Bloomsburg University
Curriculum Committee

Minutes of the
2012 – 2013
Academic Year
# BLOOMSBURG UNIVERSITY CURRICULUM COMMITTEE

Minutes of the 2012 – 2013 Academic Year

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# BUCC Membership Roster 2012 - 2013

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<tr>
<td>Carl Chimi, Chair</td>
<td>Business Education/Information Tech Mgmt</td>
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<tr>
<td>Michael Coffta</td>
<td>Library</td>
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<tr>
<td>Ralph Feather</td>
<td>Educational Studies/Secondary Education</td>
</tr>
<tr>
<td>Michelle Ficca</td>
<td>Nursing</td>
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<tr>
<td>Marika Handakas (for Michael Martin Fall 2012)</td>
<td>Developmental Instruction</td>
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<tr>
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<td>English</td>
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<tr>
<td>Carl Hansen</td>
<td>Biological and Allied Health Sciences</td>
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<td>Marion Mason</td>
<td>Psychology</td>
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<td>Janet Reynolds Bodenman</td>
<td>Communication Studies</td>
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<tr>
<td>John Riley</td>
<td>Math, Computer Science, Statistics</td>
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<td>Toni Trumbo-Bell</td>
<td>Chemistry</td>
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## College Curriculum Committee Representatives

<table>
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<td>Bruce Candlish, Liberal Arts</td>
<td>Theatre/Dance</td>
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<td>Frank D’Angelo, Education</td>
<td>Early Childhood and Adolescent Education</td>
</tr>
<tr>
<td>Monica Favia, Business</td>
<td>Marketing</td>
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<tr>
<td>John Huckans, Science and Technology</td>
<td>Physics/Engineering</td>
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BUCC Minutes September 5, 2012 Meeting

Carl Chimi, Chair of the BUCC, called the 346th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, September 5, 2012, in the Schweiker Exhibit Room of the Andrus Library.

Present: Carl Chimi, Chair, Jonathan Lincoln, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Marion Mason, Janet Reynolds Bodeman, Patty Beyer for Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Ralph Feather and Phillip Osburn.

1. Carl Chimi, Chair, welcomed everyone back and introduced Janet Reynolds Bodeman to the committee.

2. Approval of the Agenda of September 5, 2012 (346th) session
Motion to approve the agenda made by John Riley; seconded by Ralph Feather. Motion to approve the agenda passed unanimously by voice vote.

3. Approval of the Minutes of May 16, 2012 (345th) session
Motion to approve the Minutes made by John Riley; seconded by Ralph Feather. Motion to approve the minutes as written passed by voice vote with one abstention. John Riley thanked Jill Whitenight for her work on the minutes.

4. Chair Remarks
   C. Chimi welcomed everyone back.
   C. Chimi reviewed the BUCC website with the committee raising concerns from where the language originated and if it is actually the Bylaws. J. Riley and B. Candlish provided history on the Bylaws. John Riley moved that the BUCC chair act accordingly to the bylaws as posted on the website; seconded by Bruce Candlish. The motion passed by voice vote.

5. New Business
   a. Committee seat vacancies. Robert Gates has accepted an interim manager’s position which vacates his seat on the BUCC. Dr. Gates was the elected member from the College of Education. Michael Martin will be on medical leave for the Fall 2012 semester. Members discussed the interpretation on replacing members per the bylaws. John Riley moved the BUCC chair replace Dr. Gates with someone from the College of Education; seconded by Bruce Candlish. Motion to replace Dr. Gates with someone from the College of Education passed by voice vote.
   The Chair consulted with Dr. Calhoun on the most recent election results for those running for the BUCC. John Riley moved the BUCC Chair ask the last person from the College of Education who ran with the highest votes but was not elected be asked to fill the vacant seat; seconded by Michael Coffta. J. Riley amended his motion to advise the chair fill the vacancy with the person from the Fall election. If the person is unavailable or unwilling to serve, the Chair shall consult with the College of Education. Michael Coffta approved.
   Motion the BUCC Chair be advised to replace the vacancy in the College of Education with someone from the previous election, passed by voice vote with one abstention.
   Members discussed the replacement of Michael Martin for the Fall 2012 semester only. C. Chimi will appoint the two vacancies and email members.

   b. Math Foundational Course Requirement
Dr. Michael Hickey posed a question on assigning a math foundational course in majors that have not declared a specific foundational course or declared their foundational course to be Math Thinking and the student previously took Calculus 1 or higher in high school. Members discussed the assignment of the math foundational course and concluded this a non-issue as Math Thinking should not be considered a lower level course than Calculus.

c. Winter Session
J. Lincoln reported the formal action on the Winter Session will occur at the next Meet and Discuss. Initial talks have occurred with the Union and dates have been established. J. Lincoln will report on the discussion from the Meet and Discuss meeting at the next BUCC meeting.

6. Course Proposals
a. Biological and Allied Health Sciences
   i. General Education – BIOLOGY 240 – Introductory Microbiology
      Ralph Feather moved to approve BIOLOGY 240 – Introductory Microbiology for general education; seconded by John Riley.
      Karl Henry explained the proposal has been proposed for general education as a service to the nursing department whose students are required to take this course. Members commended the Biology Department for their service.
      Motion to approve BIOLOGY 240 passed by voice vote.

7. Open Forum
J. Lincoln described the predicament with the PASSHE common calendar and our summer sessions. Remaining at our current format, classes would need to commence the Monday after the Spring semester. Waiting a week to start would push the ending of summer session to one week before the start of Fall classes. Solutions may include a revised summer format.
J. Riley requested the BUCC Chair draft a concrete proposal for the summer session with Provost.
J. Riley asked if there is any data available to indicate how the general education program went for the new freshmen. Are they getting reasonable number of courses with GEP. J. Lincoln will collect data and report when available.
P. Beyer reported there will be two upcoming TALE sessions to swap checklists.
R. Gates commended those who presented at the new faculty orientation.
S. Jones apprised the committee of issues with the rubrics submitted with previously approved proposals.
M. Ficca questioned the interpretation of “Reading Day”. Nursing clinicals are Mondays and Tuesdays. Students have the opportunity to participate in clinical activities on Tuesday, Nov. 20th, Reading Day. Residence Life is interpreting the day as a vacation day and would like to close the residence halls. C. Chimi will draft an email to everyone indicating there are no classes, however, this is a day in which other activities will be conducted. J. Lincoln will contact Residence Life.

J. Riley moved to adjourn; seconded by Ralph Feather. The meeting adjourned at 4:42 PM by consensus.
BUCC Minutes September 19, 2012 Meeting

Carl Chimi, Chair of the BUCC, called the 347th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, September 19, 2012, in the Schweiker Exhibit Room of the Andrus Library.

Present: Carl Chimi, Chair, Jonathan Lincoln, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Marion Mason, Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Ralph Feather, Marika Handakas and Johan van der Jagt representing the College of Education Curriculum Committee.

1. Approval of the Agenda of September 19, 2012 (347th) session

   Motion to approve the agenda made by John Riley; seconded by Toni Trumbo-Bell. 
   Motion to approve the agenda passed unanimously by voice vote.

2. Approval of the Minutes of September 5, 2012 (346th) session

   Motion to approve the Minutes made by John Riley; seconded by Toni Trumbo-Bell. John Riley requested a revision to the minutes. Motion to approve the minutes with the revision passed by voice vote.

3. Chair Remarks

   C. Chimi announced Ralph Feather has been appointed as the replacement for Robert Gates, Marika Handakas has been appointed to replace Michael Martin for the Fall semester, and Johan van der Jagt is representing the College of Education Curriculum Chair for this meeting. Sheila Dove-Jones, Director of Planning and Assessment, provided a presentation updating the Committee on the progress and glitches entering the outcomes to TracDat in the format previous proposals have been approved.

4. Winter Session

   Jonathan Lincoln provided an update on the status of the Winter Session. Proposed date for winter session is January 7th through January 24th, four days per week with time blocks in the morning, afternoon, and late afternoon/evening. Residence Halls will not be open.

5. Course Proposals

   a. Chemistry

   i. General Education – CHEM 116 – Chem for the Sciences 2

      John Riley moved to approved CHEM 116 for 2 GEPs for Goal 3, Analytical and Quantitative Skills and 2 GEPs for Goal 5, Natural Sciences; seconded by Toni Trumbo-Bell.

      Bruce Wilcox presented the proposal to the committee.

      Committee members requested minor revisions to the catalog description and the SLO justification. 

      The motion to approve CHEM 116 for 2 GEPs for Goal 3, Analytical and Quantitative Skills, and 2 GEPs for Goal 5, Natural Sciences with the minor revisions, passed by voice vote.

   b. English
i. General Education – ENGLISH 226 – European Lit I
ii. General Education – ENGLISH 227 – European Lit II
iii. General Education – ENGLISH 236 – American Lit I
iv. General Education – ENGLISH 237 – American Lit II
v. General Education – ENGLISH 246 – British Lit I
vi. General Education – ENGLISH 247 – British Lit II

John Riley moved to approve ENGLISH 226, 227, 236, 237, 246 and 247 for 1 GEP for Goal 1 Communications, and 2 GEPs for Goal 7 Arts and Humanities; seconded by Toni Trumbo Bell.

Terry Riley presented each proposal to the committee.

Members requested a revision to ENGLISH 226.

The motion to approve ENGLISH 226 with the modification, ENGLISH 227, 236, 237, 246 and 247 for 1 GEP for Goal 1 Communications, and 2 GEPs for Goal 7 Arts and Humanities passed by voice vote.

viii. General Education – ENGLISH 283 – Jewish Fiction

John Riley moved to approve ENGLISH 281 and 283 for 1 GEP for Goal 1 Communications, 1 GEP for Goal 4 Cultures and Diversity and 1 GEP for Goal 7 Arts and Humanities; seconded by Ralph Feather.

Terry Riley explained each proposal to the committee.

The motion to approve ENGLISH 281 and 283 for 1 GEP for Goal 1 Communications, 1 GEP for Goal 4 Cultures and Diversity and 1 GEP for Goal 7 Arts and Humanities passed by voice vote.

ix. General Education – ENGLISH 286 – Women’s Literature Survey

John Riley moved to approve ENGLISH 286 as a new course; seconded by Toni Trumbo-Bell.

Terry Riley explained the department is offering this for inclusion in the Women’s Study Minor.

The motion to approve ENGLISH 286 as a new course, passed by voice vote.

John Riley moved to approve ENGLISH 286 as a general education course for 1 GEP for Goal 1 Communications, and 2 GEPs for Goal 7 Arts and Humanities; seconded by Toni Trumbo-Bell.

The motion to approve ENGLISH 286 for 1 GEP for Goal 1 Communications and 2 GEPs for Goal 7 Arts and Humanities passed by voice vote.

The proposal will be on the next BUCC agenda to approve ENGLISH 286 as an approved course in the Gender Studies Minor.

c. Languages and Cultures

i. General Education – CHINESE 211 – Foundations of the Chinese Civ
ii. General Education – CHINESE 212 – China Today
iii. General Education – FRENCH 211 – Foundations of French Cult & Civ
iv. General Education – FRENCH 212 – France Today
v. General Education – GERMAN 212 – German Cult & Civ II
vi. General Education – SPANISH 211 – Span Cult & Civ
vii. General Education – SPANISH 212 – Span Amer Cult & Civ
John Riley moved to approve CHINESE 211, 212, FRENCH 211, 212, GERMAN 212, SPANISH 211 and 212 for 2 GEPs for Goal 4 Cultures and Diversity and 1 GEP for Goal 7 Arts and Humanities; seconded by Toni Trumbo-Bell.
Luke Springman explained the proposals.
The motion to approve CHINESE 211, 212, FRENCH 211, 212, GERMAN 212, SPANISH 211 and 212 for 2 GEPs for Goal 4 Cultures and Diversity and 1 GEP for Goal 7 Arts and Humanities.

6. Open Forum
Jonathan Lincoln provided a power point presentation on the General Education statistics for this Fall’s Freshmen class.

J. Riley moved to adjourn; seconded by Ralph Feather. The meeting adjourned at 4:39 PM by consensus.

BUCC Minutes October 10, 2012 Meeting
Carl Chimi, Chair of the BUCC, called the 348th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, October 10, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Chair, Jonathan Lincoln, Curt Jones for John Riley, Margie Eckroth-Bucher for Michelle Ficca, Michael Coffta, Carl Hansen, Marion Mason, Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Ralph Feather, Marika Handakas, Philip Osburn, Frank D’Angelo, and Ario D’Amato.

1. Approval of the Agenda of October 10, 2012 (348th) session
Motion to approve the agenda made by Bruce Candlish; seconded by Michael Coffta.
Amendment to the agenda: removal of the minutes of September 19, 2012.
Motion to approve the agenda with the amendment passed by voice vote.

2. Approval of the Minutes of September 19, 2012 (347th) session
Removed from the Agenda.

3. Chair Remarks
C. Chimi announced Curt Jones is substituting for John Riley today.
Welcomed Frank D’Angelo (COE Curriculum Comm. Co-Chair) and Ario D’Amato (CGA student rep) to the committee.
CGA students have been inquiring on the registration date of the Winter Session. J. Lincoln indicated students will be registering for winter session courses at the same time as Spring courses.
The Modernization Act (HEMA) has been passed by Legislation. The committee elected to review the Act at the Open Meeting on October 17th.

