Minutes of the
2011 – 2012
Academic Year
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BUCC Membership Roster
2011 - 2012

Members

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<tr>
<td>Carl Chimi, Chair</td>
<td>Business Education/Information Tech Mgmt</td>
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<tr>
<td>Michael Coffta</td>
<td>Library</td>
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<tr>
<td>Gloria Cohen-Dion</td>
<td>Political Science</td>
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<td>Michelle Ficca</td>
<td>Nursing</td>
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<td>Robert Gates</td>
<td>Educational Studies/Secondary Education</td>
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<td>Michael Martin</td>
<td>English</td>
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<td>Carl Hansen</td>
<td>Biological and Allied Health Services</td>
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<td>Marion Mason</td>
<td>Psychology</td>
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<tr>
<td>John Riley</td>
<td>Math, Computer Science, Statistics</td>
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<td>Toni Trumbo-Bell</td>
<td>Chemistry</td>
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College Curriculum Committee Representatives

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<thead>
<tr>
<th>Name</th>
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<tr>
<td>Bruce Candlish, Liberal Arts</td>
<td>Theatre/Dance</td>
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<tr>
<td>Ralph Feather, Education</td>
<td>Educational Studies/Secondary Education</td>
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<tr>
<td>Monica Favia, Business</td>
<td>Accounting</td>
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<tr>
<td>Phillip Osburn, Science and Technology</td>
<td>Chemistry</td>
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BUCC Minutes September 11, 2011 Meeting
Carl Chimi, Chair, called the 328th session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, September 7, 2011, in the Schweiker Room of the Andruss Library.

Present: John Riley, Bruce Candlish, Toni Trumbo-Bell, Gloria Cohen-Dion, Carl Chimi, Jonathan Lincoln for Ira Blake, Michael Hickey, Marion Mason, Robert Gates, John Hranitz, Ralph Feather,

1. Approval of the Agenda of September 7, 2011 (328th session)
   Motion to approve the agenda made by John Riley; seconded by Toni Trumbo-Bell. Motion to approve Agenda passed by voice vote.

2. Approval of the Minutes of May 4, 2011 (327th session)
   Motion to approve the minutes made by John Riley; seconded by Gloria Cohen-Dion. Motion to approve the Minutes passed by voice vote.

3. Chair Remarks
   Carl welcomed everyone back. He announced he will be recording all motions in Jill’s absence. Dr. Lincoln updated the committee on road closures due to the flooding.

4. TALE Center
   TALE Director, Lisa Stallbaumer-Beishline, asked the committee to participate in Q&A sessions through the TALE Center on how to write course syllabi to receive BUCC approval. Lisa suggested the BUCC website be updated with Best Practices to include a selection of samples of approved master course syllabi for faculty reference. Toni Trumbo-Bell requested that the TALE Director use the BUCC approved vocabulary in the Master Course Syllabus PRP. Lisa will begin identifying BUCC members’ availability and schedule Q&A sessions as soon as possible.

5. Policies, Rules and Procedures
   A. PRP 3670 – Mid-Semester Grade Reports
      The Deans are requesting that all students regardless of their number of credits, be issued a mid-semester grade report. Currently, mid semester grades are only issued to students with 30 credits or less. In their discussion, members questioned whether this request applies to all undergraduate and graduate students, is there any data or evidence as to what the effect of such a change would be, are there other institutions issuing reports to all students and if so, does the data show success? Some members stated they feel students need to know their progress prior to the end of the semester. Robert Marande noted students are getting academically dismissed at the end of the semester which they had no idea they were in this category. There are also students who are unaware they are under a 2.0 within their major and won’t graduate. Gloria Cohen-Dion requested this request be presented to BUCC in the proper manner.

6. Course Proposals
   A. Theatre
      i. Revision to Theatre Arts Major (informational only – shift from University Seminar to Theatre 101).
Carl explained he was notified by Bruce Candlish over the summer to a minor change to a course proposal the BUCC approved in the Spring. Carl felt the change was minor and signed off on the revised proposal.

Bruce explained to the committee one of the core requirements for Theatre Majors was Theater 101 Career Seminar offered as a two-credit course. When they changed the major, they considered two options: 1. Reduce from two credits to one credit; 2. Enroll all freshman into a specialized University Seminar course. Through conversation with Dr. Lincoln, it was recommended the department keep Theatre 101. The proposal keeping Theatre 101 was approved by the College Curriculum Committee, however, the proposal that was presented to the BUCC was that which included University Seminar. The revised proposal that Carl signed over the summer included no change in credit or substance. Dr. Lincoln remarked several departments already have seminars in place within their college using their department’s numbering system.

B. Biology and Allied Health Sciences
i. New Course: BIOLOGY 208 Medical Terminology
John Riley moved to approve Medical Terminology for three credits; seconded by Ralph Feather.
Judith Kipe-Nolt explained to the committee medical terminology is a three credit grade report. In the past, they have offered a one-credit p/f. This does not meet the requirements for health/science majors. Students must pick up online courses over the summer to enter clinical sites that require 3-credit terminology course. An experimental course was offered and has been offered two times. They discussed the content of the outline.
Motion to approve BIOLOGY 208 Medical Terminology passed by voice vote.

ii. Revisions to the Requirements for BS Medical Imaging
John Riley moved to approve the changes; seconded by Ralph Feather.
Judith Kipe-Nolt noted several changes with the most significant being the degree awarded prior to students passing the national registry exam. In the past, the degree was awarded after the student passed the national exam. The ARRT is now requiring that students have a completed degree prior to sitting for the national registry exams. The department is also requesting modifications to the requirements/electives.
Motion to revise the requirements to the Medical Imaging Program passed by voice vote.

C. Instructional Technology
i. Doc X – Concept Approval: Bachelor of Applied Science Degree in Technical Leadership
Robert Gates moved to approve the Concept approval for BAS; seconded by Bruce Candlish.
Karl Kapp and Tim Phillips provided a power point presentation placing emphasis on the job market and the need for this skill set. BU’s BAS will have more emphasis in the computer skills area. University of Pennsylvania is the only University in Pennsylvania offering BAS and that is a program strictly within their own University. They do not link up with Community Colleges. It is
projected the program will enroll approximately 20 students at the start and expect enrollment to grow to approximately 40, graduating approximately 18-20 per year.

Ralph Feather questioned where the additional 60 credits will be taught and requested that be included in the Concept Approval. Dr. Phillips replied they will be taught at Bloomsburg University. Members concluded they are comfortable with that answer and not requiring that information be included in the Concept approval but suggest it be included in the course proposal. Also suggested by BUCC is a note listing provisions for our students to transfer into this program.

**Motion to approve the Concept Approval passed by voice vote with one opposition; 10 to 1.**

7. Open Forum

Carl Chimi announced that Patty Beyer, Chair of the General Education Council, asked to speak to the BUCC. She will be here at the next meeting.

Gloria Cohen-Dion asked if BUCC can link Document P (Omnibus) and the instructions for the Syllabus.

Toni Trumbo-Bell questioned a University policy as written in the Pilot to excuse students due to religion observances and no known PRP supporting this policy. Gloria Cohen-Dion recalls a policy passed at the Forum allowing students to make up work missed as a result of religious observances. PRP 3506 does not include religious observances. Mike Hickey volunteered to investigate this and report his findings at the next BUCC meeting.

Jonathan Lincoln thanked everyone on the BUCC for all their work this past year.

Bob Gates mentioned the smoking on campus.

The meeting adjourned at 4:17PM.

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**BUCC Minutes October 12, 2011 Meeting**

Carl Chimi, Chair, called the 329th session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, October 12, 2011, in the Schweiker Room of the Andruss Library.

Present: Carl Chimi, Ralph Feather, Gloria Cohen-Dion, Michelle Ficca, Robert Gates, Carl Hansen, Toni Trumbo-Bell, Nancy Coulmas for Monica Favia, Michael Coffta, Marion Mason, Phillip Osburn, John Riley, Bruce Candlish, Michael Martin, and Jonathan Lincoln for Ira Blake.

Carl Chimi, Chair, welcomed everyone to the first BUCC meeting for the semester and asked that everyone introduce themselves and indicate their capacity on the committee. John Riley questioned the absence of student representation. Carl indicated CGA has appointed an undergraduate student to the committee who was included in the meeting notice. J. Riley also questioned if the President’s designated non-voting representative was present. Brenda Cromley, Executive Assistant to the President introduced herself. Deans in the audience were also introduced.

1. **Approval of the Agenda of October 12, 2011 (329th) session**

Motion to approve the agenda made by John Riley; seconded by Nancy Coulmas. **Motion to approve Agenda passed by voice vote.**
2. Approval of the Minutes of September 7, 2011 (328th session)
Motion to approve the minutes made by John Riley; seconded by Toni Trumbo-Bell. **Motion to approve the Minutes passed by voice vote with two abstentions.**

3. Election of the 2011-2012 BUCC Chair
Chair, Carl Chimi opened the floor for nominations for BUCC Chair for 2011-2012. Bob Gates nominated Carl Chimi; seconded by Toni Trumbo-Bell. There were no other nominations. John Riley moved that the nominations be closed; seconded by Toni Trumbo-Bell. Motion to elect Carl Chimi was approved.

4. Chair Remarks
Carl Chimi thanked the committee for serving and electing him as Chair.
Carl read an email from Michael Hickey, who, at the last meeting, volunteered to investigate language in the Pilot concerning student religious observance. M. Hickey found this language has been in the Pilot for several years and offered to Student Life by the Social Equity Office. Dr. Wislock, Director of Social Equity, reported that he inherited the language. This may be a legal issue. Dr. Wislock will search for a paper trail of this language representing a University Policy. John Riley asked the Chair to thank M. Hickey for his work on behalf of the committee.
C. Chimi reported on the need for the cost code on the Omnibus form. J. Riley indicated a previous Provost requested that be added. The CIP code which is requested on the form was discussed. J. Lincoln briefed the committee on what the CIP code is and indicated the Registrar will insert the appropriate number. Departments are not required to insert that code. J. Riley requested J. Lincoln to investigate the need for the cost code and CIP on the Omnibus.

5. General Education Council – Patty Beyer, Chair
Carl Chimi introduced Patty Beyer, Chair of the General Education Council. Patty provided an overview of the review process of general education courses. She reported the General Education Council functions via their written bylaws, operating procedures and PRP3612; General Education. She reviewed the process by which course proposals to be considered for general education flows. Patty reminded the committee their guidelines is a live document which is being modified as needed. The BUCC will need to approve the Guidelines once they are set. R. Gates questioned how the GEC is assigning GEP’s on behalf of departments. P. Beyer replied the GEC is requesting justification to the amount of GEP’s requested. BUCC members representing the education and nursing departments raised their concerns on the current foreign language requirement. Patty responded the GEC is discussing the foreign language requirement and indicated the discussion will be an open meeting as all GEC meetings are open for anyone to attend. BUCC members requested model proposals for others to follow. The GEC would like to have a couple of proposals across several colleges before releasing any examples. Members discussed the 2012 Fall start date of the new general education program. Consensus was the committee revisit the status of course proposals approved for the new general education program in the Spring and make a recommendation to revise the start date if needed. R. Gates thanked all those on the General Education Council for their work.

6. Open Forum
John Riley indicated the online catalog does not list the full title of the course. Consensus of the committee is that the full course title appears in the catalog. J. Lincoln will contact the Registrar to request this change.
Ralph Feather requested the BUCC consider concluding their business by 3:30PM so that representatives presenting course proposals to the committee not need to wait or come back to the next meeting due to time constraints. Marion Mason suggested the committee consider breaking down into smaller groups to concentrate on certain proposals when there are numerous proposals on the agenda. C. Chimi asked that all members prepare to discuss all agenda items. He also indicated he would take the time constraint into consideration and move all proposals through expeditiously so that faculty are not waiting to present their proposal.

Ralph Feather moved to adjourn; seconded by John Riley. The meeting adjourned at 4:09PM.

BUCC Minutes October 19, 2011 Meeting
Toni Trumbo-Bell, Acting Chair, called the 330th session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, October 19, 2011, in Room 004 of the Student Services Center.

Present: Toni Trumbo-Bell, Ralph Feather, Gloria Cohen-Dion, Robert Gates, Carl Hansen, Michael Coffta, Marion Mason, John Riley, Bruce Candlish, Michael Martin, and Jonathan Lincoln for Ira Blake.

1. Approval of the Agenda of October 19, 2011 (330th session)
Motion to approve the agenda made by John Riley; seconded by Ralph Feather. Motion to approve Agenda passed by voice vote.

2. Chair Remarks
Carl Chimi, Chair, is ill and has asked Toni Trumbo-Bell to lead the meeting.

3. Open Forum
Marion Mason is working with a few faculty members across the University to update the gerontology career concentration. Marion provided everyone with a handout of a rough draft proposal for feedback. Members seemed to like the idea and suggested she look into proposing this as an interdisciplinary major given the fact students will be completing 30 to 39 credit hours.

John Riley suggested Document X be eliminated when the Omnibus form is revised next Spring. PASSHE has created a new document and process for proposing new minors and majors.

The meeting adjourned at 3:35 PM.

BUCC Minutes November 2, 2011 Meeting
Carl Chimi, Chair of the BUCC, called the 331st session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, November 2, 2011, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Nancy Coulmas for Monica Favia, Michael Coffta, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Ralph Feather, Phillip Osburn, Michelle Ficca, Michael Martin, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln for Ira Blake and Robert Gates.
1. **Approval of the Agenda of November 2, 2011 (331st) session**
   Motion to approve the agenda made by John Riley; seconded by Nancy Coulmas. **Motion to approve Agenda passed by voice vote.**

2. **Approval of Minutes of October 12, 2011 (329th) session and October 19, 2011 (330th) session**
   Motion to approve the Minutes of October 12th and October 19th were made by John Riley; seconded by Nancy Coulmas. **Motion to approve the minutes with minor amendments passed by voice vote.**

3. **Chair Remarks**
   Carl Chimi thanked Toni Trumbo-Bell for presiding over the October 19th BUCC meeting in his absence.
   C. Chimi received an email from a fellow faculty member asking if there is a student evaluation done if teaching distance education courses. A link is provided by Institutional Research automatically.

