Bloomsburg University ended FY 2012 with a $45,770,016 unrestricted net asset balance (as defined by PASSHE University Financial Health Indicators) and a ratio of unrestricted net assets to E&G revenue equal to 35.88%. In accordance with BOG Policy 2011-01, *University Financial Health*, Universities shall maintain net asset balances within the range of 5-10% of the University’s current year E&G revenue. The unrestricted net asset balance in excess of 10%, of which the majority resides in the E&G plant fund, amounts to $33,012,573 and is attributed to reserves, multi-year/strategic planning initiatives, and/or seed money as follows:

<table>
<thead>
<tr>
<th>Designated for Educational &amp; General Activities:</th>
<th>Reserves</th>
<th>Multi-Year/Strategic Planning</th>
<th>Seed Money</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FY 2012 Residual Budget Carryforwards:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td>$40,790</td>
<td>$68,500</td>
<td>$50,000</td>
<td>$189,090</td>
</tr>
<tr>
<td>Provost</td>
<td>314,035</td>
<td>650,000</td>
<td>200,000</td>
<td>1,164,035</td>
</tr>
<tr>
<td>Assistant VP-Academic Affairs</td>
<td>-</td>
<td>47,688</td>
<td>-</td>
<td>47,688</td>
</tr>
<tr>
<td>College of Business</td>
<td>-</td>
<td>28,808</td>
<td>8,000</td>
<td>36,808</td>
</tr>
<tr>
<td>College of Liberal Arts</td>
<td>15,000</td>
<td>58,241</td>
<td>-</td>
<td>73,241</td>
</tr>
<tr>
<td>College of Education</td>
<td>-</td>
<td>27,200</td>
<td>135,779</td>
<td>162,979</td>
</tr>
<tr>
<td>College of Science and Technology</td>
<td>40,978</td>
<td>70,403</td>
<td>10,000</td>
<td>121,381</td>
</tr>
<tr>
<td>Graduate Studies</td>
<td>40,041</td>
<td>-</td>
<td>-</td>
<td>40,041</td>
</tr>
<tr>
<td>Extended Programs</td>
<td>-</td>
<td>90,825</td>
<td>-</td>
<td>90,825</td>
</tr>
<tr>
<td>Administration</td>
<td>501,501</td>
<td>82,804</td>
<td>-</td>
<td>564,305</td>
</tr>
<tr>
<td>Student Affairs</td>
<td>-</td>
<td>394,010</td>
<td>-</td>
<td>394,010</td>
</tr>
<tr>
<td>University Advancement</td>
<td>59,190</td>
<td>11,132</td>
<td>-</td>
<td>70,322</td>
</tr>
<tr>
<td><strong>Total FY 2012 Residual Budget Carryforwards</strong></td>
<td>$1,011,535</td>
<td>$1,501,291</td>
<td>$493,779</td>
<td>$2,916,605</td>
</tr>
<tr>
<td><strong>Academic Enhancement</strong></td>
<td>$846,962</td>
<td>$2,920,024</td>
<td>-</td>
<td>$3,667,986</td>
</tr>
<tr>
<td><strong>Technology Fee</strong></td>
<td>-</td>
<td>$797,856</td>
<td>-</td>
<td>$797,856</td>
</tr>
<tr>
<td><strong>Strategic Planning Initiatives-26 Acre Land Purchase</strong></td>
<td>-</td>
<td>$1,250,000</td>
<td>-</td>
<td>$1,250,000</td>
</tr>
<tr>
<td><strong>Strategic Planning Initiatives-Mailroom Relocation</strong></td>
<td>-</td>
<td>$200,000</td>
<td>-</td>
<td>$200,000</td>
</tr>
<tr>
<td><strong>Total Strategic Planning Initiatives</strong></td>
<td>-</td>
<td>$1,450,000</td>
<td>-</td>
<td>$1,450,000</td>
</tr>
<tr>
<td><strong>PEPSI Bonus-Trustee Scholarships</strong></td>
<td>-</td>
<td>$330,205</td>
<td>-</td>
<td>$330,205</td>
</tr>
<tr>
<td><strong>Sustainability Initiatives</strong></td>
<td>-</td>
<td>$157,718</td>
<td>-</td>
<td>$157,718</td>
</tr>
<tr>
<td><strong>Total Designated for Educational &amp; General Activities</strong></td>
<td>$1,860,497</td>
<td>$7,057,094</td>
<td>$493,779</td>
<td>$9,321,370</td>
</tr>
<tr>
<td><strong>Designated for E&amp;G Plant Activities:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Unrestricted E&amp;G Plant Funds</strong></td>
<td>$2,103,015</td>
<td>$22,440,190</td>
<td>-</td>
<td>$24,543,205</td>
</tr>
<tr>
<td><strong>Total Designated for E&amp;G Plant Activities</strong></td>
<td>$2,103,015</td>
<td>$22,440,190</td>
<td>-</td>
<td>$24,543,205</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>$3,963,512</td>
<td>$29,487,284</td>
<td>$493,779</td>
<td>$33,864,575</td>
</tr>
</tbody>
</table>

