Statement:
The College of Business departments maintain the following credit by exam policies and procedures:

**Accounting** - The department offers a challenge exam for all required accounting courses. Each exam must be taken in sequence, with a passing grade a requirement for taking the subsequent exam. Typically, exams are requested for Financial Accounting (91.220), Principles of Accounting I (91.221), and Principles of Accounting II (91.222).

**Business Education and Business Information Systems** – The department will allow challenge exams for any BIS (94) course. Eligibility is based on the amount and relevance of the student's work experience. The chair, in consultation with the course instructor, makes the decision.

The Business Education and Business Information Systems Department will allow experiential learning for the following two courses at the graduate level only: Professional Semester (90.504) and Clinical Studies (90.506). Students must put in writing to the department chairperson their request for credit by exam or experiential learning and how they qualify for this process. The chair, in consultation with the course instructor, makes the decision. If approved, University Experiential Learning form and course materials from the instructor will be provided.

**Computer and Information Systems** - The only option offered by our department is a waiver exam for Introduction to Information Technology (92.150). This waives the requirement, but does not grant credit to the student transcript (i.e. the student must 'pick-up' another course).

**Finance and Legal Studies** - Credit by examination is allowed for Law and the Legal Environment (98.331) and Introduction to Corporation Finance (96.313).

**Management** - The department will allow challenge exams for any management class. Eligibility is based on the amount and relevance of the student's work experience. The chair, in consultation with the course instructor, makes the decision. Typically, exams are requested for Principles of Management (93.244).

**Marketing** - The department offers a challenge exam for Principles of Marketing (97.310), where a passing grade grants three credits to the student for this course.
Other Alternative Course Credit Processes:

Credit by AP Examination - qualifying students are granted credit by the University (Admissions and Registrar), rather than being granted credit by specific departments.

Credit by CLEP Examination - qualifying students are granted credit by the University (Admissions and Registrar), rather than being granted credit by specific departments.

Military Experience - qualifying students are granted credit by the University (Admissions and Registrar), rather than being granted credit by specific departments.

Credit for Experiential Learning - Each department assesses the student's qualifications for receiving credit via experiential learning. The student experience would need to include both knowledge and skills in regards to the specific course and the Chair must document that all objectives and standards have been met. Typically, the College of Business departments do not grant credit for experiential learning, rather the student would have the opportunity to take specific course challenge exams to receive the credit.