4. **Course Proposals**
   A. Business Management
      i. **Modification to List of Elective Course Options for the Management Major**
         John Riley moved to approve the Modifications of Elective Course Options for the Management Major; seconded by Ralph Feather.
         John Grandzol explained the modification is increasing the elective options from 110 courses to 112. Courses currently offered as elective options were reviewed and deleted if no longer applicable to Management. Gloria Cohen-Dion questioned Economics as not contacted for impact approval. J. Grandzol indicated there was no change affecting Economics. **Motion to approve the Modifications to the List of Elective Course Options for the Management Major passed by voice vote.**

   B. Instructional Technology
      i. **New Degree: Bachelor of Applied Science in Technical Leadership**
         Michael Martin moved to approve the new bachelor’s degree in Applied Science in Technical Leadership; seconded by Gloria Cohen-Dion.
         Tim Phillips explained to the committee this is a new degree to provide students with an AAS degree, the educational opportunity to advance to leadership roles in their fields. This is the only such program in the State of Pennsylvania. Members discussed the delivery of the remaining 60 credits earned and granted by Bloomsburg University. T. Phillips indicated all courses will be taught by BU faculty. The credits from Bloomsburg University would be offered on-line and at another location since most students will be working while earning their Bachelor of Science Degree. A suggestion to expose students to BU’s campus may be to have a/some weekend trip(s) to BU to look at technology, etc. Members discussed the general education offering at Lehigh Carbon Community College and at BU.
         Members requested the following to be included in the proposal: Q-4 to be signed on b, and; Goals and outcomes to be included.
Motion to approve the new degree program: Bachelor of Applied Science in Technical Leadership with the amendments passed by voice vote.

ii. New Course: INSTTECH 465 – Leading Co-located and Virtual Teams
iii. New Course: INSTTECH 466 – Technical Leadership Capstone I
iv. New Course: INSTTECH 467 – Technical Leadership Capstone II
v. New Course: INSTTECH 490 – Technical Leadership Internship

Bruce Candlish moved to approve INSTTECH 465, 466, 467 and 490 as a bundle; seconded by Michael Martin.

Tim Phillips highlighted each new course. INSTTECH 465 provides leadership skills managing teams on-site and globally; INSTTECH 466 focuses on different learning techniques, styles, etc. as an individual; INSTTECH 476 focuses on the group environment; INSTTECH 490 is 6-credit internship with 240 credit hours in their last semester to integrate the concepts and skills learned.

Members suggested:
Check mark on the Omnibus form in V
In the syllabus, 465 – 60 hours completed in the program
Include permission of the instructor
Place * in front of all references available in the Andruss Library
Evaluations: may want to remove the specific percentage for classroom participation.

Motion to approve new courses: INSTTECH 465, INSTTECH 466, INSTTECH 476, and INSTTECH 490 with the amendments, passed by voice vote.

5. Open Forum
Ralph Feather requested feedback from the BUCC committee regarding the format of course proposals. The Department of Elementary Education’s normal procedure is to submit course proposals in four columns. R. Feather is inquiring if this is a BUCC requirement or department. The consensus of the BUCC is that this format is not a BUCC requirement. Their preference is to receive proposals in an easy-to-read format which includes all the information requested.

Bruce Candlish questioned the difference between numbers 12, 13 and 14 on the Master Course Syllabus. Members explained number 12 would explain how you’re assessing students; number 13 is what you’re doing (how you get your grade, i.e. exams, written reports, class participation, etc) and number 14 is how the department will assess the course i.e. the use of specific questions on a test across all sections of the course. Members suggested releasing templates/examples to the University Community to better explain numbers 12, 13 and 14 on the course proposals. C. Chimi will ask Tim Phillips for permission to release their proposals discussed today as examples.

Patricia Beyer, Chair of the General Education Council, discussed two issues that have arisen and need BUCC’s action.

1. Are Math foundational courses required to carry general education points? Foundational courses are designated by the department within the major; not the Math Department. There may be situations in which departments require a specific math course within their curriculum; however, the Math department may not consider certain courses appropriate
for general education and, therefore, not forward for general education points. Members discussed the difficulty for students in prescribed majors to complete their program without the GEP award. It was suggested departments discuss this with the math department.

2. Goal number 8 – Communication and Second Language requirement. P. Beyer requested the BUCC hold two special meetings early next semester. One such meeting to hear the points of view and interpretation of the goal, and the second meeting the BUCC hold a thorough discussion and come to a resolution so that programs can move forward. C. Chimi indicated the BUCC will honor that request.

John Riley raised the issue that programs need outcomes or goals and ways of assessing them. Currently, there is no direct procedure on where to list those outcomes and goals. It was suggested BUCC ask for goals and assessments in new program proposals. G. Cohen-Dion suggested the College Curriculum Committees get the word out to their departments.

Robert Gates moved to adjourn; seconded by John Riley. The meeting adjourned at 4:57 PM.

BUCC Minutes November 16, 2011 Meeting
Carl Chimi, Chair of the BUCC, called the 332nd session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, November 16, 2011, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Nancy Coulmas for Monica Favia, Michael Coffta, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Ralph Feather, Phillip Osburn, Michelle Ficca, Michael Martin, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln for Ira Blake, and Robert Gates.

1. Approval of the Agenda of November 16, 2011 (332nd) session
Motion to approve the agenda made by Bruce Candlish; seconded by Nancy Coulmas. Motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of November 2, 2011 (331st) session
Motion to approve the Minutes made by John Riley; seconded by Toni Trumbo-Bell. Motion to approve the minutes passed by voice vote.

3. Chair Remarks
Carl Chimi received an inquiry on the Reading Day designated for 2012. It is written as Reading/Research Day. Indicating as a Research Day has caused confusion. This will be revised to read Reading Day. Notice of the revision will be sent to the Registrar’s Office and the webteam to update their respective web pages.

4. Course Proposals
A. Chemistry
   i. CHEM 108 – Physiological Chemistry
      John Riley moved to approve CHEM 108 for 1 GEP in Critical Analysis and 3 GEPs in Knowledge of Natural Sciences; seconded by Ralph Feather.
Toni Trumbo-Bell explained this is a 4 credit course with a lab taken primarily by nursing majors. Members discussed the proposal and requested some amendments:

Notation in front of Andruss Library offerings.
Assessment Item #8 is listed as optional. If assessing, it cannot be optional.
John Riley moved to table CHEM 108; seconded by Bruce Candlish. Motion to table failed by hand vote: 5 in favor; 8 opposed.
Discussion continued on the wording of Objective #8 under the Student Learning Objectives. Motion to table made by Marion Mason, seconded by Bob Gates. Motion to table passed by hand vote: 11 in favor, 0 opposed, 2 abstentions.

B. Honors
   I. HONORS 300 – Introduction to Research
      Gloria Cohen-Dion moved to approve HONORS 300; seconded by John Riley.
      Steve Kokoska explained this proposal is to change the course from Pass/Fail to a letter grad to improve retention.
      Members requested some minor revisions.
      Motion to approve HONORS 300 with the amendments passed by voice vote.

5. Articulation Agreements
   Jonathan Lincoln reviewed with the committee the program-to-program articulation agreements as part of Legislation. Implementation is to take place in the Fall 2012.

6. Open Forum
   Ralph Feather made a motion to require numbers be added to the items in the master course syllabus for easy reading; seconded by Bob Gates. Members discussed the motion. John Riley called the question; seconded by Toni Trumbo-Bell. Motion to call the question passed by voice vote. Motion to require numbers on the master course syllabus failed by hand vote: 6 in favor; 5 opposed; 2 abstentions.

   John Riley moved not to require the cost code on the Omnibus Form and that that box be removed on the next Omnibus Form revision; seconded by Ralph Feather. Members discussed the need for the cost center. Jonathan Lincoln reported there is no longer use for the cost center on the Omnibus Forms. Ralph Feather called the question; seconded by Bruce Candlish. Motion to call the question passed by voice vote. Motion not to require the cost code and to remove that box from the Omnibus Form at its next revision passed by voice vote.

   John Riley spoke on the foundational math course issue. Jonathan Lincoln will send a request to the departments to relay to the Math Department what their foundational math requirements are for their respective programs.

   Ralph Feather moved to adjourn; seconded by Gloria Cohen-Dion. The meeting adjourned at 5:00 PM.
BUCC Minutes December 7, 2011 Meeting
Carl Chimi, Chair of the BUCC, called the 333rd session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, December 7, 2011, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Rand Martin for Monica Favia, Michael Coffta, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Philip Osburn, Michelle Ficca, Carl Hansen, Julie Kontos for Gloria Cohen-Dion, Jonathan Lincoln for Ira Blake, and Robert Gates.

1. Approval of the Agenda of December 7, 2011 (333rd) session
   Motion to approve the agenda made by John Riley; seconded by Toni Trumbo-Bell. Motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of November 16, 2011 (332nd) session
   Motion to approve the Minutes made by John Riley; seconded by Toni Trumbo-Bell. Motion to approve the minutes passed by voice vote.

3. Chair Remarks
   Chair, Carl Chimi, recognized today as Pearl Harbor Day, recognized and thanked Nancy Coulmas for her service to the BUCC, announced February 15th and March 7th as two special BUCC meetings to listen to concerns on the second language requirement of the general education program, and announced this is the last meeting of the semester and wished everyone Happy Holidays.
   C. Chimi was contacted by a colleague regarding the expiration of Document X. Carl Chimi agreed to review the use of PASSHE’s Letter of Intent in place of Document X in more detail at a BUCC meeting in early Spring. In the interim, continue use of Document X in its current version.

4. Math Foundational Courses
   John Riley discussed the process by which departments are to designate foundational math courses and communicate that information, as well as the request for any GEPs attached to that math course, to the Math Department.
   Toni Trumbo-Bell moved that departments wishing to designate a foundational course should do so on the Omnibus form; seconded by John Riley. Members discussed how this process would affect students who may have satisfied a higher math course than the designated foundational course, and departments who already require a math course which is also their foundational course. It was concluded the omnibus form may not be the best option to designate their foundational course. As a result of the discussion, Toni Trumbo-Bell withdrew the motion; approved by the seconder, John Riley.
   Toni Trumbo Bell moved the department of Mathematics, Computer Science and Statistics and any other department, compile and present to the BUCC for approval, a list of courses they designate as foundational; seconded by Bruce Candlish. The motion was amended to request the Chair of the Department of Mathematics, Computer Science and Statistics coordinate with all departments and submit one list to the BUCC for approval. T. Trumbo-Bell, B. Candlish, and C. Jones accepted the request. PRP3612 will need revised to indicate the list of accepted foundational math courses after the BUCC so approves.
   The motion for the Math department chair to coordinate with all departments and present a list of foundational courses to the BUCC passed by voice vote.
5. **Course Proposals**
   A. **Finance** – add an elective to the approved list for Finance majors
      John Riley moved to approve; seconded by Toni Trumbo-Bell.
      Rand Martin explained the request as better preparing students for the CFP exam by restricting students from taking two electives within Financial Planning; requiring them to take at least one elective in Corporate Finance area.
      Toni Trumbo-Bell requested a revision to Q-1 for clarification and specificity.
      John Riley requested updating the Additional Information sheet to reflect current University policy on course withdrawal and course repeat.
      Toni Trumbo-Bell moved to table for revisions; seconded by Phil Osburn.
      **Motion to table passed by voice vote.**

   B. **Chemistry**
      **CHEM 341** – Biochemistry 1
      John Riley moved to approve CHEM 341 for 1 GEP in Communication; seconded by Michael Coffta.
      Toni Trumbo-Bell indicated CHEM 341 - Biochemistry 1 has a significant writing component; thus, the request for one GEP in Communications. Members discussed writing within the discipline.
      **Motion to approve CHEM 341 – Biochemistry 1 for 1 GEP in Communications passed by voice vote.**

      **CHEM 108** – Physiological Chemistry
      John Riley moved to remove CHEM 108 from the table; seconded by Bruce Candlish.
      Motion to remove from table passed by voice vote.
      Toni Trumbo-Bell reviewed the revisions made based on the BUCC’s recommendation at the last review.
      **Motion to approve CHEM 108 – Physiological Chemistry for 1 GEP in Analytical and Quantitative and 3 GEPs in Natural Sciences, passed by voice vote.**

6. **Open Forum**
   Toni Trumbo-Bell requested the BUCC revisit the Omnibus form in the Spring.
   Carl Hansen requested the Chair of BUCC to request the Provost attend BUCC meetings.
   Carl Chimi will meet with the Provost.

   Michael Coffta moved to adjourn; seconded by Carl Hansen. Meeting adjourned at 4:35 PM.

**BUCC Minutes January 25, 2012 Meeting**
Carl Chimi, Chair of the BUCC, called the 334th session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, January 25, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Michael Coffta, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Phillip Osburn, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Ira Blake, Ralph Feather, and Robert Gates.
1. **Approval of the Agenda of January 25, 2012 (334th) session**
   Motion to approve the agenda made by John Riley; seconded by Gloria Cohen-Dion. **Motion to approve the Agenda passed by voice vote.**

2. **Approval of Minutes of December 7, 2011 (333rd) session**
   Motion to approve the Minutes made by Michelle Ficca; seconded by Bruce Candlish. **Motion to approve the minutes passed by voice vote.**

3. **Chair Remarks**
   Chair, Carl Chimi, welcomed everyone back. He stated the BUCC will be dealing with the Math foundational courses, the second language requirement and the start date for the new general education program.

4. **Master Course Syllabi Storing**
   Toni Trumbo-Bell addressed the difficulty in finding copies of a master course syllabus when advising a student. She asked the BUCC for assistance in finding a resolution to a centralized storing place for all master course syllabi, therefore, accessible by everyone. One option may be to link master syllabi to the course catalog on the Registrar’s website. Toni will explore options and report back to the BUCC at a future meeting.

5. **Course Proposals**
   A. **Math, Computer Science and Statistics**
      i. Change major name from Computer Forensics to Digital Forensics
      ii. Establish Course code for Digital Forensics Courses
   John Riley moved to approve both proposals as a bundle; seconded by Bruce Candlish. John Riley explained to the BUCC since the department established a computer forensics program the digital devices have expanded a great deal. Changing the name from Computer Forensics to Digital Forensics would help students when applying for employment.
   **The motion to approve both proposals passed by voice vote.**

6. **Letter of Intent (PASSHE replacement of Doc X)**
   Bruce Candlish explained to the BUCC Document X has expired. It was questioned if we should continue to use Document X or begin using PASSHE’s Letter of Intent form. John Riley informed the committee the history of the creation and use of Document X.

   John Riley moved to replace Document X with the PASSHE Letter of Intent; seconded by Gloria Cohen-Dion.

   Members discussed the differences between PASSHE’s Letter of Intent and Document X. Dr. Blake explained the process of requesting a new program and the use of the Letter of Intent by PASSHE.
   John Riley moved to amend his original motion to include P, Q, and Letter of Intent on Line 25 of the Omnibus Form and under the Box 5 – documentation, replace submit Document X with submit Letter of Intent; seconded by Bob Gates. **Motion to amend the motion to add PQ and Letter of Intent to the Omnibus form passed by voice vote.**
John Riley indicated this may be worth a second reading. Members discussed PRP3230 will also need to be visited and amended if needed.

John Riley moved to table the replacement of Document X with PASSHE’s Letter of Intent; seconded by Toni Trumbo-Bell.

**Motion to table passed by voice vote.**

7. **Open Forum**

Carl Chimi welcomed Dr. Blake, Sheila Dove-Jones and others back to the BUCC.

Gloria Cohen-Dion expressed her concern for the language and rubrics used in the new General Education Program and struggles in interpreting the rubrics and adapting them to one’s course. She asked the BUCC to revisit the language of the goals at a later meeting.

Members discussed the ongoing process of departments creating proposals for the new general education program and some possible reasons for not receiving many proposals at this time. Members expressed some reasons may be lack of time, educating faculty, and resentment. They discussed the start date for the program. Sheila Dove-Jones indicated the Middle States report due on June 1, 2014, must have at least one year of solid data to reflect the new general education program.