| Excess Net Assets                              | $33,864,575 | Plans for expenditure included in narrative below |
| Plant Funds                                    | (24,543,205) | Included in BUDRPT (408) |
| President/VP/Dean Reserves                     | (1,011,535)  | Included in BUDRPT (456) |
| Academic Enhancement Reserve                   | (548,961)    | Included in BUDRPT (456) |
| Plan to Expend in FY 2013                       | (5,999,025)  | - |
| Plan to Expend in FY 2014                       | (1,565,722)  | - |
| Plan to Expend in FY 2015 and Beyond           | (195,124)    | - |
| Remaining Balance                              | -            | - |
The narratives below discuss the intent of activities that will be funded with these net assets, also known as carry forward funds. In addition, carry forward funds, with the exception of the Unrestricted E&G Plant Fund balances which are not reported on the BUDRPT, have been included in the BUDRPT E&G tab as a revenue source for all activities where the University will incur expense (use the funds) in FY 2012/13 and FY 2013/14.

Uses of these funds are generally consistent with one or more of strategic issues outlined in the University’s strategic plan: Impact 2015, Building on the Past, Leading for the Future. Key strategic issues contained within the plan include:

- Strategic Issue 1: Enhancing academic excellence
- Strategic Issue 2: Achieving excellence while ensuring financial sustainability
- Strategic Issue 3: Designing an enrollment vision in terms of demand, program mix, and capacity
- Strategic Issue 4: Fostering and developing a strong sense of community

**Designated for Educational & General Activities**

*Presidential Residual Budget Carry Forward (Fund 1011000000/FC 1011160101)*

Source: Ms. Brenda Cromley, Executive Assistant to the President

Travel and Transportation:

a. Full complement of Bloomsburg University trustees (11) will increase quarterly meeting costs for individual travel expenses.

b. Increased travel expenses for president as he assumes more leadership positions within state and national organizations which require attendance at higher-level conferences. Additionally, trustees expect president to cultivate and steward donors which requires out-of-state travel. Executive assistant to the president assumed expanded role which will require more professional travel to conferences.

c. Trustees attending more Pennsylvania Association of Council of Trustees (PACT) and Association of Governing Boards (AGB) conferences in order to fulfill trustee oversight role and hear about best practices for public universities.

All Other:

a. Search for new Vice President for Administration and Finance will result in need for monies for search firm costs and associated travel costs for search committee and potential VP candidates.

b. Amount of students needing the resources of the Accommodative Services and Social Equity departments have greatly increased resulting in the need for more adaptive equipment. Examples would include digital recorders, SMART pens, specifically designed computer equipment.

c. The Women’s Resource Center (WRC) will be expanding its lecture series which will focus on sexual assault prevention. There will also be a new program series that will address issues of body image and self-esteem. Funds will be used to produce educational materials, advertising and payment for outside speakers.
Provost Residual Budget Carry Forward (Fund 1011000000/FC 1011160201)