4. Course Proposals
a. English
   i. Major/Minor Req: ENGLISH 286 – Women’s Literature Survey
Toni Trumbo Bell moved to approve the major/minor requirements to ENGLISH 286 – Women’s Literature Survey; seconded by Marion Mason. Terry Riley indicated the email accepting the course as an elective in the Gender Studies Minor and the Program Checklists have been attached to the proposal. Members requested the effective date be changed to reflect Spring 2013 and insert the title and abbreviation in Q1.

b. Biological and Allied Health Sciences
   i. Subplan Name Change – Clinical Lab Science to Medical Lab Science
      Bruce Candlish moved to change the name to Medical Lab Science; seconded by Toni Trumbo-Bell.
      George Chamuris indicated this change is to reflect the name change of the profession.
      **Motion to accept the name changed passed by voice vote.**

c. Anthropology
   i. General Education – ANTHRO 210 – Intro to Prehistoric Archaeology
   ii. General Education – ANTHRO 220 – Human Origins
   iii. General Education – ANTHRO 221 – Forensic Anthropology
      Bruce Candlish moved to approve ANTHRO 210 for 1 GEP toward Goal 4 Cultures and Diversity, 1 GEP toward Goal 5 Natural Sciences, and 1 GEP toward Goal 6 Social Sciences, ANTHRO 220 for 2 GEPs toward Goal 5 Natural Sciences and 1 GEP toward Goal 4 Cultures and Diversity, and ANTHRO 221 for 3 GEPs toward Goal 5 Natural Sciences; seconded by Toni Trumbo-Bell.
      Dee Wymer presented the proposals to the committee.
      The committee requested the effective date be revised to reflect Spring 2013.
      **Motion to approve ANTHRO 210, 220 and 221 for their respective GEPs as listed above with the revised effective date, passed by voice vote.**

d. Art and Art History
   i. General Education – ARTSTDIO 210 – Life Drawing
   ii. General Education – ARTSTDIO 221 – Fabric Design: Dye
   iii. General Education – ARTSTDIO 222 – Fabric Design: Surface
   v. General Education – ARTSTDIO 241 – Introductory Sculpture
   vi. General Education – ARTSTDIO 263 – Printmaking: Lithography and Relief
   vii. General Education – ARTSTDIO 264 – Printmaking: Silkscreen
   viii. General Education – ARTSTDIO 281 – Introductory Photography
   ix. General Education – ARTSTDIO 291 – Introductory Digital Art
      Bruce Candlish moved to approve ARTSTDIO 210, 221, 222, 223, 241, 263, 264, 281 and 291 each for 1 GEP toward Goal 1 Communication, and 2 GEPs toward Goal 7 Arts and Humanities; seconded by Toni Trumbo-Bell.
      Vince Hron introduced the proposals to the committee.
      Ralph Feather moved to revise SLO #3 to read: *Create original expressions that utilize competencies of the discipline*; seconded by Toni Trumbo-Bell.
      **Motion to rearrange SLO#3 passed by voice vote with two oppositions.**
      Members requested the effective date be revised to Spring 2013.
Motion to approve ARTSTDIO 210, 221, 222, 223, 241, 263, 264, 281 and 291 for 1 GEP toward Goal 1 Communication, and 2 GEPs toward Goal 7 Arts and Humanities, with the revisions, passed by voice vote.

e. Exercise Science
i. General Education – EXERSCI 230 – Weight Training
ii. General Education – EXERSCI 286 – Decisions for Healthy Behavior
Marika Handakas moved to approve EXERSCI 230 for 1 GEP toward Healthy Living, and EXERSCI 286 for 1 GEP toward Information Literacy and 1 GEP toward Citizenship; seconded by Ralph Feather.
Marilyn Miller introduced the proposals to the committee.
Members requested more information to support the Citizenship and Informational Literacy GEPs. Dr. Miller explained a good citizen needs awareness of the importance of living healthy by taking personal responsibility for their health habits, supporting Citizenship. Information Literacy is supported by the collection of data done by students in the Library.
Members requested the effective date be revised to reflect Spring 2013.
Motion to approve EXERSCI 230 for 1 GEP toward Healthy Living and EXERSCI 286 for 1 GEP toward Information Literacy and 1 GEP toward Citizenship with the revision, passed by voice vote with two abstentions.

f. History
i. General Education – HISTORY 131 – History of Asian Civ to 1500
ii. General Education – HISTORY 132 – Asian Civ since 1500
iii. General Education – HISTORY 141 – Imperialism and Colonialism
iv. General Education – HISTORY 142 – Latin America, 1492 – Present
Bruce Candlish moved to approve HISTORY 131, 132, 141 and 142 each for 3 GEPs toward Goal 4 Cultures and Diversity; seconded by Toni Trumbo-Bell.
Jeff Long explained the proposals to the committee.
Members extensively discussed the broad content of the survey courses.
Toni Trumbo-Bell moved to Table HISTORY 131, 132, 141, and 142 due to the vagueness of the course content; seconded by Marion Mason.
Motion to Table passed by show of hands: 9 approved 5 opposed.
A motion was made by Janet Reynolds Bodenman to approve HISTORY 142 separately from HISTORY 131, 132, and 141; seconded by Toni Trumbo-Bell.
Members requested the effective date be revised to reflect Spring 2013.
Motion to approve HISTORY 142 for 3 GEPs toward Goal 4 Cultures and Diversity passed by voice vote.

5. Open Forum
Members discussed the submission of courses for Winter Session.
Sheila Dove-Jones announced any course approved in the Spring 2011 and offered in the Fall 2011 must be assessed in the Fall 2011. Assessment will be reported at the same time the grades are due. Dr. Jones will send an email indicating the due date of the assessment and the tools to be used to enter the data.
Monica Favia moved to adjourn; seconded by Toni Trumbo-Bell. The meeting adjourned at 4:47 PM by consensus.

**BUCC Minutes October 17, 2012 Meeting**
Carl Chimi, Chair of the BUCC, called the 349th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, October 17, 2012, in the Schweiker Exhibit Room of the Andrus Library.

Present: Carl Chimi, Chair, Jonathan Lincoln, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Marion Mason, Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Ralph Feather, Marika Handakas, and John Huckans.

1. **Approval of the Agenda of October 17, 2012 (349th) session**
   Motion to approve the agenda made by John Riley; seconded by Toni Trumbo-Bell.
   Motion to approve the agenda passed by voice vote.

2. **Chair Remarks**
   Carl Chimi welcomed John Huckans, representative of the College of Science and Technology Curriculum Committee, who is replacing Philip Osburn. BUCC Bylaws state no two members from a single department can be a member of the BUCC. Phil and Toni Trumbo-Bell are both faculty within the Department of Chemistry.

3. **Discussion**
   a. **Commonwealth Higher Education Modernization Act**
      Members focused the discussion on Chapter 7 – Doctoral Degrees. Bloomsburg University, in conjunction with Indiana University of Pennsylvania, currently offers one doctorate degree in the Department of Audiology. State owned Universities now have the approval to provide professional doctorates, also known as applied doctorates.

4. **Open Forum**
   Jonathan Lincoln described the dilemma and solution to listing the Liberal Arts Seminar course in the system so that freshmen can view the description of the special topics. Currently they are named Liberal Arts Seminar with the title of the course as a subtopic but the description is not preserved in the catalog. The resolution is to assign a distinct alpha numeric code with a number and a title for each section which would include some reference to the special topic. The SLOs as previously approved with the course proposal will be adhered. Gloria Cohen-Dion informally requested the BUCC to reconsider the Foundational Course listing to expand the list to courses outside of Math and English.

John Riley moved to adjourn; seconded by Toni Trumbo-Bell. The meeting adjourned at 3:50 PM by consensus.
BUCC Minutes November 7, 2012 Meeting

Carl Chimi, Chair of the BUCC, called the 350th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, November 7, 2012, in the Schweiker Exhibit Room of the Andrus Library.

Present: Carl Chimi, Chair, Jonathan Lincoln, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Marion Mason (at 3:42), Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Ralph Feather, Marika Handakas (at 3:45), Frank D’Angelo, Noah Mantione, and John Huckans (until 4:30).

1. **Approval of the Agenda of November 7, 2012 (350th) session**
   Motion to approve the agenda made by John Riley; seconded by Toni Trumbo-Bell.
   Motion to approve the agenda passed by voice vote.

2. **Approval of the Minutes of September 19, 2012 (347th session)**
3. **Approval of the Minutes of October 10, 2012 (348th session)**
4. **Approval of the Minutes of October 17, 2012 (349th session)**
   Motion to approve the Minutes of September 19, October 10 and October 17th made by John Riley; seconded by Bruce Candlish.
   Motion to approve the minutes passed by voice vote.

5. **Chair Remarks**
   Carl Chimi welcomed Noah Mantione, CGA representative.

6. **Course Proposals**
   A. **History**
      i. General Education – HISTORY 131 (tabled 10/10/12)
      ii. General Education – HISTORY 132 (tabled 10/10/12)
      iii. General Education – HISTORY 141 (tabled 10/10/12)
      John Riley moved to remove HISTORY 131, 132, and 141 from the table; seconded by Toni Trumbo-Bell.
      **Motion to remove HISTORY 131, 132, and 141 from the table passed by voice vote.**
      A question was raised by a committee member if students currently in this course this semester will receive GEPs for the course. Patty Beyer replied only those students taking the course the semester following approval and beyond will receive credit. An advisor has the option of submitting a course substitution form so that a student can get the points but it is not automatic.
      **Motion to approve HISTORY 131, 132, and 141 each for 3 GEPs toward Goal 4 Cultures and Diversity passed by voice vote.**
   B. **Physics**
      i. General Education – PHYSICS 103
      ii. General Education – PHYSICS 111
      iii. General Education – PHYSICS 211
      John Huckans moved to approve PHYSICS 103 for 2 GEPs toward Goal 5 Natural Sciences and 1 GEP toward Goal 3 Analytical and Quantitative Skills, PHYSICS 111 and 211 each for 3 GEPs toward Goal 5 Natural Sciences and 1 GEP toward Goal 3 Analytical and Quantitative Skills; seconded by Toni Trumbo-Bell.
John Huckans explained one-third of each course is focused on mathematics and
two-thirds of each course focuses on the sciences.
Members requested checking box 2 on Document P of all three proposals, state
what is changing in Q1, and begin each catalog description with a verb striking
this course.
**Motion to approve PHYSICS 103, 111 and 211 for their respective GEPs with**
revisions passed by voice vote.

**C. Mathematics, Computer Science and Statistics**

i. General Education – MATH 116
Toni Trumbo-Bell moved to approve MATH 116 for 2 GEPs toward Goal 3
Analytical and Quantitative Skills; seconded by Bruce Candlish.
Curt Jones explained the department is in a position to assess the course and are
requesting a Fall 2012 effective date. There are approximately 80 students in
the course this Fall.
Ralph Feather moved to rewrite SLOs 1, 2 and 5 to bring forward what is actually
being assessed; seconded by Toni Trumbo-Bell.
**Motion to rewrite SLOs 1, 2 and 5 failed by voice vote with 3 abstentions.**
Members discussed the effective date of Fall 2012.
Bruce Candlish moved to amend the initial motion the Fall 2012 effective date
will not set precedent for future action; seconded by Ralph Feather.
Bruce Candlish withdrew his motion; agreed upon by Ralph Feather.
Toni Trumbo-Bell moved to change the effective semester to Spring 2013;
seconded by Michael Coffta.
John Riley moved to amend the motion to add “and waivers shall be granted to
students currently in the course”; seconded by Ralph Feather.
**Motion to amend the motion failed by show of hands 5 in favor, 4 opposed and
2 abstentions.**
**Motion to change the effective date to Spring 2013 failed by voice vote.**
**Motion to approve MATH for 2 GEPs toward Goal 3 Analytical and Quantitative
Skills passed by voice vote.**

**D. Biological and Allied Health Sciences**

i. General Education – BIOLOGY 208
Toni Trumbo-Bell moved to approve BIOLOGY 208 for 1 GEP toward Goal 1
Communications and 2 GEPs toward Goal 8 Second Language; seconded by Ralph
Feather.
Carl Hansen explained this course is a sophomore level course for Health Science
majors. The course focuses on effectively communicating in medical language
using Latin/Greek roots, origins.
**Motion to approve BIOLOGY 208 for 1 GEP toward Goal 1 Communications and
2 GEPs toward Goal 8 Second Language passed by voice vote with 2
oppositions and 2 abstentions.**

ii. Informational Item – M.Ed in Biology in Moratorium
George Chamuris explained students are enrolling in the Masters of Biology rather than the Masters in Education – Biology and, therefore, would like to place the program in moratorium.

E. Exceptionality Program
i. Change in Course Requirement – Career Concentration in Exceptionalities
Toni Trumbo-Bell moved to approve the requirement change in the Career Concentration in Exceptionalities; seconded by Ralph Feather.
Darlene Perner explained the changes to the committee.

Motion to approve the course requirement change in the Career Concentration in Exceptionalities passed by voice vote.

ii. Change in Course Requirement – Minor in American Sign Language
Ralph Feather moved to approve the requirement changes to the Minor in American Sign Language; seconded by John Riley.
Jessica Bentley-Sassaman explained the course Intro to Sign is deactivated after the Fall 2012. Intro to Sign was removed from the Minor in ASL and replaced with ASL5.

Motion to approve the course requirement change to the Minor in American Sign Language passed by voice vote.

F. Political Science
i. General Education – POLISCI 280
Toni Trumbo-Bell moved to approve POLISCI 280 for 3 GEPs toward Goal 6 Social Science; seconded by John Riley.
Sheng Ding explained this course is taken by students in all majors.
John Riley moved to revise the effective date to Spring 2013; seconded by Toni Trumbo-Bell.

Motion to change the effective date to Spring 2013 passed by voice vote.
Motion to approve POLISCI 280 for 3 GEPs toward Goal 6 Social Science with the revision passed by voice vote.

G. Accounting
i. New Course, Major/Minor Requirements, General Education – ACCT 381
John Riley moved to approve Accounting 381 as a new course; seconded by Ralph Feather.
Blair Staley explained the department has been offering the VITA as a volunteer activity. The volume of returns has increased greatly over the years. Students need to pass multiple tests administered by the IRS which requires much of their time which the department felt warrants course credit.

Motion to approve ACCT 381 as a new course passed by voice vote with one abstention.
John Riley moved to amend the major/minor requirements including this course on the approved elective list for the College of Business; seconded by Toni Trumbo-Bell.

Motion to approve this course as a Business elective passed by voice vote with one abstention.
John Riley moved to approve ACCT 381 for 2 GEPs toward Goal 10 Citizenship; seconded by Bruce Candlish.

**Motion to approve ACCT 381 for 2 GEPs toward Goal 10 Citizenship passed by voice vote with one abstention.**

Frank D’Angelo thanked the department on behalf of the community for their service preparing income taxes to community residents.

H. **Nursing**

i. **New Course, DE NURSING 529**

Michelle Ficca moved to approve NURSING 529 as a new course; seconded by John Riley.

Michelle Ficca explained this course is focused on the primary care of older adults and will be offered online. There is a clinical component which is state mandated to be a ratio of 1 to 6.

Members requested SLO #4 be rewritten.

**Motion to approve NURSING 529 as a new course offered via distance education with the revision, passed by voice vote.**

ii. **Revision to Adult Nurse Practitioner Grad Program**

Michelle Ficca moved to approve the revision to the Adult Nurse Practitioner Grad Program; seconded by Frank D’Angelo.