Meeting adjourned at 5:00 PM.

**BUCC Minutes February 8, 2012**

Carl Chimi, Chair of the BUCC, called the 335th session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, February 8, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Present: Carl Chimi, Michael Coffta, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, Curt Jones for John Riley, Phillip Osburn, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln for Ira Blake, Ralph Feather, Monica Favia, Michael Martin, and Robert Gates.

1. **Approval of the Agenda of February 8, 2012 (335th) session**

Motion to approve the agenda made by Bruce Candlish; seconded by Toni Trumbo-Bell. **Motion to approve the Agenda passed by voice vote.**

2. **Approval of Minutes of January 25, 2011 (334th) session**

Motion to approve the Minutes made by Toni Trumbo-Bell; seconded by Michael Coffta. **Motion to approve the minutes passed by voice vote.**

3. **Chair Remarks**

Chair, Carl Chimi, welcomed Curt Jones representing John Riley and Monica Favia to her first BUCC meeting as the new College of Business Curriculum Committee Chair.

C. Chimi announced Dr. Lincoln’s office has prepared and will continue to update a spreadsheet of general education courses and their development. Given the anticipated work load of course proposals, C. Chimi asked if members would be willing to meet additional times. It was concluded we would meet additional times and it was also suggested to extend the meetings until 6PM when needed. G. Cohen-Dion articulated to the committee there will be other proposals coming to BUCC outside of general education which also will need to be considered in the workload.
4. **Math Foundational Course List Report**

Curt Jones moved that a student will satisfy the foundational math requirement by passing one of the 11 courses listed, students identified as needing remedial math courses are considered prerequisites for the foundational math courses; seconded by Bruce Candlish.

Members discussed the list. C. Jones indicated no other department submitted a course to be included on the Foundational Math approved list.

J. Lincoln indicated there are quantitative courses not included on the list in which programs across campus typically place freshmen in their program into.

After much discussion, C. Chimi called the question. **Motion to approve the list submitted as Foundational Math Courses, passed by voice vote.** Specific courses approved as Math Foundational Courses are as follows:

- **Math 101** – Math Thinking
- **Math 109** – College Algebra
- **Math 111** – Finite Math
- **Math 112** – Trigonometry
- **Math 113** – Pre-Calculus
- **Math 116** – Algebra for Health Sciences
- **Math 118** – Applied Matrix Algebra
- **Math 123** – Essentials of Calculus
- **Math 125** – Calculus 1
- **Math 141** – Intro to Statistics
- **Math 201** – Math Concepts 1

Discussion continued to the second proposal forwarded by C. Jones which is to update PRP3360. Members noted there are several changes that will be needed to this policy. PRP3360 will be revisited at a later date.

5. **Course Proposals**

**A. Chemistry and Biochemistry**

i. **CHEM 100** – Chem and the Citizen

Gloria Cohen-Dion moved to approve CHEM 100 for 3 GEPs in Natural Sciences; seconded by Curt Jones.

Toni Trumbo-Bell indicated this is one of the largest enrolled freshmen course by students other than those majoring in Chemistry. Each instructor choose a theme which does not guarantee a heavy math content; thus, the request for GEPs in Natural Sciences rather than Quantitative.

Members discussed the content included in Q2 as it relates to PRP3230’s instructions. Members concluded if the information requested in PRP3230 under Q2 is located somewhere in the syllabus, it would suffice. J. Lincoln expressed the Omnibus form is used for many reasons and to keep in mind some items are not applicable in some proposals. R. Gates raised the question on whether a notation should be made to this proposal indicating Assistant Dean as Dr. Polhill, signed in Dr. Marande’s absence. It was concluded this is standard practice for the Assistant Dean to sign on behalf of the Dean in his or her absence. Also discussed is whether or not Document R needs printed on the Master Course Syllabi. It was concluded it is not needed.

**Motion to approve CHEM 100 for General Education passed by voice vote with one abstention.**
6. **Open Forum**
Toni Trumbo-Bell reported she has not received any contact regarding the storage of the Master Course Syllabi.
Gloria Cohen-Dion reported on the Performing and Visual Arts at the Moose Exchange.
T. Trumbo-Bell explained the departments with prescriptive programs are concerned they will be unable to complete the general education requirement. J. Lincoln explained we will see more courses proposed.
C. Jones explained the difficulty in proposing 12 to 13 math courses as general education. Members agreed and discussed the time involved in preparing a proposal for general education approval and preparing assessment data.
Members discussed the paranoia they are hearing from faculty regarding the BUCC’s review of proposals.
B. Candlish explained the need to review PRP3230, Document X, and Letter of Intent.
Members discussed the interpretation of the Math Foundational courses whether or not they will carry GEPs.
Toni Trumbo-Bell moved to accept the interpretation that Math Foundational Courses do not need to include GEPs; seconded by Curt Jones.
**Motion to not require GEPs for Math Foundational courses passed by voice vote with one abstention.**

Meeting adjourned at 4:50 PM.

**BUCC Minutes February 15, 2012**
Carl Chimi, Chair of the BUCC, called the 336th session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, February 15, 2012, in the Multipurpose A room of the Kehr Union.

Present: Carl Chimi, Michael Coffta, John Hranitz for Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln for Ira Blake, Ralph Feather, Monica Favia, Michael Martin, and Robert Gates.

1. **Approval of the Agenda of February 15, 2012 (336th) session**
Motion to approve the agenda made by Ralph Feather; seconded by John Riley. The Agenda was amended to remove Approval of Minutes of February 8, 2012. **Motion to approve the Agenda with the modification passed by voice vote.**

2. **Approval of Minutes of February 8, 2012 (335th) session**
This item was deferred to the February 22nd Agenda.

3. **Chair Remarks**
Chair, Carl Chimi, thanked the members for their willingness in attending a special meeting, and thanked the presenters of today for their input.

4. **Second Language Requirement**
**Goal 8: Demonstrate basic communication skills in a second language**
The purpose of this meeting is to reach an interpretation of basic communication skills.
A. **Languages and Cultures**
Drs. Luo and Springman presented a power point on the interpretation of “basic communication skills”. Featured were four levels of proficiency.

- **Novice** – Cannot speak in sentences, difficult to understand;
- **Intermediate** – Can speak in sentences, ask and respond to questions (this is the level the Languages Dept. is recommending as appropriate to “basic communication skills” and is equivalent to the 102 level;
- **Advanced** – Can speak in paragraphs. Level required for all majors.
- **Superior** – Can discuss topics, argue, and support opinions.

Dr. Luo reported they performed a pilot test (Brigham Young University test) with a test group of approximately 200 students in a General Psychology course. The results of the test do not correspond with previous findings and reflecting student’s capabilities. Dr. Luo will research other tests to use.

B. **Nursing**
Dr. Ficca spoke on the concerns of the Department of Nursing and how this goal is going to impact scheduling. BU’s nursing students’ exam scores are the highest in the State System which indicates success in our current program. Students have no electives in the current structure. If additional courses are required to fulfill this goal, the department would like to see a course that was discipline specific to include basic communication in culture. It will be a difficult sell to require nursing majors to begin their studies in the summer to fulfill the language requirement.

C. **Allied Health**
Dr. Hansen presented a mock up worksheet of the Medical Imaging program. Students attend BU for two years; their courses are 100% prescribed with no allowance for additional courses. Medical Terminology is a required course for Medical Imaging. The department would like to receive BUCC’s consideration in approving Medical Terminology as a required second language course. There are several other prescribed programs within the Allied Health area which would also be affected by this requirement.

D. **Education**
Interim Dean Mauch and Dr. Krause spoke on behalf of the College of Education. Dr. Krause reported that five education programs just received national accreditation. We have a prescribed education program affected by an external accreditation body that indicates the courses students need to take. Language is not included. Some of our programs are already at 129 credits to meet all the required courses for accreditation. Adding additional requirements would be a constraint on the program.

Members and guests discussed the need for options in satisfying the basic communication skill in a second language to accommodate our prescribed programs.

The BUCC will deliberate and convene on March 7th for the second special meeting to announce how this goal is to be interpreted and fulfilled.

Meeting adjourned at 4:50 PM.
BUCC Minutes February 22, 2012
Carl Chimi, Chair of the BUCC, called the 337th session of the BUCC (Bloomsburg University Curriculum Committee) meeting to order at 3:00 PM on Wednesday, February 22, 2012, in the Schweiker Room of the Andruss Library.

Present: Carl Chimi, Chair, Michael Coffta, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln for Ira Blake, Ralph Feather, Monica Favia, Michael Martin, Phillip Osburn, and Robert Gates.

1. Approval of the Agenda of February 22, 2012 (337th) session
Motion to approve the agenda made by Toni Trumbo-Bell; seconded by Gloria Cohen-Dion.
Motion to approve the Agenda passed by voice vote.

2. Approval of the Minutes of February 8, 2012 (335th) session
Motion to approve the Minutes of February 8th made by Bruce Candlish; seconded by Toni Trumbo-Bell. A revision to these minutes to include the specific names of the math courses approved by BUCC as Math Foundational Courses satisfying that requirement in the new General Education Program.
Bruce Candlish and Toni Trumbo-Bell accepted this friendly amendment.
Motion to approve the minutes with the revision, passed by voice vote.

3. Approval of the Minutes of February 15, 2012 (336th) session
Motion to approve the Minutes of February 15th made by John Riley; seconded by Toni Trumbo-Bell.
Motion to approve the minutes passed by voice vote.

4. Chair Remarks
Carl Chimi, Chair, reminded the committee we have a full agenda today and to direct all discussion to the content of the proposals.

5. Course Proposals
A. English
   i. ENG 101 – Foundations of College Writing
   Bruce Candlish moved to approve ENG 101; seconded by Bob Gates.
   Claire Lawrence spoke on behalf of the proposal. This is a revised syllabus replacing Composition. This is the beginning writing for the University, which will provide students with a good foundation in writing as well as an understanding in multi-media. The department will conduct annual portfolio assessment to assess the course.
   Motion to approve ENG 101 passed by voice vote.

   ii. English Portfolio Requirement
   Bruce Candlish moved to approve the English Portfolio requirement; seconded by Gloria Cohen-Dion.
   Terry Riley explained the request to require a portfolio of the English: Liberal Arts majors to the committee. Included items will be from selective English courses as well as any and all courses in the University, including any writings or presentations produced for student groups. The portfolio is also intended to be a career development tool.
Motion to approve the English Portfolio Requirement passed by voice vote with one abstention.

iii. American Studies Minor
Bruce Candlish moved to approve the American Studies Minor; seconded by John Riley. Betina Entzminger explained the desire of several faculty to develop an interdisciplinary minor using existing courses which students could take 18 credits in a variety of disciplines to earn the American Studies Minor. The list of courses may be expanded. Motion to approve the American Studies Minor with the amendments passed by voice vote.

B. Finance
i. Addition of a Second Finance Elective
John Riley moved to remove the proposal to add a second finance elective from the table; seconded by Toni Trumbo-Bell. Rand Martin explained the revisions to the proposal from the first review. Motion to approve the proposal to add a second finance elective passed by voice vote.

C. Math
i. MATH 111 – Finite Math
ii. MATH 118 – Applied Matrix Algebra
iii. MATH 125 – Calc 1
Bob Gates moved to approve MATH 111, MATH 118, and MATH 125 as a bundle for the changes and for General Education, and to thank the Math Department and the General Education Council for their work; seconded by Bruce Candlish. Curt Jones explained they are requesting all three proposals be included in the General Education Program. Motion to approve MATH 111, MATH 118, and MATH 125 for the new General Education Program passed by voice vote.

Carl Chimi asked Patty Beyer to pass along BUCC’s complement for a job well done on all the proposals.

D. Biology
i. BIOLOGY 100 – Cells, Genes & Molecules
ii. BIOLOGY 101 – Human Biology
iii. BIOLOGY 102 – Ecology & Evolution
Bob Gates moved to approve BIOLOGY 100, BIOLOGY 101, and BIOLOGY 102 as a bundle for General Education; seconded by Bruce Candlish. George Chamuris explained the proposal to the committee. The three are bundled together because the science related student learning outcomes are the same for all three courses, the department will do assessment at a higher level assessing the same goal across three courses. Proposals do not require additional resources, however, when all the assessment is put into place, there will be requiring additional resources. John Riley requested Carl draft an email to Drs. Lincoln and Blake regarding the cost in faculty time for assessment. Members discussed the need to check Boxes 2 and/or 6 on the Omnibus form. G. Chamuris indicated they are not changing the content or description.
Motion to approve BIOLOGY 100, BIOLOGY 101, AND BIOLOGY 102 as a bundle, passed by voice vote.

E. Chemistry
   i. CHEM 101 – Intro to Chemistry
      Bruce Candlish moved to approve CHEM 101; seconded by Ralph Feather. Toni Trumbo-Bell explained the proposal and justification requesting one GEP in Analytical. This course is very defined and includes a significant portion of mathematics. John Riley and Carl Chimi thanked Toni for her leadership in preparing the first proposals to be reviewed and accepted into the new general education program.
      Motion to approve CHEM 101 passed by voice vote.

F. History
   i. HISTORY 125 – Western Civ to 1650
   ii. HISTORY 126 – Western Civ since 1650
   iii. HISTORY 145 – History of the Muslim World to 1405
   iv. HISTORY 146 – History of the Muslim World since 1405
   v. HISTORY 456 – History of the Modern Middle East
      Bob Gates moved to approve HISTORY 125, 126, 145, 146 and 456 as a bundle for General Education; seconded by Michael Martin. Mike Hickey explained the proposals to the committee. All proposals are written to fit into the program goals of the department as well as general education. Members recommended removing the duplicating SLO goals above the table in History 125 and 126, and adding a sentence addressing the change in title and/or catalog description be added to Q1.
      Motion to approve HISTORY 125, 126, 145, 146 and 456 with the revisions passed by voice vote.

6. Open Forum
   *Members discussed the need to check Box 2 of the Omnibus Form.
   A motion was made by Carl Hansen as follows: Courses coming forward strictly for GEP consideration do not need Box 2 checked on the Omnibus form for a change in Catalog Description; seconded by Philip Osburn. Toni Trumbo-Bell added a friendly amendment: If you check Box 2 address the change in Q1, if you do not check Box 2, don’t address it in Q1; seconded by Gloria Cohen-Dion.
      Motion to approve the Amendment passed by voice vote.
      Motion: Courses coming forward strictly for GEP consideration do not need Box 2 checked on the Omnibus form for a change in Catalog Description. If you check Box 2, address the change in Q1, if you do not check Box 2, don’t address it in Q1, passed by voice vote.

*Gloria Cohen-Dion requested the BUCC revisit PRP 3233 this semester to clarify the policy.

*Carl Chimi, Chair, will send an everyone email congratulating all involved in preparing proposals. He was asked to also include approved syllabi are located on the “S” drive.

*Carl Hansen requested clarification on which general education program transfer students beginning in the Fall of 2012 will be placed? Patty Beyer indicated all students classified as new
freshmen, which includes summer freshmen, will be included in the new general education program. Transfer students in the Fall will be under the old system.

