</p> <p>Institutional strategic planning documents</p> <p>Processes and procures relevant to planning, resources and institutional improvement</p>	<p><b>AdF - Claudia Thrush</b>  <b>AA - James Krause</b>  <b>SA - James McCormack</b></p> <p>MSCHE Standard 6  Sub-Working Group Members</p> <ul style="list-style-type: none"> <li>• Todd Shawver (COB)</li> <li>• Caryn Terwilliger (COE)</li> <li>• Carl Hansen (COST)</li> <li>• Michelle Ficca (COST)</li> <li>• Eric Ness (FacilitManage)</li> <li>• Karen Slusser (IR)</li> <li>• Nick Stepanik (OPA)</li> <li>• Jeffrey Krug (COB Dean)</li> <li>• Jim Brown (COLA Dean)</li> </ul>

<p><b>Standard 7: Governance, Leadership, and Administration -</b></p> <p>By-laws and other institutional documents identifying the group legally responsible for the institution and its role in governance</p> <p>Conflict of interest policies and other ethics policies of the Board</p> <p>A list of current governing board members (name, affiliation, and occupation; members who are remunerated by the institution through salaries, wages or fees; members who are creditors of the institution, guarantors of institutional debt, or active members of businesses of which the institution is a customer)</p> <p>Organizational chart for the institution (names and titles of the individuals in each position)</p> <p>Succession planning for board members and senior leadership</p> <p>Processes and procedures relevant to governance, leadership, and administration</p>	<p><b>AA - Mark Decker</b>  <b>SA - Kathleen Heitzman</b></p> <p>MSCHE Standard 7  Sub-Working Group Members</p> <ul style="list-style-type: none"> <li>• Carolyn Lamacchia (COB)</li> <li>• Craig Young (COE)</li> <li>• George Agbango (COLA)</li> <li>• Pamela Smith (COST)</li> <li>• Joyce Bielen (AFSCME)</li> <li>• Gretchen Osterman (SCUPA)</li> <li>• Jerry Reed (HR)</li> </ul>
<p><b>Verification of Compliance with Accreditation-Relevant Federal Regulations -</b></p> <p>The Middle States Commission on Higher Education, as a federally recognized accreditor, is obligated to ensure that the institution complies with accreditation-relevant federal regulations, as of 2016, including:</p> <ol style="list-style-type: none"> <li>1. Student identity verification in distance and correspondence education</li> <li>2. Transfer of credit policies and articulation agreements</li> <li>3. Title IV program responsibilities</li> <li>4. Institutional records of student complaints</li> <li>5. Required information for students and the public</li> <li>6. Standing with state and other accrediting agencies</li> <li>7. Contractual relationships</li> <li>8. Assignment of credit hours</li> </ol>	<p><b>OPA - Jerrold Harris</b>  <b>OPA - Jessica Heid</b>  <b>AdTL - Wayne Mohr</b></p> <p>Sub-Working Group Members</p> <ul style="list-style-type: none"> <li>• Amanda Kishbaugh (FinAid)</li> <li>• Joseph Kissell (Registrar)</li> <li>• James McCormack (SA)</li> <li>• Thomas Phillips (UP)</li> <li>• Brian Seely (DisEd, IT)</li> <li>• Karen Slusser (IR)</li> <li>• Donald Young (SA)</li> </ul>