Noreen Chikotas explained this is the Adult Nurse Practitioner program with the infusion of gerontology content.

**Motion to approve the revision to the Adult Nurse Practitioner Grad Program passed by voice vote.**

I. **History**

i. **General Education – HISTORY 398**

John Riley moved to approve HISTORY 398 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy and 1 GEP toward Goal 6 Social Sciences; seconded by Ralph Feather.

Bill Hudon explained this proposal is a discipline specific course that satisfies the Composition 2 requirement in the previous general education program.

Toni Trumbo-Bell moved to change the effective date to Spring 2013; seconded by John Riley.

**Motion to revise the effective date to Spring 2013 passed by voice vote.**

**Motion to approve HISTORY 398 with the revision for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy and 1 GEP toward Goal 6 Social Sciences, passed by voice vote.**

7. **Open Forum**

- Members discussed the number of students eligible for priority scheduling i.e. the category of students eligible for priority scheduling and the number of those students. J. Lincoln indicated no new groups have been added to the priority scheduling list.
  - Members requested data on the number of students eligible for priority scheduling.

- Toni Trumbo-Bell indicated she had an advisee unable to schedule ENG 101 due to closed sections. J. Lincoln will explore the offerings.
Members discussed the process by which a deactivated course is offered again. The committee concluded this should be done through the Omnibus form checking new course option.

John Riley moved to adjourn; seconded by Toni Trumbo-Bell. The meeting adjourned at 4:53 PM by consensus.

BUCC Minutes November 28, 2012 Meeting
Carl Chimi, Chair of the BUCC, called the 351st session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, November 28, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Chair, Jonathan Lincoln, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Marion Mason, Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Ralph Feather, Marika Handakas, Frank D’Angelo, Noah Mantione, and John Huckans (until 4:30).

1. Approval of the Agenda of November 28, 2012 (351st session)
   Motion to approve the agenda made by Bruce Candlish; seconded by John Riley.
   **Motion to approve the agenda passed by voice vote.**

2. Approval of the Minutes of November 7, 2012 (350th session)
   Motion to approve the minutes made by John Riley; seconded by Toni Trumbo-Bell.
   **Motion to approve the minutes as written passed by voice vote.**

3. Chair Remarks
   Carl Chimi announced December 5th is the last meeting of the semester.

4. Course Proposals
   A. Political Science
      i. General Education – POLISCI 108
         John Riley moved to approve POLISCI 108 for 2 GEPs toward Goal 10 Citizenship; seconded by Ralph Feather.
         Neal Strine explained this course is a lower level class for majors and non-majors. Members requested a revision to #13 in the master course syllabus strike a-e and replace with a-d.
         **Motion to approve POLISCI 108 for 2 GEPs toward Goal 10 Citizenship with the revision passed by voice vote.**

   B. English
      i. General Education – ENGLISH 212
         John Riley moved to approve ENGLISH 212 for 3 GEPs toward Goal 1 Communication; seconded by Toni Trumbo-Bell.
         Terry Riley indicated this course is in high demand by students of majors outside of English.
         Toni Trumbo-Bell moved to strike the last sentence in the catalog description of the master course syllabus: Required for Interpreting majors; open to all majors.; seconded by John Riley.
Ralph Feather moved to amend the motion to read: Required for Interpreting majors; Open to all majors.

Motion to remove Required for Interpreting majors passed by voice vote.
Motion to approve ENGLISH 212 for 3 GEPs toward Goal 1 Communication with the revision passed by voice vote.

C. Sociology, Social Work, Criminal Justice
   i. General Education – SOCWORK 133
   Bruce Candlish moved to approve SOCWORK 133 for 3 GEPs toward Goal 6 Social Sciences; seconded by John Riley.
   John Riley moved to table due to non-representation by the department; seconded by Toni Trumbo-Bell.
   Motion to table SOCWORK 133 passed by voice vote.

D. Economics
   i. Math Foundational Approval – ECONOMIC 156
   Toni Trumbo-Bell moved to approve ECONOMIC 156 as a Math Foundational Course; seconded by Bruce Candlish.
   Abdullah Al-Bahrani requested the ECONOMIC 156 be approved as Math Foundational Course as the Departments of Economics and majors within the College of Business require this course.
   Members debated the process in which requests for math foundational courses are approved. On the precedence of the process by which the initial math courses were approved as foundational math courses, this proposal did not go through the General Education Council.
   Motion to approve ECONOMIC 156 as an approved Math Foundational Course passed by voice vote with 1 abstention.

E. Business Education and Information & Technology Management
   i. Distance Education – ITM 407
   John Riley moved to approve ITM 407 for distance education; seconded by Toni Trumbo-Bell.
   Loreen Powell explained this is a required course for the Bachelor of Applied Science and the ITM major.
   John Riley moved to amend the Prerequisite striking Junior or Senior Standing; seconded by Toni Trumbo-Bell.
   Motion to amend the Prerequisite passed by voice vote with 1 opposition.
   Members requested replacing Desire2Learn under Q2 to BOLT and revise the effective semester to Spring 2013.
   Ralph Feather moved to emphasize how the course will be delivered via distance education; seconded by Michelle Ficca.
   Motion to amend #10 in the master course syllabus to emphasize distance education delivery passed by voice vote.
   John Riley moved to call the question; seconded by Toni Trumbo-Bell.
   Motion to call the question passed by voice vote.
   Motion to approve ITM 407 as a distance education course with the revisions passed by voice vote.
F. Exercise Science
   i. Program Change to Exercise Science Program
   John Riley moved to approve the revisions to the Exercise Science Program; seconded by Ralph Feather.
   Tim McConnell stated their desire to require completion of two of the five listed prerequisite science courses with a grade of “C” or better, and to require a minimum grade point average of 2.5 for admission of internal transfers. Members requested revisions to the second bullet area of the Course Pre requisite changing the D to a C-, and replacing six with five courses with a letter grade...under the first bullet of the pre-requisite. 
   Motion to approve the program changes to Exercise Science with the revisions passed by voice vote.

5. Open Forum
   • Math Foundational Course Approval Process
     Toni Trumbo-Bell moved that all future proposed mathematical foundational courses move through as general education changes; seconded by John Riley. The chair recommended this topic be discussed at the Spring Open Forum meeting of the BUCC.
     Ralph Feather moved to table the motion; seconded by John Riley. 
     Motion to table the motion passed by voice vote with one opposition.
   • Content Outline Expectation
     o Members discussed specifying more information in the Course Outline of the master course syllabus. It was concluded the BUCC will continue reviewing proposals and making recommendations as needed. PRP3233 will not be revised at this time.
   • Provost rejection of proposals
     o Members agreed they would like to hear reasons for rejecting proposals that have been passed by the BUCC. Members requested the BUCC chair to meet with the Provost to express their request.

Ralph Feather moved to adjourn. The meeting adjourned at 5:01 PM by consensus.

BUCC Minutes December 5, 2012 Meeting
Carl Chimi, Chair of the BUCC, called the 352nd session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, December 5, 2012, in the Schweiker Exhibit Room of the Andrus Library.

Present: Carl Chimi, Chair, Jonathan Lincoln, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Ralph Feather, Marika Handakas, Frank D’Angelo, and Noah Mantione.
1. **Approval of the Agenda of December 5, 2012 (352nd session)**
   Motion to approve the agenda made by John Riley; seconded by Bruce Candlish. B. Candlish suggested an amendment to the agenda to change the order in discussing the Math proposals. **Motion to approve the agenda with the amendment passed by voice vote.**

2. **Approval of the Minutes of November 28, 2012 (351st session)**
   Motion to approve the minutes made by John Riley; seconded by Bruce Candlish. A minor revision to the minutes was required. **Motion to approve the minutes as amended passed by voice vote.**

3. **Chair Remarks**
   Carl Chimi announced this is the last meeting of the semester. Michael Martin will be returning in the Spring semester. C. Chimi thanked Marika Handakas for serving as M. Martin’s temporary replacement.

4. **Course Proposals**
   A. **Sociology, Social Work, Criminal Justice**
   i. **SOCWORK 133 – Intro to Social Work and Social Welfare (tabled 11-28-12)**
      Bruce Candlish moved to remove SOCWORK 133 from the table; seconded by John Riley. **Motion to remove SOCWORK 133 from the table passed by voice vote.**
      Chris Podeschi explained the department would like this course to be approved for general education.
      Members requested the name of the course be added to the short title on Document P, and a correction to Q2 indicating the data will be made available to the Office of Planning and Assessment. **Motion to approve SOCWORK 133 for 3 GEPs toward Goal 6 Social Sciences with the revisions passed by voice vote.**
   ii. **CRIMJUST 101 – Intro to Criminal Justice**
      John Riley moved to approve CRIMJUST 101 for 3 GEPs toward Goal 6 Social Sciences; seconded by Bruce Candlish.
      Chris Podeschi explained the department would like this course to be approved for general education.
      Members requested the name of the course be added to the short title on Document P. **Motion to approve CRIMJUST 101 for 3 GEPs toward Goal 6 Social Sciences with the revision passed by voice vote.**

   B. **Nursing**
   i. **NURSING 100 – Personal Health**
   ii. **NURSING 217 – Alcohol Use and Abuse**
      John Riley moved to approve NURSING 100 and NURSING 217 each for 2 GEPs toward Goal 9 Healthy Living and 1 GEP toward Goal 10 Citizenship; seconded by Ralph Feather.
      Michelle Ficca explained that NURSING 100 is comprised mostly of freshmen focusing on healthy behaviors and the impact of health on a global society. Members requested a revision to #9 in NURSING 100.
Motion to approve NURSING 100 with the revision and NURSING 217 as written for 2 GEPs toward Goal 9 Healthy Living and 1 GEP toward Goal 10 Citizenship passed by voice vote.

C. English
   i. ENGLISH 203 – Approaches to Literary Study
      John Riley moved to approve ENGLISH 203 for 1 GEP toward Goal 2 Information Literacy; seconded by Ralph Feather.
      Terry Riley explained this is the gateway course to the English major. Inappropriate for majors in other areas due to the research and style incorporated. Research methods and incorporation is a large part of this course. Members debated adequacy of the content in the course outline.
      Carl Hanson moved to expand the course content outline to be more descriptive; seconded by Ralph Feather.
      Discussion continued concerning the instructions in PRP 3233 specifically the requirements needed in the course content outline of the Master Course Syllabus.
      Motion to expand the course content failed by voice vote.
      Motion to approve ENGLISH 203 with a minor revision for 1 GEP toward Goal 2 Information Literacy passed by voice vote.

D. Mass Communications
   New Courses:
   i. MASSCOMM 120 – Emergent Media
   ii. MASSCOMM 220 – Multimedia in Mass Communications
   iii. MASSCOMM 260 – Intro to Mediated Communications
   iv. MASSCOMM 280 – Intro to Visual Communications
   v. MASSCOMM 320 – Multimedia in Mass Communications
   vi. MASSCOMM 420 – Contemporary Issues in media Studies Workshop
   vii. MASSCOMM 436 – Advanced Video Editing
      John Riley moved to approve MASSCOM 120, 220, 260, 280, 320, 420 and 436 as new courses; seconded by Marika Handakas.
      Jason Genovese explained the accrediting body recommended a core and foundation curriculum which would not constrain students in a particular track. The department would like to modernize the curriculum thereby necessitating new courses.
      Motion to approve MASSCOMM 120, 220, 260, 280, 320, 420 and 436 as new courses passed by voice vote.

   General Education
   i. MASSCOMM 120 – Emergent Media
   ii. MASSCOMM 230 – Newswriting
      John Riley moved to approve MASSCOMM 120 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy, and 1 GEP toward Goal 4 Cultures and Diversity and MASSCOMM 230 for 2 GEPs toward Goal 1
Communication and 1 GEP toward Goal 2 Information Literacy; seconded by Bruce Candlish.

**Motion to approve MASSCOMM 120 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy, and 1 GEP toward Goal 4 Cultures and Diversity and MASSCOMM 230 for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy passed by voice vote.**

Distance Education

i. MASSCOMM 220 – Multimedia in Mass Communications

ii. MASSCOMM 260 – Intro to Mediated Communications

iii. MASSCOMM 280 – Intro to Visual Communications

iv. MASSCOMM 320 – Multimedia in Mass Communications

v. MASSCOMM 420 – Contemporary Issues in media Studies Workshop

John Riley motion to approve MASSCOMM 220, 260, 280, 320, and 420 for distance education; seconded by Bruce Candlish.

David Magolis explained the University’s Strategic Plan indicates the need to expand distance education and their external reviewers recommended the need and benefit for distance education in this field.

**Motion to approve MASSCOMM 220, 260, 280, 320 and 420 for distance education passed by voice vote.**

Curriculum Revision

i. Revision to Curriculum

John Riley moved to approve the revisions to the Mass Communications curriculum; seconded by Bruce Candlish.

Jason Genovese explained these revisions to the curriculum will create breadth eliminating the need to choose a track.

Members requested the effective semester date be revised to Spring 2013.

**Motion to approve the curriculum revision with the amendment passed by voice vote.**

E. Languages and Cultures

i. LANGCULT 200 – Comparative Culture Studies

John Riley moved to approve LANGCULT 200 for 3 GEPs toward Goal 4 Cultures and Diversity; seconded by Bruce Candlish.

Luke Springman explained this course is fully devoted to Cultures and Diversity and is required for all of the majors in the department of Languages and Cultures.

Ralph Feather recommended the committee require Document R be titled to read “Master Course Syllabus”. PRP 3233 was referred to for reference. There is no written requirement in PRP 3233 to title Document R.

**Motion to approve LANGCULT 200 for 3 GEPs toward Goal 4 Cultures and Diversity passed by voice vote.**
F. **Mathematics, Computer Science, and Statistics**

New Courses:

i. MATH 344 – Statistics and Sports
ii. MATH 345 – Statistical Quality Control
iii. MATH 347 – Statistics for Health Sciences

John Riley moved to approve MATH 344, 345 and 347 as new courses; seconded by Michael Coffta.

Curt Jones explained the department is expanding the curriculum in applied statistics.

Members requested revision to SLO 1, 2 & 6 in MATH 345.

**Motion to approve MATH 344, 345 with revision, and 347 passed by voice vote.**

Distance Education:

i. MATH 344 – Statistics and Sports
ii. MATH 345 – Statistical Quality Control
iii. MATH 347 – Statistics for Health Sciences

John Riley moved to approve MATH 344, 345 and 347 for Distance Education; seconded by Toni Trumbo-Bell.