*The next BUCC meeting will be a business meeting in which the second language requirement is the only item of business. A vote could take place at this meeting.

Meeting adjourned at 4:46 PM.

BUCC Minutes March 7, 2012

Carl Chimi, Chair of the BUCC, called the 338th session of the BUCC (Bloomsburg University Curriculum Committee) special meeting to order at 3:00 PM on Wednesday, March 7, 2012, in the Multipurpose A Room of the Kehr Union.

Present: Carl Chimi, Chair, Michael Coffta, John Hranitz for Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Ralph Feather, Monica Favia, Michael Martin, Phillip Osburn, and Robert Gates.

1. Approval of the Agenda of March 7, 2012 (338th) session
   Motion to approve the agenda made by John Riley; seconded by Gloria Cohen-Dion. Carl Chimi requested a change to Item #4 to a Proxy due to several people requesting to speak.
   Motion to approve the Agenda with the modification passed by voice vote.

2. Approval of the Minutes of February 22 2012 (337th) session
   Motion to approve the Minutes made by Bruce Candlish; seconded by John Riley.
   Motion to approve the minutes, passed by voice vote.

3. Chair Remarks
   Carl Chimi, Chair presented a framework for today’s discussion. He indicated each representative wishing to speak would be given five minutes. The discussion among the BUCC regarding the second language requirement should be made through motions.

4. Academic Programs statement
   a. Allied Health
      Carl Hansen prepared a power point presentation to request BUCC’s consideration in accepting Medical Terminology as an acceptable course to fulfill the second language requirement in goal 8 of the general education program. Many programs within Allied Health are very prescribed and have little to no room for additional courses. Dr. Hansen requested BUCC revisit the wording in goal 8.
   b. Nursing
      Michelle Ficca requested BUCC’s consideration in allowing flexibility to departments in meeting the second language requirement so that it doesn’t take students to the 102 level. Nursing is also a prescribed discipline with little room to add an additional six credits.
   c. Accounting
      Nancy Coulomas requested BUCC’s consideration in including Accounting as a second language. She indicated Accounting is the process by which we communicate business results.
d. **Education**

Bob Gates requested BUCC’s consideration in allowing options and flexibility to meet goal 8. The Education curriculum is tight. Adding six additional credits would be detrimental. Dr. Gates requested revisiting the wording in goal 8.

e. **Languages**

Luke Springman explained to the Committee language requirements at many other institutions are based in college degree based program specific and not universal. The danger of a universal requirement is defining language in terminology to be a different language. Every discipline has its own language. Dr. Springman would like to see college specific language requirement.

5. **BUCC Discussion on Second Language Requirement**

John Riley moved the following; seconded by Bruce Candlish:

A student will have met goal 8, Second Language, and have earned two general education points, if he or she has demonstrated novice high ability in a second language.

A department may petition that students in a major meet this requirement in an alternate manner. This petition must be approved by the appropriate College Curriculum Committee, the appropriate College Dean, the General Education Council, the Bloomsburg University Curriculum Committee and the Provost before the alternate is in effect.

The intent of the author of the motion above in the meaning of “Second Language” is inclusive to foreign language and ASL.

Members discussed the interpretation and level needing to be met to gain “basic knowledge” as written in the General Education Policy, Goal 8; the possibility the language department chooses not to award GEPs to course 101, a petition by departments to meet this goal with only 101, will not satisfy the second language requirement as written; the meaning of “Second Language”; the level of instruction required to meet Novice High; the preservation of goal 8 as written;

Bob Gates made an amendment to the motion; seconded by Ralph Feather, as follows:

A student will have met goal 8, Second Language, and have earned two general education points, if he or she has demonstrated novice high beginning novice ability in a second language.

A department may petition that students in a major meet this requirement in an alternate manner. This petition must be approved by the appropriate College Curriculum Committee, the appropriate College Dean, the General Education Council, the Bloomsburg University Curriculum Committee and the Provost before the alternate is in effect.

Author of the motion intended beginning novice to mean level 101 or equivalent. Members requested clarification on the meaning of beginning novice by the Languages Department. Luke Springman replied novice-mid by the ACTFL guidelines; not functional in the language.
Motion to the amendment indicated by hand vote; in favor—6; opposed—3; abstentions—4.
Discussion entailed the handling of abstentions; if they are counted as opposed or not included in the tally.

John Riley moved to amend the original motion; seconded by Michael Martin, as follows:

A student will have met goal 8, Second Language, and have earned two general education points, if he or she has demonstrated novice high ability in a second language. (Foreign Language or American Sign Language)
A department may petition that students in a major meet this requirement in an alternate manner. This petition must be approved by the appropriate College Curriculum Committee, the appropriate College Dean, the General Education Council, the Bloomsburg University Curriculum Committee and the Provost before the alternate is in effect.

Ralph Feather requested the Committee review the interpretation of abstentions. BUCC by-laws were visited with no mention of abstentions. Robert’s Rule of Order was consulted. The Chair concluded the BUCC By-Laws do not reference abstentions; Roberts Rule of Order will be used.

John Riley moved to request another vote on the amendment proposed by Bob Gates:
A student will have met goal 8, Second Language, and have earned two general education points, if he or she has demonstrated novice high beginning novice ability in a second language.
A department may petition that students in a major meet this requirement in an alternate manner. This petition must be approved by the appropriate College Curriculum Committee, the appropriate College Dean, the General Education Council, the Bloomsburg University Curriculum Committee and the Provost before the alternate is in effect.

Motion to the amendment by hand vote: in favor—6; opposed—4; abstentions—2.
Due to a discrepancy in the count; a revote was taken by hand. Results as follows: In favor—6; opposed—4; abstentions—3.

John Riley moved for the purpose of this meeting a simple majority of those voting suffice; seconded by Phil Osburn. Abstentions will be handled as a no vote.
Motion to accept the simple majority of those voting for the purpose of this meeting passed by voice vote.

A revote was taken on Bob Gates’ amendment understanding the rule now in effect. Motion to approve the amendment passed by hand vote: in favor—6; opposed—4; abstentions—3.

Discussion continued on the amendment proposed by John Riley as incorporated into the previous amendment to read as follows:

A student will have met goal 8, Second Language, and have earned two general education points, if he or she has demonstrated novice high beginning novice ability in a second language (Foreign Language or American Sign Language).
A department may petition that students in a major meet this requirement in an alternate manner. This petition must be approved by the appropriate College Curriculum Committee, the appropriate College Dean, the General Education Council, the Bloomsburg University Curriculum Committee and the Provost before the alternate is in effect.

Phil Osburn requested a friendly amendment of John Riley to modify his amendment to replace Second Language with Foreign Language or American Sign Language not in parenthesis. To remain in line with wording used in defining language levels, beginning novice will be replaced with novice low. For purposes of clarification the motion being discussed is as follows:

A student will have met goal 8, Second Language, and have earned two general education points, if he or she has demonstrated novice low ability in a Foreign Language or American Sign Language.

A department may petition that students in a major meet this requirement in an alternate manner. This petition must be approved by the appropriate College Curriculum Committee, the appropriate College Dean, the General Education Council, the Bloomsburg University Curriculum Committee and the Provost before the alternate is in effect.

**Motion to approve the amendment passed by voice vote.**

American Sign Language representatives in the audience were asked by BUCC members to define novice low. They replied novice low would be defined as 80-100 vocabulary words.

Ralph Feather called the question; seconded by Michael Martin. All in favor of calling the questions on the main motion passed by hand vote in favor 8, opposed 2, abstentions 3.

John Riley made a motion; seconded by Gloria Cohen-Dion to add a sentence:
The Second Language requirement will only be in effect for students seeking a BA until the Fall of 2014.
The Motion passed by voice vote with one opposition and one abstention.

After discussion, John Riley moved to accept the following; seconded by Gloria Cohen-Dion.

The implementation of goal 8 is in effect for all students in a BA program. Those not in a BA program are exempted until the Fall 2014.

**Motion passed by voice vote.**

Jonathan Lincoln requested Carl to prepare the recommendation for the consideration of the Office of the Provost.

A student will have met goal 8, Second Language, and have earned two general education points, if he or she has demonstrated novice low ability in a Foreign Language or American Sign Language.

A department may petition that students in a major meet this requirement in an alternate manner. This petition must be approved by the appropriate College Curriculum Committee, the appropriate College Dean, the General Education Council, the Bloomsburg University Curriculum Committee and the Provost before the alternate is in effect.
The implementation of goal 8 is in effect for all students in a BA program. Those not in a BA program are exempted until the Fall 2014.

Meeting adjourned at 5:00 PM.

BUCC Minutes March 21, 2012 Meeting
Carl Chimi, Chair of the BUCC, called the 339th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, March 21, 2012, in the Schweiker Room of the Andrus Library.

Present: Carl Chimi, Chair, Linda Neyer for Michael Coffta, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Ralph Feather, Michael Martin, Phillip Osburn, and Robert Gates.

1. Approval of the Agenda of March 21, 2012 (339th) session
   Motion to approve the agenda made by John Riley; seconded by Michael Martin.  At the request of the Early Education Department, Carl Chimi requested proposals from the Early Childhood Education Department be moved from last to first. In addition, Jonathan Lincoln will speak briefly after the Chair remarks in response to BUCC’s recommendation to the provost regarding the second language requirement.  
   **Motion to approve the Agenda with the modifications passed by voice vote.**

2. Approval of the Minutes of March 7, 2012 (338th) session
   Motion to approve the Minutes made by John Riley; seconded by Bruce Candlish.  
   **Motion to approve the minutes with one revision, passed by voice vote.**

3. Chair Remarks
   Carl Chimi thanked members for changing this meeting from an open meeting to a working meeting to review proposals.
   Dr. Lincoln reported the Provost rejected the BUCC’s recommendation on the second language requirement. Allowing the endorsement to move forward would be treating one of the goals very differently. There have been discussions of possible ways of accommodating the language in allowing courses outside of foreign language to be proposed as a second language fulfillment. Dr. Lincoln offered to meet with anyone having concerns.

4. Course Proposals
   a. Early Childhood and Adolescent Education
      i. ELEMED 532 – Fine Arts and Play
      ii. ELEMED 543 – Change Theory in PK-4
      iii. ELEMED 544 – Professional Dispositions in ECE and EI Ed
      iv. Masters in Early Childhood Ed PK-4
      Toni Trumbo-Bell moved to approve the courses as a package; seconded by Gloria Cohen-Dion.
Frank D’Angelo explained they were directed by PDE to revise their existing programs. The current Master’s program is modified from PK-3 to PK-4 Master’s Program. Revisions to competencies are at the recommendation of PDE. John Riley requested SLO items 4, 5 and 6 be revised, Bob Gates requested PDE Professional Standard Codes be included in the proposal (website and materials). **Motion to approve ELEMED 532, 543, 544, with revisions, and the Masters in Early Childhood PK-4 passed by voice vote with 2 oppositions.** Frank D’Angelo thanked Drs. Feather and Gates for their collaborative effort in assisting in the development of these proposals.

b. **History**
   i. HISTORY 121 – US History: Colonial to 1877
   ii. HISTORY 122 – US History: 1877 to Present
   iii. HISTORY 224 – The Immigrant Experience in America
   iv. HISTORY 228 – African American History
Bruce Candlish moved to approve all History proposals as a bundle; seconded by Michael Martin.
Jennifer Oast represented the History department.
Members discussed SLO iii, iv, and v noted as N/A. It was concluded SLOs i and ii are the basic foundations of the course and no changes required for 3, 4, and 5. **Motion to approve HISTORY 121, 122, 224, and 228 to be included in the new general education program passed by voice vote.**

c. **English**
   i. ENG 151 – Intro to Lit
   ii. ENG 152 – Lit & Society
   iii. ENG 156 – Pop Lit
Bruce Candlish moved to approve all English proposals as a bundle; seconded by Ralph Feather.
Terry Riley explained these three courses were designed in the 1980’s for the general education program. They carry Humanities designation and are under the current rules as satisfying the requirement of Composition II.
Members requested a sentence to Q1 indicating a change in Course Title and/or Catalog Description. **Motion to approve ENG 151, 152, and 156 to be included in the new general education program, with a minor revision to each proposal, passed by voice vote.**

d. **Exercise Science**
   i. EXERSCI 226 – Jogging/Walking
   ii. EXERSCI 270 – Exercise and You
John Riley moved to approve EXERSCI 226 and 227; seconded by Bob Gates.
Tim McConnell explained these are two courses under the current general education program.
Members requested a revision to the catalog description for Exercise and You to include an evaluation of the health decisions, a sentence be added to Q1 indicating the change in catalog description or course title in Jogging/Walking, and remove (vary by instructor) in #11, SLO.
Motion to approve EXERSCI 226 and 270 to be included in the new general education program, with the revisions to both proposals, passed by voice vote.

iii. Modifications to the Exercise Science Curriculum
John Riley moved to approve the Modifications to the Exercise Science Curriculum; seconded by Toni Trumbo-Bell.
Tim McConnell explained the changes.
Members noticed an additional blank line needed under the Exercise Science Electives on the worksheet.
Motion to approve the request for modifications to the Exercise Science Curriculum with the revision passed by voice vote.

e. Biological & Allied Health
i. BIOLOGY 114 – Concepts in Biology 1
Bob Gates moved to approve BIOLOGY 114 for the new general education program; seconded by Ralph Feather.
Cindy Surmacz explained this is an intro course for Biology majors.
Motion to approve BIOLOGY 114 for inclusion into the new general education program passed by voice vote.

f. Music, Theatre and Dance
i. MUSIC 101 – Music Listening
Bruce Candlish moved to approve MUSIC 101 for the new general education program; seconded by Michael Martin.
Steve Clickard reported this is their major general education course for the division.
Members requested a sentence be added to Q1 to reflect the change in Course Title and/or Catalog description.
Motion to approve MUSIC 101 with the revision for the new general education program passed by voice vote.

g. Art & Art History
i. ARTHSTRY 101 – Intro to Art
Bruce Candlish moved to approve ARTHSTRY 101 for the new general education program; seconded by Gloria Cohen-Dion.
Christine Sperling explained this course acquaints students with diversity looking at art from the global perspective.
Motion to approve ARTHSTRY 101 for the new general education program passed by voice vote.

ii. ART 300 – New Course; Visual Arts Capstone
Bruce Candlish moved to approve ART 300; seconded by Gloria Cohen-Dion.
Vince Hron explained this request is to create a common experience for students in the Art Studio and History tracks.
Members questioned the numbering of the course. It is a senior course offering given a 300 level number. Dr. Sperling indicated none of the courses in Art Studio go above 300. Members suggested the department to consider this proposal as a CLE for general education. Members recommended reworded 11 a and b in the Master Course Syllabus.
Motion to approve ART 300 passed by voice vote.

iii. Studio Art Track
iv. Art History Track
John Riley moved to approve Studio Art Track and Art History Track; seconded by Bob Gates.
Christine Sperling explained this will establish a core for all students in Studio Art and Art History. All students in both of these tracks will take the Capstone course.
Members discussed and recommended a change from Studio Art to Art Studio.
Motion to approve the Tracks in Art Studio and Art History, passed by voice vote.

h. Educational Studies and Secondary Ed
i. EDFOUND 291 – Principles of Teaching
Bob Gates moved to approve EDFOUND 291 for the new general education program; seconded by Michael Martin.
Ralph Feather explained the course content with a large portion involving written and oral communication as well as several weeks spent on diversity justifying the GEP distribution.
Motion to approve EDFOUND 291 for the new general education program passed by voice vote with one abstention.

