Please submit Letters of Reference from a Supervisor/Manager/Co-Worker who works directly with you!

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<tr>
<th>APPLICANT NAME:</th>
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1. How do you know the candidate and in what relationship? Please describe the length of time you have known the candidate:

2. Outline the candidate’s position and responsibilities in their current role:

3. Please list the candidate’s qualifications, skills, abilities, and/or accomplishments?

4. Summarize why you are recommending the individual in a few lines:

5. Provide any further information and please include your contact information:

Please include **ONLY** Professional References