Curt Jones explained the courses will be delivered in a synchronous or asynchronous manner.

**Motion to approve MATH 344, 345 and 347 for Distance Education passed by voice vote.**

Revisions to Stats Minor

i. Add Applied Stats Track to the Stats Minor

John Riley moved to approve the revision to the Stats Minor; seconded by Toni Trumbo-Bell.

Curt Jones explained the department is clearly identifying the Applied Stats Track.

**Motion to approve the revision to the Stats Minor passed by voice vote.**

G. **Exceptionality**

i. ASLTERP 359 – American Sign Language VI

John Riley moved to approve ASLTERP 359; seconded by Ralph Feather.

Jessica Bentley-Sassaman explained this is a new course to expand upon their current ASL offerings focusing on story-telling and strategies to use to become more native-like in the use of ASL.

**Motion to approve ASLTERP 359 passed by voice vote.**

ii. Requirement Change to Deaf/HOH Career Concentration

John Riley moved to approve the requirement change to the Deaf/HOH Career Concentration; seconded by Toni Trumbo-Bell.

Deborah Stryker explained they are eliminating two courses from the program that is no longer needed.
Motion to approve the requirement change to the Deaf/HOH Career Concentration passed by voice vote.

5. Discussion
   A. Preferential Scheduling Data / J. Lincoln
   J. Lincoln presented data on those eligible for priority scheduling for the Fall 2012 semester. Eligible were members of the following groups: ACT 101/EOP, Accommodative Services, Varsity Athletes, BOG, Honors and TRiO. Approximately 14 ½ percent of the total student body was eligible for priority scheduling; 12 percent took advantage of that privilege. ISIS does not show the maximum capacity and enrollment of a course which prevents students from scheduling the course on their own. They must, often times, contact the department for admission. The Registrar has been searching for a solution but has not been successful at this time. Members discussed re-examining the priority scheduling list. John Riley and Carl Hansen volunteered to draft a letter to Administration requesting they review priority scheduling. The letter will be discussed at the first BUCC meeting in the Spring and all BUCC members will have the opportunity to sign.

   B. Program-to-Program Articulation Agreement
   J. Lincoln explained the State Legislature required the State System Schools to work with Community Colleges to develop articulation agreements. The Agreements are for 4-year degrees when a similar 2-year degree is awarded at a community college. A graduate of the AS/AA degree is guaranteed a BS degree at a participating University to complete the BS in two years. A course-by-course transfer is not permitted under the Articulation Agreement. We need to accept 30 credits in general education. However, we do have an option: 1. Agree they have completed all the general education; or 2. Establish a number of required general education courses be taken at Bloomsburg as they are determined distinctive to our University. The student must be able to complete all requirements for the Bachelor’s degree in two years. Articulation Agreements went into effect the Fall of 2012.

6. Open Forum
   • The Provost will attend either the first or second BUCC meeting of the Spring semester.
   • Carl Hanson opened the discussion on requesting expanded course content. Toni Trumbo-Bell requested the BUCC review PRP 3233 at an early Spring meeting to review the requirement of a course content. Janet Bodenman suggested a small group be created to draft language and bring forth to the BUCC committee for review and discussion. John Riley volunteered to draft a course content outline and bring forth a proposal to the BUCC committee.
   • Ralph Feather requested the BUCC revisit the requirement in PRP 3233 to title Document R.

John Riley moved to adjourn; seconded by Marika Handakas. The meeting adjourned at 5:19 PM by consensus.
BUCC Minutes January 30, 2013 Meeting

Carl Chimi, Chair of the BUCC, called the 353rd session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, January 30, 2013, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Chair, Sheila Dove-Jones, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Frank D’Angelo, Marion Mason, Michael Martin, Noah Mantione, John Huckans, and Ralph Feather at 3:17.

1. Approval of the Agenda of January 30, 2013 (353rd session)
   Motion to approve the agenda made by John Riley; seconded by Toni Trumbo-Bell.
   Motion to approve the agenda passed by voice vote.

2. Approval of the Minutes of December 5, 2012 (352nd session)
   Motion to approve the minutes made by John Riley; seconded by Toni Trumbo-Bell. Minor revisions to the minutes were requested.
   Motion to approve the minutes as amended passed by voice vote with one abstention.

3. Chair Remarks
   Carl Chimi welcomed everyone back. C. Chimi welcomed Sheila Dove-Jones to the committee as the Provost’s designee replacing Jonathan Lincoln.

4. Priority Scheduling Discussion
   John Riley presented a memo he drafted on behalf of the BUCC to the Provost expressing concerns of the large number of priority schedulers. Other sister schools are similarly lacking protocol. John Riley moved the BUCC chair send the memo to the Provost on behalf of BUCC; seconded by Bruce Candlish.
   Motion to send the memo as written to the Provost passed by voice vote.

5. Course Proposals
   A. Chemistry
      Informational Item: Clinical Chemistry in Moratorium
      Toni Trumbo-Bell explained BU no longer has an agreement with Geisinger and there has not been anyone graduate from this program since 2003.
   B. Economics
      i. General Education – ECONOMIC 122 Principles of Microeconomics
      ii. General Education – ECONOMIC 256 Business and Economics Statistics I
      iii. General Education – ECONOMIC 313 Labor Economics
      John Huckans moved to approve ECONOMIC 122 for 3 GEPs toward Goal 6 Social Sciences, ECONOMIC 256 for 3 GEPs toward Goal 3 Analytical and Quantitative Skills and ECONOMIC 313 for 2 GEPs toward Goal 4 Cultures and Diversity as a bundle; seconded by Monica Favia.
      Abdullah Al-Baharni introduced the proposals.
      John Riley raised the concern of the course content not reflecting the request for Cultures and Diversity component. Toni Trumbo-Bell indicated items under the Content Outline support Cultures and Diversity.
John Riley moved to amend the motion to exclude ECONOMIC 313 from the original motion; seconded by Toni Trumbo-Bell.

**Motion to exclude ECONOMIC 313 from the original motion passed by voice vote.** Members requested the effective date be revised to a date after Spring 2013, include the title of the course on Document P, and attach correctly formatted Rubrics.

**Motion to approve ECONOMIC 122 for 3 GEPs toward Goal 6 Social Sciences, and ECONOMIC 256 for 3 GEPs toward Goal 3 Analytical and Quantitative Skills with revisions passed by voice vote.**

John Riley moved to approve ECONOMIC 313 for 2 GEPs toward Goal 4 Cultures and Diversity; seconded by Michael Martin.

Abdullah Al-Bahrani explained all major topics will include a comparison of gender, racial and international differences.

**Motion to approve ECONOMIC 313 for 2 GEPs toward Goal 4 Cultures and Diversity with revisions passed by voice vote.**

C. Exceptionality Program

 i. General Education – ASLTERP 330 Deaf Culture

John Riley moved to approve ASLTERP 330 for 3 GEPs toward Goal 4 Cultures and Diversity; seconded by Toni Trumbo-Bell.

Jessica Bentley-Sassaman introduced the proposal.

Members requested the effective date be revised, and, a minor grammatical revision is needed in the second line of #12 in the Master Course Syllabus.

**Motion to approve ASLTERP 330 for 3 GEPs toward Goal 4 Cultures and Diversity with revisions, passed by voice vote.**

D. Math, Computer Science, and Statistics

 i. New Course, General Education – MATH 217 History of Mathematics

John Riley moved to approve MATH 217 as a new course; seconded by Toni Trumbo-Bell.

Curt Jones explained the instructor of the course will focus on a specific time period and how mathematics developed throughout that time period. Students will do oral presentations, perform research with the assistance of the library staff and write a major paper.

Members requested the effective date be revised and 9(I) of the Content Outline be expanded.

**Motion to approve MATH 217 as a new course with revisions passed by voice vote.**

John Riley moved to approve MATH 217 for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by Toni Trumbo-Bell.

**Motion to approve MATH 217 for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy passed by voice vote.**

E. Mass Communication

 i. General Education – MASSCOMM 275 Cinema Appreciation

Bruce Candlish moved to approve MASSCOMM 275 for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 4 Cultures and Diversity; seconded by John Riley.

Jason Genovese presented the proposal to the committee.

Members requested the effective date be updated, expand the course description, and attach the correctly formatted Rubrics.
Motion to approve MASSCOMM 275 for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 4 Cultures and Diversity with revisions, passed by voice vote.

F. Honors Program
   i. New Course, Pass/Fail, General Education – HONORS 171 Honors Jamaica CLE
      John Riley moved to accept HONORS 171 as a new course and as pass/fail; seconded by Ralph Feather.
      Steve Kokoska explained this is a new 0 credit course designed to give students general education points outside the classroom as well as fulfilling a service requirement for Honor students.
      Members discussed the time devoted to the learning experience versus the time equivalency of a course carrying credits.
      Members requested the course title be added to Document P, revising the wording in the second Rubric using what is written in SLO 2, and adding a justification sentence to the Rational paragraph indicating the policy states that the number of hours devoted will be equal to ___ and we have followed that in the following way...
      Motion to approve HONORS 171 as a new course, pass/fail and for general education with the revisions, passed by voice vote.

G. Accounting
   i. Requirement Modification – Masters in Accounting
      John Riley moved to approve the requirement modification in the Masters of Accounting program; seconded by Michael Martin.
      Blair Staley explained dropping a Law class and substitute it with a business elective, and, adding a 0 credit assessment course that is already in existence.
      The committee requested a grammatical revision to Q2.
      Motion to approve the modifications to the Masters of Accounting program with the revision, passed by voice vote.

H. Business Education and Information & Technology Management
   i. DE – BUSED 350 Valuing Diversity in Business
      John Riley moved to approve BUSED 350 for distance education; seconded by Michael Martin.
      Margaret O’Connor explained this course is a course that has been taught face-to-face to juniors and seniors. The department would like to offer this course via distance education as part of the Bachelor of Applied Science program.
      Members discussed the distinction between the pedagogical delivery and evaluation differences from the traditional classroom to on-line.
      Ralph Feather moved to include details in #10 Methods specifying the methods used in delivering the course online; seconded by Marion Mason.
      Motion to include details of on-line delivery in #10 Methods section passed by voice vote with 1 opposition and 1 abstention.
      Motion to approve BUSED 350 for distance education with the revision, passed by voice vote.

6. Open Forum
   - Dr. Blake was asked to explain her reluctance to sign Psychology proposals submitted in 2010 requesting program changes. Dr. Blake will meet with the department chair to question the rationale for the request and also review current BU and BOG policies.
• John Riley commented the committee may want to rely on wisdom rather than requesting minute detail in course syllabi.

• John Riley requested committee members send him examples of the amount of detail they would like to see in the course content. He will draft something based on the feedback to present at a future BUCC meeting.

• Michelle Ficca questioned making arrangements on the Omnibus form to include co-curricular experiences. The committee also indicated the Policy be reviewed and revised to detail all requests such as distance education requirements.

John Riley moved to adjourn; seconded by Monica Favia. Meeting adjourned at 5:00PM.

BUCC Minutes February 20, 2013 Meeting

Carl Chimi, Chair of the BUCC, called the 354th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, February 20, 2013, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Chair, John Riley, Mindi Miller for Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Frank D’Angelo, Marion Mason, Michael Martin, Noah Mantione, Jonathan Lincoln, John Huckans, and Ralph Feather at 3:17.

1. Approval of the Agenda of February 20, 2013 (354th session)
   Motion to approve the agenda made by John Riley; seconded by Ralph Feather.
   The motion to approve the agenda passed by voice vote.
   Monica Favia later in the meeting moved to amend the agenda to add 5E Impact Statement Expectations by Jim Krause; seconded by John Huckans.
   The motion to amend the agenda to add 5E passed by voice vote.

2. Approval of the Minutes of January 30, 2013 (353rd session)
   Motion to approve the minutes made by Bruce Candlish; seconded by Toni Trumbo-Bell. Minor revisions to the minutes were requested.
   Motion to approve the minutes as amended passed by voice vote.

3. Chair Remarks
   Carl Chimi:
   ➢ Announced the Tentative Agreement includes language regarding class size;
   ➢ Welcomed Mindi Miller as a substitute today for Michelle Ficca;
   ➢ Reflected on the life of Gloria Cohen-Dion.
   Dean Brown announced the College of Liberal Arts has organized a celebration of the life of Gloria Cohen-Dion scheduled for March 7th from 6-9PM in the Kehr Union Ballroom.

4. Course Proposals
   A. Math, Computer Science, and Statistics
      i. General Education – MATH 202 Concepts of Math 2
Toni Trumbo-Bell moved to approve MATH 202 for 2 GEPs toward Goal 3 Analytical and Quantitative Skills; seconded by Ralph Feather.
Bill Calhoun introduced the proposal to the committee.
Motion to approve MATH 202 for 2 GEPs toward Goal 3 Analytical and Quantitative Skills passed by voice vote.

5. Discussion Items
A. Approval sequence of experimental courses requesting GEPs
Toni Trumbo-Bell moved that any course or CLE requesting a general education change check box 12 and follow that approval process; seconded by John Riley.
Motion that any course or CLE requesting general education points must check the general education change box and follow the approval sequence passed by voice vote with 1 opposition by Ralph Feather. Dr. Feather clarified his opposition was due to his belief that no experimental course should be approved for general education.
John Riley requested the BUCC chair send an email to all department chairs informing them of this decision.

B. Clarification/Interpretation of a word within a statement in PRP 3602 – Career concentrations are multidisciplinary advisement programs...
Monica Favia requested clarity in defining the word multidisciplinary asking if a concentration does not contain courses from different disciplines, is it still considered a career concentration?
Members discussed their interpretation of multidisciplinary with varied definitions.
Jonathan Lincoln informed the committee of a BOG policy amended in January of 2012 defining concentration/track/specialization or emphasis as a program of study within an academic program. J. Lincoln will distribute a copy of the policy to BUCC members.

Toni Trumbo-Bell moved that PRP3602 be included as a first reading on the next BUCC agenda; seconded by Michael Martin.
Toni Trumbo-Bell withdrew her motion which was agreed upon by Michael Martin.

John Riley moved the chair appoint a subcommittee to review PRP 3602 and make a recommendation to the BUCC; seconded by Ralph Feather.
Motion to appoint a subcommittee passed by voice vote.
Michael Martin, Marion Mason, and John Riley volunteered to be members of the PRP 3602 subcommittee.