Carl Chimi, and members of the BUCC voiced their thanks and appreciation to departments, college curriculum committees, and the General Education Council, for their hard work developing proposals to be included in the new general education program. Sheila Jones reported on her experience in talking with other Universities at various conferences she has attended and the fact that many universities are not assessing their general education programs. S. Jones explained BU must provide one year data on the next Middle States report which is due on June 1, 2014. She commended everyone for their work in creating proposals to be included in the new program of which data will be very useful in the report.

5. Master Course Syllabi Storage
Toni Trumbo-Bell reported she contacted the Registrar’s Office and Judy Ohl who maintains the University website for options in linking the master course syllabi to the course catalog. ISIS is not able to handle Master Course Syllabi linking and maintenance would be a horrendous. The proposal is that a folder has been created with University Community access only with read/write access to department chairs, curriculum committee chairs and Jill Whitenight under My Network Places. Judy Ohl will place a link on the catalog to direct you to the master course syllabus for each course.
Members discussed the access limited to only on-campus individuals, excluding the ability for prospective students to view syllabi, and the lack of control maintaining and updating syllabi without one central person/area responsible for maintenance. Jonathan Lincoln will move forward on a solution to linking master course syllabi to the course.

Meeting adjourned at 4:45 PM.
BUCC Minutes March 28, 2012 Meeting

Carl Chimi, Chair of the BUCC, called the 340th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, March 28, 2012, in the Schweiker Room of the Andruss Library.

Present: Carl Chimi, Chair, Toni Trumbo-Bell, Michael Hickey for Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Ralph Feather, Michael Martin, Monica Favia, and Robert Gates.

1. Approval of the Agenda of March 28, 2012 (340th) session

Motion to approve the agenda made by John Riley; seconded by Gloria Cohen-Dion.

Toni Trumbo-Bell moved to amend the order of the Environmental, Geographical, and Geological Sciences proposals; seconded by Michael Martin.

Motion to approve the Agenda with the amendment passed by voice vote.

2. Approval of the Minutes of March 21, 2012 (339th) session

Motion to approve the Minutes made by John Riley; seconded by Michael Martin. John Riley requested the minutes be amended to reflect the Provost has rejected the entire recommendation of the BUCC regarding the second language requirement.

Motion to approve the minutes with revision, passed by voice vote.

3. Chair Remarks

Carl Chimi thanked members for agreeing to this extra meeting.

Gloria Cohen-Dion moved to review the Biology proposal first; seconded by Michael Hickey.

Motion to move Biology 230 to the first proposal to be reviewed passed by voice vote with one opposition and one abstention.

4. Course Proposals

a. Biology

i. BIOLOGY 230 – Human Sexuality

Toni Trumbo-Bell moved to approve BIOLOGY 230 – Human Sexuality for general education; seconded by Gloria Cohen-Dion.

Tom Klinger explained the proposal to BUCC members. Members questioned how specific learning objectives are being assessed and how they are measuring leadership.

Motion to approve BIOLOGY 230 for General Education passed by voice vote with 3 abstentions.

b. Environmental, Geographical, and Geological Sciences

i. Change Department name from Geosciences and Geology

John Riley moved to approve the change in department name from Geosciences and Geology to Environmental, Geographical, and Geological Sciences; seconded by Michael Hickey.

Dale Springer explained they would like to change the department’s name to better reflect what they do which is environmentally oriented, and award a single degree.

Motion to approve the department name change passed by voice vote.

ii. EGGS 100 – Environmental Geology for Gen Ed
Toni Trumbo-Bell moved to approve EGGS 100 – Environmental Geology for General Education; seconded by Michael Hickey.
Patty Beyer explained they changed the title, content and catalog description.
**Motion to approve EGGS 100 for General Education passed by voice vote.**

iii. EGGS 150 – New Course: Quantitative Methods in the Earth Sciences for Gen Ed
John Riley moved to approve EGGS 150 – Quantitative Methods in the Earth Sciences as a new course; seconded by Michael Martin.
Michael Shepherd explained they would like to introduce students to basic quantitative methods revisited in upper level courses.
**Motion to approve EGGS 150 as a new course passed by voice vote.**

John Riley moved to approve EGGS 150 – Quantitative Methods in the Earth Sciences for General Education; seconded by Gloria Cohen-Dion.
Members discussed point distribution.
**Motion to approve EGSS 150 for general education passed by voice vote.**

iv. Modifications to EGGS Degree Options
Toni Trumbo-Bell moved to approve Modifications to EGGS Degree; seconded by Michael Martin.
Michael Shepherd explained the consolidation of the previous two majors into one major/department/degree.
Gloria Cohen-Dion requested the full name of the proposer be indicated on the Omnibus form. John Riley raised the point a new course EGGS 495 is required for this new Degree, however, EGGS 495 is not included in today’s package.
John Riley moved to table the Modifications to EGGS Degree until EGGS 495 is presented; seconded by Gloria Cohen-Dion.
**Motion to table passed by voice vote with one opposition.**

v. Add Spatial Analysis and GIS Minor
John Riley moved to approve the minor; seconded by Toni Trumbo-Bell.
Michael Shepherd explained the need for this minor. Members discussed the process to be followed in approving this minor without the major.
John Riley moved to table; seconded by Toni Trumbo-Bell.
**Motion to table passed by voice vote.**

vi. EGGS 101 – Intro to Physical Geography
vii. EGGS 102 – World Cultural Geography
viii. EGGS 103 – Dinosaurs
ix. EGGS 104 – World Regional Geography
x. EGGS 105 – Environmental Issues and Choices
xi. EGGS 106 – The Planets
xii. EGGS 107 – Natural Disasters
xiii. EGGS 255 – Meteorology
xiv. EGGS 259 – Oceanography
Toni Trumbo-Bell moved to approve EGGS 101, 102, 103, 104, 105, 106, 107, 255 and 259 as a bundle for General Education; seconded by John Riley.
Patty Beyer explained these are the department’s current General Education offerings.
Ralph Feather moved to require departments to add a sentence in Q3: “this is an existing course, assessment will require faculty time but not additional funds”; seconded by Carl Hansen. Members discussed the inconsistency having already approved courses without this statement and should be a department’s option. Members requested the BUCC Chair to address the concern to the Provost as well as to the departments if they so wish to include a similar statement to Q3. Toni Trumbo-Bell moved the question; seconded by John Riley. Motion to move the question passed by voice vote. Motion to call the question passed by voice vote. **Motion to require a statement regarding faculty time but not funds to Q3 failed by voice vote.**

Motion to approve EGGS 101, 102, 103, 104, 105, 106, 107, 255 and 259 as a bundle for General Education passed by voice vote.

Bob Gates moved to adjourn; seconded by Toni Trumbo-Bell. Motion to adjourn passed by voice vote with 2 oppositions. Meeting adjourned at 4:20 PM.

**BUCC Minutes April 4, 2012 Meeting**

Carl Chimi, Chair of the BUCC, called the 341st session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, April 4, 2012, in the Schweiker Room of the Andruss Library.

Present: Carl Chimi, Chair, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Ralph Feather, Michael Martin, Monica Favia, Robert Gates, Michael Coffta and Eric Hawrelak for Phil Osburn.

1. **Approval of the Agenda of April 4, 2012 (341st) session**
   Motion to approve the agenda made by John Riley; seconded by Bruce Candlish. Michelle Ficca moved to amend the agenda to include a discussion on a revision to PRP3612 under the Foundational Course portion to Item No. 7 on the Agenda; seconded by Toni Trumbo-Bell. John Riley suggested the proposed revision to PRP3612 should be considered as First Reading for the PRP. **Motion to amend the Agenda as proposed passed by voice vote.**
   Motion to approve the Agenda as amended passed by voice vote.

2. **Approval of the Minutes of March 28, 2012 (340th) session**
   Motion to approve the Minutes made by John Riley; seconded by Gloria Cohen-Dion. **Motion to approve the minutes, passed by voice vote.**

3. **Chair Remarks**
   Carl Chimi reported the GEC will meet for the last time on April 30th or possibly May 7th (finals week – depending on business). The BUCC may need to meet finals week or the week thereafter to process any proposals the GEC may have approved. Members discussed the need to meet finals week or the week thereafter. Bruce Candlish reported the College of Liberal Arts Curriculum Committee has a backlog of proposals. John Riley moved the Chair of the BUCC plan for a meeting on Wednesday, May 16th at 1:00; seconded by Carl Hansen.
Hand vote on member’s availability or an alternate for a meeting on May 16th; 9 available at this time. Members requested the Chair confirm availability closer to the meeting date to be sure of a quorum.
Toni Trumbo-Bell called the question; seconded by John Riley.
**Motion to call the question passed by voice vote.**
**Motion to meet May 16th at 1:00PM passed by voice vote with two abstentions.**

4. **Course Proposals**
   a. **Early Childhood and Adolescent Education**
      i. **ELEMED 545 – National Board of Professional Teaching Standards Seminar**
      Toni Trumbo-Bell moved to approve ELEMED 545; seconded by Bruce Candlish.
      Frank D’Angelo explained this is a new course as an option under the Master’s program in ECE. This training is recommended by PDE.
      Members recommended replacing *Allows* with *Prepares* in the catalog description.
      **Motion to approve ELEMED 545 with the revision passed by voice vote.**

      ii. **ELEMED 340 – Teaching Mathematics in ECE**
      Bruce Candlish moved to approve ELEMED 340; seconded by Ralph Feather.
      Frank D’Angelo explained this is currently offered in a traditional setting. This is to offer as a distance education course.
      Members requested adding for on-line or distance ed to the short title on Document P; a revision in Q2; and rephrasing the pre-requisites (and to the catalog description).
      Toni Trumbo-Bell called the question; seconded by John Riley. **Motion to call the question passed by voice vote.**
      **Motion to approve ELEMED 340 with revisions passed by voice vote.**

   b. **Nursing**
      i. **Accelerated BSN option for 2nd degree students**
      Toni Trumbo-Bell moved to approve the Accelerated BSN option for 2nd degree students; seconded by Bruce Candlish.
      Michelle Ficca explained this proposal would be for students who have a degree in another discipline and would like to return for another degree in nursing to complete the program in 18 months.
      Members discussed this seems to be in place currently and doesn’t violate PRP 3627.
      Bob Gates called the question; seconded by Toni Trumbo-Bell. **Motion to call the question passed by voice vote.**
      **Motion to approve the Accelerated BSN option for 2nd degree students passed by voice vote.**

5. **2013-2014 Academic Calendar**
   Members discussed the long winter break. It was concluded, these dates are determined by PASSHE. Discussion continued on the topic of whether or not Bloomsburg University has instituted a winter intersession. Jonathan Lincoln indicated some faculty of proposed faculty led study abroad course during that time. Members requested a revision to the starting date of Thanksgiving recess from 28 to 27. John Riley moved to call the question; seconded by Toni Trumbo-Bell. **Motion to call the question passed by voice vote with two oppositions.**
   **Motion to approve the 2013-2014 Academic Calendar with the revision passed by voice vote.**
6. **Omnibus Form Review and PRP 3230 (first reading)**
   Toni Trumbo-Bell moved to approve the changes to the Omnibus form; seconded by Michael Martin. After discussion, changes to the Omnibus form will change PRP 3230. This will be considered a first reading. Toni Trumbo-Bell withdrew her motion.
   John Riley moved to combine numbers 13 and 14 into a single entry to read: General Education Change and that the documents required and approval sequence be that of #13; seconded by Ralph Feather. **Motion to remove #14 and revise #13 to read General Education Change passed by voice vote.**
   Gloria Cohen-Dion moved to delete #8 – Diversity Course; seconded by Toni Trumbo-Bell. **Motion to delete #8 passed by voice vote.**
   Members discussed the interpretation on the meaning and differences of #17, 20 and 21.
   Jonathan Lincoln indicated the non-degree certificate programs were developed for non-degree students wanting to take more courses than normal and use the certificate programs for financial aid purposes. That is no longer permitted. Discussion led to the differences of concentrations, tracks, options, etc. Jonathan Lincoln received an updated BOG policy on various degree and program designations which will be reviewed for clarification of the meaning before deleting any categories.
   Marion Mason expressed she would like to make a motion at the next meeting to include concentrations and invited anyone interested in composing the language of the motion to contact her. Michael Martin volunteered to assist.
   John Riley motioned to move the agenda; seconded by Toni Trumbo-Bell. Gloria Cohen-Dion indicated the committee has not discussed Bruce Candlish’s mention of Q2. John Riley withdrew his motion; approved by Toni Trumbo-Bell.
   Bruce Candlish reported the instructions for Q2 has not been followed by BUCC and would like to draft a motion for discussion at the next reading. He invited anyone interested in this endeavor to contact him.
   Carl Hansen moved to revise the title in item 8 in PRP 3230 and in the paragraph corresponding to that item number; replacing Document X with Letter of Intent wherever it appears; seconded by Toni Trumbo-Bell. Members asked the Letter of Intent in the PRP be linked to the form. **Motion to revise Item 8 in PRP 3230 to replace Document X with Letter of Intent wherever it appears passed by voice vote.**

7. **PRP 3612 – first reading**
   Michelle Ficca prepared and distributed a modification to the language in the paragraph relating to Math Foundational courses. Members discussed the modification and will revisit at the second reading.
   John Riley moved to limit changes to the Foundational Course area in the PRP; seconded by Toni Trumbo-Bell. Members requested departments requesting a change in the math foundational scheduling timing to provide the information to BUCC as an informational item. **Motion to limit changes to the Foundational Course area in the PRP passed by voice vote with one opposition.**

8. **Open Forum**
   Responding to discussion at the last meeting regarding issuing GEPs, Toni Trumbo-Bell reported the General Education Task Force deliberated heavily on the issue.
   Gloria Cohen-Dion discussed requesting more specificity to assess such objectives as leadership.
John Riley moved to adjourn; seconded by Toni Trumbo-Bell. Meeting adjourned at 5:07 PM.

BUCC Minutes April 11, 2012 Meeting
Carl Chimi, Chair of the BUCC, called the 342nd session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, April 11, 2012, in the Schweiker Room of the Andrus Library.

Present: Carl Chimi, Chair, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Ralph Feather, Michael Martin, Monica Favia, Robert Gates, Michael Coffta and Phil Osburn.

1. Approval of the Agenda of April 11, 2012 (342nd) session
Motion to approve the agenda made by Toni Trumbo-Bell; seconded by Ralph Feather. Toni Trumbo-Bell moved to amend the agenda to discuss all general education proposals first; seconded by Michael Coffta.

Motion to amend the Agenda as proposed passed by hand vote 7 in favor; 3 opposed.
Motion to approve the Agenda as amended passed by voice vote.