Source: Dr. Jonathon Lincoln, Vice Provost and Dean of Undergraduate Education

The Office of the Provost intends to use carry forward funds to support the planning and implementation of initiatives that address the four issues within the university strategic plan, IMPACT 2015. Funds designated for Multiyear/Strategic Planning will be used to improve retention to completion efforts (Strategic Issue 1) by supporting faculty and staff involved with these system-wide and nation-wide initiatives and to continue with the implementation of our institutional assessment model (Strategic Issue 1), which is pivotal to successfully achieving all of our strategic goals. In addition, the deans, directors and faculty are reviewing regional needs in order to develop clinics, partnerships, consultation groups and customized instructional programming for corporations to generate new revenue (Strategic Issue 2). Another initiative area focuses on developing and implementing a model of strategic enrollment management (Strategic Issue 3), which represents a critical institutional need. Other uses include supplementing the faculty recruitment budget during a period we need to replace larger than usual numbers of faculty; supporting increased cost of accreditation during a site visit year for NCATE, etc. The final initiative area focuses on expanding student and faculty opportunities to engage educationally and socially in the world at large, for example, through study abroad, faculty exchange, short-term cultural programs and collaborative research projects (Strategic Issue 4). Seed Money is designated to support faculty/staff innovative ideas which have institutional impact. Such monies could be used as a planning grant prior to completing a full proposal to external funding agencies.

Assistant VP, Academic Affairs Residual Budget Carry Forward (Fund 1011000000/FC 1011160202)

Source: Dr. Jonathon Lincoln, Vice Provost and Dean of Undergraduate Education

These funds are designated for furnishing and equipping a new planning and assessment suite, including a high-stakes testing lab. This was not completed as planned in the FY2012 due to the delay in Sutliff construction.

College of Business Residual Budget Carry Forward (Fund 1011000000/FC 1011160204)

Source: Dr. George Ebbs, Interim Dean, College of Business

Funds designated for Multiyear Strategic Planning Needs will be used to fund programs and initiatives designed to support, advance and distinguish the COB, its departments/faculty and its students. Specific areas of focus will include: Financial Services Laboratory, global studies and international affiliations, internship support and co-curricular support, leadership training and successor development. In addition, additional marketing of the COB -- who we are and where we are going -- within/to the community, its alumni, future students and the Academy is essential.

Funds designated for Seed Money relate to support for identifying and developing clear strategies and action plans for each of our current departments and areas of concentration, a new initiative in interdisciplinary studies, a review and revised plan for graduate programs (particularly our MBA) and the investigation of new program and degree possibilities.
**College of Liberal Arts Residual Budget Carry Forward (Fund 1011000000/FC 1011160205)**

Source: Ms. Nawal Bonomo, Assistant to the Dean, College of Liberal Arts

Funds designated for Multiyear/Strategic Planning Needs will continue to support Center of Excellence projects and will also be used to support specific planned or ongoing projects that will enhance the learning environment of the university. The Mass Communications department is launching a pilot Media Technology Camp for high school students. The model will be used to expand the Camp to include other Liberal Arts departments in future summers. We will also be supporting the first PASSHE Collegiate Media Summit in September. Funds will also be designated to support an Artist-in-Residence for the Dance program, a lecture series to augment offerings for the newly approved minor in Middle East Studies, the Applied Liberal Arts Initiative, and seed funding for the Virginia Woolf conference.

**College of Education Residual Budget Carry Forward (Fund 1011000000/FC 1011160206)**

Source: Dr. Elizabeth Mauch, Dean, College of Education

**Multi-year/Strategic Planning:**

- **Diversity Seminar:** All students in the College of Education will be required to complete a diversity seminar. These funds will be used to pay for faculty stipends to lead the seminars. Assessment data will be collected to determine if this program is successful.

- **NCATE prep:** Funds will be used to prepare for the upcoming NCATE visit in November.

- **ASIP Support:** The COE has employed a part-time computer technician to assist with ASIP (Assessment System for Informed Practice) system computer maintenance.

**Seed Money:**

- **Graduate Professional Seminar (GPS):** The College of Education is piloting a GPS in FY 2013 and 2014. This non-credit seminar will be required of all incoming graduate students. Faculty from the College of Education will lead 4 seminars that cover topics ranging from acclimation to graduate school to research methods. Additionally, students will be required to complete mandatory assessments for unit data collection. These funds will primarily be used to pay for faculty stipends, however, a small amount of money will be reserved for food and materials.

- **ASL Tutor:** The American Sign Language Program has begun to require the ASL PI (American Sign Language Proficiency Interview) to continue in the major. Students have been paying for tutors to study for this test. This program is a two-year pilot to determine if scores improve if there is a tutor on-staff at Bloomsburg University.

