Policy Title: College of Business (CoB) Policies and Procedures Handbook
Policy Number: 100
Page: 1 of 1

Effective Date: August 30, 1993
Issued by: John Olivo
Interim Dean

Notes:
Approved by the CoB Council of Chairs, August 3, 1993
This handbook is intended to document the particular patterns of activities and procedures practiced
by the CoB within the framework of the University Policies, Rules, and Procedures and the collective
bargaining agreements.
The codification of this handbook was begun in the summer of 1993.

Organization:

<table>
<thead>
<tr>
<th>Number Range</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>General Information</td>
</tr>
<tr>
<td>1000</td>
<td>Organizational Structures</td>
</tr>
<tr>
<td>2000</td>
<td>Academic Affairs</td>
</tr>
<tr>
<td>3000</td>
<td>Faculty</td>
</tr>
<tr>
<td>4000</td>
<td>Students</td>
</tr>
<tr>
<td>5000</td>
<td>Facilities</td>
</tr>
</tbody>
</table>

Adoption:
As is true of the University PRP Manual, no single specified procedure shall be mandated for the initiating,
drafting, perfecting, and the internal approval of PRP's. However, a proposed revision to an existing CoB
policy will need to be considered and approved by the same bodies who were involved in the issuance of the
original policy. In the procedure for a proposed new policy, the appropriate review bodies will need to be
consulted as part of the review process. No process will be allowed to violate the understandings and
practices set forth in collective bargaining agreements. The signature of the Dean of the CoB is the final step.