2. Approval of the Minutes of April 4, 2012 (341st) session
Motion to approve the Minutes made by Gloria Cohen-Dion; seconded by Michael Martin. Revision to the minutes to replace David Walker’s name with Frank D’Angelo.

Motion to approve the minutes as amended, passed by voice vote.

3. Chair Remarks
Carl Chimi reported he attended a GEC meeting on Monday. He recommended members to attend a meeting.

4. Course Proposals
   a. Business Education and Information and Technology Management and Management Information Systems
      i. BUSED 101 – Intro to Business for gen ed
         Toni Trumbo-Bell moved to approve BUSED 101; seconded by Bruce Candlish. John Olivo explained the proposal and thanked Nancy Coulmas, Carl Chimi, Patty Beyer and the General Education Council members for their assistance. Members discussed the request for 3 GEPs in Social Science. Dr. Olivo explained accounting and finance is covered in culture and not actual mechanics. John Riley moved to amend the motion to approve BUSED 101 for 2 GEPs in Social Science; seconded by Michael Martin.
         Motion to decrease GEPs from 3 GEPs in Social Science to 2 GEPs in Social Science failed by hand vote: 4 in favor; 7 opposed.
         Members requested removal of duplicate language in the SLO above the title.
         Motion to approve BUSED 101 – Intro to Business for 3 GEPs in Social Science passed by voice vote with 2 oppositions.

   b. Mathematics, Computer Science and Statistics
      i. MATH 126 – Calc 2 for gen ed
      ii. MATH 141 – Intro to Statistics for gen ed
iii. MATH 201 – Concepts of Math 1 for gen ed  
   Toni Trumbo-Bell moved to approve MATH 126, 141, and 201 as a bundle; seconded by Bruce Candlish.  
   **Motion to approve MATH 126, 141 and 201 passed by voice vote.**

c. History  
i. Middle East Studies minor  
   John Riley moved to approve the Minor in Middle East Studies; seconded by Bruce Candlish.  
   Safa Saracoglu explained the proposal.  
   Members discussed the core electives included courses that have not yet been approved. Michelle Ficca moved to remove HISTORY 300 and HISTORY 427 from the list of core electives due to their non-existence; seconded by John Riley.  
   **Motion to remove HISTORY 300 and HISTORY 427 from the list of core electives passed by voice vote.**  
   **Motion to approve the new minor with the removal of the two courses passed by voice vote.**

d. MBA  
i. ITM 590 – Strategic Information and Technology Mgmt – New Course  
   Toni Trumbo-Bell moved to approve ITM 590; seconded by Monica Favia.  
   Darrin Kass explained this is the course to satisfy the technology needs of the program.  
   Members requested the revision of #13 in the Master Course Syllabus, reversing and amending the order at the end to the Supporting Materials and Prototype Text; removing the word *to* in the last sentence of Q3, rewrite Q3 excluding the use of adjunct faculty, add FAITS to the supporting materials list, and separate the Omnibus form from the Master Course Syllabus.  
   Toni Trumbo-Bell moved to Table ITM 590; seconded by Michael Martin.  
   **Motion to table ITM 590 passed by voice vote with two oppositions.**

ii. MGMT 515 – Principled Leadership, Ethics and Prof Dev – New Course  
   Members requested revising #13 of the Master Course Syllabi,

iii. MGMT 576 – Global Business Management – New Course  
   Members requested revising #13 of the Master Course Syllabi,  
   SLO #4 replace demonstrate  
   Supporting Materials and Prototype Text

iv. MGMT 580 – Managerial Decision Making – New Course  
   Members requested revising SLO #1, rewrite #13, add student assessment and how to assess.

v. MGMT 592 – MBA Practicum – New Course  
   Members requested revising #13, reversing Supporting Materials and Prototype Text add N/A if there are none to list but include the heading, focus all SLOs to the students.
vi. ACCT 511 – Financial and Managerial Accounting – New Course
   Members requested revising #13, reverse Supporting Materials and Prototype Text, remove *current edition* and replace with the edition, replace *exhibit* with recall, or recollect, etc. in the SLO,
   Toni Trumbo-Bell moved to approve MGMT 515, 576, 580, 592 and ACCT 511; seconded by John Riley.
   Members requested a breakdown of non-essential area in the course content. 
   Bruce Candlish moved to table MGMT 515, 576, 580, 590 and ACCT 511; seconded by John Riley.
   **Motion to table passed by voice vote.**

vii. MGMT 567 – Managing People in Organizations

viii. MGMT 582 – Human Resource Skills for Managers
   John Riley moved to remove MGMT 567 and 582 from the Agenda; seconded by Michael Martin.
   **Motion to remove MGMT 567 and 582 from the Agenda passed by voice vote.**

ix. Revise MBA program
   John Riley moved to approve the revisions to the MBA program; seconded by Ralph Feather.
   Members requested Q2 be rewritten.
   John Riley moved to table; seconded by Bruce Candlish.
   **Motion to table passed by voice vote.**

a. Environmental, Geographical and Geological Sciences

i. EGGS 495 – Senior Seminar – New Course
   Michael Martin moved to approve EGGS 495; seconded by Gloria Cohen-Dion.
   Jennifer Whisner explained the course will give students in Earth and Space Science who do not go forward to teaching an experience useful in their profession.
   **Motion to approve EGGS 495 passed by voice vote.**

ii. Add and modify EGGS Degree Options
    Michael Martin moved to remove the modifications to EGGS Degree from the table; seconded by Phil Osburn.
    Brett McLaurin explained the modifications requested.
    **Motion to approve the EGGS Degree Modifications passed by voice vote.**

iii. Spatial Analysis and GIS Minor
    Toni Trumbo-Bell moved to remove the Spatial Analysis and GIS minor from the table; seconded by Bruce Candlish.
    **Motion to remove from the table passed by voice vote.**
    Jonathan Lincoln explained he has spoken with the Provost who previously held a position at PASSHE reviewing program requests. We do not have a CIP code in Spatial Analysis and GIS. In lieu of that, we may hear from PASSHE that we need to start with a Concept Approval.
    **Motion to approve the Spatial Analysis and GIS Minor passed by voice vote.**

b. Early Childhood and Adolescent Education
   i. ELEMED 540 – Theory of Middle Level Education – New Course
John Riley moved to approve ELEMED 540 as a new course; seconded by Bruce Candlish.
Frank D’Angelio explained this is a mid-level theory course required by PDE for certification.
Members requested SLO 2 be rewritten to begin with “Analyze developmentally...”.
**Motion to approve ELEMED 540 with the revision passed by voice vote.**

ii. ELEMED 551 – Middle Level Math & Science Pedagogy – New Course
Bob Gates moved to approve ELEMED 551; seconded by Gloria Cohen-Dion.
Frank D’Angelio explained this is the combined pedagogy in Math and Science.
Members requested the number 2 be added to the SLO table, row 2; replace the word you with student in SLO table #2, reword the target in #14.
**Motion to approve ELEMED 551 with the revisions passed by voice vote.**

iii. ELEMED 560 – Middle Level Language Art & Social Studies Pedagogy – New Course
John Riley moved to approve ELEMED 560; seconded by Bob Gates.
**Motion to approve ELEMED 560 passed by voice vote.**

iv. Masters of Middle Level Education 4-8
John Riley moved to approve the Masters of Middle Level Education 4-8; seconded by Toni Trumbo-Bell.
Frank D’Angelio explained the Master program is well balanced with courses offered in Early Childhood, Secondary Education, and Special Education.
**Motion to approve the Masters of Middle Level Education passed by voice vote.**

5. PRP 3612 – second reading
i. Michelle Ficca’s proposal
Members discussed the proposed wording and revised as follows:

“All students are expected to complete foundational courses in English Composition and Mathematics in their first year of enrollment. Students who are not eligible for credit by examination or transfer in these courses must be scheduled into appropriate courses within their first year of study, unless the student’s course of study has been approved as a program policy change for an exception to this policy. Students who need to complete developmental prerequisites will be scheduled into an appropriate foundational course in the semester following their completion of the developmental prerequisites. Students who receive a failing grade in a foundational course shall schedule a makeup within one year following the failed attempt.”
**Motion to revise PRP 3612 passed by voice vote.**

Due to time constraints, items below will be on the next Agenda.
6. Omnibus Form Review – second reading
7. Open Forum
8. Adjournment: John Riley moved to adjourn; seconded by Toni Trumbo-Bell. Meeting adjourned at 5:07 PM.
BUCC Minutes April 18, 2012 Meeting
Carl Chimi, Chair of the BUCC, called the 343rd session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, April 18, 2012, in the Schweiker Room of the Andrucci Library.

Present: Carl Chimi, Chair, Toni Trumbo-Bell, Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Ralph Feather, Michael Martin, Monica Favia, Robert Gates, and Michael Coffta.

1. Approval of the Agenda of April 18, 2012 (343rd session)
   Motion to approve the agenda made by John Riley; seconded by Toni Trumbo-Bell.
   Bruce Candlish suggested the removal of MGMT 567 and 582 from the agenda as they do not apply to BUCC. Carl Chimi requested they be listed as informational only.
   Motion to approve the Agenda as amended passed by voice vote.

2. Approval of the Minutes of April 11, 2012 (342nd session)
   Motion to approve the Minutes made by Toni Trumbo-Bell; seconded by John Riley. One revision requested to item 5i.
   Motion to approve the minutes with revision, passed by voice vote.

3. Chair Remarks
   Carl Chimi recognized the GEC for their hard work.

4. Course Proposals
   e. MBA
      j. ITM 590 – Strategic Information and Technology Mgmt – New Course
      iv. MGMT 515 – Principled Leadership, Ethics and Prof Dev – New Course
      v. MGMT 576 – Global Business Management – New Course
      vi. MGMT 580 – Managerial Decision Making – New Course
      vii. MGMT 592 – MBA Practicum – New Course
      viii. ACCT 511 – Financial and Managerial Accounting – New Course
      ix. MGMT 567 – Managing People in Organizations (info only)
      x. MGMT 582 – Human Resource Skills for Managers (info only)
      xi. Revise MBA program
   John Riley moved to remove ITM 590, MGMT 515, 576, 580, 592, ACCT 511 and the revision to the MBA program from the table; seconded by Gloria Cohen-Dion.
   Motion to remove all MBA courses as a package passed by voice vote.
   John Riley moved to approve all MBA courses as a package; seconded by Ralph Feather.
   Motion to approval all MBA courses as a package passed by voice vote.
   MGMT 576 – revise Q2.
   Motion to approve all MBA courses with the revision requested to MGMT 576 passed by voice vote.

   f. Mathematics, Computer Science and Statistics
      j. MATH 101 – Math Thinking for gen ed
      ii. MATH 123 – Essentials of Calculus for gen ed
   Bob Gates moved to approve MATH 101 and 123 for general education; seconded by Toni Trumbo-Bell.
Curt Jones explained the proposals.  
**Motion to approve MATH 101 and 123 passed by voice vote.**

g. **Educational Studies and Secondary Education**  
i. EDFOUND 204 – Educational Technology for gen ed  
ii. EDFOUND 206 - Teachers, Schools & Society for gen ed  
Ralph Feather moved to approve EDFOUND 204 and 206 for general education; seconded by Toni Trumbo-Bell.  
Ralph Feather explained EDFOUND 206; Ray Pastore and Michael Ruffini explained EDFOUND 204 focuses on finding information through various resources to the committee.  
Members discussed the interpretation of Goal 2 in the general education policy and the approval process of each and every course proposal.  
John Riley moved to reduce the GEPs in EDFOUND from 3 GEPs in Goal 2 – Information Literacy to 2 GEPs in Goal 2 – Information Literacy; seconded by Michael Martin.  
**Motion to reduce the number of GEPs in Goal 2 failed by hand vote; 6 in favor; 7 opposed including a vote of the chair to break the tie.**  
Members requested removing class attendance in #12 – student assessment in the master course syllabus of both proposals.  
**Motion to approve EDFOUND 204 and 206 for general education with the revision passed by voice vote with 1 opposition.**

h. **Exercise Science**  
i. EXERSCI 114 – Team Sports for gen ed  
ii. EXERSCI 250 – Lifeguarding for gen ed  
iii. EXERSCI 241 – Judo and Self-defense for gen ed  
Toni Trumbo-Bell moved to approve EXERSCI 114, 250 and 241 as a bundle for general education; seconded by Michael Martin.  
Marilyn Miller, Kelly Vangorden, Noah Wasielewski, and Tom Martucci explained proposals to the committee.  
Members discussed the interpretation of Goal 9, participate in physical activity and evaluate the consequences of health decisions, to clarify if this phrase should be represented as a whole in proposals or if the content can satisfy the phrase before or after the word “and”. No consensus was determined, however, the proposers will revise their proposals to include both statements in the goal.  
**Motion to approve EXERSCI 114 and 241 with revisions and EXERSCI 250 as is was approved by voice vote.**

Music  
j. MUSIC 102 – World Music for gen ed  
John Riley moved to approve MUSIC 102 for general education; seconded by Toni Trumbo-Bell.  
Bruce Candlish explained the proposal to the committee.  
Members requested a more detailed course content, and rewrite SLO #2.  
Michael Martin moved to table; seconded by John Riley.  
**Motion to table passed by voice vote with 1 opposition.**

Communication Studies  
j. COMMSTUD 103 – Public Speaking for gen ed  
Michael Martin moved to approve COMMSTUD 103 for general education; seconded by Toni Trumbo-Bell.  
Angela La Valley explained this course focuses solely on oral communication skills.
Motion to approve COMMSTUD 103 for general education passed by voice vote.

j. Exceptionality Program
   i. SPECED 202 – Technology for Individuals with Disabilities for gen ed
   ii. ASLTERP 155 – American Sign Language for gen ed

Toni Trumbo-Bell moved to approve SPECED 202 and ASLTERP 155 for general education; seconded by Michael Martin.

Phil Tucker explained SPECED 202 focuses on technology for individuals with disabilities, accessing information and resources to assist them in everyday life.

Jessica Bentley-Sassaman explained ASLTERP 155 focuses on vocabulary grammar, and students will learn to communicate with each other using American Sign Language.

Ralph Feather moved to increase the GEPs from 1 to 2 in Goal 2 – Information Literacy in SPECED 202; seconded by Bob Gates.

Motion to increase the GEPs in SPECED 202 failed by hand vote; 2 in favor, 8 opposed, and 2 abstentions.

Motion to approve SPECED 202 and ASLTERP 155 passed by voice vote.

Due to time constraints, items below will be deferred to the agenda of the BUCC’s next meeting; May 2, 2012.

Gloria Cohen-Dion moved to discuss the Omnibus form prior to course proposals at the next BUCC meeting; seconded by Toni Trumbo-Bell. Ralph Feather added a friendly amendment to begin discussion of the Omnibus at 4:45 PM (or before if discussion on proposals has been completed).

Motion to begin discussing the Omnibus at 4:45 or before, passed by hand vote: 7 in favor; 4 opposed.

5. Omnibus Form Review and PRP 3230 (second reading)

6. Open Forum

Meeting adjourned at 5:13 PM.