- **Special Initiatives:** The COE is piloting a Special Initiatives Fund to give faculty seed money for special projects.
College of Science and Technology Residual Budget Carry Forward (Fund 1011000000/FC 1011160207)

Source: Dr. Robert Marande, Dean, College of Science and Technology

COST  Carry forward funds from FY 2012 will be used as follows:

Funds designated as Reserves will be used to support School of Health Sciences and other initiatives that support the strategic plan initiatives of the college and IMPACT 2015.

Funds designated for Multiyear/Strategic Planning Needs will support specific planned or ongoing projects that will enhance the learning environment of the university and growth of entrepreneurial, collaboration and research opportunities for the college. Combined departmental efforts will develop and support the Environmental Center. The STEM Research Center, formerly known as the Math and Science Resource Center, is going to be expanded to provide information to local high school and middle school teachers through newsletters and interactive workshops and summer camps to the local community and Commonwealth of PA. Seeking opportunities to expand entrepreneurial collaboration through the development of health related clinics and college advisory board. Further develop and expand on the college Career Day, Student/ Faculty Research and Scholarship Day, and COST Seminar Series. Support newly hired faculty in starting research projects.

Graduate Studies Residual Carry Forward (Fund 1011000000/FC 1011160208)

Source: Dr. Robert Gate, Interim Associate VP and Dean of Graduate Studies

Carry Forward funds from year 2012 will be used as follows:

Funds designated for Multiyear/Strategic Planning Needs will be used for projects that exist as well as certain planned endeavors. These funds will be used to enhance faculty development (grants, incentives and programs), intensify advertising and marketing for student recruitment, and towards the development of new graduate programs, and the support of existing programs.

Extended Programs Residual Budget Carry Forward (Fund 1011000000/FC 1011160211)

Source: Mr. Thomas Fletcher, Associate VP and Dean of Extended Programs

The carry forward funds request to the Extended Programs Residual Budget will be used to support the following anticipated expenses:

$20,000 – Winter Session (January, 2013). The university will commence its initial winter intersession between fall and spring semesters. A direct connection to Strategic Issue 1 (enhancing academic excellence) and Strategic Issue 3 (designing an enrollment vision in terms of demand, program mix and capacity) are tied to this request. The funds will be used to model the recruitment of students for winter session similar to the recruitment model for Summer College. The potential costs include print marketing materials, billboards, newspaper and radio advertising. An aggressive recruitment strategy will be executed during the fall semester.
$70,825 – Strategic Planning Needs. Due to the office relocation of Corporate and Continuing Education to the Bloomsburg Regional Technology Center, and the ongoing efforts to relocate the displaced CDL trucking program to a new location, the funds will be utilized in support of both these relocations. It is possible that consideration will be given to either purchase or lease modular classroom and office units that could house the CDL trucking program on location at the Steve Shannon Warehouse property, which formerly housed the range driving area for the CDL trucking program. In doing so, the entire CDL program, including staff, students, classroom, and driving range, could be located at one area, which is advantageous to recruitment and retention of students. These expenses will be directly linked to the university’s strategic issue 3 (enrollment vision) and 4 (fostering and developing a strong sense of community).

**Administration Residual Carry Forward (Fund 1011000000/FC 1011160301)**

**Source:** Dr. Richard Rugen, VP, Administration and Finance

Operating funds of $27,804 includes

- $6,950 for Procurement to purchase software
- $20,854 for Safety and Police to purchase equipment

Capital funds of $35,000 toward purchase of a police vehicle.

The remaining $501,501 will be placed in the contingency fund for the Vice President for Administration and Finance.

**Student Affairs Residual Budget Carry Forward (Fund 1011000000/FC 1011160401)**

**Source:** Dr. Dione Somerville, VP, Student Affairs

FY2012 carry forward funds designed as multiyear/strategic planning needs will support a variety of initiatives related to student development.

In particular, the funds will be used for the following:

- Recruitment efforts, including previously untapped markets, transfer recruitment and other initiatives related to achieving performance targets.
- Support established and emerging enrollment management efforts including minority recruitment, open houses and the purchase of specified lists.
- Creation of student leadership development model.
- Events, workshops and other student programming.
- Professional development.

