Membership:

The committee is composed of six (6) graduate faculty members, one representing each of the six departments in the CoB: Accounting, Business Education & ITM & MIS, Business Law, Finance, Management, and Marketing. The Dean, the Assistant to the Dean/Associate Dean and the Coordinator of each graduate program within the college will serve as ex-officio members. The departmental representatives are elected by the faculty of each department.

Eligibility:

To be eligible for election to the committee, faculty must meet the requirements for graduate faculty status as determined by the Dean of the College of Business and have experience teaching core and/or elective courses in the MBA program. Faculty currently serving as chair of one of the 6 departments in the CoB should not serve on the graduate advisory committee unless: (1) There are no other eligible faculty members in their respective department, or (2) The Dean of the CoB appoints them to the committee.

Terms:

The term of membership is two (2) years with terms ending in staggered years to provide continuity. The Chairperson of the CoB MBA Advisory Committee is the current MBA coordinator.
Meetings:

Meetings are held at the call of the committee chair or the Dean. All meetings are to be open to all CoB faculty. Agendas of all committee meetings are to be distributed to the entire CoB faculty as are minutes of the meetings.

Scope and Nature of Functions:

The committee is an advisory body which assists the Dean, the Council of Chairs, individual graduate coordinators, as well as individual departments within the CoB on MBA program matters. The committee acts to insure that the curricula and instructional practices of the MBA program is consistent with the missions of the college and university. Specific functions include, but are not limited to, reviewing proposals for curriculum change, assessing the quality of the curriculum, reviewing graduate academic policies, reviewing graduate academic planning, and determining the articulation of the various graduate curriculums with standards set by AACSB. The committee can be the source of proposals as well as a review board for proposals developed elsewhere in the college.

The committee also assists the Dean, the Council of Chairs, and the MBA graduate program coordinator on MBA outcomes assessment matters. The committee acts to insure that outcomes assessment practices are consistent with the missions of the college and university. Specific functions include, but are not limited to the development and implementation of a systematic, goals driven, outcomes assessment strategy for the MBA program in the CoB. The considerations of various methodologies will focus on the common intent of providing meaningful and usable student outcomes data for the purpose of informed decision making.

Committee meetings serve to enhance communication among members and provide a forum for discussion of graduate academic programs and policies within the CoB.

Responsibilities, Relationships, and Accountability:

The committee is responsible for keeping the Dean, the Council of Chairs, and the individual program coordinators informed about graduate academic issues and for giving prompt and careful consideration to all matters referred to the committee. Members are responsible for participating in all committee deliberations and incorporating the input from their respective departments and constituents.

The committee is responsible to deliberate and make recommendations to the Dean of the College on all MBA matters directed to it for review.

The CoB recognizes that it is part of a larger system. The committee is responsible for seeking opinions of other university units on MBA academic matters so that the concerns and interests of all can be considered.

Committee members are accountable to the Dean for representing all academic units within the college, to the faculty for representing their professional interests, and to the students for serving their academic needs.