Non-Degree/Act 48
Graduate Application

School of Graduate Studies
Bloomsburg, PA 17815
(570) 389-4015
Instructions for Application for Non-Degree/Act 48 Admission to Graduate Studies

Applying for Admission

Mail the completed application with $35 fee (non-refundable) to the School of Graduate Studies. Checks or money orders are payable to Bloomsburg University. The application should be in the mail at least six weeks prior to the requested date of admission in order to insure time for processing.

Non-degree/Act 48

Non-degree status is for students who do not plan to pursue a master’s degree through Bloomsburg University or for students taking Act 48 credits. No more than twelve graduate credits taken in non-degree status will apply to a degree program. You are not eligible for financial aid or a graduate assistantship as a non-degree student.

Transcripts/Supporting Documents

Please request each college or university that you have attended to forward an official transcript. (Graduates of Bloomsburg University do not need to submit BU transcripts). These must be sent directly from the institution you attended (faxes not accepted). Transcripts and all supporting documents should be sent to the School of Graduate Studies, Bloomsburg University, 212 Centennial Hall, 400 East Second Street, Bloomsburg, PA 17815.

For More Information

Contact the Graduate Studies Office at (570) 389-4015, or email gradadmissions@bloomu.edu for any questions. You can also access our website at www.bloomu.edu/gradschool for the most up-to-date and important information, including policies affecting graduate students. The Graduate Office is located in Centennial Hall, room 212.

COUNTY CODES

01 – Adams
02 – Allegheny
03 – Armstrong
04 – Beaver
05 – Bedford
06 – Berks
07 – Blair
08 – Bradford
09 – Bucks
10 – Butler
11 – Cambria
12 – Cameron
13 – Carbon
14 – Centre
15 – Chester
16 – Clarion
17 – Clearfield
18 – Clinton
19 – Columbia
20 – Crawford
21 – Cumberland
22 – Dauphin
23 – Delaware
24 – Elk
25 – Erie
26 – Fayette
27 – Forest
28 – Franklin
29 – Fulton
30 – Greene
31 – Huntingdon
32 – Indiana
33 – Jefferson
34 – Juniata
35 – Lackawanna
36 – Lancaster
37 – Lawrence
38 – Lebanon
39 – Lehigh
40 – Luzerne
41 – Wyoming
42 – McKean
43 – Mercer
44 – Mifflin
45 – Monroe
46 – Montgomery
47 – Montour
48 – Northampton
49 – Northumberland
50 – Perry
51 – Philadelphia
52 – Pike
53 – Potter
54 – Schuylkill
55 – Snyder
56 – Somerset
57 – Sullivan
58 – Susquehanna
59 – Tioga
60 – Union
61 – Venango
62 – Warren
63 – Washington
64 – Wayne
65 – Westmoreland
66 – Wyoming
67 – York
98 – Foreign
99 – Out-of-State
**APPLICATION FOR NON-DEGREE/ACT 48 ADMISSION TO GRADUATE STUDIES**

Submit this form with your $35 (non-refundable) application fee (payable to Bloomsburg University) to the School of Graduate Studies. All supporting documents must also be sent to the School of Graduate Studies (please read Instructions Page). Submission of this application does not guarantee admission to Graduate School. A final decision will not be made until all pertinent materials have been received in the Graduate Office.

1. Social Security Number: __________________________
2. Term applying for: 
   - Fall 20____
   - Spring 20____
   - Summer 20____

3. Name: _______________________________________________________________________________________
   - Last
   - First
   - Middle
   - Maiden

4. Present Address: _________________________________________________________________________________
   - No. and Street
   - City
   - State
   - County Code
   - Zip Code
   - Present Phone No. (area code) ________________
   - Present address effective until ________________
   - Present email Address: ____________________________________________________________

5. Permanent Address: _________________________________________________________________________________
   - No. and Street
   - City
   - State
   - County Code
   - Zip Code
   - Permanent Phone No. (area code) ________________
   - Daytime Phone No. ____________________________
   - Email Address: ____________________________________________________________

6. Country of citizenship: _________________
7. Are you a U.S. citizen or permanent resident? 
   - Yes ____ No ____
   (International students must complete a separate application)
   - Are you a Pennsylvania resident? 
     - Yes ____ No ____

8. Date of Birth ______________________
9. I am applying for: 
   - Full-time ____ Part-time ____

10. ______ Non-Degree (12 credit maximum) - check only if you do not intend to pursue a degree at Bloomsburg Univ.
11. ______ Pursuing credits to fulfill Act 48 requirements only and do not intend to pursue a degree
12. Undergraduate major: ________________________________
   - minor, if any: ________________________________
13. Do you possess a current teaching certificate? 
   - ________________________________
14. Have you ever taken graduate-level courses through Bloomsburg University? 
   - ______ If so, when? ____________________
15. If you are in enrolled in one of our off-campus sites, please indicate location: __________________________
17. Bloomsburg University is required to collect and report information pertaining to ethnic backgrounds of applicants.

This information will not affect the admission decision rendered on your application. Please check the space that applies to you:

What is your ethnicity? ○ Hispanic or Latino ○ Not Hispanic or Latino

What is your race? Mark one or more races to indicate what you consider yourself to be:
○ White ○ Black or African American ○ Asian
○ American Indian or Alaska Native ○ Native Hawaiian or other Pacific Islander

18. EDUCATIONAL / PROFESSIONAL BACKGROUND

List below the colleges or universities you have attended at the undergraduate or graduate level. You are required to have complete and official transcripts of all course work forwarded directly to the School of Graduate Studies from each college or university previously attended (BU students do not need to submit BU transcripts):

<table>
<thead>
<tr>
<th>Degree received</th>
<th>Institution</th>
<th>Date awarded</th>
<th>Location</th>
<th>Dates of attendance</th>
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Name and Address of Employer

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<tr>
<th>From</th>
<th>To</th>
<th>Position Held or Subjects Taught</th>
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Please check: ___ I have requested ___ I shall request . . . that all official transcripts be forwarded (BU students excluded)

If transcript will appear under another name, please indicate name here: _________________________________

I certify that the information that I have given on this application is complete and true to the best of my knowledge. I agree that if I am accepted for admission, I shall comply with all of the rules and regulations of the university which may be in effect or which shall be put into effect while I am a student.

________________________________________  _______________________
Signature                        Date

Bloomsburg University is committed to providing equal educational and employment opportunities for all persons without regard to race, color, religion, sex, age, national origin, ancestry, lifestyle, sexual orientation, disabilities, Vietnam era veteran status, or union membership. The university is additionally committed to affirmative action and will take positive steps to provide such educational and employment opportunities.