**University Advancement Residual Budget Carry Forward (Fund 1011000000/FC 1011160501)**

**Source:** Mr. Erik Evans, VP, Advancement

Marketing/Communications Carry forward funds from FY 2012 will be used as follows:

Funds designated as Reserves will be used to support branding projects and work with the creative firm, White Space. In September, the Office of Marketing and Communication will host a brand launch party on the Quad. The event will require the production of banners, video and other forms of marketing promotion. The event is
the kickoff event to an internal and external marketing campaign to promote student, faculty, staff and alumni stories. The funds designated will be used to support the cost of video production and external survey research and distribution. The funds will also be used to support the development and implementation of a mobile web theme.

**Academic Enhancement**

**Academic Enhancement Grant Matching Residual Budget Carry Forward (Fund 1013010000/FC 1013010001)**

Source: Dr. Jerrold R. Harris, Director, Research and Sponsored Programs

Funds designated as other operating funds will be used to support the needs of the faculty through the Research and Scholarship matching for specialized equipment as well as other grants that need matching funds for the next fiscal year. Approximately $1,200 is committed to match an audiology grant.

The remaining funds will be used for the same reason, matching on grants, but they are not committed yet.

**Academic Enhancement TALE Residual Budget Carry Forward (Fund 1013010000/FC 1013010017)**

Source: Dr. Lisa M. Stallbaumer-Beishline, Tale Director

To provide funding for conference travel, the Teaching Excellence Academy, New Faculty Institute, and purchase books. TALE purchases books for pedagogically-related reading clubs, the Teaching Excellence Academy, and for the TALE Library from which titles are loaned. Periodically, TALE has funded travel to conferences for faculty development of individual faculty or for the TALE Director. In addition, TALE sponsors the Teaching Excellence Academy, a five-day professional development workshop (the next one will be scheduled for mid-January 2013); funding for the TEA includes daily meals, purchase of books, and small professional development grants. In August 2012, TALE will sponsor its first New Faculty Institute, a series of workshops on teaching in higher education. Funding for this includes the purchase of books, daily refreshments, and small professional development grants for participants.

**Academic Enhancement Global & Multicultural Education Residual Budget Carry Forward (Fund 1013010000/FC 1013010064)**

Source: Dr. Doreen Jowi, Director, Global & Multicultural Education

The carry forward funds have been designated for Multiyear Strategic Planning Needs for the Fiscal Years of 2013 and 2014. Because GMCE is growing, the funds will be used for program development, new program identification to expand and complement existing programs on campus and globally. Therefore, administrative travel expenses to site visits are necessary and have been included in the budget. In addition Airport Transportation budget for Global Exchange Students has been included as part of the Exchange Affiliation Agreement service that is provided by GMCE to our various stakeholders around the world.

The breakdown of the funds for the next two fiscal years is as follows:

1. The $10,349.10 for Fiscal Year 2013 and 2014 will be spent on public relations, staff training and development, administrative, professional development, and global exchange students’ travels.
2. The $6,899.40 for Fiscal Year 2013 and 2014 will be spent on global postage and freight, educational supplies, program orientations and advertisements, conference presentations and membership dues.

**Academic Enhancement Summer Research Residual Budget Carry Forward (Fund 1013010000/FC 1013010084)**

Source: Dr. Robert Gates, Interim Associate VP and Dean of Graduate Studies

The Summer 2012 Undergraduate Research Scholarship and Creative Activities (URSCA) program supported orientation and stipends ranging from $1500 to $6000 for 28 undergraduate students. After covering stipends and programmatic expenses to support the program in 2012, current records show $95,267 in residual budget to carry forward for FY2013. Some of the current balance will be used to cover stipends during the last pay periods of the summer 2012. However the balance at the end of August will be used to expand the program, as student and faculty interest generated by the summer 2012 URSCA program is anticipated to grow the URSCA program in the summer 2013. Administrative changes (web site administration of URSCA student and faculty forms, program assessment, fall advisory group workshop, URSCA abstract booklet, spring student employment application seminar) are anticipated based on experiences of the 2012 program. These will increase the budget needs for 2013 in several areas (student wages, operating costs). Carry forward funds from FY2012 to FY2013 will support anticipated growth and administrative changes. Funds designated student wages will be used to pay undergraduate student stipends in the 2013 budget for URSCA projects. Operating costs will support administration of and/or student wages to build web pages, poster printing, and group meetings associated with URSCA. Web-based applications are planned for URSCA applications (student and faculty forms) and program assessment. URSCA students will be supported for printing of posters (36 in. x 48 in.) to be presented during college presentations (e.g., Susquehanna Valley Field School Symposium) and the Undergraduate Research Day in the spring of 2013. Several URSCA group meetings will be supported with refreshments, fall advisory group workshop, spring student URSCA Workshop, and URSCA Orientation (2 days).