John Riley moved the agenda; seconded by Michael Martin.
Motion to move the agenda passed by voice vote with 1 opposition.

C. Process for recommending foundational courses
Carl Hansen moved departments bringing forward a request to change their designated foundational course be requested on an Omnibus form as a Major/Minor Requirements change; seconded by Monica Favia.
Toni Trumbo-Bell indicated she prefers math foundational courses be designated on the Omnibus form as a General Education Change.
Bruce Candlish expressed he prefers selecting the Major/Minor Requirements change box on the Omnibus form.
Members discussed the process by which all initial math foundational courses were proposed and approved by the BUCC and the process by which new math foundational courses be approved.

The motion to designate the process of requesting a new math foundational course must be proposed on an Omnibus form with the Major/Minor Requirements Change box selected passed by voice vote.

D. Requirements for Co-Curricular Learning Experience
Toni Trumbo-Bell stated each CLE should be reviewed on a case-by-case basis. Members agreed to allow freedom and creativity however, insuring there is to be significant academic achievement at the conclusion of the experience.

E. Impact Statement Expectations – Jim Krause
All departments in the College of Education are currently aligning their courses to the new general education program. Some revisions could be substantial and may be met with some resistance from departments contacted for impact. John Riley suggested the BUCC chair have a conversation with a department contacted for an Impact Statement if the Impact Statement is not provided in a timely manner.

6. 2014/2015 Academic Calendar
Bruce Candlish moved to approve the 2014/2015 Academic Calendar as drafted; seconded by Toni Trumbo-Bell.

Motion to approve the 2014/2015 Academic Calendar passed by voice vote with one opposition.

John Riley moved the BUCC chair request Administration to communicate to PASSHE permission to hold classes on Labor Day; seconded by Toni Trumbo-Bell.

Motion to request permission of PASSHE to hold classes on Labor Day passed by voice vote.

Open Forum
No items to discuss in Open Forum.

The meeting adjourned at 5:03PM.

BUCC Minutes March 6, 2013 Meeting

Carl Chimi, Chair of the BUCC, called the 355th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, March 6, 2013, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Chair, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Patty Beyer for Toni Trumbo-Bell, Monica Favia, Bruce Candlish, Frank D'Angelo, Marion Mason, Michael Martin, Noah Mantine, John Huckans, Sheila Dove-Jones, and Ralph Feather.

1. Approval of the Agenda of March 6, 2013 (355th session)
A motion to approve the agenda was made by John Riley; seconded by Bruce Candlish.

The motion to approve the agenda passed by voice vote.
2. **Approval of the Minutes of February 20, 2013 (354th session)**
   A motion to approve the minutes was made by Bruce Candlish; seconded by Michael Martin. Members discussed rewording the sentence in 5B that reads: *This policy directs Universities to convert concentrations to minors by August 1, 2015.* After discussion, Chair, Carl Chimi requested the sentence be struck from the minutes. **Motion to approve the minutes as amended passed by voice vote with one opposition.**
   Carl Chimi announced to the committee the Chair of the Exceptionality Programs has a departmental meeting and will be at the BUCC meeting as soon as possible to present their proposal. John Riley moved to amend the agenda to accommodate the Exceptionality Programs. The Chair announced we will operate on Dr. Riley’s motion.

3. **Chair Remarks**
   None

4. **Course Proposals**
   A. **Exceptionality Programs**
      i. **New Course – SPECED 100 Orientation to Special Education**
         John Riley moved to approve SPECED 100 Orientation to Special Education as a new course; seconded by Ralph Riley.
         Tim Knoster presented the proposal to the committee.
         Members requested an update to the Effective Semester and a revision to 9e. **Motion to approve SPECED 100 as a new course with the revisions passed by voice vote.**
   B. **Psychology**
      i. **General Education – PSYCH 131 Psychology of Adjustment**
         Bruce Candlish moved to approve PSYCH 131 for 2 GEPs toward Goal 10 Citizenship; seconded by Michael Martin.
         Jim Dalton presented the proposal to the committee.
         Ralph Feather requested a statement added to Q3 indicating additional faculty needed for assessment. **Motion to approve PSYCH 131 for 2 GEPs toward Goal 10 Citizenship with the revision passed by voice vote with one opposition and one abstention.**

5. **PRP 3233 – First Reading presented by John Riley**
   In an effort to acquire expanded course content in the Master Course Syllabi, John Riley drafted and distributed a detailed proposed revision to the instructions found in PRP 3233 to members of the Committee. Members suggested alternative wording in the instruction paragraph of item 9, and the addition of definitions. John accepted Carl Chimi’s request to compose another draft based on today's feedback for a second reading. John asked members of the committee to forward examples of proposals with adequate content to include in the next draft.

6. **Open Forum**
   A. In response to an email, Bruce Candlish, College Curriculum Committee Chair, asked members of the BUCC if adding SLO identification to a course requires a proposal to go through the curriculum committee process. Members discussed what parts of the Master Course Syllabus constitutes course content.
Bruce Candlish moved that for the rest of this semester, it is the sense of the BUCC that syllabi revised to incorporate the new format should go through the curriculum process; seconded by Michael Martin.
John Riley added a friendly amendment that box 6 should be checked on the Omnibus form. Ralph Feather offered a friendly amendment explaining the reason for the motion is SLOs and other items are being added to the Master Course Syllabi and that changes the content. Bruce Candlish revised his motion to read: It is the sense of the BUCC that course content is not limited to the content outline and, therefore, changes in the Master Course Syllabus should go through the curriculum process by checking box 6; seconded by Michael Martin.

**Motion to process changes to the Master Course Syllabi that are due to the addition of SLOs failed by show of hands:** 6 in favor, 7 opposed, 0 abstentions.
As a result of this vote, Bruce will reply to the email that this is a Department matter and does not need to go through the curriculum process unless there is a change in policy by the BUCC.

B. John Riley asked the BUCC Chair to reiterate the BUCC concern on priority scheduling to the Provost. Janet Reynolds Bodenman requested the BUCC Chair also inquire about the Psychology proposal requesting a grade requirement.

C. Sheila Dove-Jones reported Middle States will check for a repository of current syllabi.

The meeting adjourned at 5:00PM.

**BUCC Minutes March 13, 2013 Meeting**

Carl Chimi, Chair of the BUCC, called the 356th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, March 13, 2013, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Chair, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, Michael Martin, John Huckans, Sheila Dove-Jones, and Ralph Feather.

1. **Approval of the Agenda of March 13, 2013 (356th session)**
   A motion to approve the agenda was made by Bruce Candlish; seconded by Toni Trumbo-Bell. John Riley requested *first reading* be struck from PRP 3870 agenda line item due to this meeting being an open meeting with no official business.
   **The motion to approve the agenda as amended passed by voice vote.**

2. **Chair Remarks**
   - The BUCC would like to be apprised of any proposals not signed by the Provost within 30 days of the date the BUCC approved them as written in the tentative contract. The BUCC Chair will act on that once the contract is in place.
   - Carl Chimi asked Sheila Dove-Jones to present assessment findings on those courses that were assessed in the Fall 2012 semester. Sheila will present at the next BUCC meeting.

3. **PRP 3870 Graduate Faculty Appointments and Renewals**
Robert Gates presented the revised PRP 3870 to the BUCC Committee noting the revisions from the current, outdated PRP. The PRP was previously revised but never forwarded to the BUCC for approval. During the 5-year review or tenure promotion, a recommendation is made to the Dean to continue with graduate status. All faculty currently graduate faculty will remain at that status until their 5 year review or tenure promotion.

4. **General Education Update**

Patty Beyer, General Education Council Chair, presented a power point featuring data on the number of students in the program, the number of courses in the program, how the courses are distributed across the goals and by departments, the number of students getting courses in the program, seats available in the courses, and assessment data. The Advisor in consultation with the transfer student will determine which general education program benefits them. All new students will be in the new program. All current students have a choice of remaining in the old program or the new program. The Registrar’s Office will need to be notified by the advisor which program the student is following.

5. **Role of the General Education Council Chair and members relating to the BUCC**

Toni Trumbo-Bell led a discussion to review and update the BUCC Bylaws as well as discussing two new items:

1. A seat on the BUCC for the General Education Council Chair.
2. Should faculty sit on both the BUCC and the General Education Council?

Members discussed the role of the GEC chair is much like the role of Curriculum Committee Chairs who do have a seat on the BUCC. They also discussed both sides of the issue of allowing or restricting faculty from a seat on both the BUCC and the General Education Council. Toni Trumbo-Bell volunteered to update the terminology in the Bylaws.

6. **Master Course Syllabus and Omnibus Form**

Members discussed changing the beginning of Document P, #9 of the Master Course Syllabus, and maintaining up-to-date Master Course Syllabi in a public place. Members discussed what is considered course content, rewording #9 to read “Topic Outline or Subject Matter Outline, etc.”, revise #6 on the Omnibus form to read “Master Course Syllabus”. Members also discussed a pop up box with instructions for each item. A recommendation was made giving the Curriculum Committee authority to decide whether or not a revised Master Course Syllabus needs to go through BUCC.

7. **Open Forum**

No items for discussion

The meeting adjourned at 5:05PM.

**BUCC Minutes April 3, 2013 Meeting**

Carl Chimi, Chair of the BUCC, called the 357th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, April 3, 2013, in the Schweiker Exhibit Room of the Andruuss Library.
Present: Carl Chimi, Chair, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, Michael Martin, Frank D’Angelo, Noah Mantione, Ralph Feather, Robert Marande, and Monica Favia.

1. Approval of the Agenda of April 3, 2013 (357th session)
   Carl Chimi requested adding Chair Remarks. A motion to approve the agenda as recommended was made by John Riley; seconded by Toni Trumbo-Bell. The motion to approve the agenda as amended passed by voice vote.

2. Approval of the Minutes of March 6, 2013 and March 13, 2013
   A motion to approve the Minutes of March 6th and March 13, 2013 was made by John Riley; seconded by Michael Martin. The motion to approve both minutes passed by voice vote.

3. Chair Remarks
   ➢ Dr. Marande will be the Provost’s representative to the BUCC;
   ➢ The College of Business questioned the approval process for revising their Master Course Syllabi to conform to current policy. They will be adding student learning objectives which is the sense of the BUCC that it does not require BUCC review. BUCC indicated to proceed following the current rules in place. If the policy changes prior to the revision completion, they will not be required to redo their proposals.

4. PRP 3870 Graduate Faculty Appointments and Renewals – First Reading
   Robert Gates presented the revised PRP 3870 to the BUCC Committee noting the revisions from the current, outdated PRP. The PRP was previously revised but never forwarded to the BUCC for approval.
   During the 5-year review or tenure promotion, a recommendation is made to the Dean to continue with graduate status. All faculty currently graduate faculty will remain at that status until their 5 year review or tenure promotion. This was presented at a previous meeting as an informational item and discussed at that time.

5. Course Proposals
   A. Educational Studies and Secondary Ed
      i. EDFOUND 406 Multicultural Ed
         John Riley moved to approve EDFOUND 406 for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 10 Citizenship; seconded by Toni Trumbo-Bell.
         Ralph Feather presented the proposal.
         Frank D’Angelo on behalf of the Department of Early Childhood and Mid-Level strongly endorses this proposal.
         Motion to approve EDFOUND 406 for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 10 Citizenship passed by voice vote.
         John Riley moved to approve EDFOUND 406 for distance education; seconded by Toni Trumbo-Bell.
         Ralph Feather addressed the committee on the distance education request. Members requested striking WIMBA and generalize the delivery technology, and specifying the class size for distance ed and classroom.
         Motion to approve EDFOUND 406 for distance education with the revisions passed by voice vote.

   B. Interdisciplinary Studies
i. **INTSTUDY 231 Technical Writing**

John Riley moved to approve INTSTUDY 231 Technical Writing for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by Toni Trumbo-Bell.

Michael Martin presented the proposal to the committee. He reported a significant change in the course is requiring 24 credits as a prerequisite. Members requested adding a sentence in #14 as to who will be responsible for the assessment.

**Motion to approve INTSTUDY 231 Technical Writing for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy with the revision passed by voice vote with one abstention.**

C. **Early Childhood and Adolescent Education**

i. **ELEMED 461 Urban Center Practicum**

John Riley moved to approve ELEMED 461 for 1 GEP toward Goal 10 Citizenship; seconded by Toni Trumbo-Bell.

Frank D’Angelo presented the proposal to the committee. Members requested removing “course name” from Q1 as that has not changed.

**Motion to approve ELEMED 461 Urban Center Practicum for 1 GEP toward Goal 10 Citizenship with the revision passed by voice vote.**

ii. **ELEMED 334 Teaching Reading Grades 1-4**

iii. **ELEMED 331 Teaching Science PK-4**

John Riley moved to approve ELEMED 331 and 334 for distance education; seconded by Toni Trumbo-Bell.

Cherie Roberts and Todd Hoover presented the proposals to the committee. Members requested revisions to 331: reword online format to distance education in Q1 and throughout the master course syllabus, title Document R “Master Course Syllabus, add 45 semester hours to the pre-requisite; 334: reword online format to distance education in Q1 and throughout the master course syllabus, provide a new Omnibus Form that is not expired, and title Document R “Master Course Syllabus.

**Motion to approve ELEMED 331 Teaching Science PK-4 and ELEMED 334 Teaching Reading Grades 1-4 with the revisions passed by voice vote.**

D. **Exercise Science**

i. **EXERSCI 514 Exercise Science Seminar**

John Riley moved to approve EXERSCI 514 Exercise Science Seminar as a new course; seconded by Michael Martin.

Joe Andreacci presented the proposal to the committee. Members requested a specific class size number in 10(1) of the Master Course Syllabus, title Document R “Master Course Syllabus, add to the Catalog Description that this course can be repeated for credit.

**Motion to approve EXERSCI 514 as a new course with the revisions passed by voice vote.**

ii. **Exercise Science Master’s Program Major Requirement Revision**

John Riley moved to approve the revisions to the Exercise Science Master’s Program; seconded by Bruce Candlish.

Joe Andreacci presented the proposal to the committee.

**Motion to approve the revisions to the Exercise Science Master’s Program with revisions passed by voice vote.**

E. **Art and Art History**

ARTHSTRY 370 History of Graphic Design
Bruce Candlish moved to approve ARTHSTRY 370 as a new course; seconded by Toni Trumbo-Bell.
The Department of Art and Art History was unrepresented.
Bruce Candlish moved to Table the proposal due to no representation; seconded by John Riley.