BUCC Minutes May 2, 2012 Meeting

Carl Chimi, Chair of the BUCC, called the 344th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 3:00 PM on Wednesday, May 2, 2012, in the Schweiker Room of the Andruss Library.

Present: Carl Chimi, Chair, Toni Trumbo-Bell, Angela La Valley for Bruce Candlish, Marion Mason, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Monica Favia, Robert Gates, Michael Coffta, Phil Osburn, and Ralph Feather at 4PM.

Guest: Janet Bodenman, newly elected 2012/2013 BUCC member.

1. Approval of the Agenda of May 2, 2012 (344th) session

Motion to approve the agenda made by John Riley; seconded by Michael Coffta.

Bob Gates addressed the ruling of the abstention vote. Carl indicated there are no rules in the BUCC bylaws so the ruling should be established prior to a meeting with the review of a permanent ruling as a future agenda item.

Toni Trumbo-Bell moved to adopt the ruling for the purpose of this meeting (and the next meeting as a friendly amendment offered by Michael Coffta), a motion carries when the
majority of members present vote in favor of the motion. An abstention vote will be considered a no-vote. Motion seconded by John Riley.

**Motion to adopt the temporary ruling passed by voice vote.**

**Motion to approve the Agenda passed by voice vote.**

2. **Approval of the Minutes of April 18, 2012 (343rd) session**
Motion to approve the Minutes made by John Riley; seconded by Toni Trumbo-Bell. **Motion to approve the minutes as written passed by voice vote.**

3. **Chair Remarks**
Carl Chimi explained he has a proposal on the agenda today and will step back as chair to present his proposal if members so wish. Members indicated their approval of Carl remaining as Chair during the discussion of his proposal.

4. **Chair Election**
C. Chimi indicated the need to elect a chair for the 2012/2013 academic year for purposes of departmental planning. The BUCC chair is granted reassigned time for both Fall and Spring semesters. Outgoing member, Gloria Cohen-Dion, volunteered to abstain from the chair election and allow Janet Bodenman, newly elected member for the 2012/2013 academic year her seat.
Toni Trumbo-Bell moved to hold the chair election today; seconded by Michael Coffta. **Motion to hold the chair election today passed by voice vote.**

Carl Chimi opened the floor to nominations. Toni Trumbo-Bell nominated Carl Chimi; seconded by Bob Gates.
Michael Coffta moved to close nominations; seconded by Angela La Valley.
There were no other nominations. Carl Chimi will serve as Chair for the 2012/2013 academic year. Carl thanked all for their confidence. Members thanked Carl.

4. **Course Proposals**
a. **Music, Theatre and Dance**
i. **MUSIC 102 – World Music (Tabled 4-18-12)**
John Riley moved to approve MUSIC 102 for general education; seconded by Toni Trumbo-Bell.
Steve Clickard explained the revisions to the content outline of the proposal. **Motion to approve MUSIC 102 for general education passed by voice vote.**

b. **Exceptionality Programs**
i. **SPECED 101 – Intro to Individuals of Exceptionalities**
Bob Gates moved to approve SPECED 101 for general education; seconded by Gloria Cohen-Dion.
Tim Knoster explained the proposal.
John Riley expressed his concern for rewarding 2 GEPs in Cultural and Diversity as the content appears more professional education rather than general education.
Tim Knoster explained the course focuses on the culture of disability as well as the cultural of subgroups of disability and the relationships and differences between them. **Motion to approve SPECED 101 for general education passed by voice vote with one opposition.**

c. **Audiology and Speech Pathology**
i. **AUDSLP 152 – Intro to Communication Disorders**
Toni Trumbo-Bell moved to approve AUDSLP 152 for general education; seconded by John Riley.
Pam Smith explained the proposal.
John Riley indicated the content, as written, appears to focus heavily on natural science.
Pam Smith responded the discussion of Anatomy and Physiology is foundational; talking about the disorder. The disorder focuses on interaction with people and social issues as a result of the disorder.

**Motion to approve AUDSLP 152 for general education passed by voice vote.**

**d. Communication Studies**

i. COMMSTUD 102 – Intro to Communication Studies
John Riley moved to approve COMMSTUD 102 as a new course; seconded by Toni Trumbo-Bell.
Angela La Valley explained this is a large lecture course offered experimentally that focuses on the overview of Communication Studies discipline.

**Motion to approve COMMSTUD 102 as a new course passed by voice vote.**

John Riley moved to approve COMMSTUD102 for general education; seconded by Toni Trumbo-Bell.
Angela La Valley explained this course focuses on presentation of research planning. Students are learning background research rather than building communication skills. The course is a freshman level course.

**Motion to approve COMMSTUD 102 as a general education course passed by voice vote.**

ii. COMMSTUD 104 – Interpersonal Communication
John Riley moved to approve COMMSTUD 104 as a general education course; seconded by Gloria Cohen-Dion.
Angela La Valley explained this course is skill based where students learn effective communication with peers.

**Motion to approve COMMSTUD 104 as a general education course passed by voice vote.**

**e. Sociology, Social Welfare and Criminal Justice**

i. SOC 211 – Principles of Sociology
ii. SOC 215- Racial and Ethnic Minorities
John Riley moved to approve SOC 211 as a general education course; seconded by Toni Trumbo-Bell.
Gloria Cohen-Dion moved to table SOC 211 and 215 due to non-representation from the department to explain the proposals; seconded by Phil Osburn.

**Motion to table SOC 211 and SOC 215 passed by voice vote.**

**f. Psychology**

i. PSYCH 101 – General Psychology
John Riley moved to approve PSYCH 101 for general education; seconded by Bob Gates.
Marion Mason explained the proposal.

**Motion to approve PSYCH 101 for general education passed by voice vote.**

ii. PSYCH 160 – Applied Statistics for Behavioral Sciences
John Riley moved to approve PSYCH 160 for general education; seconded by Toni Trumbo-Bell.
Marion Mason explained the department is changing the name from Basic Stats to Applied Statistics for Behavioral Sciences. The application component is the reason for a request for 2 GEPs rather than 3.
Motion to approve PSYCH 160 for general education passed by voice vote.

g. Business Education and Information and Technology Management
i. ITM 175 – Information and Technology Management Applications
Gloria Cohen-Dion moved to approve ITM 175 for general education; seconded by Toni Trumbo-Bell.
Carl Chimi explained this course is the introductory course for the ITM major. It is a core course in the business core and currently a general education course.
Members requested the course title and number be added to Q1; and to add the short name of the goal to Q1.
Motion to approve ITM 175 for general education passed by voice vote.

h. Developmental Instruction
i. DEVSTUDY 103 – Mindfulness and Achievement
Michael Coffta moved to approve DEVSTUDY for general education; seconded by Toni Trumbo-Bell.
Sharon Solloway explained the proposal.
John Riley raised course outline focuses on more on social science. S. Solloway responded the emphasis is on diversity and how that applies across cultures.
Members recommended the department investigate changing the prefix for developmental study courses that earn college credit.
Motion to approve DEVSTUDY 103 for general education passed by show of hands 7 in favor, 4 opposed, and 2 abstentions with a tie breaker of the chair voting in favor. For purposes of this meeting, abstention votes are handled as opposed votes.

i. Nursing
i. NURSING 539 – Advanced Anesthesia Nursing Practicum and Clinical Conf. II
ii. NURSING 540 – Advanced Anesthesia Nursing Practicum and Clinical Conf. III
John Riley moved to approve NURSING 539 and 540; seconded by Phil Osburn.
Jonathan Lincoln indicated the course changes weren’t required to be reviewed by BUCC, however, the change does create an increase in credits to the program requirements. Michelle Ficca indicated the change increases the program requirements from 66 credits to 68 credits. This change is a result of the addition of clinical hours, adding research, and it qualifies students for financial aid having a 5-credit course versus a 4-credit course.
Motion to approve NURSING 539 and 540 passed by voice vote.

6. Omnibus Form Review – Second Reading
John Riley moved to approve new changes to PRP 3230; seconded by Toni Trumbo-Bell.
John Riley moved to amend numbers 10, 15 and 16 of the Omnibus form adding the word concentration; seconded by Gloria Cohen-Dion.
John Riley added a friendly amendment to remove concentration from item number 16 on the Omnibus form.
John Riley made an amendment to move the word concentration to appear after (major exists) in item #15.
John Riley moved to withdraw all his amendments; approved by Gloria Cohen-Dion.
John Riley moved to amend Document P item 15, add the word concentration after the word minor; seconded by Gloria Cohen-Dion.
Motion to amend item 10 and 15 on Document P passed by voice vote.
Gloria Cohen-Dion moved to approve Bruce Candlish’s suggestion for rewording the language in Q2 revising his suggestion slightly revising #1 in adding a comma after including and removing the comma after appropriate; seconded by Angela La Valley.
Phil Osburn offered a friendly amendment, to move the comma’s back to where they were and move where appropriate to the end of the sentence. Gloria Cohen-Dion and Angela La Valley accepted.

**Motion to reword Q2 #1 as amended passed by voice vote.**
Toni Trumbo-Bell moved to strike 2a and 2b from Bruce Candlish’s suggested wording of Q2; seconded by Gloria Cohen-Dion.
Marion Mason suggested a friendly amendment to move 2a and 2b to number 1. Toni Trumbo-Bell and Gloria Cohen-Dion accepted.
Members offered friendly amendments to revise the language of Q2, accepted by Toni Trumbo-Bell and Gloria Cohen-Dion.
Final revisions are shown below.

“Q-2 - Set forth the full rationale for what is proposed. The box will expand to accommodate all text.
1. Where appropriate, address required courses, total hours, special features, and benefits to the University and its students. A proposal seeking General Education Points must clearly specify how the course contributes to the General Education Goals.
2. Except as detailed in other parts of the proposal (e.g. Document R), indicate how the quality of the proposed change will be guaranteed, with explicit discussion of outcomes assessment, both initially and for the duration. Quality analysis should include references to training and expertise of faculty and the adequacy of support personnel, equipment, facilities, and so forth. When these issues are addressed in other parts of the proposal, indicate where the details may be found (e.g. “See Document R for details”).”

**Motion to reword Q2 as shown above passed by voice vote.**
**Motion to approve the revisions to the Omnibus Form and PRP 3230 passed by voice vote.**

7. **Open Forum**
   No items for open forum.

Meeting adjourned at 5:05 PM.

**BUCC Minutes May 16, 2012 Meeting**
Carl Chimi, Chair of the BUCC, called the 345th session of the BUCC (Bloomsburg University Curriculum Committee) to order at 1:00 PM on Wednesday, May 16, 2012, in Multipurpose A of the Kehr Union.

Present: Carl Chimi, Chair, Toni Trumbo-Bell, Ted Roggenbuck for Bruce Candlish, John Riley, Michelle Ficca, Carl Hansen, Gloria Cohen-Dion, Jonathan Lincoln, Rand Martin for Monica Favia, Robert Gates, Michael Coffta, Ralph Feather and Mark Decker for Michael Martin.

1. **Approval of the Agenda of May 16, 2012 (345th) session**
   Motion to approve the agenda made by John Riley; seconded by Gloria Cohen Dion.
   John Riley requested a short recess at 3PM if appropriate.
Toni Trumbo-Bell moved all non-general education proposals be moved to the end; seconded by Michelle Ficca.

Motion to move the non-general education proposals to the end failed by voice vote.
Michael Coffta moved to place the Physics proposals closer to the top of the general education proposals; seconded by Ralph Feather.

Motion to move Physics proposals to the top of the general education discussion passed by show of hands 7 approve, 1 opposed, 2 abstentions.
Gloria Cohen-Dion moved to place the Anthropology proposals on the agenda to be heard prior to 3:20 to enable the representative to transport an international student to the airport; seconded by Ralph Feather. Ralph proposed Carl have the discretion to move the Anthropology proposals to accommodate the travel of the international student.

Motion to move the Anthropology proposals if needed passed by voice vote with one opposition.

Motion to approve the amended agenda passed by voice vote.

2. Approval of the Minutes of May 2, 2012 (344th) session
Motion to approve the Minutes made by John Riley; seconded by Gloria Cohen-Dion. Motion to approve the minutes as written passed by voice vote.

3. Chair Remarks
C. Chimi thanked Jill Whitenight for her service to the BUCC.
C. Chimi was asked to clarify if students who enroll in courses with proposals approved through the College Curriculum Committee but did not make it on the last GEC agenda, would receive retroactively the GEPs. J. Lincoln reported at the time of reviewing all proposals received for the last GEC meeting, there were no courses scheduled for the summer or fall that did not make it on the agenda. If the issue arises, each will be reviewed.
C. Chimi led a discussion on the awareness of guidelines available for general education proposals.
C. Chimi thanked everyone on the BUCC for their service and Gloria Cohen-Dion for her many years of service.

4. Course Proposals
a. Exceptionality Programs
i. Revision of MS in Special Education
   Toni Trumbo-Bell moved to approve the MS in Special Education; seconded by John Riley.
   Tim Knoster and Darlene Perner explained the proposal. Increased emphasis was placed on research for the program
   John Riley requested the first sentence in Q2 beginning with The rationale for this request...be removed.
   Motion to approve the Revision of MS in Special Education with the revision passed by voice vote.

b. Accounting
   i. ACCT 460 – Independent Study in Accounting – new course
      Toni Trumbo-Bell moved to approve ACCT 460 as a new course; seconded by Michael Coffta.
      Gary Robson explained the proposal to the committee.
Members requested examples be included in the course content as well as throughout the proposal, they also suggested the department use the Individualized Instruction approach.

Toni Trumbo-Bell moved to table this proposal; seconded by Ralph Feather.

**Motion to table ACCT 460 passed by voice vote with one opposition.**

ii. ACCT 498 – Special Topics in Accounting

John Riley moved to approve ACCT 498; seconded by Toni Trumbo-Bell.

Gary Robson explained the proposal to the committee. The course was previously changed to Special Topics in Accounting Information Systems. The department would now like to bring it back to Special Topics.

Members requested examples be included in the course content as well as throughout the proposal, and a revision to the Additional Information Page under ACCT 498 – Intro to Health Care change to Special Topics.

Toni Trumbo-Bell moved to table ACCT 498; seconded by Gloria Cohen-Dion.

**Motion to table ACCT 498 passed by voice vote.**

iii. ACCT 510 – Advanced Accounting Information Systems – new course

Toni Trumbo-Bell moved to approve ACCT 510 as a new course; seconded by Mark Decker.

Gary Robson explained the proposal. This is a new course in the MACC program.

Toni Trumbo-Bell moved to remove Study Unit references from #11; seconded by John Riley.

**Motion to remove Study Unit language from #11 passed by voice vote.**

Members requested the removal of the reference to temporary faculty in Q3, the removal of the * under #15 when not referring to a publication found in the library, and add the date of the edition to #16 (1).

**Motion to approve ACCT 510 as a new course with the revisions passed by voice vote with 1 abstention.**

ACCT 510 – Advanced Accounting Information Systems – as part of the MACC program

John Riley moved to approve ACCT 510 as part of the MACC program; seconded by Toni Trumbo-Bell.

Members requested the Program Checklist be attached to the proposal.

Toni Trumbo Bell moved to table; seconded by Bob Gates.

