The expectations specified below provide a basis upon which the faculty professionally qualified status is determined for full-time faculty.

Possess a master’s degree or higher terminal degree in a field related to the area of the teaching assignment.

and at least one of the following:

1. If the adjunct faculty member has been assigned to teach only lower level (100 & 200) courses, he/she needs any one or more of the following:

   a. Is currently employed by a company as an executive and/or holds a discipline-specific position or has held such a position within the past five years. or

   b. Is currently active as a consultant in a discipline-specific position. or

   c. Serves on corporate boards in an active capacity. or

   d. Has volunteered to perform significant professional, discipline-based services for organizations during the past five years. or

   e. Maintains professional certification(s). or

   f. All of the criteria in #3 below.

   and
2. If the adjunct faculty member has been assigned to teach any upper level (300 & 400) courses, he/she needs the following in addition to #2 above.

   a. Have completed intellectual contributions sufficient to teach and contribute to the mission of the College. This will include authoring or co-authoring at least one journal article or conducting at least one presentation in the field relating to the area of the teaching assignment within the past five years.

   and

   b. Have completed continuous development activities that demonstrate maintenance of intellectual/professional capital. This will include attending at least one professional conference relating to the area of the teaching assignment within the past five years.