**Motion to Table passed by voice vote.**

F. Nursing

i. NURSING 541 Family Primary Care Nurse Practitioner Practicum
Ralph Feather moved to approve NURSING 541 as a new course; seconded by Toni Trumbo-Bell.
Michelle Ficca and Noreen Chikotas presented the proposal.
Members requested rewording SLO #2, and adding the word “Course” to Assessment in the title of that section.

**Motion to approve NURSING 541 as a new course with the revisions passed by voice vote.**

ii. Family Nurse Practitioner Program Major/Minor Requirements modification
Ralph Feather moved to approve the requirement modifications to the Family Nurse Practitioner Program; seconded by Michael Martin.
Michelle Ficca and Noreen Chikotas presented the proposal.

**Motion to approve the requirement modifications of the Family Nurse Practitioner Program passed by voice vote.**

G. Math, Computer Science and Statistics

i. Digital Forensics Major Requirement Revision
Bruce Candlish moved to approve the revisions to the Digital Forensics Major; seconded by John Riley.
John Riley presented the proposal to the committee.
Members requested a grammatical revision to Q2.

**Motion to approve the requirement revisions to the Digital Forensics Major with the revision passed by voice vote.**

ii. Math Minor Requirements Revision
John Riley moved to approve the Math Minor Requirements Revision; seconded by Toni Trumbo-Bell.
Kevin Ferland presented the proposal to the committee.

**Motion to approve the revision to the Math Minor passed by voice vote.**

H. Mass Communications

i. MASSCOMM 475 PR Workshop
Michael Martin moved to approve MASSCOMM 475 as a new course; seconded by Bruce Candlish.
Richard Ganahl presented the proposal to the committee.
Members requested the Effective Date be updated, check Box 9 on the Omnibus form, reword SLO #2, and revise the course number on Q1.

**Motion to approve MASSCOMM 475 as a new course with the revisions passed by voice vote.**

John Riley moved to add PR Workshop to the list of Public Relations electives in the Mass Communications Major; seconded by Michael Martin.

**Motion to approve the MASSCOMM 475 PR Workshop to the list of Public Relations electives in the Mass Communications Major with the above revisions passed by voice vote.**
6. **Assessment Update – Sheila Dove Jones**  
   Removed from the Agenda

7. **BUCC Bylaws – First Reading**  
   Toni Trumbo-Bell presented two drafts of the BUCC Bylaws for discussion. Proposed language added to the Bylaws are: including the chair of the General Education Council to the BUCC membership, what a quorum would be for BUCC meetings, how the vote would be counted, how to handle the absence/replacement of a BUCC member for an extended period of time, and two different languages dealing with the General Education Council chair giving that person voting or non-voting rights.  
   Members discussed the right of the General Education Council Chair as voting or non-voting.  
   The Chair called a straw poll of approving the Chair of the GEC as a voting person on the BUCC failed by show of hands 3 in favor, 7 opposed and 1 abstention.  
   Members requested the quorum number be changed from 8 to 10. Members were asked to send their revisions to Toni for the Second Reading draft.

8. **Open Forum**  
   No items were introduced for discussion.

The meeting adjourned at 5:00PM.

**BUCC Minutes April 10, 2013 Meeting**

Carl Chimi, Chair of the BUCC, called the 358th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, April 10, 2013, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Chair, John Riley, Michelle Ficca, Stephen Markell for Michael Coffta, Carl Hansen, Janet Reynolds Bodenman (until 3:50), Bruce Candlish, Marion Mason, Michael Martin, Frank D’Angelo, Robert Marande, John Huckans, and Monica Favia.

1. **Approval of the Agenda of April 10, 2013 (358th session)**  
   Carl Chimi announced Item 8, Spring Assessment Data Reporting by Sheila Dove-Jones, will be removed from the Agenda. Sheila is out ill today. Item 5B EDFOUND 206 will be postponed to the next agenda. Ralph Feather, the author of the proposal, is out of town. Item 5D, a proposal from the Exceptionality Programs, will be adjusted in placement on the agenda. They are holding their Department meeting from 3PM – 4PM.  
   John Riley moved to approve the agenda as amended; seconded by Bruce Candlish.  
   **The motion to approve the agenda as amended passed by voice vote.**  
   Due to the lengthened Graduate Council meeting, Dr. Gates may not be here in time for the discussion of PRP 3870.  
   John Riley moved to amend the agenda to move PRP 3870 to later on the agenda; seconded by Bruce Candlish.  
   **Motion to move PRP 3870 to later in the agenda passed by voice vote.**

2. **Approval of the Minutes of April 3, 2013 (357th session)**
A motion to approve the Minutes of April 3, 2013 was made by Bruce Candlish; seconded by Janet Reynolds Bodenman. **The motion to approve the minutes, as written, passed by voice vote.**

3. **Chair Remarks**
   - Stephen Markell is representing Michael Coffta at today’s meeting.
   - The proposal for EXERSCI 514 that was approved last week with revisions was revised with the exception of the BUCCs request to identify the correct form noted in #14 of the Master Course Syllabus. Upon contacting Dr. Andreacci, the author of the proposal, he indicated that is what the department is using. The committee requested the BUCC Chair to contact Dr. Andreacci to discuss this issue to revise for approval.
   - Next week’s BUCC meeting will be held in the Hideaway in the Kehr Union.

4. **Course Proposals**
   A. **Art and Art History**
      i. **ARTHSTRY 370 History of Graphic Design**
         Bruce Candlish moved to approve ARTHSTRY 370 as a new course; seconded by John Riley.
         Nogin Chung presented the proposal.
         **Motion to approve ARTHSTRY 370 as a new course passed by voice vote.**
         John Riley moved to approve ARTHSTRY 370 as a major/minor revision; seconded by Bruce Candlish.
         Members requested adding to Q1 information about the elective or required course.
         **Motion to approve ARTHSTRY 370 with the revision for the major/minor revision passed by voice vote.**
   B. **Educational Studies and Secondary Ed**
      i. **EDFOUND 206 Teachers, Schools and Society**
         Postponed to next week’s agenda.
   C. **Interdisciplinary Studies**
      i. **INTSTUDY 204 Intro to College Research Writing**
         Bruce Candlish moved to approve INTSTUDY 204 as a new course; seconded by John Riley.
         Terry Riley presented the proposal to the committee.
         Discussion surrounded the arrival of target goals.
         **Motion to approve INTSTUDY 204 as a new course passed by voice vote.**
         Bruce Candlish moved to approve INTSTUDY 204 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy, and 1 GEP toward Goal 3 Analytical and Quantitative Skills.
         John Riley stated he cannot support the Goal 3 GEP award.
         Discussion focused on the goal distribution, in particular, the award for a GEP toward Goal 3.
         **Motion to approve INTSTUDY 204 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy, and 1 GEP toward Goal 3 Analytical and Quantitative Skills passed by show of hands: 8 in favor, and 3 opposed.**
   D. **Honors**
      i. **HONORS 152 Honors Lit & Society**
Bruce Candlish moved to approve HONORS 152 Honors Lit & Society as a new course; seconded by Michael Martin.

Claire Lawrence presented the proposal to the committee. Members requested the course abbreviation be added to Q1.

**Motion to approve HONORS 152 as a new course with the revision, passed by voice vote.**

Bruce Candlish moved to approve HONORS 152 for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 1 Communication; seconded by Michael Martin.

**Motion to approve HONORS 152 for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 1 Communication passed by voice vote.**

**E. Nursing**

i. NURSING 210 Professional Nursing

Michelle Ficca moved to approve NURSING for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy.

Michelle Ficca presented the proposal to the committee. Discussion focused on 2 GEPs awarded for Goal 1 Communication in such a large course. M. Ficca stated the writing component and critic are done in the much smaller labs which are limited to 18 students during the 3 hour clinical lab per week.

**Motion to approve NURSING 210 for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy passed by voice vote.**

**F. English**

i. ENGLISH 257 Non-Western Lit II

Bruce Candlish moved to approve ENGLISH 257 Non-Western Lit II for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity, and 1 GEP toward Goal 7 Arts and Humanities; seconded by John Riley.

Ekema Agbaw presented the proposal to the committee. Members requested the Effective Semester date be updated.

**Motion to approve ENGLISH 257 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity, and 1 GEP toward Goal 7 Arts and Humanities with the revision passed by voice vote.**

**G. Exceptionality Programs**

i. SPECED 275 Linking Assessment

Michael Martin moved to approve SPECED 275 for 1 GEP toward Goal 2, 1 GEP toward Goal 3 Analytical and Quantitative Skills, and 1 GEP toward Goal 6 Social Sciences; seconded by John Riley.

Tony Zilz presented the proposal to the committee. Members requested removing SPECED 275 from the course abbreviation in Q1, and include an explanation as to why no additional resources are required in Q3.

**Motion to approve SPECED 275 for 1 GEP toward Goal 2, 1 GEP toward Goal 3 Analytical and Quantitative Skills, and 1 GEP toward Goal 6 Social Sciences with the revisions passed by voice vote.**

Bruce Candlish moved to approve SPECED 275 for distance education; seconded by John Riley.

Members requested removing WIMBA wherever it appears in the proposal and generalize the mode of online software.

**Motion to approve SPECED 275 for distance education with the revision passed by voice vote.**
5. **Policies, Rules and Procedures**

   A. **PRP 3870 - Graduate Faculty Appointments and Renewals – Second Reading**
   John Riley moved to approve the changes to PRP 3870; seconded by Michael Martin. Members did not have any additional questions on this second reading.
   **Motion to approve the revisions made to PRP 3870 passed by voice vote.**

   B. **PRP 3233 – Required Format for Master Course Syllabi – Second Reading**
   Bruce Candlish moved to approve the revisions presented; seconded by John Riley. Discussion focused on the placement of examples of course content found in several recently approved proposals. Should the examples be included within the policy following #9 Content Description paragraph or as an appendix? Would including the examples as an appendix remove the immediacy of the examples? No decision was concluded.
   John Riley moved to Table; seconded by Michael Martin.
   **Motion to Table PRP 3233 passed by voice vote.**

   C. **PRP 3602 – Majors, Minors – First Reading**
   Marion Mason presented a draft prepared by Michael Martin, John Riley and herself, of revisions to move us into compliance with the BOG policy. The language is taken almost directly from the BOG policy. Members discussed the omission of career concentrations when the BOG policy is implemented. Jonathan Lincoln has spoken with Dr. Kathleen Howley, PASSHE, and Dr. Blake regarding moving our career concentrations that are offered at Bloomsburg University that meets the BOGs definition of a minor via a memo and not through the Letter of Intent process. J. Lincoln will inform the committee of the outcome of this request to PASSHE when he receives the same. Carl Chimi requested copies of the two BOG policies referenced to distribute to BUCC members.

6. **BUCC Bylaws – Second Reading**
   John Riley moved the Curriculum Committee recommend to the faculty the proposed revisions to the BUCC Bylaws; seconded by Michael Martin.
   Members reviewed Article I and Article II and made some grammatical revisions. Carl Chimi will get the revisions and recommendations discussed at today’s meeting to Toni Trumbo-Bell, the author of this draft.
   Michelle Ficca moved to Table the Bylaws; seconded by Michael Martin.
   **Motion to Table the Bylaws passed by voice vote.**

7. **Spring Assessment Data Reporting**
   Removed from the Agenda

8. **Open Forum**
   John Riley inquired if the BUCC Chair has heard from the Provost on two requests previously made:
   A. Psychology proposal submitted to request a specific gpa for their major;
   B. Priority Scheduling
   The committee requested the BUCC chair inform the Provost designee of these matters.

The meeting adjourned at 5:08PM.
BUCC Minutes April 17, 2013 Meeting

Carl Chimi, Chair of the BUCC, called the 359th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, April 17, 2013, in the Hideaway of the Kehr Union Building.

Present: Carl Chimi, Chair, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Bruce Candlish, Michael Martin, Frank D’Angelo, Robert Marande, John Huckans, Toni Trumbo-Bell, and Ralph Feather.

1. Approval of the Agenda of April 17, 2013 (359th session)
   John Riley moved to approve the Agenda; seconded by Toni Trumbo-Bell.
   Carl Chimi announced Item 6B PRP 3602 Second Reading will be removed from this Agenda and included on the May 1st Agenda. The editor, Marion Mason, is unable to attend today’s meeting. Also, Item 4A will be moved to later on the Agenda. The author, Michelle Ficca is returning from Harrisburg and will be late for this meeting.
   Motion to approve the agenda with the amendments made by the Chair passed by voice vote.

2. Approval of the Minutes of April 10, 2013 (358th session)
   A motion to approve the Minutes of April 10, 2013 was made by John Riley; seconded by Bruce Candlish. The motion to approve the minutes, as written, passed by voice vote.

3. Chair Remarks
   - Carl asked the committee their opinion on when the chair election for the 2013/2014 academic year should occur. John Riley moved the committee elect be invited to the last meeting of the year and the chair election held at that meeting; seconded by Toni Trumbo-Bell.
   Motion to invite the committee elect to the last meeting for the chair election passed by voice vote.

4. Course Proposals
   A. Biological and Allied Health Science
      i. Reqmt modification to BS Biology Degree
         Michael Martin moved to approve the requirement modification to the BS in Biology; seconded by Bruce Candlish.
         George Chamuris presented the proposal to the committee. This will provide students the choice of taking the two course organic chemistry sequence or the one semester of Fundamentals of Organic Chemistry. This change will apply to the BS Biology majors who have not selected a subplan.
         Motion to approve the modification to the BS in Biology passed by voice vote.

   B. Languages and Cultures
      i. Reqmt/Elective mod to the Spanish Track
         Bruce Candish moved to approve the modifications to the Spanish Track; seconded by Michael Martin.
         Chris Donahue presented the proposal to the committee. Members requested a revision to the short title.
Motion to approve the modifications to the Spanish Track passed by voice vote.

ii. New Course, Maj/Min Reqmt CHINESE 490

iii. New Course, Maj/Min Reqmt CHINESE 491

iv. New Course, Maj/Min Reqmt CHINESE 492

Bruce Candlish moved to approve CHINESE 490, 491 and 492 as new courses; seconded by Michael Martin.

Jing Luo presented the proposals to the committee. These proposals allow the transfer of credits from Peking University to Bloomsburg University. Students completing these courses will be at the advanced low level.