**Motion to table passed by voice vote.**

c. Physics

i. PHYSICS 105 – Energy: Sources and Environmental Effects for gen ed

ii. PHYSICS 110 – Intro to Astronomy for gen ed

Toni Trumbo-Bell moved to approve PHYSICS 105 and PHYSICS 110 for general education; seconded by Ralph Feather.

Nada Jevtic explained both proposals.

Ralph Feather requested the year of the textbook be indicated in PHYSICS 110.

**Motion to approve PHYSICS 105 and PHYSICS 110 with the revision for general education passed by voice vote.**

d. Sociology, Social Welfare and Criminal Justice

i. SOC 211 – Principles of Sociology

Toni Trumbo-Bell moved to remove SOC 211 from the table; seconded by Michael Coffta.

**Motion to remove SOC 211 from the table passed by voice vote.**

Heather Feldhaus explained the proposal.
Members requested expanding #9 – Content Outline

**Motion to approve SOC 211 passed by voice vote.**
Discussion continued on the interpretation of the motion.
John Riley moved to amend the motion to reflect appropriate revisions be made that were recommended; seconded by Toni Trumbo-Bell.

**Motion to approve the amendment to the motion passed by voice vote.**
**Motion to approve SOC 211 with the amendment passed by voice vote with one abstention.**

ii. SOC 215- Racial and Ethnic Minorities
Toni Trumbo-Bell moved to remove SOC 215 from the table; seconded by Gloria Cohen-Dion.

**Motion to remove SOC 215 from the table passed by voice vote.**
Heather Feldhaus explained the proposal.
Toni Trumbo-Bell moved to call the question; seconded by Gloria Cohen-Dion.

**Motion to move the question passed by voice vote.**
**Motion to approve SOC 215 for general education passed by voice vote.**

f. Communications Studies
i. COMMSTUD 106 – Small Group Communication - new course
Toni Trumbo-Bell moved to approve COMMSTUD 106 as a new course; seconded by Gloria Cohen-Dion.
Angela La Valley explained the proposal.
Members requested replacing course objectives with student learning objectives in #13.
Ralph Feather moved to expand the course content; seconded by Bob Gates.

**Motion to expand upon the course content failed by voice vote.**
Gloria Cohen-Dion moved to call the question; seconded by Toni Trumbo-Bell.

**Motion to call the question passed by voice vote.**
**Motion to approve COMMSTUD 106 as a new course passed by voice vote.**

i. COMMSTUD 106 – Small Group Communication for gen ed

ii. COMMSTUD 220 – Intercultural Communication for gen ed

iii. COMMSTUD 309 – Gender Issues in Communication for gen ed
Toni Trumbo-Bell moved to approve COMMSTUD 106, 220 and 309 for general education; seconded by Mark Decker.
Angela La Valley explained all three proposals.
John Riley moved to reduce the GEPs in COMMSTUD 106 be modified to read 2 GEPs in Communication and 1 GEP in Citizenship; seconded by Bob Gates.

**Motion to reduce the GEPs to read 2 GEPs in Communication and 1 GEP in Citizenship failed by hand vote; 4 in favor and 6 opposed.**
Toni Trumbo-Bell moved to add the explanation of self-efficacy measures in #12 to each proposal; seconded by John Riley.

**Motion to add the explanation passed by voice vote.**
**Motion to approve COMMSTUD 106, 220 and 309 with the revisions for general education passed by voice vote.**

g. Finance
i. FIN 120 – Personal Finance Decisions for gen ed
Toni Trumbo-Bell moved to approve FIN 120 for general education; seconded by Rand Martin.
Rand Martin explained the proposal. The course covers investment, insurance planning, and major purposes as a few examples.
Toni Trumbo-Bell moved to amend the proposal to reduce the number of GEPs to 1 GEP in Citizenship and 1 GEP in Analytical and Quantitative Skills; seconded by Ted Roggenbuck.

**Motion to reduce the GEPs to 1 GEP in Citizenship and 1 GEP in Analytical and Quantitative Skills passed by voice vote with one opposition.**

Members apprised R. Martin of the need to revise the proposal and include assessment for the revised GEP award.

Members requested eliminated one of the Student Assessments as it appears once in the table for SLOs and in paragraph form below the table.

John Riley moved to instruct the chair to make the Student Learning Objectives be consistent with the new GEP allocation; seconded by Carl Hansen.

**Motion to instruct the chair to ensure the Student Learning Objectives match the new GEP allocation passed by voice vote.**

**Motion to approve FIN 120 for 1 GEP in Citizenship and 1 GEP in Analytical and Quantitative Skills for general education passed by voice vote with 1 abstention.**

**Anthropology**

i. ANTHRO 102 – Anthropology and World Problems for gen ed

ii. ANTHRO 101 – Intro to Anthropology for gen ed

iii. ANTHRO 200 – Intro to Cultural Anthropology for gen ed

Bob Gates moved to approve ANTHRO 101, 102 & 200 for general education; seconded by Michael Coffta.

Faith Warner explained the proposals to the committee.

Toni Trumbo-Bell suggested creating sentences for phrases separated by semi-colons under the catalog description in ANTHRO 102 and ANTHRO 200.

**Motion to approve ANTHRO 101, 102 and 200 with the revision for general education passed by voice vote.**

**Exercise Science**

i. EXERSCI 287 – Intro to Coaching for gen ed

Toni Trumbo-Bell moved to approve EXERSCI 287 for general education; seconded by Mark Decker.

Tom Martucci explained the course to the committee.

Members requested the title of the course be added to Q1.

**Motion to approve EXERSCI 287 with the revision passed by voice vote.**

**Music, Theatre and Dance**

i. DANCE 111 – Dance History Topics for gen ed

ii. THEATRE 103 – Theatre Appreciation for gen ed

iii. THEATRE 102 – Intro to Theatre for gen ed

John Riley moved to approve DANCE 111, THEATRE 103 and THEATRE 102 for general education; seconded by Toni Trumbo-Bell.

Ethan Krupp explained all three courses to the committee.

Toni Trumbo-Bell suggested Q1 be revised on THEATRE 102. Sheila Jones, interim director, Planning and Assessment, indicated the phrase in each proposal under course assessment “The division will, at minimum, review the collective data every 5 years...” is not in alignment with Middle States. E. Krupp indicated there was no intent to exclude data if any other body requests such information.

Toni Trumbo-Bell moved to remove the last sentence beginning with The division will, at minimum... in item #14 on all three proposals; seconded by Ted Roggenbuck.
Motion to remove the last sentence passed by voice vote.
Motion to approve DANCE 111, THEATRE 103 and THEATRE 102 with the revisions for
general education passed by voice vote.

k. Chemistry
i. CHEM 115 – Chem for the Sciences 1 for gen ed
Bob Gates moved to approve CHEM 115 for general education; seconded by Gloria
Cohen-Dion.
Toni Trumbo-Bell explained the focus on this course is applied mathematics intensive.
Gloria Cohen-Dion moved to remove the sentence referring to the department
collecting data every 5 years under #14; seconded by Bob Gates.
Motion to remove the sentence in #14 passed by voice vote.
Motion to approve CHEM 115 with the revision, passed by voice vote.

l. Interdisciplinary
i. INTSTUDY 101 – Liberal Arts Seminar as new course
John Riley moved to approve INTSTUDY 101 as a new course; seconded by Toni Trumbo-
Bell.
Scott Lowe explained this course will be a freshman seminar taken by undeclared
students. Faculty members across curriculums will propose to teach. Proposals will be
reviewed and selected by a committee. Students will complete a capstone project
specific to the discipline of the course.
Members requested an example of a composition be listed under 11A, and to remove
temporary faculty phrase in Q2.
Motion to approve INTSTUDY 101 as a new course passed by voice vote.

ii. INTSTUDY 101 – Liberal Arts Seminar for gen ed
John Riley moved to approve INTSTUDY 101 for general education; seconded by Toni
Trumbo-Bell.
Motion to approve INTSTUDY 101 as a general education course passed by voice vote.

m. Mass Communications
i. MASSCOMM 110 – Intro to Mass Comm for gen ed
Ralph Feather moved to approve MASSCOMM 110 for general education; seconded by
Michelle Ficca.
David Magolis explained the proposal to the committee.
John Riley requested more information on the request for 2 GEPs in Cultural & Diversity.
Dave Magolis indicated everything they do they compare the US to International.
Ted Roggenbuck moved to include a preface in the Content Outline implicit comparison
from the United States to international cultures; seconded by Toni Trumbo-Bell.
Motion to add a preface passed by voice vote.
Toni Trumbo-Bell moved to remove all U.S. and International repetitively; seconded by
Mark Decker.
Motion to remove U.S. and International passed by voice vote.
Motion to approve MASSCOMM 110 for general education with revisions, passed by
voice vote.

n. Economics
i. ECONOMIC 156 – Business and Economics Math for gen ed
ECONOMIC 121 – Principles of Macroeconomics for gen ed
Toni Trumbo-Bell moved to approve ECONOMIC 156 and 121 for general education;
seconded by Gloria Cohen-Dion.
Abdullah Al-Bahrani and Mehdi Haririan explained the proposals.
Toni Trumbo-Bell requested a sentence be added to Q1 to include “and change the description” to both 121 and 156.

Toni Trumbo-Bell moved to reduce the GEPs from 3 GEPs in Analytical and Quantitative Skills to 2 GEPs in Analytical and Quantitative Skills; seconded by John Riley.

**Motion to reduce the GEPs from 3 to 2 in Analytical and Quantitative failed by show of hands 3 in favor, 5 opposed, 3 abstentions.**

**Motion to approve ECONOMIC 156 with revision and 121 passed by voice vote.**

**Political Science**

i. POLISCI 181 – Contemporary Issues in World Politics for gen ed

ii. POLISCI 120 – United States Government for gen ed

iii. POLISCI 101 – Elements of Political Science for gen ed

Bob Gates moved to approve POLISCI 181, 120 & 101 for general education; seconded by Ralph Feather.

Neil Strine described each proposal to the committee.

Toni Trumbo-Bell moved to a preface be added to the content outline regarding the inclusion of information literacy; seconded by Michael Cofta.

Ralph Feather moved to include the information in the methods area as well as the content outline; seconded by John Riley.

**Motion to include the information literacy information in the methods area passed by voice vote with one opposition.**

**Motion to include a preface in the content outline area passed by voice vote.**

John Riley moved to revise the first sentence under the content outline to read: “The content of the course includes but is not limited to ...”; seconded by Toni Trumbo-Bell.

**Motion to revise the sentence in the content outline passed by voice vote with 1 abstention.**

**Motion to approve POLISCI 181 with revisions, POLISCI 120 and 101 for general education passed by voice vote.**

**Art and Art History**

i. ARTSTDIO 265 – Printmaking: Intaglio for gen ed

ii. ARTSTDIO 231 – Intro to Painting for gen ed

iii. ARTSTDIO 111 – Intro to Drawing for gen ed

John Riley moved to approve ARTSTDIO 265, 231 and 111 for general education; seconded by Rand Martin.

Jason Godeke explained each proposal to the committee.

**Motion to approve ARTSTDIO 265, 231 and 111 for general education passed by voice vote.**

**Business Law**

i. LAW 120 – Personal Legal Decisions for gen ed

Toni Trumbo-Bell moved to approve LAW 120 for general education; seconded by Ralph Feather.

Laura Davis explained the proposal to the committee.

Toni Trumbo-Bell moved to include a preface in #9 and #10 to include Information Literacy; seconded by Ralph Feather.

**Motion to modify the course outline and methods to clarify Information Literacy passed by voice vote.**

**Motion to approve LAW 120 for general education with the revisions passed by voice vote.**

**Philosophy**
i. PHIL 111 – Intro to Philosophy
John Riley moved to approve PHIL 111 for general education; seconded by Ted Roggenbuck.
Scott Lowe explained the proposal to the committee.
John Riley moved to amend the first sentence of the content outline to: *Topics discussed may include but are not limited to the following*; seconded by Toni Trumbo-Bell.
**Motion to remove the word may from the sentence passed by voice vote.**
**Motion to approve PHIL 111 for general education passed by voice vote.**

s. Languages and Cultures
i. ARABIC 102 – Arabic II for gen ed
ii. CHINESE 102 – Chinese II for gen ed
iii. FRENCH 102 – French II for gen ed
iv. GERMAN 102 – German II for gen ed
v. ITALIAN 102 – Italian II for gen ed
vi. RUSSIAN 102 – Russian II for gen ed
vii. SPANISH 102 – Spanish II for gen ed
Toni Trumbo-Bell moved to approve ARABIC 102, CHINESE 102, FRENCH 102, GERMAN 102, ITALIAN 102, RUSSIAN 102 and SPANISH 102 for general education; seconded by Mark Decker.
Luke Springman explained the proposals to the committee.
Members extensively discussed the proposals. Representatives from the departments of Nursing and Education expressed their concerns to the foreign language policy as set in the proposals. Neither has room for six credits. A concern lies in nursing of students needing to take the six credits (if needed) during the summer and also to the non-traditional student returning for a nursing degree.
John Riley moved to amend Q2, third paragraph on all proposals to read, “*Students who place above the second level (x. 102) on a placement test, or who have had four years of a high school foreign language will be considered to have earned 2 GEPs...*” seconded by Toni Trumbo-Bell.
John Riley moved to call the question; seconded by Toni Trumbo-Bell.
**Motion to call the question passed by voice vote.**
**Motion to approve the amendment to Q2 failed by voice vote with 1 abstention.**
Carl Hansen moved to strike the third paragraph in Q2 on all proposals; seconded by John Riley.
John Riley moved to call the question; seconded by Toni Trumbo-Bell.
**Motion to call the questions passed by voice vote.**
**Motion to strike the third paragraph in Q2 to all proposals passed by voice vote with 2 oppositions.**
**Motion to approve ARABIC 102, CHINESE 102, FRENCH 12, GERMAN 102, ITALIAN 102, RUSSIAN 102, and SPANISH 102 with the third paragraph in Q2 removed, passed by voice vote with 1 abstention.**

7. Open Forum
Ralph Feather moved the BUCC recommends, to the Provost, the various language 101 courses be awarded 2 GEPs for the next two years after which time data to be evaluated; seconded by John Riley.
Carl Hansen reported the difficulty receiving approval by lower level committees of courses other than foreign language, to satisfy the second language goal. Some committee members interpret second language as a foreign language only.

**Motion to recommend the awarding of 2 GEPs for the language 101 courses passed by show of hands: 6 in favor; 2 opposed and 3 abstentions.**

Toni Trumbo-Bell moved that, in the event the Provost rejects the above recommendation, the BUCC agree to open interpretation of the second language goal and review such proposals other than foreign language seeking GEPs for that goal; seconded by Gloria Cohen-Dion.

**Motion to recommend reviewing any proposals requesting GEPs for goal 8 passed by voice vote with one opposition and 2 abstentions.**

John Riley noted computer language was already discussed and denied as a second language. Carl Hansen moved to replace *Second Language* to *Alternative Language*.

John Riley moved to adjourn; seconded by Mark Decker. Meeting adjourned at 5:35 PM by consensus.