**Academic Enhancement General Fund Residual Budget Carry Forward (Fund 1013010000/FC 1013160100)**

Source: Dr. Jonathon Lincoln, Vice Provost and Dean of Undergraduate Education

The Academic Enhancement Carry Forward funds are to be used to support the planning and implementation of initiatives that address the four issues within the university strategic plan, IMPACT 2015 as well as achievement of the PASSHE Performance Funding Measures. Funds designated for use in 2012/2013 are for initiation or completion of Multiyear Strategic Plan Initiatives such as improving retention to completion efforts (Strategic Issue 1). An example is expansion of a revised model for Living and Learning Communities that will improve the connections all students make with their peers, academic programs and community. Other examples include developing and piloting a new summer bridge program focusing on recruitment and preparation for STEM programs and also a pilot project to support additional professional development in support of excellent teaching and advising. Funds are also designated for renovation, equipment and furnishing of a testing laboratory and office suite for Planning and Assessment Office in support of our institutional assessment model (Strategic Issue 1), which is pivotal to successfully achieving all of our strategic goals, as well as equipment and furnishing of academic space scheduled for renovation. Funding is also included for major equipment replacement this year to support faculty and student scholarship (Strategic Issue
1). Projects focused on first year students and recruitment for STEM programs also support strategic enrollment management (Strategic Issue 3), which represents a critical institutional need. Designated funding from AE Carry forward also supports expanding student and faculty opportunities to engage educationally and socially in the world at large, for example, through study abroad, faculty exchange, short-term cultural programs and collaborative research projects (Strategic Issue 4).

**Technology Fee**

_**Technology Fee Residual Budget Carry Forward (Fund 1013100000/FC 1013100001)**_

Source: Mr. Wayne Mohr, Associate VP, Technology and Library Services

a. $255,000-Classroom fit up and presentation systems. The funds will be used to purchase and install computers, presentation systems and associated furniture in four recently repurposed learning spaces.

b. $115,000-PeopleSoft Campus Solutions Applications Developer. Funds will be used to pay the salary and benefits for this new position in support of our new student information system.

c. $138,900-New applications. These funds will be used to purchase and implement 3 new applications as follows: Hyland’s OnBase enterprise content management system; iContract electronic contract tracking system; HighPoint’s Campus Solutions mobile application for our student information system.

d. $80,000-Web content management conversion and mobile web theme. Funds will be used to contract assistance to convert from Drupal version 6 to version 7 and to develop a mobile web theme.

e. $208,955-Contingency. Funds will be held as a contingency for above projects and/or for the expansion of the enterprise content management system.

**Strategic Planning Initiatives**

_**Strategic Planning Initiatives Residual Budget Carry Forward (Fund 1011000000/FC 1011250005)**_

Source: Dr. Richard Rugen, VP, Administration and Finance

Mr. Eric Ness, Assistant VP, Facilities Management

26 Acre Land Purchase:
The Bloomsburg University Foundation purchased 26 acres of land, previously leased by the University from the Bloomsburg Hospital, for $2.5 million. This plot of land, owned by Presbyterian Homes, Inc. at the time of purchase, is of great strategic value to the University. The Foundation purchased the land on behalf of the University due to the limited time deadline set by Presbyterian Homes to complete the purchase.

The University has several options regarding use and ownership of the 26 acres. Review of these options will be part of the master plan development to take place over the next ten to twelve months. Therefore, the University is setting aside funds for the purchase of the land from the Foundation, should this become the preferred option.

Mailroom relocation:
The Campus mailroom shares and operates out of the same building as the University Store, Campus Police and a theatre classroom. In addition to these adjacent support functions, it is also directly opposite of a four story residence hall. When all these offices are open and operating, especially during periods of high activity, substantial roadway space and access conflict occurs with pedestrian traffic, police vehicles, store delivery...
vehicles and mail delivery vehicles. Additionally, both the mail room and the Campus police spaces have remained virtually unchanged during the same time period that the campus student population tripled in size. Their space is inadequate to say the least.

