MINUTES
Departmental Meeting
November 14, 2011
2:00 pm
Navy Hall 107


Interpreters: T. Fosse, S. Glowaski

Recorder: C. Andrezze

Approval of Minutes
Minutes from the October 10, 2011 department meeting were approved. (Walsh/Wert)

Update on Centralized Printers
The department copier, in Rm. 103, and one of the (two) new laser printers, in Rm. 125, have been networked and should be available to everyone at this time. The second laser printer, in Rm. 011, has been installed and will be networked soon. Locks to Rms. 125 and 011 have been re-keyed for everyone’s access.

Experimental Course: ASLTERP 225.99 - Linguistics
The Department Curriculum Committee recently approved the offering of ASLTERP 225.99 - Linguistics in an experimental distance learning format for the Spring 2012 semester. Dr. Bentley-Sassaman presented the proposal to the faculty for department approval. Faculty unanimously approved offering this course online for the Spring 2012 semester (Tucker/Wert).

COE Strategic Planning
Dr. Knoster provided to faculty the recent draft of the COE Strategic Planning Document. The SWOT form was completed, incorporating ideas submitted from faculty at our last department meeting, to be reflective of the College as a whole. Faculty are asked to review this document and forward any additional ideas or recommendations to Dr. Knoster by December 2. The Strategic Planning Committee next meets on December 6. Please funnel any/all additional information concerning the Strategic Planning document through Dr. Knoster.
Graduate Council Report:
Dr. Perner reported that at a recent Graduate Council meeting it was noted that Graduate Assistants will be surveyed this Spring 2012 to see what types of work they are doing. She reminded faculty that it is important to involve graduate assistants in scholarly types of work.

The Graduate Office is seeking recommendations for the graduate student Speaker for graduate commencement.

Deadline for GA applications is tomorrow, 11/15. We are still recruiting viable applicants at this time.

Announcements:
• Dr. Knoster received notification of the approval of emeritus status for Dr. Sam Slike.
• The Provost has asked APSCUF to approve moving university-wide committee elections to the Spring. Some discussion occurred among faculty, with different perspectives being noted. Faculty are encouraged to contact the APSCUF Office if they would like to express strong feelings either way.
• The Department has received two tenure track complements (Spec Educ and Deaf/HOH).
• PRP 1.15 – Teacher Education Admission, Progression and Retention Board was distributed. Faculty are asked to familiarize themselves with the policies and procedures of this COE Board.

Additional announcements of a more general nature are noted on today’s Agenda.

Meeting adjourned 2:59 p.m.

Timothy P. Knoster, Chairperson                  Date