Members requested the SLOs be revised to “comprehend and respond…” in CHINESE 492.

Motion to approve CHINESE 490, 491 and 492 as new courses with the revision passed by voice vote.

v. Maj/Min Reqmt to create the Chinese Track

Bruce Candlish moved approval of the CHINESE Track; seconded by Michael Martin.

Jing Luo presented the proposal to the committee.

Motion to approve the CHINESE Track passed by voice vote.

C. Nursing

i. New Degree Program – Doctorate of Nursing Practice (DNP)

John Riley moved to approve the Doctorate of Nursing Practice; seconded by Toni Trumbo-Bell.

Michelle Ficca indicated this program is in response to a request by their accreditation body. This is a post master’s program. Students will be advanced practice nurses who have a master’s of science in nursing and are licensed by the state.

Motion to approve the new Degree Program, Doctorate of Nursing Practice passed by voice vote.

D. Exceptionality Programs

i. New Course, Gen Ed – SPECED 099

John Riley moved to approve SPECED 099 as a new course; seconded by Toni Trumbo-Bell.

Tim Knoester presented the proposal. This would be limited to just their majors for 0 credits with at least 30 hours of contact over two semesters.

Members discussed the number of hours equating to a credit.

Motion to approve SPECED 099 as a new course passed by voice vote.

John Riley moved to approve SPECED 099 for 1 GEP toward Goal 10 Citizenship; seconded by Toni Trumbo-Bell.

Some members expressed pleasure with this type of CLE offering noting this is what the General Education Task Force had in mind when developing this offering.

Motion to approve SPECED 099 for 1 GEP toward Goal 10 Citizenship passed by voice vote.
E. Exercise Science
   i. Maj/Min Reqmt rev to the Clinical Athletic Training Grad Program
   Bruce Candlish moved to approve the modifications to the Clinical Athletic
   Training Graduate Program; seconded by Michael Martin.
   Joe Hazzard presented the proposal.
   **Motion to approve the modifications to the Clinical Athletic Training Graduate Program passed by voice vote.**

F. Educational Studies and Secondary Education
   i. Gen Ed – EDFOUND 206 Teachers, Schools & Society
   John Riley moved to approve EDFOUND 206 for a reduction in credit hours and
   GEPS; seconded by Bruce Candlish.
   Ralph Feather reported the reduction is in response to keeping the credit hours
   at the maximum required by PDE. Since the credit hours were being reduced,
   the request for GEPS was reduced as well.
   **Motion to approve the reduction in credit hours and GEPS for EDFOUND 206 passed by voice vote.**

II. New Course COUNSEL 500

iii. New Course, DE – COUNSEL 501
iv. New Course, DE – COUNSEL 505
v. New Course – COUNSEL 510
vi. New Course, DE – COUNSEL 525
vii. New Course, DE – COUNSEL 560
viii. New Course, DE – COUNSEL 564
ix. New Course, DE – COUNSEL 565
x. New Course, DE – COUNSEL 590
xi. New Course, DE – COUNSEL 592
xii. New Course, DE – COUNSEL 599
   Toni Trumbo Tell moved to approve COUNSEL 500, 501, 505, 510, 525, 560, 564, 565,
   590, 592 and 599 as a new course; seconded by John Riley.
   Mark Bauman announced eight of these courses are currently offered as experimental
   courses; three are brand new. These courses are developed to balance the education
   for the student interested in Student Affairs and student interested in Counseling.
   John Riley questioned if these courses are part of a program change. M. Bauman
   replied the Program Change proposal will be forthcoming if these are approved.
   **Motion to approve COUNSEL 500, 501, 505, 510, 525, 560, 564, 565, 590, 592 AND 599
   as a new course passed by voice vote.**

John Riley moved to approve COUNSEL 500, 501, 505, 525, 560, 564, 565, 590, 592 and 599 as
distance education; seconded by Toni Trumbo-Bell.
Mark Bauman explained the request for distance education approval.
**Motion to approve COUNSEL 500, 501, 525, 560, 564, 565, 590, 592 and 599 for
distance education passed by voice vote.**

5. Spring Assessment Data Reporting – Sheila Dove Jones
   Sheila Dove-Jones presented a power point to the committee.
The Assessment Working Group, a branch of the Middle States Periodic Review Report, has been working on developing a handbook for departments on evaluating student learning at Bloomsburg University and compiling recommendations of the policies on assessment to forward to Administration and Faculty for review. Committee members are representatives from Academic Affairs and Student Affairs.

Focus is on:

1. Analyzing Fall 2012 data. All general education data has been downloaded. Recommendations have been received from departments. Department Chairs have the information on their TracDat account. Department chairs have been asked to review the data and provide answers to three questions on what the data has told them about their courses. The General Education Council will review aggregate data this summer.

2. Expectations of Spring 2013

   Emails have gone out to all Chairs regarding the collection of data for all courses offered. Assistance is available to anyone who needs.

6. Policies, Rules and Procedures

   A. PRP 3233 - Required Format for Master Course Syllabi – Second Reading Continued (Tabled 4-10-13)

      Toni Trumbo-Bell moved to remove PRP 3233 from the table; seconded by Michael Martin.

      Toni Trumbo-Bell moved to include all course content examples within the body of the PRP; seconded by Bruce Candlish

      Motion to include all course content examples within the body of the PRP passed by voice vote.

      Motion to approve PRP 3233 as revised passed by voice vote.

      Committee members thanked John Riley for his work on revising PRP 3233.

   B. PRP 3602 – Majors, Minors – Second Reading

      This item was removed from the agenda and will be placed on the May 1st Agenda.

7. BUCC Bylaws – Second Reading Continued (Tabled 4-10-13)

   Toni Trumbo-Bell moved to remove the BUCC Bylaws from the Table; seconded by Michael Martin.

   The committee reviewed the Bylaws and made suggestions for revisions.

   Bruce Candlish moved to replace all language to specific colleges with “each of the colleges of the University or college curriculum committees”; seconded by Michael Martin.

   Motion to replace all language specific to colleges with “each of the colleges of the University or college curriculum committees” passed by voice vote.

   John Riley moved to Table the Bylaws; seconded by Michael Martin.

   Motion to Table passed by voice vote.

8. Open Forum

   No items for Open Forum.

The meeting adjourned at 5:10PM.
BUCC Minutes May 1, 2013 Meeting

Carl Chimi, Chair of the BUCC, called the 360th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, May 1, 2013, in Room 345A (Multipurpose A) of the Kehr Union Building.

Present: Carl Chimi, Chair, Marion Mason, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Bruce Candlish, Michael Martin, Frank D’Angelo, Robert Marande, John Huckans, Toni Trumbo-Bell, Monica Favia, and Ralph Feather.

1. Approval of the Agenda of May 1, 2013 (360th session)
   Carl Chimi announced Item 2, Approval of the Minutes of April 17th will be removed from the Agenda.

   John Riley moved to approve the amended agenda; seconded by Toni Trumbo-Bell.

   John Riley stated all items under Item I are a part of the proposals for items E through H and they should be moved to be discussed prior to Item E.

   Frank D’Angelo indicated J2 and K2 should be discussed prior to J1.

   Motion to approve the Agenda with amendments passed by voice vote.

2. Approval of the Minutes of April 17, 2013 (359th session)
   Item removed from Agenda

3. Chair Remarks
   Carl Chimi announced our next meeting is Wednesday, May 8th in the Schweiker Room.
   We will hold the election for the chair for the 2013/2014 academic year.

4. Course Proposals
   A. Honors
      i. New Course, Gen Ed – HONORS 141
         John Riley moved to approve HONORS 141 as a new course; seconded by Michael Martin.

         Steve Kokoska presented the proposal to the committee.
         Motion to approve HONORS 141 as a new course passed by voice vote.
         John Riley moved to approve HONORS 141 for 3 GEPs toward Goal 3 Analytical and Quantitative Skills; seconded by Toni Trumbo-Bell.

         Motion to approve HONORS 141 for 3 GEPs toward Goal 3 Analytical and Quantitative Skills passed by voice vote.

   B. Exercise Science
      i. Gen Ed – EXERSCI 288
         John Riley moved to approve EXERSCI 288 for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 6 Social Sciences; seconded by Toni Trumbo-Bell.

         Tim McConnell presented the proposal to the committee.
         Motion to approve EXERSCI 288 for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 6 Social Sciences passed by voice vote.
C. **English**
   i. Gen Ed – ENGLISH 287
   ii. Gen Ed – ENGLISH 256

John Riley moved to approve ENGLISH 287 and 256 for each for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities; seconded by Bruce Candlish.

Terry Riley presented the proposals to the committee.

**Motion to approve ENGLISH 287 and 256 for each for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities**

D. **Chemistry**
   i. Major Elective Revision – Chem-Biochem elective Change

Bruce Candlish moved to approve the elective changes to Chem-Biochem; seconded by Michael Martin.

Toni Trumbo-Bell presented the proposal to the committee.

**Motion to approve the elective changes to Chem-Biochem passed by voice vote.**

E. **Interdisciplinary Business**
   i. New Course, Pass/Fail – INTERBUS 101
   ii. New Course, Pass/Fail – INTERBUS 102
   iii. New Course, Pass/Fail – INTERBUS 201
   iv. New Course, Pass/Fail – INTERBUS 202
   v. New Course, Pass/Fail – INTERBUS 301
   vi. New Course, Pass/Fail – INTERBUS 302
   vii. New Course, Pass/Fail – INTERBUS 401
   viii. New Course, Pass/Fail – INTERBUS 402

Bruce Candlish moved to approve INTERBUS 101, 102, 201, 202, 301, 302, 401 and 402 as new courses; seconded by Michael Martin.

Darrin Kass presented the proposals.

Members requested moving “Supporting Materials and References down to its own line under #14, on 101 and 102, and rewriting the SLOs on all proposals.

Ralph Feather moved to amend the SLOs by moving the table in #10 down to #11 as the SLOs; seconded by Michael Martin.

Members discussed the revision of the SLOs.

Ralph Feather withdrew his motion; approved by Michael Martin.

Toni Trumbo-Bell moved to revise SLO 1 to: Explain the interconnected nature of major business functions; SLO 2 to: Describe basic components of career paths, and SLO 3 to: Discuss essential components of being a professional; seconded by Monica Favia.

**Motion to revise the SLOs to the language above passed by voice vote with one abstention.**

Members questioned the reasoning for offering 0 credit. D. Kass replied they needed to stay below the 60 credit limit but felt this program would benefit the students seeking employment after graduation. Also questioned was a back-up
plan for the request for a part time complement for assessment. D. Kass indicated they have received approval for the position.

**Motion to approve INTERBUS 101, 102, 201, 202, 301, 302, 401 and 402 with revisions as new courses passed by voice vote.**

Monica Favia moved to approve INTERBUS 101, 102, 201, 202, 301, 302, 401 and 402 as pass/fail; seconded by Bruce Candlish.
Toni Trumbo-Bell asked if it is possible for a student to fail. D. Kass replied it is possible if the quality of work is poor.

**Motion to approve INTERBUS 101, 102, 201, 202, 301, 302, 401 and 402 as pass/fail passed by voice vote.**

### F. Accounting

i. Major Requirement Revision – Accounting Program

ii. Major Requirements Revision – Add BUSED 101

John Riley moved to approve both modifications to the Accounting Program; seconded by Bruce Candlish.

Darrin Kass explained this is the result of the College of Business implementing the ZIP program into every department.

Bruce Candlish requested revising the INTERBUS course numbers on the check sheet to correspond to the courses just approved.

Toni Trumbo-Bell moved to call the question; seconded by Michael Martin.

**Motion to approve the modifications to the Accounting Program with revisions passed by voice vote.**

### G. Business Education & Information and Technology Management/Finance/Management & Marketing

i. Major Requirement Revision – Business Education

ii. Major Requirement Revision – Finance

iii. Major Requirement Revision – Management

iv. Major Requirement Revision – Marketing

Monica Favia moved to approve the modifications to the Business Education, Finance, Management and Marketing Programs; seconded by Toni Trumbo-Bell.

v. Major Requirement Revision – Info & Tech Mgmt

vi. Major Requirement Revision – Delete MIS 150 from Finance Program

vii. Major Requirement Revision – add BUSED 101 to Finance Program

John Riley moved to amend the motion to include the modifications to the Information and Technology Management and Finance Programs; seconded by Toni Trumbo-Bell.

**The motion to amend passed by voice vote.**

Discussion focused on the mentoring program. The mentors are alumni of the College of Business who come back and mentor students at no cost to the University.

Members requested the English Composition 1 as it appears on the check sheets to Foundations of College Writing.
Motion to approve modifications to all programs with revisions passed by voice vote.

H. Educational Studies and Secondary Education and Early Childhood and Adolescent Education
Gen Ed – EDFOUND 414
Toni Trumbo Bell moved to approve EDFOUND 414 for 1 GEP toward Goal 4 Cultures and Diversity, 1 GEP toward Goal 6 Social Sciences, and 1 GEP toward Goal 10 Citizenship; seconded by Michael Martin.
Ralph Feather presented the proposal to the committee.
Motion to approve EDFOUND 414 for 1 GEP toward Goal 4 Cultures and Diversity, 1 GEP toward Goal 6 Social Sciences, and 1 GEP toward Goal 10 Citizenship passed by voice vote.

Major Requirement Revision and DE – ELEMED 347
Toni Trumbo-Bell moved to approve the changes to ELEMED 347 as the course; seconded by Michael Martin.
Frank D’Angelo explained the proposal to the committee.
Members requested more clarity be written in Q1 to express what is being requested, include the language competencies being used from another course in Q2, and specify the Old Title under Q1.
Motion to approve the modifications to ELEMED 347 with the revisions passed by voice vote.

Bruce Candlish moved to approve ELEMED 347 for Distance Education; seconded by Monica Favia.
Motion to approve ELEMED 347 for Distance Education passed by voice vote.