The planned relocation site remains within close proximity to the student residence halls, provides a delivery and loading area with substantially less congestion and traffic conflict, allows for expanded operational space, and creates the opportunity to establish centralized student mailbox service, which will improve the efficiency and delivery speed of student mail. In a similar fashion, the mailroom space then becomes available for expansion of the Campus police operation, which is presently considered the highest operational “risk” area on Campus, and has significant “back of house” and “front of house” process conflicts. Complying with regulations to protect the rights of minors is done only through convoluted, on the spot, adjustments which creates major disruptions at each occurrence.

**PEPSI Bonus-Trustee Scholarships**

**PEPSI Bonus Funds Residual Budget Carry Forward (Fund 1012040003/1012040300)**

Source: Ms. Claudia Thrush, Assistant VP, Finance, Budget, and Business Services

PEPSI bonus revenue is used to fund merit based Trustee scholarships. Approximately 20 renewable scholarships are awarded annually; each in the amount of $2,000-$2,500. The difference between the annual corporate sponsorship revenue earned by the University and the annual scholarship obligation is funded through use of carry forward fund balance. Use of carry forward fund balance amounts to approximately $75,000 annually.

**Sustainability**

**Sustainability Initiatives Carry Forward (Fund 1011000000/1011030354)**

Source: Mr. Eric Ness, Assistant VP, Facilities Management

Annually, a review of the utilities residual budget is conducted to determine the portion that will reinvested into sustainability initiatives in future years. Funds are used to provide seed money to establish and implement small medium scale efforts to improve campus sustainability knowledge, efforts and programs as well as energy conservation. This work would also include training by Facilities staff to understand and make better use of the energy management HVAC controls systems throughout campus. Work in process includes purchasing and installing “smart plug-in units” which monitor power usage and establishes a use profile to shut off power during periods of non-use providing direct, user specific energy reduction. Buildings’ older lighting systems are being targeted for upgrade replacement. An energy reduction competition is being developed for lower campus residence halls.
Designated for Educational & General Plant Activities

Source: Mr. Eric Ness, Assistant VP, Facilities Management

**Fund 1061003000 Unrestricted Maintenance Renewal and Replacement Plant Fund - ($333,830)**

a. The fund and work represents maintenance and repair activities that recur on an annual basis and consist of regular and routine work occurring anywhere throughout campus. These “standing work” categories are: BU Card Center repairs, asbestos removal, exterior improvement, road repairs, safety projects, sidewalk/stair replacement, lead abatement, waterline repairs, emergency call boxes’ repairs, signage, and infrastructure cabling.

**Fund 1061103000 Unrestricted Capital Repair and Replacement Plant Fund - ($22,028,082)**

a. The fund and work represents specific, larger scale capital project activities that are typically contracted for execution and represent significant work in each instance and occur anywhere throughout campus. The work “project” receives a unique funding code for each task/effort and tends to be for capitalized work well over $5,000. Significant projects currently in place or where funding has been set aside include: pedestrian bridge, electrical distribution project, boiler feedwater controls, replacement of coal boilers, early learning center, off campus educational delivery site, sewer upgrade, master plan update, repair and replacement of failed building system components, 64 acre land purchase, including land development and planning activities, and various smaller projects.

**Fund 1061003003 Capital Infrastructure - ($5,783)**

a. The fund receives $303,783 annually through the capital infrastructure allocation. Balance remaining at 6/30/12 will be used to fund new infrastructure initiatives.

**Fund 1061103007 Contingency Reserve – ($1,853,015)**

a. The contingency reserve fund represents an immediately available source of cash to be used in response significant damage for weather or unanticipated equipment failures. The reserve begins each fiscal year with a balance of $2.0M which is an appropriate budget level considering the size the campus, the large population served, and the complexity of the building/equipment.

**Fund 1061103009 Project Planning Reserve – ($250,000)**

a. This fund holds reserves that are transferred to the unrestricted capital repair and replacement plant fund to fund architect fees and design costs that are incurred on new capital projects.

**Fund 1061110001 ISIS PS Project – ($72,495)**

a. Funds will be used to complete the ISIS PeopleSoft student information system.

**Total = $24,543,205**