I. Early Childhood Education and Adolescent Education
i. Major Requirements Revision to Program

J. Educational Studies and Secondary Education
i. Major Requirements Revision to program

K. Exceptionality Program
i. Revised Program of Study for Special Ed/ECE Dual Cert Program
Toni Trumbo-Bell moved to approve the revisions of major requirements to the Early Childhood Education and Adolescent Education, Educational Studies and Secondary Education and Exceptionality Programs; seconded by Bruce Candlish.
Beth Mauch presented the proposals to the committee explaining they have added a content minor to some of their programs.
Members requested revising Q1 by replacing the word course with program, clarifying what is needed in Q2 and specifying which departments were contacted in Q4 on the ECE proposal; and also specifying which departments were contacted in Q4 in the Special Ed proposal.
Motion to approve the program revisions to the Early Childhood Education and Exceptionality Program with revisions and the Secondary Education program revisions passed by voice vote.
L. **Languages and Cultures**
   
i. **New Course, Gen Ed – SPANISH 112**
   
   Toni Trumbo-Bell moved to approve SPANISH 112 as a new course; seconded by Michael Martin.
   
   Chris Donahue explained this course was designed to allow students a one-semester option to satisfy Goal 8 Second Language requirement.
   
   Carl Hansen requested some typographical revisions to Q1.

   **Motion to approve SPANISH 112 with the revision as a new course passed by voice vote.**

   
   Bruce Candlish moved to approve SPANISH 112 for 2 GEPs toward Goal 8 Second Language and 1 GEP toward Goal 4 Culture and Diversity; seconded by Toni Trumbo-Bell.

   **Motion to approve SPANISH 112 for 2 GEPs toward Goal 8 Second Language and 1 GEP toward Goal 4 Culture and Diversity passed by voice vote.**

5. **Policies, Rules and Procedures**
   
   A. **PRP 3602 – Majors, Minors – Second Reading**
   
   John Riley moved to approve the revisions to PRP 3602; seconded by Toni Trumbo-Bell.
   
   Members thanked Marion Mason for her work on this PRP.

   **Motion to approve the revisions to PRP 3602 passed by voice vote.**

6. **BUCC Bylaws – Second Reading Continued (Tabled 4-17-13)**
   
   Toni Trumbo-Bell moved to remove the BUCC Bylaws from the table; seconded by John Riley.

   **Motion to remove the Bylaws from the table passed by voice vote.**
   
   Toni Trumbo-Bell reviewed the revisions made since the last reading.

   **Motion to approve the BUCC Bylaws as revised passed by voice vote.**
   
   Toni Trumbo-Bell will provide a clean copy to Carl to provide to the APSCUF election chair for the faculty vote.

7. **Omnibus and PRP 3230 – First Reading**
   
   Revisions that were discussed at various meetings throughout the year were recounted.
   
   Members began discussing revisions. Michael Martin volunteered to draft a revised Omnibus form for the next meeting.

8. **Open Forum**
   
   Carl Chimi asked the committee when they prefer the newly elected chair takes the chair. Toni Trumbo-Bell moved the chair will take over in the first meeting of the Fall semester; seconded by Ralph Feather.

   Discussion focused on who is eligible to vote.

   Bruce Candlish added a friendly amendment to Toni’s motion to include members voting will be the members for the 2013/2014 academic year. Toni Trumbo-Bell accepted the amendment.
Motion to elect the new BUCC chair for the 2013/2014 academic year to take into effect in August of 2013 elected by the committee members for the 2013/2014 academic year passed by show of hands with 9 in favor; 3 opposed and 1 abstention.

Meeting adjourned at 5:14 PM.

BUCC Minutes May 8, 2013 Meeting

Carl Chimi, Chair of the BUCC, called the 361st session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, May 8, 2013, in the Schweiker Exhibit Room of the Andrus Library.

Present: Carl Chimi, Chair, Marion Mason, John Riley, Michelle Ficca, Michael Coffta, Carl Hansen, Janet Reynolds Bodenman, Bruce Candlish, Michael Martin, Frank D’Angelo, Robert Marande, John Huckans, Toni Trumbo-Bell, Monica Favia, and Ralph Feather. 2013/2014 Members: Marika Handakas, Michael Shepherd.

1. Approval of the Agenda of May 8, 2013 (361st session)
John Riley moved to approve the Agenda; seconded by Michael Martin. John Riley requested a revision to Item 6.B.iii to remove Gen Ed from the entry. It is not a general education course.
Motion to approve the agenda with the amendment passed by voice vote.

2. Approval of the Minutes of April 17, 2013 (359th session)
3. Approval of the Minutes of May 1, 2013 (360th session)
John Riley moved to approve the Minutes of April 17th and May 1st; seconded by Toni Trumbo-Bell. John Riley sent minor revisions to the May 1st minutes to Jill Whitenight via email.
Motion to approve the minutes as amended passed by voice vote.

4. Chair Remarks
Carl expressed his gratitude for the support shown to him as chair and thanked members for their dedication and hard work.

5. Election of Chair 2013/2014
It was agreed upon by the committee, that current BUCC members who will not be members in 2013/2014 will abstain from voting. New members for the upcoming academic year who are present are eligible to vote.
Carl Chimi opened the floor to nominations.
Marion Mason nominated Bruce Candlish; seconded by Toni Trumbo-Bell.
John Riley moved to close nominations; seconded by Ralph Feather.
**Bruce Candlish was voted chair by voice vote.**
Members expressed their appreciation to Carl for his service.

6. Course Proposals
A. **English**
i. Gen Ed – ENGLISH 203 Approaches to Literary Study
Toni Trumbo-Bell moved to approve ENGLISH 203; seconded by Michael Martin.
Terry Riley reported the department is requesting an additional GEP toward Goal 3 Analytical and Quantitative Reasoning. This course was previously approved for 1 GEP toward Goal 2 Information Literacy.
Members discussed the request for Goal 3.
Motion to approve ENGLISH 203 for 1 GEP toward Goal 3 passed by show of hands 9 in favor; 3 opposed, and 1 abstention.

ii. Gen Ed – ENGLISH 280 Poetry
iii. Gen Ed – ENGLISH 288 Feminist Reading of Culture
Bruce Candlish moved to approve ENGLISH 280 and 288; seconded by John Riley.
Terry Riley presented the proposals.
Motion to approve ENGLISH 280 and ENGLISH 288 passed by voice vote.

B. Languages and Cultures

i. New Course, Gen Ed, Major/Minor Reqmt RUSSIAN 214 – East European Film, Literature and Culture
ii. New Course, Major/Minor Reqmt RUSSIAN 305 – Professional Communication
iii. New Course, Major/Minor Reqmt RUSSIAN 306 – Professional Communication II
John Riley moved to approve RUSSIAN 214, RUSSIAN 305 and RUSSIAN 306 new courses; seconded by Bruce Candlish.
Mykola Polyuha presented the proposals.
Toni Trumbo-Bell moved to remove the words “and medicine” from the catalog description and Q2 in RUSSIAN 305 as that is covered in RUSSIAN 306 and not 305; seconded by John Riley.
Motion to remove “and medicine” from the catalog description and Q2 passed by voice vote.
Motion to approve RUSSIAN 214, RUSSIAN 305 with the revision and RUSSIAN 306 as new courses passed by voice vote.

iv. Gen Ed, Major/Minor Reqmt RUSSIAN 203 – Intermediate Russian I
v. Gen Ed, Major/Minor Reqmt RUSSIAN 204 – Intermediate Russian II
vi. Gen Ed, Major/Minor Reqmt RUSSIAN 211 – Russian Culture and Civilization
vii. Gen Ed, Major/Minor Reqmt RUSSIAN 212 – Russian Film, Lit & Culture
John Riley moved to approve RUSSIAN 203 for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 4 Cultures and Diversity, RUSSIAN 204 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities, RUSSIAN 211, RUSSIAN 212 and RUSSIAN 214 for 1 GEP toward Goal 1 Communication and 2 GEPs toward Goal 7 Arts and Humanities; seconded by Michael Martin.
Mykola Polyuha presented the proposals.
Motion to approve RUSSIAN 203 for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 4 Cultures and Diversity, RUSSIAN 204 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities, RUSSIAN 211, RUSSIAN 212 and RUSSIAN 214 for 1 GEP toward Goal 1 Communication and 2 GEPs toward Goal 7 Arts and Humanities passed by voice vote.

viii. Russian and East European Studies Track
Bruce Candlish moved to approve the Russian and East European Studies Track; seconded by John Riley.
Mykola Polyuha presented the proposal.
Motion to approve the Russian and East European Studies Track passed by voice vote.

ix. Russian and East European Studies Minor
Bruce Candlish moved to approve the Russian and East European Studies Minor; seconded by Michael Martin.
Mykola Polyuha presented the proposal.
Motion to approve the Russian and East European Studies Minor passed by voice vote.

C. Interdisciplinary
i. New course, INTSTUDY 425 – Interdisciplinary Capstone Service Project
Bruce Candlish moved to approve INTSTUDY 425 as a new course; seconded by Michael Martin.
Scott Lowe and Heather Feldhaus presented the proposal.
Members discussed the number of hours and how the community site is identified. Members requested revising SLO 5.
Motion to approve INTSTUDY 425 as amended passed by voice vote.

ii. Rename General Studies Program to Interdisciplinary Major Program
Bruce Candlish moved to approve the name change of the General Studies Program to Interdisciplinary Major Program; seconded by Michael Martin.
Scott Lowe presented the proposal.
Members expressed their concern with the identification of the credits taken on the Proposed Curriculum Sheet.
Toni Trumbo-Bell moved to reword the statement on the Proposed Curriculum sheet “List ten upper division...” and replace with list a minimum of 30 credit hours...; seconded by Michael Martin.
Motion to reword to a minimum of 30 credit hours passed by voice vote.
Motion to approve the name change of the General Studies Program to Interdisciplinary Major Program passed by show of hands; 7 in favor, 5 opposed, and 1 abstention.

D. Exceptionality Programs
i. Dual Listing SPECED 417/517 – Behavior Intervention and Support
Bruce Candlish moved to approve SPECED 417/517; seconded by Ralph Feather.
Tim Knoster presented the proposal indicating the only difference between the two is 517 requires a graduate level research paper.

**Motion to approve SPECED 417/517 passed by voice vote.**

E. Management/Marketing

i. Major Requirement Revision to Management Degree

ii. Major Requirements Revision Management & Marketing – Add BUSED 101

iii. Major Requirements Revision Management & Marketing – Add ITM 175

Bruce Candlish moved to approve the major requirements revisions to the Management and Marketing Programs; seconded by John Huckans. Steve Markell presented the proposals.

The committee stressed the need for one common checklist which incorporates all the changes be attached to each individual proposal and to revise Comp 1 to Foundations of College Writing on the checklists.

**Motion to approve the major requirements revisions to the Management and Marketing Programs with the amendments passed by voice vote.**

5. Omnibus and PRP 3230 – Second Reading

Michael Martin moved to define Dual Listing on the Omnibus form as: “A course that can be offered in two separate department with their appropriate course prefix and the same number, or an undergraduate/graduate course for example, SPECED 417/517”; seconded by Toni Trumbo-Bell.

**Motion to define Dual Listing as stated passed by voice vote.**

Toni Trumbo-Bell moved to remove the option of Swing courses from hereon in; seconded by John Riley.

Members discussed Swing courses should be removed during the department’s 5-year review. Sheila Dove-Jones recommended the BUCC notify the Provost to add this to the local policies.

**Motion to remove Swing courses from the Omnibus form passed by voice vote.**

Toni Trumbo-Bell moved to include BUCC on the Student Learning Objectives; seconded by John Riley.

**Motion to add the BUCC review to item 2h Student Learning Objectives on the Omnibus form passed by voice vote.**

John Riley moved to create a separate lines for Content Outline and Methods and to add the BUCCs review to the Content Outline item on the Omnibus form; seconded by Toni Trumbo-Bell.

**Motion to add the BUCCs review to the Content Outline (item 2h) of the Omnibus form, passed by voice vote with one abstention.**

Toni Trumbo-Bell moved to add Discipline Prefix, Course Number and Course Title to the top of the Omnibus; seconded by John Riley.

**Motion to add the wording to the top of the Omnibus form passed by voice vote.**

6. Open Forum
Members announced proposers at the Graduate Council meeting today are requesting a special BUCC meeting to review those approved today at Graduate Council. In particular is a proposal from the Counseling program. Members agreed to meet finals week to discuss the Counseling proposal only. Meeting will be scheduled for Wednesday, May 15th 3:30-4:30.

The meeting adjourned at 5:35PM.

**BUCC Minutes May 15, 2013 Meeting**

Carl Chimi, Chair of the BUCC, called the 362nd session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, May 15, 2013, in the Ballroom of the Kehr Union Building.

Present: Carl Chimi, Chair, Marion Mason, John Riley, Michael Coffta, Carl Hansen, Bruce Candlish, Michael Martin, Frank D’Angelo, Robert Marande, John Huckans, Toni Trumbo-Bell, Monica Favia, and Ralph Feather.

1. **Approval of the Agenda of May 15, 2013 (362nd session)**
   
   John Riley moved to approve the Agenda; seconded by Monica Favia.
   
   *Motion to approve the agenda passed by voice vote.*

2. **Chair Remarks**
   
   Carl Chimi thanked everyone for the messages sent to him as outgoing BUCC Chair.

3. **Course Proposals**
   
   **A. Educational Studies and Secondary Education**
   
   Counseling Graduate Program Revision
   
   John Riley moved to approve the Counseling Graduate Program proposal; seconded by Ralph Feather.
   
   Mark Bauman and Denise Davidson thanked the committee for meeting specially for this proposal and presented the proposal.
   
   The purpose of this proposal balances the coursework in the Counseling coursework and Student Affairs Counseling coursework, aligns the program with the approval body in college affairs student preparatory program, and balance the program with other programs in the State of Pennsylvania. BU is currently the second highest in the state in terms of credit requirements.
   
   Members discussed the changes in the proposed proposal.
   
   *Motion to approve the Counseling Graduate Program revisions passed by voice vote.*

4. **Priority Scheduling Response**
   
   John Riley described the history of the issue of priority scheduling to Dr. Marande.
   
   Some questions the committee would like to see addressed:
   
   1. Why priority scheduling exists?
   2. Which groups are granted priority scheduling?
3. Why do they get the privilege if they fail? Can they be removed?
4. Why do individuals in the groups receiving priority scheduling receive the privilege all four years?
5. Total number of students receiving priority scheduling is too high. Dr. Marande will gather this information over the summer and report to the committee with the findings.

5. Open Forum
Monica Favia requested guidance from the committee on a pathway to understanding what will happen to the many concentrations in the College of Business. A suggestion is to create tracks within a major. Monica explained they have concentrations that span across more than one major. A suggestion for this situation is to create a minor without a major.

The meeting adjourned at 4:04 PM.